

Minutes
Historic Preservation Board
November 19, 2009 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Steve Chusmir
Robert Kinney

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Chen called the meeting to order at 5:33 PM.

Minutes

Mr. Dieckhaus noted a necessary correction in that he did not vote on the 6 month review item for 1111 S. Palmetto Avenue. Mr. Chusmir moved to approve the October 28, 2009 regular meeting minutes. Mr. Yebba seconded. Mr. Dieckhaus moved to amend the motion to approve the minutes as corrected. Mr. Chusmir seconded. All in favor. Both motions carried 4 to 0. Mr. Kinney not present at this time.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at **1116 S. Magnolia Avenue**. The applicant would like to obtain approval to replace entry doors on the detached building.
Tax Parcel Number: 25-19-30-5AG-1303-003A
Property Owner: John & Kelia Wells
Representative: John Wells

Mr. Kinney moved to approve the request to replace entry door on the detached building with the condition the elevation be re-stucco to match the existing exterior and to install the 15-lite wood door. Mr. Chusmir seconded. All in favor. Motion carried 5 to 0.

Ms. Dalton informed the board there are two doors being requested to change to a 15-lite wood door.

During a discussion regarding including the actual application in the agenda packet, Mr. Dieckhaus moved to discuss this matter after the applicant reviews. Mr. Yebba seconded. All in favor. Motion carried 5 to 0.

In regards to the applicant's request to replace one set of French doors and one single door, Mr. Chusmir moved to approve the request to keep the existing single door on the east side of the building as long as it is installed with a 15-lite wood door and it fits in the original opening and the owner matches the door trim of the French doors on the north side of the structure. Mr. Yebba seconded. All in favor. Motion carried 5 to 0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at **909 S. Magnolia Avenue**. The applicant would like to obtain approval to install a vinyl shed at the rear of the property.

Tax Parcel Number: 25-19-30-5AG-1102-0090

Property Owner: Robert J. Stewart

Representative: Bob Stewart

Ms. Dalton informed the board this item was removed from the agenda as the applicant changed his mind.

PM-3 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at **718 S. Oak Avenue**. The applicant would like to obtain approval to repair/replace T1-11 siding on the west side of the garage, as well as approval for an entry door on the principal façade.

Tax Parcel Number: 25-19-30-5AG-0905-0050

Property Owner: Stephen Myers

Representative: Stephen Myers

Ms. Dalton disclosed she resides at 718 Oak Avenue.

Mr. Dieckhaus moved to approve the request to repair/replace the T1-11 siding on the west side of the garage. Mr. Yebba seconded. Motion carried 4 to 1. (Mr. Kinney dissenting)

Mr. Dieckhaus moved to approve the entry door on the principal façade with the condition that the modern leaded glass be replaced with clear glass. Mr. Chusmir seconded. Motion carried 5 to 0.

Minor Reviews

Mr. Chusmir moved to approve the Minor Review applications. Mr. Dieckhaus seconded. All in favor. Motion carried 5 to 0.

6 Month Reviews (May 2009 Meeting)

Magnolia Square

Item: The applicant sought approval for installation of a shade structure in the square.

Status: The board approved the applicant's request. The applicant received final permit inspections on September 16, 2009.

1111 S. Magnolia Avenue

Item: The applicant sought approval for modifications to the porch entry.

Status: The board approved the applicant's request. The applicant received final permit inspections on July 9, 2009.

611 S. Oak Avenue

Item: The applicant sought approval to install tongue and groove boards in between rafter tails.

Status: The applicant received an extension of the C of A and plans to perform the work within the next six months.

Citizen Participation

None.

Staff Reports

Ms. Dalton distributed informational brochures regarding Ethics and Florida Sunshine Law, informed the board that a Code Enforcement update will be sent via email to the board members, and provided copies of a letter sent to Commissioner Bridges regarding necessary maintenance/repair to the PIECO Building.

Ms. Dalton asked the board if they want to keep the scheduled meetings for 2010 as they are now with moving the November and December meetings one week earlier. The board concurred.

Chairman and Board Items for Discussion

Mr. Dieckhaus moved to remove from table the discussion regarding receiving copies of the applications. After discussion, Mr. Chen directed staff to continue posting on the Internet as currently doing, but include a copy of the C of A's and Minor Reviews in the board members agenda packet.

Adjournment

There being no further business, the meeting adjourned at 6:42 PM.