

**Minutes**  
**Historic Preservation Board**  
**May 18, 2016 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Ian Carfagna, Chairman  
Ana Yebba, Vice Chairman  
Cheryl Deming  
Tammy Agnini

**Members Absent**

Hank Dieckhaus

**Others Present**

Lonnie Groot, Assistant City Attorney  
Robert Beall, Operations Manager  
Christine Dalton, Community Planner/Historic Preservation Officer  
Mary Muse, Administrative Coordinator

Mr. Carfagna called the regular meeting to order at 5:31 PM.

**Minutes**

Ms. Deming moved to approve the March 16, 2016 regular meeting minutes. Ms. Yebba seconded. Motion carried 4-0.

**Public Hearing/Meetings**

**PM-1** Hold a Public Meeting to consider a Certificate of Appropriateness for street sign “toppers” at various locations in the historic district.  
Tax Parcel Number: 25-19-30-5AG-1002-xxxx (Various Locations)  
Property Owners: City of Sanford (Right of Way)  
Representative: Nelson Beverly, Sanford Historic Trust

Ms. Yebba moved to approve the request for a Certificate of Appropriateness for street sign “toppers” at various locations in the historic district based on a finding that proposed signs are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the above staff report. The Historic Preservation Board submits a recommendation of approval to the City Commission for consideration. Ms. Deming seconded. Motion carried 4-0.

**PM-2** Hold a Public Meeting to consider a Certificate of Appropriateness to demolish the gazebo in Centennial Park located at 400 Park Avenue.  
Tax Parcel Number: 25-19-30-5AG-0604-0000  
Property Owner: City of Sanford  
Representative: Robert Beall

Jane Wright and Nelson Beverly came forward to speak. There was concern if it would be rebuilt as well as what the time table was for the gazebo to get in this condition and what other structures might the city have that is in disrepair.

Ms. Deming moved to approve the request to demolish the gazebo in Centennial Park at 400 S. Park Avenue based on a finding that the proposed scope of work is consistent with the purpose and intent of Schedule S, and complies with the design guidelines in Schedule S. Specifically, the gazebo is not historic, and removal of it from the park will not adversely impact the historic district. The board has determined that waiver of the criteria set forth in Section 12.0, A, items 10-11, and Section 12.0, B, C, D, E, F, and G is appropriate and lawful. Ms. Agnini seconded. Motion carried 3-1, Mr. Carfagna against.

Ms. Deming moved to recommend City Commission fund the replacement of the gazebo in next budget and authorize board Chairman to send letter to the Commission and require the design proposal to be submitted to HPB for review/approval. Ms. Yebba seconded. Motion carried 4-0.

**PM-3** Hold a Public Meeting to consider a Certificate of Appropriateness to construct an exterior wood staircase and install a wood door on the west elevation at 214 S. Oak Avenue.  
Tax Parcel Number: 25-19-30-5AG-0405-0040  
Property Owner: John Hagan Trustee FBO  
Representative: Patrick Vandivier

Ms. Agnini moved to approve the request to construct an exterior wood staircase and install a wood door at 214 S. Oak Avenue based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S, and complies with the design guidelines in Schedule S. Ms. Deming seconded. Motion carried 4-0.

### **Code Enforcement Case Review**

Ms. Dalton distributed a copy of the Historic District Open Case Report and the Historic District Fine Report.

There was discussion regarding sidewalk cafés and signage as it relates to being checked for compliance with their approvals. Also, the condition of the RiverWalk as it relates to the wall and swings need to be addressed and corrected.

### **Citizen Participation**

None.

### **Staff Reports**

Ms. Dalton presented a letter of support for the St. James A.M.E. Church to apply for a Special Category Grant. Ms. Agnini moved to authorize the Chairman to sign the letter of support. Ms. Yebba seconded. Motion carried 4-0.

Ms. Dalton reported May is National Historic Preservation Month and the theme is “This Place Matters.” Donovan Rypkema, a national renowned historic preservation economist, will be speaking in Winter Park on May 21<sup>st</sup>. The topic will be “Historic Preservation and Economics: Recent Lessons from Home and Abroad.” Ms. Dalton spoke about her attendance at the Florida Trust Conference in Tallahassee.

### **Chairman and Board Items for Discussion**

There was discussion about the status of the Wells Fargo Bank, 202 Magnolia Avenue, and property at 8<sup>th</sup> & Magnolia Avenue.

Mr. Carfagna requested staff to attend the City Commission Work Session with the intent to present the option of taking the design guidelines for new construction that are in Schedule S and applying them to the Sanford Avenue not already included in the district (3rd Street to 6th Street).

Mr. Carfagna informed the board he will be stepping down since he will be moving out of the State and thanked the board for their support during his time on the board. Ms. Dalton presented an appreciation gift from her and the board.

Ms. Yebba stated she would like to have Cindy’s Dance Studio building removed from the National Registry. After discussion, Ms. Yebba requested staff to contact the State and find out what the process would be to have it removed and report back. Ms. Deming seconded. Motion carried 4-0.

### **Adjournment**

There being no further business, the meeting adjourned at 7:05 PM.

  
ANA YEBBA, VICE CHAIRMAN