

**Minutes**  
**Historic Preservation Board**  
**July 15, 2015 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Ian Carfagna, Chairman  
Hank Dieckhaus, Vice Chairman  
Cheryl Deming  
Tammy Agnini

**Members Present**

Ana Yebba, excused

**Others Present**

Jennifer Nix-Barrington, Assistant City Attorney  
Russ Gibson, Director of Planning and Development Services  
Christine Dalton, Community Planner/Historic Preservation Officer  
Mary Muse, Administrative Coordinator

Mr. Carfagna called the regular meeting to order at 5:54 PM.

**Minutes**

Mr. Dieckhaus moved to approve the May 20, 2015 meeting minutes. Ms. Deming seconded. Motion carried 4-0.

**Public Meetings**

**PM-1** Hold a Public Meeting to consider a Certificate of Appropriateness for the construction of a two story residence at 807 S. Magnolia Avenue.  
Tax Parcel Number: 25-19-30-5AG-1002-0060  
Property Owners: David and Laura Thawley  
Representative: Laura Thawley

Mr. Dieckhaus moved to approve the request for a Certificate of Appropriateness for the construction of a two story residence at 807 S. Magnolia Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Ms. Deming seconded.

Mr. Dieckhaus restated his motion and added the use of hardy board siding will require a special Development Order. Ms. Deming seconded. Motion carried 4-0.

**PM-2** Hold a Public Meeting to consider a Certificate of Appropriateness to rehabilitate and designate the neon sign structure at 1200 French Avenue (The Barn sign) as a Historic Landmark within the City of Sanford.  
Tax Parcel Number: 25-19-30-5AG-1409-0010  
Property Owners: JTV INV LLC  
Representative: Eric Thims

Mr. Dieckhaus moved to approve the request to obtain landmark designation of The Barn sign at 1200 S. French Avenue with the following conditions: the sign must be rehabilitated, which will include removal of all neon tubing; sanding, priming, and painting; and re-installation of the neon tubing; the existing reader board sign will be modified to comply with Schedule S regulations, including replacing the internal illumination with externally mounted lights; and a landscape planter approved by the Planning Department must be installed at the base of the sign. Ms. Deming seconded. Motion carried 4-0.

Mr. Dieckhaus moved to approve the recommendation to City Commission that The Barn sign, located at 1200 S. French Avenue be designated by ordinance as a Local Historic Landmark. Ms. Deming seconded. Motion carried 4-0.

**PM-3** Hold a Public Meeting to consider an extension on an approved Certificate of Appropriateness to install a new Ritz Theater sign and consider a Certificate of Appropriateness to replace the metal doors and install awnings at 201 S. Magnolia Avenue.  
Tax Parcel Number: 25-19-30-5AG-0402-0090  
Property Owners: Ritz Community Theater  
Representative: Steve Nelson, WDPAC

Mr. Dieckhaus moved to approve the request to extend the Certificate of Appropriateness approval with condition to install a new Ritz Theater sign at 201 S. Magnolia Avenue based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S, and complies with the design guidelines in Schedule S. The condition noted in the approval is: drawings submitted to obtain a building permit for installation of the projecting/hanging sign must reflect an exact replica of the original Ritz sign and staff may sign off on the approval for these drawings if they reflect an exact replica of the design, thereby eliminating the need for the applicant to return to the board for additional review. Ms. Agnini seconded. Motion carried 4-0.

Mr. Dieckhaus moved to approve the request to replace the metal doors and install awnings (designed as in the striped canopy picture, but using a solid fabric) on the north and west facades at 201 S. Magnolia Avenue based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S, and complies with the design guidelines in Schedule S. Ms. Deming seconded. Motion carried 4-0.

**PM-4** Hold a Public Meeting to consider a Certificate of Appropriateness for street sign “toppers” at various locations in the historic district.  
Tax Parcel Number: 25-19-30-5AG-1002-xxxx (Various Locations)  
Property Owners: City of Sanford (Right of Way)  
Representative: Nelson Beverly, Sanford Historic Trust

Ms. Dalton informed the board they are to consider only the design of the sign topper.

Mr. Dieckhaus moved to approve the request for a Certificate of Appropriateness for the street sign “toppers” (design only) at various locations in the historic district based on a finding that proposed signs are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report and approve submitting a recommendation of approval to the City Commission for consideration. Ms. Agnini seconded. Motion carried 3-1 (Ms. Deming against).

**PM-5** Hold a Public Meeting to consider a Certificate of Appropriateness for paint colors and shutters at 700 S. Magnolia Avenue.  
Tax Parcel Number: 25-19-30-5AG-0903-0010  
Property Owners: Romulus Holdings LLC  
Representative: Susan Frison

Mr. Dieckhaus moved to approve the request for a Certificate of Appropriateness for decorative wood shutters at 700 S. Magnolia Avenue based on a finding that the proposed is consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Motion died due to lack of a second.

Ms. Deming moved to deny the request for a Certificate of Appropriateness for paint colors and shutters at 700 S. Magnolia Avenue based on a finding that proposed paint colors and shutters are not consistent with the purpose and intent of Schedule S and does not comply with the specific design guidelines contained within Schedule S, as outlined in the staff report. Ms. Agnini seconded. Motion carried 3-1 (Mr. Dieckhaus against).

**Code Enforcement Case Review**

Ms. Dalton reported she will email an updated code enforcement report. She also gave a brief update on a few commercial district code cases.

**Citizen Participation**

None.

**Staff Reports**

None.

**Chairman and Board Items for Discussion**

None.

**Adjournment**

There being no further business, the meeting adjourned at 7:10 PM.



IAN CARFAGNA, CHAIRMAN