

Minutes
Historic Preservation Board
December 14, 2011 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Steve Chusmir
Robert Kinney

Others Present

David Richards, Development Services Manager
Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Chen called the regular meeting to order at 5:37 PM.

Minutes

Mr. Chusmir moved to approve the November 16, 2011 meeting minutes. Mr. Dieckhaus seconded. Motion carried 5-0.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

With the consensus of the applicant and board members Mr. Chen announced item PM-2 would be heard after PM-3.

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 218 S. Elm Avenue to request approval for changes to the south and west elevations, as well as approval for new wood windows on all elevations.
Tax Parcel Number: 25-19-30-5AG-0407-0050
Property Owner: Alan Wood & Robert Bennett
Representative: Robert Bennett

Mr. Dieckhaus moved to approve the request to use the new original windows to replace the French doors. Mr. Chusmir seconded. Motion carried 5-0.

Mr. Dieckhaus moved to approve the replacement of all plywood areas on all elevations with wood lap siding to match existing original wood lap siding. Mr. Yebba seconded. Motion carried 5-0.

Mr. Dieckhaus moved to approve the use of hardy board on the gable ends of the garage and paint to match existing house. Mr. Chusmir seconded. Motion carried 5-0.

PM-3 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 608 S. Elm Avenue to request approval for construction of a handicap ramp on the north side of the building.
Tax Parcel Number: 25-19-30-5AG-0807-0030
Property Owner: Gene Kruckemyer
Representative: Nancy Kruckemyer

Mr. Dieckhaus moved to approve the request for construction of a handicap ramp on the north side of the building at 608 Elm Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Mr. Chusmir seconded. Motion carried 5-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 200 W. 1st Street to request approval for new construction signage and Development Order detailing the project's defined public benefit.
Tax Parcel Number: 25-19-30-5AG-0104-0060
Property Owner: SunTrust Bank Central Florida
Representatives: Jeremiah Owens and Brady Lessard, CPH Engineers

Mr. Dieckhaus moved to approve Development Order 11-026 at 201 W. 1st Street based on a finding that the proposed Development Order clearly articulates an appropriate defined public benefit for the project. Mr. Yebba seconded. Motion carried 5-0.

Mr. Dieckhaus moved to approve signage on the east, west, and north elevations and free standing ground sign (four signs). Mr. Chusmir seconded. Motion carried 4-1, Mr. Kinney against.

Mr. Dieckhaus moved to approve the signage on the south elevation of the SunTrust bank building will be a monument sign utilizing the name SunTrust and monument sign being as defined in the "S" code. Mr. Yebba seconded. Motion carried 5-0.

Mr. Dieckhaus moved to deny the south elevation sign as proposed by applicant. Mr. Chusmir seconded. Motion carried 5-0.

Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively November 1, 2011 through November 30, 2011.

Mr. Kinney moved to approve the minor review applications. Mr. Dieckhaus seconded. Motion carried 5-0.

6 Month Reviews (June 2011 Meeting)

The board did not meet in June 2011.

Citizen Participation

None.

Staff Reports

None.

Chairman and Board Items for Discussion

There was further discussion regarding the SunTrust project.

Adjournment

There being no further business, the meeting adjourned at 7:26 PM.