



# VENDOR REGISTRATION FORM

Event: Star Spangled Sanford July 4<sup>th</sup> on the RiverWalk  
Date: 5- 10 PM on Saturday, July 4, 2009  
Where: Fort Mellon Park • Sanford RiverWalk  
Deadline: Register by June 15, 2009

Information: 407.688.5120

Fax : 407.688.5121

## Entry Information:

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Address/ PO Box City, State Zip

Business Phone (daytime): \_\_\_\_\_ Cell Phone (during event hours): \_\_\_\_\_

Fax: \_\_\_\_\_ E mail: \_\_\_\_\_

Description of business, or services and ALL products for sale: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Registration:

Type of Organization:  For-Profit  Non-Profit

Booth Fee: 10x10 space: \$50

10 x 20: \$90

Electricity will be provided for an additional fee and there are a limited number of spaces. Vendor must supply their own tent, tables and chairs. Each business, whether for-profit or non-profit, will be reviewed to determine suitability for participation in the event. A tent is required for participation and **must have** the proper weighting for safety and be in good condition with no holes, tears or patches. White tents are preferred but not mandatory.

Electricity Required?:  No  Yes If yes,  110 (additional \$20) or  220 (additional \$40). Please list each appliance that will be used, its purpose and the number of amps required for its operation on a separate piece of paper and include with payment. Availability of electricity is limited and on a first come basis.

### Proof of Business License Required

**No Checks Please! Money Orders, Cashiers Checks or Cash Only!**

No vendor will be allowed to set up without business license and hold harmless on file **before** the event.

NO REFUNDS will be made for vendor's failure to comply.

**Mail payment, signed hold harmless and copy of business license to the attention of**

**Jennifer Brooks, PO Box 1788; Sanford, FL 32772-1788.**

## Event Regulations:

- Spaces are available on a first-come, first-serve basis. Sub-leasing of vendor spaces is prohibited.
- No fireworks, sparklers or other explosive devices are to be sold. No flea market, resale or carnival type items.
- No obscene or drug related merchandise as determined by the City of Sanford's sole discretion is to be displayed or sold at the event.
- We DO NOT allow political candidates or publicity of such, social issues or targeted special interest groups.
- No food, water or beverage sales are allowed to be sold from your booth, including free water or food samples.
- Vendor displays must stay in designated space. This includes display racks, tables, etc. Vendor may not stroll event area without specific strolling Vendor permit.
- Vendor understands the Celebration will occur rain or shine and the City of Sanford is not responsible for any reimbursements of losses due to inclement weather.
- Set-up may begin as early as 10 AM and vehicles **must** be out of the area by 3 PM. All Vendors **must** maintain personnel in their booth from 4 – 9 PM.
- Vendors may not demonstrate in any manner their reason for existence other than by displaying the name of the group or organization and/or providing samples of or literature about their organization and its product(s) and/or service(s). Break-down / departure may NOT occur prior to sunset. Cars will not be allowed in until after the fireworks and the roads are clear of pedestrian traffic.
- **Vendor must remove all garbage, product and equipment from allocated space** at the end of the event and shall leave the space in the same condition as when Vendor assumed occupancy. A \$25 clean up fee shall be charged if there is any garbage or product left behind.
- Vendor grants full permission to the City of Sanford and/or their authorized agents to use any photographs, videotapes, recordings or any other record on this event for any legitimate purpose.
- Late registrations received after June 15<sup>th</sup>, but prior to June 19<sup>th</sup>, may be accepted with a \$30 late fee. No refunds for cancellations made after June 15<sup>th</sup>, 2009.
- **Applications will be date stamped and location awarded to earliest applicants first.**

## Hold Harmless & Signature:

By signing this application, I hereby agree to abide by the terms and conditions as defined above. I also agree to Indemnify, Hold Harmless and Defend the City of Sanford, its elected and appointed officials, employees, agents and volunteers, and their heirs, representatives, successors, executors, administrators and assigns from and against any and all suits and actions including attorneys fees and all costs of litigation and judgments, claims for damages or injuries, including death, to persons or property of whatever kind or character, whether real, personal or mixed, asserted or occurring from every name and description arising out of or incidental to the 4<sup>th</sup> of July Celebration whether or not due to or caused by the negligence of the City of Sanford, excluding only the sole negligence of the City of Sanford. This provision shall also pertain to any claims against the City of Sanford by any employee or volunteer of Vendor or anyone directly or indirectly employed by Vendor. I agree that this is a binding agreement that is intended to be as broad and inclusive as allowed and shall be governed by, construed and enforced in accordance with the laws of the State of Florida.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please make sure you have a copy of this application for your files and have attached your payment in full.

FOR OFFICE USE ONLY: Date Received: \_\_\_\_\_ Approved: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Amount \$ \_\_\_\_\_