

Minutes
Historic Preservation Board
December 16, 2009 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Steve Chusmir
Robert Kinney

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer
Kimberly Morrison, Planning Technician

Mr. Chen called the meeting to order at 5:33 PM.

Minutes

Mr. Chusmir moved to approve the November 19, 2009 regular meeting minutes. Mr. Yebba seconded. All in favor. Motion carried 4 to 0. Mr. Kinney not present at this time.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at **808 S. Magnolia Avenue**. The applicant would like to obtain approval to construct a roof over the rear deck.
Tax Parcel Number: 25-19-30-5AG-1003-0030
Property Owner: James and Marion Ermisch
Representative: James Ermisch

Mr. Chusmir moved to approve the request to construct a roof over the rear deck as recommended. Mr. Yebba seconded. All in favor. Motion carried 4 to 0. Mr. Kinney not present at this time.

Minor Reviews

Mr. Yebba moved to approve the Minor Review applications. Mr. Chusmir seconded. All in favor. Motion carried 4 to 0. Mr. Kinney not present at this time.

6 Month Reviews (June 2009 Meeting)

305 E. 4th Street

Item: The applicant sought approval for exterior doors installed without a CofA.

Status: The board denied the applicant's request. The applicant obtained a permit which expires on December 19, 2009. Staff will provide an update on the status of this item during the January 2010 meeting.

215 E. 1st Street

Item: The applicant sought approval for an A-frame sign.

Status: The board denied the applicant's request. The applicant has not applied for a different A-frame sign.

911 S. Palmetto Avenue

Item: The applicant sought approval for modifications to all four elevations.

Status: The board approved the applicant's request. At this time, the applicant has not yet applied for a site development permit or building permit.

Mr. Yebba made a motion that if the applicant submits a renewal request it may be approved by staff. Mr. Chusmir seconded. All in favor. Motion carried 4 to 0. Mr. Kinney not present at this time.

818 S. Palmetto Avenue

Item: The applicant sought approval to install porch railings and balusters on the second story (south elevation)

Status: The board approved the applicant's request. At this time, the applicant has not yet applied for a building permit, and has not proceeded with the project.

Mr. Dieckhaus made a motion that if the applicant submits a renewal request it may be approved by staff. Mr. Yebba seconded. All in favor. Motion carried 5 to 0.

Citizen Participation

Mr. Steve Meyers came forward to suggest that the board attend future City Commission meeting when there is an appeal to their decision on the agenda.

Mr. Chen directed staff to notify the board of the date and time of any appeals that are scheduled before the City Commission.

Staff Reports

Ms. Dalton distributed Ordinance 4160 for the final signatures from the board.

Chairman and Board Items for Discussion

The concept of alternating future training sessions between board members was discussed.

After discussion of code enforcement procedures and running fines, staff was directed to schedule a work session with City Commission.

Adjournment

There being no further business, the meeting adjourned at 7:04 PM.