

Minutes
Historic Preservation Board
February 18, 2015 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Ian Carfagna, Chairman
Hank Dieckhaus, Vice Chairman
Cheryl Deming
Ana Yebba
Tammy Agnini

Others Present

Jennifer Nix-Barrington, Assistant City Attorney
Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Carfagna called the regular meeting to order at 5:30 PM.

Minutes

Mr. Dieckhaus moved to approve the January 21, 2015 meeting minutes. Ms. Deming seconded. Motion carried unanimously.

Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness for modification to a previously approved Certificate of Appropriateness to enclose existing carport with wood frame stucco walls and windows to match existing at 201 S. Park Avenue.
Tax Parcel Number: 25-19-30-5AG-0403-0060
Property Owner: William Kirchhoff
Representative: Andrew Kutz

Mr. Dieckhaus moved to approve the request to modify a previously approved Certificate of Appropriateness to enclose the existing carport with wood frame stucco walls and windows to match existing carport with wood frame stucco walls and windows to match existing at 201 S. Park Avenue based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S, and comply with the design guidelines in Schedule S as outlined in the staff report. The modification will allow for the installation of windows without transoms to be installed on the east and south elevations. Ms. Agnini seconded. Motion carried 5-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness to construct a 22' x 25' detached garage at 1214 S. Myrtle Avenue.
Tax Parcel Number: 25-19-30-5AG-1406-0040
Property Owners: Delton & Andra Chen
Representatives: Delton Chen and Mary Valente

Ms. Yebba disclosed her husband did some consulting work with the property owners for the garage.

Mr. Dieckhaus moved to approve, with condition (allow owner the option to use wood or hardy board), the request to construct a 22'x25' detached garage at 1214 S. Myrtle Avenue based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S, and comply with the design guidelines in Schedule S as outlined in the staff report. Specifically, the proposed garage is in character with the architectural style of the home and the surrounding historic district. Ms. Deming seconded. Motion carried unanimously.

PM-3 Hold a Public Meeting to consider a Certificate of Appropriateness to install 2 garage doors, a 7'x8' wall on the north side of the building, and 18'6" x 25' canopy on the south side of the building at 300 E. 2nd Street.

Tax Parcel Number: 25-19-30-5AG-0301-0090

Property Owner: 2nd Street Station LLC

Representative: John Giuliani

Mr. Dieckhaus moved to approve the request to install two garage doors (staff allowed to approved the design), a 7'x8' wall on the north side of the building, and 18'6" x 25' canopy on the south side of the building at 300 E. 2nd Street based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S, and comply with the design guidelines in Schedule S as outlined in the staff report. Ms. Yebba seconded. Motion carried unanimously.

Citizen Participation

None.

Staff Reports

Ms. Dalton provided information on the following:

- Schedule S is being reviewed by Littlejohn Engineering for inconsistencies. They are identifying specific streets as it relates to the first floor retail requirement. Ms. Dalton will provide a report on how procedurally existing non-retail businesses occupy the first floor in the downtown district.
- Distributed a walking tour brochure for the downtown commercial district. This is one of eight being produced, with all being completed by end of 2015.
- Reminded the board of the Sanford Historic Preservation Lecture at the Welcome Center on Thursday, February 19th at 7 pm featuring Rick Gonzalez, AIA - President, REG Architects. He will be discussing "Filling in the Gaps" - New Development in Historic Downtowns.
- Distributed a letter seeking board's support for the 2015 Statewide Preservation Award for the Sanford Avenue Streetscape Project. The board unanimously supported the award and agreed to the have the Chairman sign the letter.

Ms. Nix-Barrington briefly discussed putting the board's actions in development orders. There was discussion in regards to the Certificate of Appropriateness serving as the official approval of a request and a development order not being required.

Ms. Nix-Barrington informed the board each member can turn in a code enforcement complaint if they notice something that was done without, or against, an approved Certificate of Appropriateness.

Chairman and Board Items for Discussion

There was further discussion on the request to change Schedule S. The Chairman informed the board each member has the right to say yes or no when a motion is made.

Ms. Deming stated she requested information at a previous board meeting, which she is still waiting to receive, and someone should not have to wait months for the information.

Adjournment

There being no further business, the meeting adjourned at 6:36 PM.


IAN CARFAGNA, CHAIRMAN