

**Minutes**  
**Historic Preservation Board**  
**February 24, 2010 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Delton Chen (Chairman)  
Hank Dieckhaus (Vice-Chairman)  
Steve Chusmir  
Robert Kinney

**Members Absent**

Mike Yebba

**Others Present**

Christine Dalton, Community Planner/Historic Preservation Officer

Mr. Chen called the meeting to order at 5:30 PM.

**Minutes**

Mr. Chusmir moved to approve the January 27, 2010 regular meeting minutes with the corrections of Mr. Kinney's name and notation of Mr. Chen's late arrival. Mr. Dieckhaus seconded. All in favor. Motion carried 4-0.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk's Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant's responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

**Public Meetings**

**PM-1** Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 919 S. Oak Avenue. The applicant would like to obtain approval to retain metal railings installed on the west and south elevations.  
Tax Parcel Number: 25-19-30-5AG-1104-0100  
Property Owner: Thomas & Mary Kunkel  
Representative: Mary Kunkel

Mr. Dieckhaus made a motion to deny applicant's request to retain metal railings installed on the west and south elevations. Mr. Chusmir seconded. All in favor. Motion carried 4-0.

**PM-2** Hold a Public Meeting to consider revisions to a previously approved Certificate of Appropriateness application (September 24, 2008) for the property located at 303 W. 3<sup>rd</sup> Street.  
Tax Parcel Number: 25-19-30-5AG-0506-0010  
Property Owner: James L. Dunn  
Representative: James L. Dunn

Mr. Chusmir made a motion to table the applicant's request to retain the decorative elements that were applied to the building without approval until the next meeting. Mr. Dieckhaus seconded. All in favor. Motion carried 4-0.

Mr. Chusmir made a motion to approve the applicant's request to retain metal doors. Mr. Dieckhaus seconded. All in favor. Motion carried 4-0.

### **Minor Reviews**

Mr. Chusmir moved to approve the Minor Review applications. Mr. Dieckhaus seconded. All in favor. Motion carried 4-0.

### **6 Month Reviews (July 2009 Meeting)**

Mr. Dieckhaus moved to approve the 6 month review applications. Mr. Chusmir seconded. All in favor. Motion carried 4-0.

### **Citizen Participation**

None.

### **Staff Reports**

Darrel Presley, Community Improvement Director, presented the board with February's status of violations within the historic districts and action being taken. Further discussion included questions from the board regarding code enforcement procedures and potential new ordinances.

### **Chairman and Board Items for Discussion**

Mr. Kinney asked for status of PICO building exterior restoration. Ms. Dalton gave a brief overview of the buildings current Certificate of Appropriateness and will forward information to Sanford Historic Trust.

### **Adjournment**

There being no further business, the meeting adjourned at 7:04 PM.