

Minutes
Historic Preservation Board
August 19, 2015 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Ian Carfagna, Chairman
Cheryl Deming
Tammy Agnini
Ana Yebba

Members Absent

Hank Dieckhaus, Vice Chairman

Others Present

Jennifer Nix-Barrington, Assistant City Attorney
Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Carfagna called the regular meeting to order at 5:30 PM.

Minutes

Ms. Deming moved to approve the July 15, 2015 meeting minutes. Ms. Agnini seconded. Motion carried 4-0.

Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness to replace metal windows and install a door at 214-216 S. Oak Avenue.
Tax Parcel Number: 25-19-30-5AG-0405-0040
Property Owner: John Hagan Trustee FBO
Representative: John Hagan

Ms. Deming moved to approve the request to replace metal windows and install a door at 214-216 S. Oak Avenue based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S, and complies with the design guidelines in Schedule S. Ms. Yebba seconded. Motion carried 4-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness to remove 2nd and 3rd story window sashes on the west and north elevations for off-site restoration at 201 S. Magnolia Avenue.
Tax Parcel Number: 25-19-30-5AG-0402-0090
Property Owners: Ritz Community Theater
Representative: Steve Nelson, WDPAC

Ms. Yebba moved to approve the request to remove 2nd and 3rd story window sashes on the west and north elevations for off-site restoration at 201 S. Magnolia Avenue based on a finding that the proposed scope of work, being maintenance restoration and not mothballing, is consistent with the purpose and intent of Schedule S, complies with the design guidelines in Schedule S, and as the restoration work is publicly funded. Based upon the work being maintenance restoration, and not mothballing, and, being publicly funded, which reduces the risk of non-completion, this shall not be of any precedential value to future applications. Ms. Agnini seconded. Motion carried 4-0.

Code Enforcement Case Review

Ms. Dalton distributed a copy of the Historic District Open Case Report and the Historic District Fine Report.

Citizen Participation

None.

Staff Reports

Ms. Dalton distributed the Georgetown Brochure. Ms. Dalton informed the board a Georgetown Congregation article was published in the *Reflections* magazine. Ms. Dalton gave a brief update on the Movie in Magnolia Square event.

Chairman and Board Items for Discussion

Ms. Deming reported the awning on the Bishop Block building is leaking and has created a safety hazard to the public. Mr. Carfagna stated Mr. Presley has the ability to have it designated as a public safety hazard. Ms. Barrington-Nix stated the City Commission can decide to move forward with a Nuisance Abatement action against the property owner.

Ms. Deming requested a status on the removal of the paper on windows and plywood covering the opening on the property the board granted the owner 6 months to correct.

Ms. Deming requested information on the City Code as it relates to overgrowth on private property and adjacent public right of ways that create health and safety issues.

Mr. Carfagna informed the board he is requesting a meeting with staff, Russ Gibson, City Attorney, and City Manager to discuss the process and procedures as it relates to overlapping review by Historic Preservation Board and other Boards.

Mr. Carfagna informed the board he was approached by a citizen asking if there would be a financial interest or similar conflict of interest with a board member who pays a membership due to the Sanford Historic Trust and votes on items submitted by the Sanford Historic Trust. Ms. Barrington-Nix stated she is researching this issue and will report back her findings.

Adjournment

There being no further business, the meeting adjourned at 6:20 PM.


IAN CARFAGNA, CHAIRMAN