

Minutes
Historic Preservation Board
July 20, 2011 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Steve Chusmir
Robert Kinney

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Chen called the regular meeting to order at 5:30 PM.

Minutes

Mr. Kinney moved to approve the November 17, 2010 meeting minutes. Mr. Chusmir seconded. Motion carried 4-0 (Mr. Yebba not present).

Mr. Chusmir moved to approve the May 25, 2011 meeting minutes. Mr. Dieckhaus seconded. Motion carried 4-0 (Mr. Yebba not present).

Mr. Dieckhaus moved to approve the September 22, 2010 meeting minutes. Mr. Chusmir seconded. Motion carried 4-0 (Mr. Yebba not present).

Mr. Chusmir moved to approve the December 8, 2010 meeting minutes. Mr. Dieckhaus seconded. Motion carried 4-0 (Mr. Yebba not present).

Mr. Yebba present at this time.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Public Meetings

PM-1 Hold a Public Hearing to consider a Certificate of Appropriateness application for the property located at 709 S. Magnolia Avenue to install asphalt shingles on the porch roof, which are of a different design and material from the main structure.
Tax Parcel Number: 25-19-30-5AG-0902-0080
Property Owner: Henry D. Faint, III
Representative: Tom Cason, Superior Roofing Solutions, Inc.

Mr. Dieckhaus moved to table the request with the understanding staff can approve the repairs to the main roof. Mr. Yebba seconded. Motion carried 4-1, Mr. Chusmir against.

Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively May 3, 2011 through June 29, 2011.

Mr. Dieckhaus moved to approve the minor review applications. Mr. Yebba seconded. Motion carried 5-0.

6 Month Reviews (January 2011 Meeting)

Listed below is the status of projects reviewed by the board during the September and November 2010 meetings. The board must determine if the work is in compliance with the approved CofAs.

111 N. Palmetto Avenue

Item: The applicant received approval for the design of a +/- 23,000 sq. ft. four story building.

Status: The applicant is working to obtain the necessary site permits and zoning required to construct the four story building.

115 S. Oak Avenue

Item: The applicant received approval to retain the alterations to the west façade with the condition an awning is installed to mask the size variation of the windows.

Status: The alterations are complete and awnings were installed over each storefront window to mask the difference in height of the two openings.

Mr. Dieckhaus moved to approve the six month reviews. Mr. Chusmir seconded. Motion carried 5-0.

Citizen Participation

None

Staff Reports

Ms. Dalton requested board members to submit comments on the proposed changes to right-of-way use regulations in the downtown Historic District.

Ms. Dalton requested Chairman Delton Chen sign Letter of Support on behalf of HPB for the River of Lakes Corridor designation.

Ms. Dalton presented the conceptual design(s) for the Sanford Avenue streetscape project and requested board members to submit comments.

Chairman and Board Items for Discussion

Mr. Dieckhaus asked staff for a status on 305 S. Park Avenue. Ms. Dalton informed the board the owner did not meet the first deadline requirement and will work with Code Enforcement to have it on the August agenda before the Magistrate. Board requested the owner not be given any additional time.

There was discussion on the repairs at 1200 Myrtle Avenue, Wells Fargo signage, and completing a comprehensive study regarding signage at all of the downtown businesses.

Adjournment

There being no further business, the meeting adjourned at 6:40 PM.