

CITY COMMISSION MINUTES

JANUARY 25, 2016
WORK SESSION

The City Commission of the City of Sanford, Florida, met in Work Session on Monday, January 25, 2016, at 4:00 PM, in the Railroad Depot Room, 2nd Floor, City Hall, 300 North Park Avenue, Sanford, Florida.

Present: Mayor Jeff Triplett
Vice Mayor Velma Williams
Commissioner Art Woodruff
Commissioner Randy Jones (present at 4:51 PM)
Commissioner Patty Mahany (present at 4:17 PM)
City Manager Norton N. Bonaparte, Jr.
City Attorney William L. Colbert
City Clerk Cynthia Porter
Deputy City Clerk Traci Houchin

Mayor Triplett called the meeting to order at 4:00 PM.

1. Presentation of Sanford Housing Authority's request re: 2015 Choice Neighborhoods Initiative Grant Application [Commission Memo 16-025] (RM 9.D)

President of the Sanford Housing Authority (SHA), Vivian Bryant, introduced Gayle Epp of EJP Consulting, the agency who is preparing the grant application. Ms. Epp distributed a handout and presented a brief powerpoint presentation of the application process. The Sanford Housing Authority would like the City to be a co-applicant on the 2015 Choice Neighborhoods Initiative grant application and pledge the \$250,000 cash match required. This is an action item on tonight's agenda.

2. Presentation of City Financial Report for Quarter Ended September 30, 2015 [Commission Memo 16-027]

Finance Director Cynthia Lindsay presented the report.

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3. Discussion re: Possible Use of Reserves for CIP Projects [Commission Memo 16-028]

City Manager Bonaparte stated that the Finance Director does not recommend using the reserve funds for CIP projects as the reserve fund is already below the City's current policy.

After discussion, there was a consensus among the Commission to reduce the reserve policy to one fund of no less than 25% and to provide Parks and Recreation with \$500,000 per year for the next five years, starting this year. Of the \$500,000, 20% will be allocated to the Public Works Department for equipment. Both departments will be responsible for putting together a plan listing the department's critical needs each year in order to continue the funding.

4. Presentation of the Police Department Quarterly Report.

Due to time constraints, this item was pulled from the agenda.

5. Discussion re: Management Partners Recommendation #29, Adopting an Expedited Review Alternative. Paw Park Rehabilitation Design Plan [Commission Memo 16-022]

Building Official Dave Aldrich explained that this is not something that the City is often faced with; however, it is good idea to have it in place. There was a consensus among the Commission to move forward a resolution to amend the fee table.

6. Regular Meeting Items – additional information

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- A. Paw Park Rehabilitation Design Plan [Commission Memo 16-021] (RM 9.A)

Historic Preservation Officer/Community Planner Christine Dalton presented the final design plan for Paw Park. This is an action item on tonight's agenda.

- B. City of Sanford and Sanford Airport Authority Mutual Economic Incentive Agreement. [Commission Memo 16-014.C] (RM 7.C)

This item was pulled from the agenda.

- C. Interlocal Agreement with Seminole County for the Severe Weather Awareness Week Touch-a-Truck Public Outreach Special Event. [Commission Memo 16-014.D] (RM 7.D)

This will be an action item on tonight's agenda.

- D. Community Development Block Grant (CDBG) Amendment to Annual Action Plans and 2010-2014 Five Year Consolidated Plan.[Commission Memo 16-014.G] (RM 7.G)

This will be an action item on tonight's agenda.

- E. Ordinance No. 4363, amending City Code, Land Development Regulations, Schedule J – Landscape Buffer and Tree Requirements. [Commission Memo 16-016] (RM 8.B)

Commissioner Woodruff referred to pages 28/29 of the Ordinance and asked if this pertains to all residents who trim trees. Planning and Development Services

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Director Russ Gibson explained that this would not pertain to general maintenance. This will be an action item on tonight's agenda.

- F. Ordinance No. 4364, amending City Code, Land Development regulations, creating Schedule G, Architectural Design Standards and associated modifications to Article III and Schedule F. [Commission Memo 16-017] (RM 8.C)

This will be an action item on tonight's agenda.

Add on Resolution No. 2581, Supporting the Innovative Traffic Signal Technologies Pilot Project.

Mayor Triplett explained that Congressman Mica is asking all cities to support this resolution. This will be an action item on tonight's agenda.

7. Briefing Items

- Mayor's Annual Appointments to Board and Committees

This item was pulled from the agenda.

8. City Manager's Annual Performance Evaluation.

Mayor Triplett recommended that the City Manager receive a 3% increase retroactive to October 1, 2015. This is an action item on tonight's regular agenda

9. City Manager Comments

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Mr. Bonaparte said that the City needs to respond to the Orlando Sentinel article by Mr. David Leavitt regarding the property tax referendum and that he preferred it to come from the Mayor. Mayor Triplett agreed.

Commissioner Woodruff said that a Political Action Committee is being formed in order to campaign for the referendum. He will provide more information at the next meeting.

There being no further business, the meeting was adjourned at 6:08 PM.



Mayor Jeff Triplett

Attest:



City Clerk

TH