

**Minutes**  
**Planning and Zoning Commission**  
**January 7, 2016 - 10 AM**  
**Continued from December 3, 2015 – 10 AM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Jerry Mills, Chairman  
Steve Esler, Vice Chairman  
Michael Loader  
Carsandra Buie  
Joshua Dane  
Lindsay Oyewale  
Eddie Green

**Members Absent**

Richard Gottfried-alternate

**Others Present**

Lonnie Groot, Assistant City Attorney  
Eileen Hinson, Development Services Manager  
Jordan Smith, Planner  
Elizabeth Harkey, Urban Forester  
Mary Muse, Administrative Coordinator

Mr. Mills called the meeting to order at 10 AM.

**Moment of Silence**

**Pledge of Allegiance**

**Approval of Minutes**

Mr. Esler moved to approve the November 5, 2015 Regular Meeting Minutes. Mr. Loader seconded. Motion carried 6-0 (Ms. Buie not present at this time).

**Public Hearings**

**PH-1** Hold a Public Hearing to consider a request to amend Ordinance No. 4077 and the implementing development agreement to extend the expiration date for the Small Bay Planned Development located at 251 S. White Cedar Road until December 2, 2018.  
Tax Parcel Number: 26-19-30-5AE-030C-0000  
Property Owners: John J. & Barbara J. Sharp  
Representative: Jason Toll – NAI Realvest

Mr. Esler moved to recommend the City Commission approve the Development Order to extend the approval for the Small Bay Planned Development for three years to December 2, 2018. Ms. Oyewale seconded. Motion carried 7-0.

**PH-2** Hold a Public Hearing to consider proposed amendments to the City of Sanford Land Development Regulations to establish Schedule G - Architectural Design Standards and modify Schedule F - Requirements for Buildings, Parcels, Yards, Building Setbacks and Lighting and article III - Procedures for Development Approval accordingly

Mr. Loader moved to recommend the City Commission approve the new Schedule G to the Land Development Regulations and the modifications to Article III (Procedures) and Schedule F (Regulations). Ms. Oyewale seconded. Motion carried 7-0.

There was no one (i.e.: developers, citizens) present in the audience to discuss/review this matter.

**PH-3** Hold a Public Hearing to consider proposed amendments to the City of Sanford Land Development Regulations to modify Schedule J – Landscape, Buffer and Tree Requirements

Mr. Loader moved to recommend the City Commission approve modifications to Schedule J of the Land Development Regulations. Ms. Buie seconded. Motion carried 7-0.

**Citizen Participation**

None.

**Staff Reports**

The board agreed to reschedule the February 4, 2016 meeting to February 11, 2016.

**Commissioners Reports**

Jerry Mills brought up the discussion regarding litter in Sanford. An information sheet was distributed for the board to review/discuss. Mr. Groot stated he will contact Emily McCabe, Solid Waste Manager, to discuss the situation and report back at the next meeting. Mr. Mills requested this issue be on the next agenda for discussion.

**Election of Chairperson and Vice Chairperson**

Ms. Buie nominated Mr. Esler to serve as Chairman. Ms. Oyewale seconded. Motion carried unanimously.

Mr. Esler nominated Mr. Loader to serve as Vice Chairman. Mr. Green seconded. Motion carried unanimously.

**City Attorney Reports**

Mr. Groot gave some “teaching points” as it related to an HPB appeal matter scheduled for the City Commission meeting.

Ms. Oyewale thanked Mr. Groot for his articles and information he emails to the board members.

**Adjournment**

Meeting adjourned at 10:53 AM.



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STEVE ESLER, CHAIRMAN