

Minutes
Historic Preservation Board
November 17, 2010 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Robert Kinney

Members Absent

Steve Chusmir

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer

Mr. Chen called the regular meeting to order at 5:54 PM.

Minutes

Minutes were unavailable, the board to review the previous meeting minutes at the next meeting.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for wayfinding signs located within the Commercial Historic District right of way. The applicant would like to obtain approval for sign and pole design.

Property Owner: City of Sanford

Representative: Christine Dalton, Historic Preservation Officer/Community Planner

Mr. Dieckhaus made a motion to approve with conditions the proposed wayfinding sign design and poles within the Commercial Historic District Right of Way based on the finding that the sign design and poles are in character with the surrounding historic district. The condition noted on the approval is to reduce the width of the blade from 50” to no less than 44”. Mr. Kinney seconded. All in favor. Motion carried 4-0.

Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively September 20, 2010 through November 9, 2010.

Mr. Kinney made a motion to approve the minor review applications. Mr. Chusmir seconded. All in favor. Motion carried 4-0.

6 Month Reviews (March 2010 Meeting)

Listed below is the status of projects reviewed by the board during the April 2010 meeting. The board must determine if the work is in compliance with the approved CofAs.

1004 S. Park Avenue

Item: The applicant received approval to replace existing aluminum windows with vinyl double-hung single light windows.

Status: The applicant obtained a building permit and the windows were installed.

711 S. Park Ave

Item: The applicant was denied the request to retain unauthorized alterations to the porch.

Status: The applicant has not yet removed the unauthorized alterations. The case has been forwarded to the Community Improvement Department for code enforcement action.

Mr. Dieckhaus made a motion to approve the 6 month reviews. Mr. Yebba seconded. All in favor. Motion carried 4-0.

Citizen Participation

None.

Staff Reports

Staff requested that all board members make an attempt to attend the upcoming City Commission meeting regarding Schedule S revisions. The board discussed the various options for providing notice to the public.

Staff advised that the grant request to the Division of Historical Resources for the rehabilitation of Hopper Academy was ranked 8th.

Staff advised that the 2011 Florida Trust for Historic Preservation conference will be held in Central Florida, and a Sanford tour is tentatively scheduled.

Chairman and Board Items for Discussion

Mr. Yebba recommended the HPB meet during a special session to review Schedule S revisions prior to the City Commission meeting.

Adjournment

There being no further business, the meeting adjourned at 7:05 PM.