

CITY COMMISSION MINUTES

APRIL 13, 2015
WORK SESSION

The City Commission of the City of Sanford, Florida, met in Work Session on Monday, April 13, 2015, at 4:00 PM, in the Railroad Depot Room, 2nd Floor, City Hall, 300 North Park Avenue, Sanford, Florida.

Present Vice Mayor Velma Williams
 Commissioner Art Woodruff
 Commissioner Randy Jones (arrived at 5:35 PM)
 City Manager Norton N. Bonaparte, Jr.
 City Attorney William L. Colbert
 City Clerk Cynthia Porter
 Deputy City Clerk Traci Houchin

Absent: Mayor Jeff Triplett
 Commissioner Patty Mahany

Vice Mayor Williams called the meeting to order at 4:03 PM.

1. Presentation – Habitat for Humanity Report on Housing Projects in the City of Sanford. [Commission Memo 15-054]

Senior Project Manager Andrew Thomas introduced Executive Director Penny Seater and Associate Director Kelly Pisciotta of Habitat for Humanity representing Seminole County and Greater Apopka. Ms. Seater provided a handout and gave a PowerPoint presentation that provided a progress report on their mission and the impact that the organization has had in Sanford and Seminole County.

2. Presentation – Annual Health Insurance Update

Mr. Mackie Branham representing Crown Consulting Group presented a PowerPoint presentation and handout on the total cost of the City's Group Health Plan and Wellness Center Utilization from January 2014 to December 2014. The presentation

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included savings/cost summary, growth in membership, medical and pharmacy claims paid, claims by employee class, fixed costs and claims; plan year comparisons, medical trends and aging population. As for the Wellness Center, a utilization summary was presented along with a unique patient participation analysis, appointment breakdowns, and goals to improve employee engagement.

3. Presentation – Sanford Airport Authority’s Financial Report [Commission Memo 15-046.F] (RM 6.F)

Bill Blend with Moore Stephens Lovelace, a firm of Licensed Public Accountants, stated that the auditors have concluded that the Airport’s financial statements for the fiscal years ended September 30, 2014 and 2013 are fairly presented in conformity with the principles generally accepted in the USA.

4. Presentation – Comprehensive Annual Financial Report [Commission Memo 15-046.G] (RM 6.G)

Mr. Blend stated that the auditors have concluded that the City’s financial statements for the fiscal year ended September 30, 2014 are fairly presented in conformity with the Generally Accepted Accounting Principles (GAAP).

5. Update on activities of the Public Works Department.

Public Works Director Bilal Iftikhar distributed a handout and began a PowerPoint presentation. He explained that the department is made up of seven divisions

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and introduced each supervisor who continued their portion of the presentation and provided a brief description of what takes place in each of the seven divisions.

6. Discussion re: Public Safety Complex Debt [Commission Memo 15-055]

Finance Director Cynthia Lindsay stated that the City has two options regarding the Public Safety Complex debt: refund the note which would lower the annual debt cost by \$40,000 per year or refund the note and seek an additional \$7,500,000 to finance capital projects.

The Commission favored the first option and asked staff to compile a list of capital projects to be reviewed at a later Work Session.

7. Regular Meeting Items – additional information

A. Wayfinding Program Implementation: City Welcome and Promotional Signs.

[Commission Memo 15-046.I] (RM 6.I)

Historic Preservation Officer Christine Dalton gave a brief history of the Wayfinding Program which was approved in 2012 and amended in 2013. Both the plan and the amendment create a cohesive sign system that will provide an identity to the City and provide direction, identify physical locations and convey information to the public. After further discussion, it was the consensus of the Commission to allocate \$10,000 for the Persimmon Avenue promotional sign and to discuss the item further at the next Work Session. This will be an action item on tonight's agenda.

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B. Resolution providing for initial steps to surplus City real property interests.

[Commission Memo 15-057] (RM 8.G)

This will be an action item on tonight's agenda.

8. Briefing Items

9. City Manager Comments

- Mr. Bonaparte said that the group who inquired about the proceeds from the Little Red School House would like to make a presentation regarding the Sanford Heritage Revolving Fund. The Commission concurred to hear the presentation at the next Work Session.
- Mr. Bonaparte stated that Items 8.E and 8.F regarding the lease-purchase of police vehicles will be pulled from tonight's agenda due to staff receiving additional paperwork that needs to be reviewed prior to moving forward.
- Project Planner Chris Smith distributed a new agenda memo for Item 8.H regarding RiverWalk Phase III, as it contained new language pertaining to legal review.
- Mr. Bonaparte asked the Commission if they would like to purchase and place an ad in the Florida League of Cities (FLOC) 89th Annual Special Conference issue, Quality Cities. It was a consensus among the Commission not to move forward with the ad.

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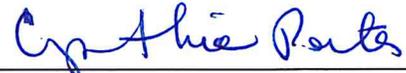
- A new proclamation request was received for the American Cancer Society's Relay for Life and due to the timing of the event; Mr. Bonaparte said that this will be presented tonight.

There being no further business, the meeting was adjourned at 6:11 PM.



Mayor Jeff Triplett

Attest:



City Clerk

TH