

CITY COMMISSION MINUTES

NOVEMBER 16, 2015
WORK SESSION

The City Commission of the City of Sanford, Florida, met in Work Session on Monday, November 16, 2015, at 4:00 PM, in the Railroad Depot Room, 2nd Floor, City Hall, 300 North Park Avenue, Sanford, Florida.

Present: Mayor Jeff Triplett
Vice Mayor Velma Williams (arrived at 4:16 PM)
Commissioner Art Woodruff
Commissioner Randy Jones
Commissioner Patty Mahany (arrived at 4:15 PM)
Acting City Manager Tom George
City Attorney William L. Colbert
City Clerk Cynthia Porter
Deputy City Clerk Traci Houchin

Absent: City Manager Norton N. Bonaparte, Jr.

Mayor Triplett called the meeting to order at 4:05 PM.

Item 5.E, Resolution No. 2562, regarding the 2015 Year End budget adjustments was moved to the beginning of the Work Session, because Finance Director Cynthia Lindsay stated that she will not be in attendance at tonight's Regular Meeting. She stated that due to the year end budget adjustments, this year's budget will be increased by \$3.3 million. This is an action item on tonight's agenda.

1. Update on Activities of the Recreation Department.

Recreation Director Mike Kirby presented a brief video and a PowerPoint presentation that outlined the recreation facilities and the various events hosted by the department.

2. Discussion re: Waterfront Catalyst Site Developer RFQ

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John Jones of Littlejohn Engineering said that he is seeking direction from the Commission on how to proceed with the proposals that the City received in response to the Waterfront Catalyst Site Developer RFQ.

Commissioner Woodruff asked Mr. Jones to provide a little more detail regarding the Memorandum of Understanding (MOU) process. Mr. Jones said that the developer is responsible for conducting a market analysis and all of the community planning, during which time the City is not permitted to entertain any offers on property along the waterfront in order to allow the developer time (eight months) to complete their task. If all goes well, then a development agreement is implemented.

Mayor Triplett recommended that the top two developers provide a presentation at the December 14, 2015 Work Session and the Commission concurred.

3. Discussion re: Public Art Commission [Commission Memo 15-207] (RM 8.H)

Acting City Manager Tom George distributed and reviewed an agenda memo which reflected different language in the legal section.

Community Planner/Historic Preservation Officer Christine Dalton said that the memo is a result of a conversation that she had with Assistant City Attorney Lonnie Groot. Public art is often seen in the City's downtown area which could lead to an overlap between the Historic Preservation Board and the Public Art Commission on a particular project. She said that one board should not be stronger or larger than the other; they will both provide recommendations to the City Commission which will make the final decision.

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Mr. George said that this agenda item focuses on two things: 1) how many members to appoint; and 2) how to appoint the members. The Mayor and City Commission each chose a member to appoint and the Mayor chose the Ex-Officio member. The Commission will officially appoint members at tonight's meeting.

4. Discussion re: Cottage Homes [Commission Memo 15-208]

Community Planner/Historic Preservation Officer Christine Dalton presented a brief presentation on the concept of building cottage homes on non-conforming lots. She distributed a map of the available lots. The purpose of this program is to address non-conforming lots throughout the City and to help expedite the home buying process. Mayor Triplett asked Ms. Dalton how soon the City could get started on this and she explained that in order to move forward, a funding source is needed. There was a consensus among the Commission to move forward with an RFP for six floor plans and twelve facades; funding source is the Little Red School House proceeds.

5. Regular Meeting Items – additional information

A. Resolution No. 2561, extension of the Lien Amnesty Program
[Commission Memo 15-201] (RM 8.B)

Community Improvement Director Darrel Presley stated that he would like the Commission's support in extending the Lien Amnesty program until December 30, 2016.

Mayor Triplett asked Mr. Presley when the City can expect to pull out of this program and increase the City's lien fees. Mr. Presley said that many other cities are

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looking towards this type of program or capping their fees. Sanford is not at a level to do that at this time; it may take a few years. Mayor Triplett said that he will support the extension tonight, however, he recommended that the City slowly ease out of the program at the end of that period. Mr. Presley said that he would present a multi-year tiered plan to the Commission in about six months. This is an action item on tonight's agenda.

- B. Resolution No. 2563, amending the Classification and Pay Plan.
[Commission Memo 15-203] (RM 8.D)

Mr. George said that this is an action item on tonight's agenda.

- C. Resolution No. 2565, awarding a Qualified Target Industry Tax Refund Program (QTI) award. [Commission Memo 15-205] (RM 8.F)

Economic Development Director Bob Turk recommended that the Commission approve a State of Florida QTI award to Jetezy, Inc., as they will begin manufacturing and assembling of amphibious airplanes at the Orlando-Sanford Airport, and creating 50 jobs over a two year period. This is an action item on tonight's agenda.

- D. Waiver of Code Enforcement Lien at 801 Bay Avenue [Commission Memo 15-206] (RM 8.G)

Community Improvement Director Darrel Presley distributed a photo copy of the property and reviewed the timeline of events and notices pertaining to the request, and stated that staff is recommending denial. This is an action item on tonight's agenda.

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- E. Resolution No. 2562, regarding the 2015 Year End budget adjustments.
[Commission Memo 15-202] (RM 8.C)

This item was discussed at the start of today's Work Session.

- F. Resolution No. 2566, to donate proceeds of sale of 500 Holly Avenue to Recovery House of Central Florida. [Commission Memo 15-209] (RM 8.I)

Community Relations and Neighborhood Engagement Director Andrew Thomas distributed and reviewed a handout regarding concentration areas of long term homelessness in Central Florida. He also distributed a photo copy of the property and recommended that the City donate its portion of the proceeds (15%) to the Recovery House of Central Florida. This is an action item on tonight's agenda.

6. Briefing Items

- Federal Lobbyist

Mr. George stated that there have been discussions surrounding this for over a year. Staff sees no value in the service provided by Alcalde and Fay and is in favor of terminating the agreement. City Attorney Colbert said that the Commission can take formal action at tonight's meeting.

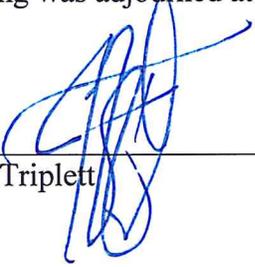
7. City Manager Comments

Mr. George stated that Item 8.A will be pulled from tonight's agenda as it has been resolved through the vendor's insurance company.

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There being no further business, the meeting was adjourned at 6:13 PM.



Mayor Jeff Triplett

Attest:



Cynthia Porter
City Clerk

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