

CITY COMMISSION MINUTES

**MAY 11, 2015
WORK SESSION**

The City Commission of the City of Sanford, Florida, met in Work Session on Monday, May 11, 2015, at 3:00 PM, in the Railroad Depot Room, 2nd Floor, City Hall, 300 North Park Avenue, Sanford, Florida.

Present Mayor Jeff Triplett
 Vice Mayor Velma Williams (present @ 5:35 PM)
 Commissioner Patty Mahany
 Commissioner Art Woodruff
 Commissioner Randy Jones (present @ 3:15 PM)
 City Manager Norton N. Bonaparte, Jr.
 City Attorney William L. Colbert
 City Clerk Cynthia Porter
 Deputy City Clerk Traci Houchin

Mayor Triplett called the meeting to order at 3:06 PM.

1. Interview Board applicants for the Sanford Airport Authority. [Commission Memo 15-078] (RM 8.J)

The Commission interviewed the following Board applicants: Dr. Bonita Tillman Brown; Samuel Duncan; Tom Green; Chris Payer; Alonzo Vargas; and Rick Vaughn. The appointment will take place at tonight's Regular Meeting.

Mayor Triplett adjourned the Work Session at 3:53 PM and reconvened at 4:00 PM.

- 6.E Sanford Airport Authority proposed 2014/2015 budget amendment. [Commission Memo 15-080] (RM 8.L)

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Mayor Triplett asked that this item be discussed first on the agenda. However, there was no discussion from the Commission. This will be an action item on tonight's Regular Meeting agenda.

2. Presentation of Volusia Transit Connector Study by Joe Bitar.

Project Manager Joe Bitar, representing the State of Florida's Department of Transportation (FDOT), gave a brief update on the Volusia Transit Connector Study.

3. Update on activities of the Community Improvement Department.

Community Improvement Director Darrel Presley presented a brief PowerPoint presentation regarding the Community Improvement Department. This department includes two divisions: Code Enforcement and Low-Income Home Energy Assistance Program. The presentation reviewed the responsibilities of each department.

4. Discussion re: Removal of inactive Board/Committee members. [Commission Memo 15-081]

The City's current Ordinance states that any member serving on a board or committee who has three (unexcused) absences within a 12 month period may be terminated from the board or committee. Attendance records from the past year were provided by the City Clerk. According to those records, there are several members that could be removed at this time due to attendance. The Commission asked staff to notify these individuals while they continue to look at amending the Ordinance. City Attorney Colbert said he will work on amending the language in the Ordinance to include broader

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guidelines and stricter attendance standards. The Ordinance will be brought back to the Commission for review.

5. Presentation re: Public Art Program. [Commission Memo 15-076]

Historic Preservation Officer Christine Dalton presented a PowerPoint presentation on the benefits of implementing a Public Art Program in the City. After review and discussion of the presentation, there was a consensus among the Commission to move forward with creating a Public Art Ordinance that will set the regulations for establishing a Public Arts Committee.

6. Regular Meeting Items – additional information

A. Paw Park Village Master Plan [Commission Memo 15-077] (RM 8.I)

Eddie Browder of Littlejohn Engineering gave a brief PowerPoint presentation of the Paw Park Master Plan. The plan showed various upgrades and renovations being proposed for the park. This will be an action item on tonight's Regular Meeting agenda.

B. 2015 Seminole County/City of Sanford Joint Planning Agreement.
[Commission Memo 15-079] (RM 8.K)

This item was continued until June 8, 2015.

C. Resolution No. 2527, increasing fees at Veterans Park. [Commission Memo 15-070] (RM 8.C)

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Parks & Grounds Operations Manager Robert Beall explained that the cost of purchasing and etching the brick has increased to \$30 and the additional \$30 will be placed in a fund for the care and maintenance of the bricks. After discussion, there was a consensus to amend the Resolution to increase fees from \$25 to \$50. This is an action item on tonight's Regular Meeting agenda.

- D. Resolution No's 2530 and 2531, amendments to the Classification and Pay Plan. [Commission Memo's 15-073/15-074] (RM 8.F, 8.G)

Human Resources Director Fred Fosson explained the need for two temporary positions in the Utilities Department. This is an action item on tonight's Regular Meeting agenda.

Add-On Items:

- Special Event: 'Annual Reggae Summer Bash'.

Leisure Services Manager Lisa Jones distributed an agenda memo pertaining to the event. This is an action item on tonight's Regular Meeting agenda.

- Sublease of Mellonville Annex Facility – Expressly You School of the Arts, Inc.

Senior Project Manager Andrew Thomas said that Expressly You School of the Arts, Inc. would like to operate a summer program at the facility located at 1211 Mellonville Avenue. He said that the program will terminate on September 30, 2015. They would like to enter into a sub-lease agreement at \$1 per month and pay any

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additional costs associated with the lease of the building (electric, garbage, etc.) This is an action item on tonight's Regular Meeting agenda.

7. Briefing Items

A. Public Safety Debt

Due to timing constraints, this item was not discussed.

B. Site 10; Opportunity to Utilize Real Property Asset; Delegation of Authority; Approval of Resolution

Deputy City Manager Tom George explained that the City would be granting conservation easement over lands located within Site 10 should this come to fruition. At this time staff is seeking approval of a Resolution should an acquisition take place. This would provide delegation of authority to the Mayor, City Manager, City Clerk and City Attorney. This is an action item on tonight's Regular Meeting agenda.

8. City Manager Comments

Mr. Bonaparte provided an update on the Warranty Agreement that the City has entered into with Utility Service Partners. At this time 666 residents have enrolled into the program and the City has earned \$393.19 in royalties.

Commissioner Mahany asked the Commission for their support in helping to fund the Youth Empowerment Leadership Development Academy (YELDA). In the past, this program has been funded through CDBG; however, funding for the program had a three year limit. Commissioner Mahany has been working with Mr. Thomas and

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Career Source to secure funding for 2016. However, in order for the program to continue without interruption, YELDA needs funding for 2015. Commissioner Mahany said that she has met with Mr. Bonaparte who understands the importance of the program and the need for it to continue. Mr. Bonaparte said that the City could provide funding of up to \$30,000 on a one time basis from the City Manager's Contingency Fund. There was a consensus among the Commission to move forward with this.

There being no further business, the meeting was adjourned at 6:25 PM.

Attest:



City Clerk



Mayor Jeff Triplett

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