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**CITY OF SANFORD**  
**HISTORIC PRESERVATION BOARD**  
Wednesday October 28, 2009  
City Commission Chambers, 1<sup>st</sup> Floor, Sanford City Hall  
300 North Park Avenue, Sanford, Florida

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**HPB Training: 5:00PM**  
**Regularly Scheduled Meeting: 5:30 PM**

**Call to Order**

**Roll Call**

**Approval of Minutes**

- June 24, 2009 Regular Meeting Minutes and September 23, 2009 Regular Meeting Minutes.

**Public Meetings**

**PM-1** Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at Magnolia Square. The applicant would like to obtain approval to install stage lighting in the square.

Tax Parcel Number: None (Located in Right-of-Way)

Property Owner: City of Sanford

Representative: Barbi Bauman

**PM-2** Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 212 W. 1<sup>st</sup> Street. The applicant would like to obtain approval to enclose the rear loading dock area with a guardrail as well as install storm windows on the east elevation.

Tax Parcel Number: 25-19-30-5AG-0105-0070

Property Owner: Mike Moreno

Representative: Andy Kutz

**Minor Reviews**

**6 Month Reviews (April 2009 Meeting)**

No public meeting items were scheduled for the April 22, 2009 meeting. The board reviewed potential revisions to Schedule S. Listed below are projects that have received final permit inspections as well as projects with expired permits. The board must decide if the work is in compliance with the approved CofAs or if code enforcement action is necessary.

207 E. 11<sup>th</sup> Street

Item: The applicant sought approval to install a vinyl gable vent on the primary façade.

Status: The board granted approval to install a vinyl gable vent on the primary façade. The applicant obtained the necessary permit to install the vent, however no inspections were requested. The permit expires on October 25, 2009.

101 E. 10th Street

Item: The applicant sought approval to modify windows on the north, east, and south facades.

Status: HPB approved the modifications and required a "false" window on the north elevation, with the option to install a shutter.

718 S. Oak Avenue

Item: The applicant sought approval to remove a non-contributing shed from the north elevation of the garage as well as for installation of a 6' privacy fence with scalloped edges.

Status: The board approved the applicant's request. The applicant received final permit inspections on 9.21.2009. The applicant received a CofA on October 16, 2009 to stain the privacy fence and paint the picket fence.

1111 S. Palmetto Avenue

Item: The applicant sought approval to decrease the size of the window opening in order to install new wood, double hung windows.

Status: The new windows have been installed on the primary façade. The applicant obtained the necessary permit for window replacement, however no inspections were requested. The permit expired on 9.06.2009.

**Citizen Participation**

**Staff Reports**

**Chairman and Board Items for Discussion**

**Adjournment**

**In accordance with the Americans with Disabilities Act, persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at 407.688.5010 at least 48 hours in advance of the meeting. Advice to The Public: If a person decides to appeal a decision made with respect to any matter considered at the above meeting or hearing, he or she may need a verbatim record of the proceedings, including the testimony and evidence, which record is not provided by the City of Sanford. (FS 286.0105)**