Minutes
Planning and Zoning Commission
February 19, 2015 - 10 AM
City Commission Chambers
City Hall, Sanford, Florida

Members Present
Jerry Mills, Chairman
Steve Esler, Vice Chairman
Michael Loader
Carsandra Buie
Eddie Green
Joshua Dane, alternate

Members Absent
Lindsay Oyewale – excused
Michael Padgett – excused

Others Present
Bob Turk, Economic Development Director
Russ Gibson, Planning & Development Services Director
Eileen Hinson, Development Services Manager
Jordan Smith, Senior Planner
Mary Muse, Administrative Coordinator
Sheena Fort, Administrative Specialist III

Mr. Mills called the meeting to order at 10 AM.

Moment of Silence

Pledge of Allegiance

Approval of Minutes

Mr. Esler moved to approve the February 5, 2015 Meeting Minutes. Mr. Loader seconded. Motion carried 5-0, Ms. Buie not present at this time.

Downtown Community Redevelopment Agency – Preliminary CRA Plan review

- Update 10 Year Project List
- Proposed Programs
- Redevelopment Strategies
- Schedule

John Jones – Littlejohn Engineering Associates, Inc. provided a PowerPoint presentation as well as copies of the proposed CRA Capital projects for the 10 year extension period. After reviewing the project lists, the board made the following suggestions:

- Add First Street to Fulton Street on Park Avenue to the design cost for the Park Avenue (Fulton Street to Riverwalk) project
- Incorporate the Chamber of Commerce in the Event Center building
- Phase the parking garage with the Event Center

Citizen Participation

None.

Staff Reports

Ms. Hinson and Mr. Smith provided proposed Architectural Design Standards to the board and asked them to review for comments and/or suggestions. These standards are intended to be used for the entire city, with the exception of the existing established overlay districts.

Mr. Gibson provided information on the following:

- Reminded the board of the Ethics Training Classes on February 24th and 25th
- Invited the board to attend the Sanford Historic Preservation Lecture at the Welcome Center on Thursday, February 19th at 7 pm featuring Rick Gonzalez, AIA - President, REG Architects. He will be discussing "Filling in the Gaps" - New Development in Historic Downtowns
- There are four public hearings scheduled for the March 5th meeting
- Distributed a walking tour brochure for the downtown commercial district. This is one of eight being produced, with all being completed by end of 2015
- Informed the board the next City Commission Joint planning meeting is tentatively scheduled for April 13th
- The sidewalk along SR 46 is currently under construction

Commissioners Reports

Mr. Mills asked staff if the trailer business on W SR 46 has exceeded the approval conditions. Mr. Gibson reported the business All Pro Trailers is exceeding the usage of the approved areas and he is working with the Code Enforcement department to correct the issues.

Adjournment

There being no further business, the meeting adjourned at 11:20 AM.

Jerry W. Mills, Sr. - Chairman