

Minutes
Historic Preservation Board
June 23, 2010 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Steve Chusmir
Robert Kinney

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer
Kimberly Morrison, Planning Technician
Lonnie Groot, City Attorney

Mr. Groot conducted a training session with the board from 5PM to 5:45PM regarding the Sunshine Law and Quasi-Judicial proceedings. Mr. Groot did not attend the regular meeting.

Mr. Chen called the regular meeting to order at 5:52 PM. All board members present.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Minutes

Mr. Kinney made a motion to approve the April 28, 2010 minutes. Mr. Chusmir seconded. All in favor. Motion carries 5-0.

Staff request that the board review Form 8B Memorandum of Voting Conflict for County, Municipal, and other Public Officers entered by Mr. Kinney for the March 24, 2010 meeting regarding façade changes to 408 S. Sanford Avenue.

Mr. Dieckhaus made motion to insert document into March 24, 2010 and June 23, 2010 minutes. Mr. Chusmir seconded. All in favor. Motion carries 5-0.

Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 511 S. Magnolia Avenue. The applicant would like to obtain approval to replace the existing shingle roof with metal rib panel roofing.
Tax Parcel Number: 25-19-30-5AG-0702-0080
Property Owner: Carlos Raines
Representative: TJ Kaltenbach, MK Roofing Company

Mr. Dieckhaus made a motion to approve the request to install a new metal roof at 511 S. Magnolia Avenue based on the finding that the proposed change is consistent with the purpose and intent of Schedule S. Specifically, a metal roof will not adversely impact the building's architectural style (National style, frame vernacular) with the following conditions. 1) All architectural features of the roof shall be retained and will not be concealed. 2) The new metal roof shall be standing seam or simulate a historic standing seam appearance. 3) Gutters and downspouts shall be aluminum or galvanized steel and shall be painted to match the building trim color.

Mr. Chusmir seconds motion. All in favor. Motion carried 5-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 1108 S. Palmetto Avenue. The applicant would like to obtain approval to retain the rear screened porch.

Tax Parcel Number: 25-19-30-5AG-1102-0020

Property Owner: Dorothy P. Shreve

Representative: Maria Shreve

Mr. Dieckhaus made a motion to approve the request to retain the rear screened porch at 1108 S. Palmetto Avenue based on the finding that the proposed change is consistent with the purpose and intent of Schedule S. Specifically, the building is not historic, and the proposed change is consistent with Schedule S requirements for screened porches not visible from the right-of-way. Mr. Yebba seconded. Motion carried 5-0.

Minor Reviews

Mr. Dieckhaus moved to approve the Minor Review applications. Mr. Kinney seconded. All in favor. Motion carried 5-0.

6 Month Reviews (November 2009 Meeting)

1116 S. Magnolia Avenue

Item: The applicant sought approval to replace entry doors on the detached building.

Status: A site visit is required. Staff is working to contact the owner and will provide an update on this item during the next meeting.

909 S. Magnolia Avenue

Item: The applicant sought approval to install a vinyl shed at the rear of the property.

Status: The vinyl shed has been installed and all approvals were obtained.

718 S. Oak Avenue

Item: The applicant sought approval to repair/replace T1-11 siding on the west side of the garage, as well as approval for an entry door on the principal façade.

Status: The applicant has repaired the T1-11 siding and painted the repair area to match existing. The applicant has not yet replaced the entry door on the principal façade and would like approval to extend the CofA.

Mr. Kinney made a motion to extend the Certificate of Appropriateness for 718 S. Oak Avenue. Mr. Chusmir seconded. All in favor. Motion carried 5-0.

Mr Kinney made a motion to approve 6 month reviews. Mr. Chusmir seconded motion. All in favor. Motion carried 5-0.

Citizen Participation

None.

Staff Reports

Staff presented a report on Code Enforcement actions and stated a meeting is scheduled Community Improvement Director Darrel Presley on June 24, 2010.

Chairman and Board Items for Discussion

Board asked Staff for a status report on the First Baptist Church at 519 S. Park Ave.
Staff stated that she would meet with the Fire Marshall to determine status of safety issues.

Adjournment

There being no further business, the meeting adjourned at 6:58 PM.