



APPLICATION # _____
FOR A CERTIFICATE OF APPROPRIATENESS

Answer all the questions on this form and submit all required attachments. Incomplete applications will not be reviewed. If you have questions about application requirements contact the Historic Preservation Officer at 407.688.5145 to ensure your application is complete.

General Information

Downtown Commercial Historic District Residential Historic District Is this a retroactive request? Yes No
Is this application filed in response to a Notice of Violation from the Code Enforcement Department? Yes No
Proposed improvements will affect the following elevations: North South East West
Property Address: _____

Property Owner Information

Print Name: _____
Mailing Address: _____
Phone: _____ Email: _____ Signature: _____

Applicant/Agent Information

Print Name: _____
Mailing Address: _____
Phone: _____ Email: _____ Signature: _____

BY SIGNING BELOW YOU ACKNOWLEDGE THAT A BUILDING PERMIT MAY BE REQUIRED FOR THE SCOPE OF WORK LISTED BELOW. YOU MUST CONTACT THE BUILDING DEPARTMENT TO DETERMINE IF A BUILDING PERMIT IS REQUIRED. FAILURE TO OBTAIN A BUILDING PERMIT WILL RESULT IN A STOP WORK ORDER, DOUBLE PERMIT FEES, AND POTENTIAL FINES. BY SIGNING BELOW, YOU ALSO ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF YOUR KNOWLEDGE.

Signature: _____ Date: _____

Would you like to receive emails regarding Historic Preservation and Community Planning within your community?

Description of proposed work

Completely describe the entire scope of work, including changes in material and color, and methods that will be used to accomplish the proposed work. For large projects an itemized list is required. Use the reverse side if necessary.

