

# CITY COMMISSION MINUTES

**MARCH 14, 2016  
WORK SESSION**

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The City Commission of the City of Sanford, Florida, met in Work Session on Monday, March 14, 2016, at 4:00 PM, in the Railroad Depot Room, 2<sup>nd</sup> Floor, City Hall, and 300 North Park Avenue, Sanford, Florida.

Present: Mayor Jeff Triplett  
Vice Mayor Randy Jones  
Commissioner Art Woodruff  
Commissioner Velma Williams  
City Manager Norton N. Bonaparte, Jr.  
City Attorney William L. Colbert  
City Clerk Cynthia Porter  
Deputy City Clerk Traci Houchin

Absent: Commissioner Patty Mahany

Mayor Triplett called the meeting to order at 4:04 PM.

1. City Financial Report 1<sup>st</sup> Quarter Ended December 31, 2015 [Commission Memo 16-162]

Finance Director Cynthia Lindsay presented the report.

2. Discussion re: Public Works Department Capital Improvement Funds for FY 15/16. [Commission Memo 16-163]

Parks and Grounds Operation Manager Robert Beall said that Staff looked at all City parks, with the focus being on basketball and tennis courts, and determined that basketball courts are being utilized more often than tennis courts, therefore, some of the City's tennis courts will be removed rather than be repaired.

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Mr. Beall also distributed and reviewed a report regarding the condition of Centennial Park's Gazebo. He said that Staff met with a structural engineering consultant and at this time they are reviewing options.

There was a consensus among the Commission to move forward with the recommended projects.

3. Regular Meeting Items – additional information

A. Lien and Permit Searches [Commission Memo 16-150.D] (RM 6.D)

Finance Director Cynthia Lindsay said that this will reduce staff time and allow for a faster turnaround time for the customer. This is an action item on tonight's agenda.

B. Extension of purchase and sale contract relating to 113 Palmetto Avenue  
[Commission Memo 16-150.N] (RM 6.N)

This item was pulled from the agenda.

C. Budget transfer for continuing services with Littlejohn, Inc. during the on-going Waterfront Catalyst Site Implementation Process [Commission Memo 16-150.O] (RM 6.O)

Deputy City Manager Tom George said that continued services with Littlejohn Inc., will be a benefit to the City throughout this project and that funding is available. This is an action item on tonight's agenda.

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D. Mural Moratorium Ordinance [Commission Memo 16-156] (RM 7.E)

Historic Preservation Officer and Community Planner Christine Dalton asked the Commission for their support of an Ordinance that would temporarily place a moratorium on murals throughout the City until the Public Art Committee (PAC) completes the PAC Ordinance. This is an action item on tonight's agenda.

E. RE: Impact Fees

1. Impact Fee Deferment Ordinance

[Commission Memo 16-157] (RM 7.F)

After a brief discussion, there was a consensus among the Commission to remove this item from the agenda.

2. Deferral of Impact Fee Payments for 400 S. Sanford Avenue

[Commission Memo 16-150.M] (WS 6.M)

This is an action item on tonight's agenda.

F. Election Rule; Candidate Filing of Reports; 2016 City Regular Election

[Commission Memo 16-160] (RM 8.C)

City Clerk Cynthia Porter explained that the schedule for submitting candidate treasurer reports provides that they be submitted on Friday, a day which the City Clerk's office is unavailable. The proposed rule would allow for candidates to turn in their treasurers reports on the next available business day following the Friday date. This is an action item on tonight's agenda.

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- G. Partnership with CGI Communications, Inc. to provide increased marketing and promotional opportunities for the City of Sanford.

[Commission Memo 16-150.P] (RM 6.P)

After a brief discussion, there was a consensus among the Commission to pull this item for additional information.

4. Briefing Items
5. City Manager Comments

Andrew Thomas, Community Relations and Neighborhood Engagement Director, said that the City has received notification that the City is eligible for funding through the State Housing Initiative Partnership (SHIP). In order to maintain this eligibility, the City must submit a letter of intent by March 18, 2016. If the Commission chooses to take no action, Seminole County will continue to administer the program.

There was a consensus among the Commission to submit a letter of intent.

Mr. Bonaparte said that he and the Mayor recently attended a meeting in Altamonte Springs where Uber, an online transportation network company, was explained. He said that staff will be coming back with more information on the program for the Commission to determine if it is a program they would like to see in Sanford.

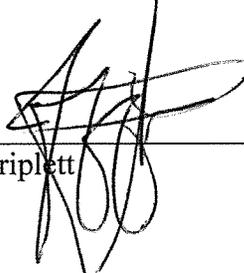
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There being no further business, the meeting was adjourned at 5:45 PM.

  
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Mayor Jeff Triplett

Attest:

  
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City Clerk

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