

CITY COMMISSION MINUTES

DECEMBER 15, 2014
WORK SESSION

The City Commission of the City of Sanford, Florida, met in Work Session on Monday, December 15, 2014, at 4:00 PM, in the Railroad Depot Room, 2nd Floor, City Hall, 300 North Park Avenue, Sanford, Florida.

Present: Vice Mayor Velma Williams
Commissioner Mark M^cCarty
Commissioner Patty Mahany (present at 4:29 PM)
City Manager Norton N. Bonaparte, Jr.
City Attorney William L. Colbert
City Clerk Cynthia Porter
Deputy City Clerk Traci Houchin

Absent: Mayor Jeff Triplett
Commissioner Randy Jones

Vice Mayor Williams called the meeting to order at 4:15 PM.

1. Presentation of Mayfair Golf Course Annual Report. [Commission Memo 14-194]

Deputy City Manager Tom George presented a PowerPoint presentation of the Mayfair Golf Course Annual Report. The presentation included the history and turnaround of the course, capital improvements, capital expenses, various programs offered, accomplishments, guest comments and what to expect in FY 2014/2015.

Vice Mayor Williams asked City Manager Bonaparte to schedule a tour of the golf course for the Commission.

Commissioner Mahany also reminded Mr. Bonaparte that the Commission is still waiting on a tour of The Preserve neighborhood.

2. Discussion re: Waterfront Redevelopment Implementation Process; Budget Amendment. [Commission Memo 14-208] (RM 8.F)

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John Jones, Littlejohn Engineering Associates, presented a PowerPoint Presentation that included a recap of the design activity, proposed implementation process, regulatory updates, proposed schedule and tying it all in with the City's strategic priorities.

3. Presentation re: City Financial Report – 4th Quarter Ended September 30, 2014
[Commission Memo 14-195]

Finance Director Cynthia Lindsay reviewed the financial report with a reminder that the statements are not fully complete as the audit period is still open.

4. Regular Meeting Items – additional information
 - A. Health Insurance for Calendar Year. [Commission Memo 14-193.F] (RM 6.F)

Human Resources Director Fred Fosson noted a correction made to the Agenda Memo: Fiscal Statement, third paragraph, fifth line - should read \$3.39 million, not \$3.96 million.

Mr. Fosson said that in 2015 there will be a few changes to the City's health plan: all medical claims will now be funded at 84% instead of 100% as in previous years, due to several large claims in 2014; another change is that more people are enrolling in the City's health plan which leads to an increase in claims funding.

Mr. Fosson said that during the past few years, the City has received feedback from employees who experienced a medical emergency that required out-of-

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network transportation (usually air transportation) leaving the employee to pay the balance (balanced billing), and in some cases the bill was close to \$25,000. He would like the City to implement a program in which the City would pay the balance of up to \$20,000 for employees in this situation. Although it is a large amount, it is a benefit to the employee and would only pertain to emergency situations. Mr. Bonaparte said that this is an action item on tonight's agenda.

[Mr. Bonaparte called a five minute recess at 5:30 PM and reconvened the meeting at 5:35 PM]

- B. Amending the City Codes relating to Administrative Operations of City Boards, Commissions, and Committees. [Commission Memo 14-202] (RM 7.G)

City Clerk Cynthia Porter reviewed Ordinance No. 4331 which establishes an administrative process and requires all City Boards and Committees to be compliant in meeting guidelines such as posting meeting notices, preparing minutes and adhering to all other guidelines established in the Ordinance.

Mr. Colbert acknowledged that this Ordinance will bring the various Boards and Committees up to the same standards as the City Commission. He also mentioned that as of January 1, 2015, the elected officials will be required to obtain four hours of ethics training per year. He said that this Ordinance would be the appropriate document for this requirement. There was a consensus among the Commission to amend

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the Ordinance to include the requirement for annual ethics and sunshine law training for all board members.

Ms. Porter also stated that the City Clerk's office will offer Ethics Training in mid-February. It will be offered to all City Boards and Committees, City staff and elected officials for cities in Seminole County.

- C. Ranking of Firms, Riverwalk Project, Phase III. [Commission Memo 14-203] (RM 8.A)

Purchasing Manager Bill Smith, explained that there are two options regarding the motion pertaining to vendor presentations. This will be an action item tonight's agenda.

- D. Bids for Cattle Grazing on Site 10. [Commission Memo 14-193.E] (RM 6.E)

Commissioner Mahany said that it was her understanding that there were some issues with the former lessee and asked if everything has been worked out on this property. Deputy City Manager Tom George said that staff is optimistic with the new lessee.

- E. Special Event: Alive After Five. [Commission Memo 14-193.G] (RM 6.G)

Margie Chusmir, President of the Sanford Welcome Center, said that the event is drawing more people; however, wrist band sales have dropped so they will no longer be sold. She also said that patrons have asked for more food choices, therefore,

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some changes are being implemented for 2015. This is an action item on tonight's agenda.

- F. Special Event: Food Truck Bazaar. [Commission Memo 14-193.H] (RM 6.J)

There were no questions or comments from the Commission. This is an action item on tonight's agenda.

- G. Special Event: Sanford 2015. [Commission Memo 14-193.K] (RM 6.K)

Recreation Services Manager Lisa Jones said that this is a new two-day musical event and will feature positive messages throughout the evening. City staff would like to extend the variance to midnight so that there is time to break down the event and clean up.

Commissioner Mahany asked if the event will have any effect on the nursing home facility that is located across the street. Ms. Jones assured her that they will be notified.

Mr. Bonaparte stated that there are two agenda items on tonight's agenda that deal with class and pay; he asked the Commission if they have any questions on the items. There were no questions.

5. Briefing Items

- A. Texting Policy.

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Mr. Bonaparte informed the Commission that this item relates to public records and retention and will be on an upcoming agenda.

6. City Manager Comments – Mr. Bonaparte

- Staff is working on the recommendations by Management Partners and how to move forward.
- Department Directors will provide quarterly updates to the City Commission.
- City Commission should have received an e-mail from the City Manager in regards to being nominated to serve on the Florida MIT Board of Trustees.
- Little Red School House – still looking into.
- Riverwalk Phase II - ribbon cutting ceremony in January.
- Staff is working on landscaping at the treatment plant located across from the Riverwalk Phase II project.
- Robert Beall has been promoted to Parks and Grounds Operations Manager.

Planning & Development Services Director Russ Gibson said that the applicant has asked for a continuance regarding Item 7.A, Brisson West Administrative Appeal.

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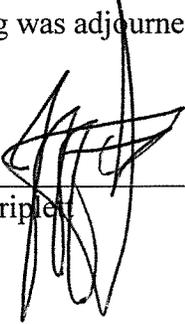
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Recreation Director Mike Kirby said that Duane LaFollette recently passed away and a celebration of life will be held at the Sanford Memorial Stadium on Saturday from 1:00 to 5:00 PM.

Vice Mayor Williams requested that staff provide the Commission with a monthly report on new hires, terminated employees, retired employees, and those that quit. She also inquired about exit interviews and Mr. Fosson said that they are done at the employee's request. She said that as a Commission, they should be aware of the reasons people leave and she would like to review the exit interviews.

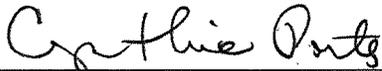
Following up, Mr. Bonaparte said that staff will look to schedule a meeting at the Preserve to hear the SunRail Maintenance Yard noise; provide a status update on Dollar General that is going up on Mellonville; and prepare a monthly report on people that are hired, fired, quit, or retired.

There being no further business, the meeting was adjourned at 6:17 PM.



Mayor Jeff Triplett

Attest:



City Clerk
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