

Minutes
Historic Preservation Board
June 15, 2016 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Ana Yebba, Vice Chairman
Cheryl Deming
Tammy Agnini
Hank Dieckhaus

Others Present

Bill Colbert, City Attorney
Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Ms. Yebba called the regular meeting to order at 5:34 PM.

Minutes

Mr. Dieckhaus moved to approve the May 18, 2016 regular meeting minutes. Ms. Deming seconded. Motion carried 3-0, Ms. Agnini not present at this time. Ms. Agnini arrived prior to PM-1 item.

Public Hearing/Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness for construction of a detached garage. A revision to a previously approved Certificate of Appropriateness to change the siding pattern for the two-story residence at 807 S. Magnolia Avenue.
Tax Parcel Number: 25-19-30-5AG-1002-0060
Property Owners: David and Laura Thawley
Representative: Zach Miller

Mr. Dieckhaus moved to approve the request for a Certificate of Appropriateness for the construction of a detached garage and revision to a previously approved Certificate of Appropriateness to change the siding pattern for the two story residence at 807 S. Magnolia Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Ms. Deming seconded. Motion carried 4-0.

PM-2 Hold a Public Meeting to consider an extension for a previously approved Certificate of Appropriateness for design of two storefronts at 110 S. Palmetto Avenue.
Tax Parcel Number: 25-19-30-5AG-0302-0040
Property Owner: Whalers Saloon LLC
Representative: Kelvin Eder

Mr. Dieckhaus moved to approve the request for an extension to a previously approved Certificate of Appropriateness for design of two storefronts at 110 S. Palmetto Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the referenced staff reports. Ms. Agnini seconded. Motion carried 4-0.

PM-3 Hold a Public Meeting to consider a Certificate of Appropriateness to install a leaded glass window on the west elevation at 2018 Mellonville Avenue.
Tax Parcel Number: 31-19-31-513-0000-0040
Property Owners: Michael & Ana Yebba
Representative: Michael Yebba

Ms. Yebba recused herself since she is a property owner. The gavel was passed to Mr. Dieckhaus during this item.

Ms. Deming moved to approve the request for a Certificate of Appropriateness to install a leaded glass window on the west elevation at 2018 S. Mellonville Avenue based on a finding that the proposed alterations do not conflict with the purpose and intent of Schedule S, as outlined in the staff report. Ms. Agnini seconded. Motion carried 3-0, Ms. Yebba abstained.

PM-4 Continue to July 20, 2016 meeting..... Hold a Public Meeting to consider a Certificate of Appropriateness to replace windows on all elevations; eliminate two windows (north and west elevations), and replace storefront windows with folding walls at 210 S. Park Avenue.
Tax Parcel Number: 25-19-30-5AG-0404-0030
Property Owner: Hoskins Inv, LLC

The board continued the item to the July 20th meeting.

PM-5 Hold a Public Meeting to consider a Certificate of Appropriateness for removal of chimney (after the fact request) at 305 W. 9th Street.
Tax Parcel Number: 25-19-30-5AG-1106-001B
Property Owner: Debra Nardello
Representatives: Andy Kutz, Nick Manley, Rob Wallace, and Debra Nardello

Ms. Agnini informed those present she had a conversation with Andy Kutz and did not know he was going to be a representative on this item.

Mr. Dieckhaus moved to approve the request to remove a chimney at 305 W. 9th Street based on a finding that the proposed alteration does not conflict with the purpose and intent of Schedule S, as outlined in the staff report. Motion died due to lack of a second.

Ms. Deming moved to deny the request to remove a chimney at 305 W. 9th Street based on a finding that the proposed alteration does conflict with the purpose and intent of Schedule S, as outlined in the staff report. Motion died due to lack of a second.

Mr. Dieckhaus moved to approve the request to remove a chimney at 305 W. 9th Street based on a finding that the proposed alteration does not conflict with the purpose and intent of Schedule S, as outlined in the staff report. Ms. Agnini seconded. Motion failed due to tie vote (Dieckhaus and Agnini for/Deming and Yebba against).

Mr. Dieckhaus moved to continue the request to the next meeting when all five members are present. Ms. Deming seconded. Motion carried 4-0.

Code Enforcement Case Review

Ms. Dalton distributed a copy of the Historic District Open Case Report and the Historic District Fine Report.

There was discussion on the following properties: Bettye Smith Cultural Arts Center, Bishop Building canopy, Colonial Room awning, Wells Fargo Bank, 305 Park Avenue, and Cindy's Dance Studio.

Citizen Participation

None.

Staff Reports

None.

Chairman and Board Items for Discussion

Election of the Chairman will be done once a new member is appointed to fill the vacancy left by the Chairman.

Adjournment

There being no further business, the meeting adjourned at 6:45 PM.



ANA YEBBA – VICE CHAIRMAN

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME YEBBA ANA MARIA	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Historic Preservation Board
MAILING ADDRESS 2018 S. Melkonville Ave.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY SANFORD SEM.	NAME OF POLITICAL SUBDIVISION: City of Sanford
DATE ON WHICH VOTE OCCURRED 6/15/14	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, ANA YEBBA, hereby disclose that on 6/15, 2016:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

PM 3

6/15/16
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.