

Minutes
Historic Preservation Board
December 17, 2014 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Ian Carfagna, Vice Chairman
Hank Dieckhaus
Cheryl Deming
Ana Yebba
Tammy Agnini

Others Present

Lonnie Groot, Assistant City Attorney
Russ Gibson, Planning & Development Services Director
Mary Muse, Administrative Coordinator

Mr. Carfagna called the regular meeting to order at 5:30 PM.

Officer Election

Ms. Deming nominated Ian Carfagna for Chairman. Ms. Yebba seconded. Motion carried unanimously.

Ms. Deming nominated Hank Dieckhaus for Vice Chairman. Ms. Yebba seconded. Motion carried unanimously.

Minutes

Mr. Dieckhaus moved to approve the November 19, 2014 meeting minutes. Ms. Deming seconded. Motion carried unanimously.

Public Meeting

PM-1 Remove from Table and hold a Public Meeting to consider a Certificate of Appropriateness to replace existing garage door with 18' steel carriage style door at 900 S. Magnolia Avenue.
Tax Parcel Number: 25-19-30-5AG-1103-0010
Property Owners: Dan Dutkofski and Marcia Roman
Representatives: Dan Dutkofski and Marcia Roman

Mr. Dieckhaus informed the board he contacted the owner asking for the information on the steel garage door.

The owners distributed a document titled "Choosing the Best Garage Door Material."

Mr. Dieckhaus moved to approve the request to replace the existing garage door with an 18' steel carriage style door at 900 S. Magnolia Avenue based on a finding that the proposed alteration is consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, with the condition the door must be 24 gauge or stronger. Ms. Deming seconded. Motion carried 4-1, Mr. Carfagna against.

Mr. Dieckhaus moved to change Schedule S to allow 24 gauge steel or stronger carriage style doors in addition to wood and fiberglass garage doors. Ms. Deming seconded. Motion carried unanimously.

Mr. Gibson informed the board the proposed code change will be presented to HPB for review and approval prior to forwarding to the Planning and Zoning Commission as a public hearing to make a recommendation to City Commission for final approval.

Citizen Participation

None.

Chairman and Board Items for Discussion

Ms. Deming asked for the progress on the Bishop Building awning. Mr. Gibson reported he checked it and asked the Building Official and Fire Marshall to investigate for public safety concerns. They reported there was no imminent public threat at this time.

Mr. Carfagna asked the board members to review the letter of support for the City's efforts to obtain an Environmental Protection Agency Brownfields Assessment Grant. The board unanimously approved the letter of support and Chairman Carfagna signed the letter.

Mr. Carfagna informed the board members there is a sheet with parliamentary procedures and specific questions in regards to the Sunshine Laws in each notebook in case anyone needed to review it.

Mr. Groot distributed a copy of "Florida Redevelopment Awards – 2014 Best Book."

Staff Reports

Mr. Gibson informed the board they can contact staff or if necessary, the city attorney at any time.

Mr. Gibson informed the board the City Commission will be attending various training classes, including Ethics, which will also be presented to all board members.

Adjournment

There being no further business, the meeting adjourned at 6:10 PM.


IAN CARFAGNA - CHAIRMAN