

**Minutes**  
**Historic Preservation Board**  
**September 21, 2011 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Delton Chen (Chairman)  
Hank Dieckhaus (Vice-Chairman)  
Mike Yebba  
Steve Chusmir

**Member Absent**

Robert Kinney, excused

**Others Present**

Christine Dalton, Community Planner/Historic Preservation Officer  
Mary Muse, Administrative Coordinator

Mr. Chen called the regular meeting to order at 5:37 PM.

**Minutes**

Mr. Dieckhaus moved to table the approval of the August 17, 2011 meeting minutes in order to obtain clarification on an amendment to a motion from Mr. Kinney. Mr. Chusmir seconded. Motion carried 4-0.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 618 S. Park Avenue to replace original porch columns and trim and consideration of a Development Order to remedy violations to Schedule S.  
Tax Parcel Number: 25-19-30-5AG-0804-0040  
Property Owner: Tacy Emens & Cynthia Simonton  
Representative: Tacy Emens

Mr. Dieckhaus moved to approve the request to replace original porch columns and trim and consideration of a Development Order to remedy violations to Schedule S at 618 S. Park Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Mr. Chusmir seconded. Motion carried 4-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 115 W. 9th Street to construct a new 2-story addition at rear of existing house.  
Tax Parcel Number: 25-19-30-5AG-1104-003A  
Property Owner: Christopher & Leslie Stevens  
Representative: Mary Valente

Mr. Dieckhaus moved to approve the request to construct a new 2-story addition at rear of existing house at 115 W. 9th Street based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report and the demolition of the chimney is appropriate in this case. Mr. Chusmir seconded. Motion carried 4-0.

PM-3 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 709 S. Magnolia Avenue to install a metal porch roof, which is of a different design from the main roof.

Tax Parcel Number: 25-19-30-5AG-0902-0080

Property Owner: Henry D. Faint III

Representative: Tom Cason, Superior Roofing Solutions, Inc.

Mr. Dieckhaus moved to approve the request to install a metal 5-V crimp roof on the porch, which is of a different design and material from the main roof at 709 S. Magnolia Avenue based on a finding that proposed design is consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Mr. Chusmir seconded. Motion carried 4-0.

### **Minor Reviews**

Review of Certificate of Appropriateness approvals issued administratively August 1, 2011 through September 1, 2011.

Mr. Chusmir moved to approve the minor review applications. Mr. Yebba seconded. Motion carried 4-0.

### **6 Month Reviews (March 2011 Meeting)**

The board did not meet in March 2011.

### **Citizen Participation**

Cheryl Talamas and Mike Lennon introduced themselves to the board. They are in the process of purchasing the property at 621 Oak Avenue.

### **Staff Reports**

Ms. Dalton gave an update on the traffic pre-emption emitters to be installed on traffic signals within the Commercial Historic District.

### **Chairman and Board Items for Discussion**

There was a discussion regarding murals on buildings. Mr. Chen requested staff to check on the installation of a trellis at 1200 Myrtle Avenue. Mr. Dieckhaus asked about the status on the house on Elm south of Ninth regarding the removal of a downstairs window. Ms. Dalton reported the owner received a stop work order as well as a code violation citation.

### **Adjournment**

There being no further business, the meeting adjourned at 6:37 PM.