

Minutes
Historic Preservation Board
February 23, 2011 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Steve Chusmir
Robert Kinney

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Chen called the regular meeting to order at 5:35 PM.

Minutes

Mr. Kinney moved to approve the January 26, 2011 minutes. Mr. Dieckhaus seconded. Motion carried 5-0.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 111 N. Palmetto Avenue. The applicant would like to obtain approval for the design of a +/- 23,000 square foot four story building.
Tax Parcel Numbers: 25-19-30-5AG-0201-0120 and 25-19-30-5AG-0201-0140
Property Owner: Florida Superior Prop. Economic Community Service, Inc.
Representative: Bill Starmer (Project Architect)

Mr. Dieckhaus moved to approve the design of a +/- 23,000 sq. ft. four story building at 111 N. Palmetto Avenue based on a finding that the proposed design is consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S subject to the following conditions: a brick façade must be on all first floor elevations; the stucco finish should be a smooth sand float finish; and the front elevation “as presented” is to remain with the white stucco area where the signage is located. Mr. Chusmir seconded. Motion carried 5-0.

Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively January 26, 2011 through February 10, 2011.

Mr. Kinney moved to approve the minor review applications. Mr. Yebba seconded. Motion carried 5-0.

6 Month Reviews (August 2010 Meeting)

Listed below is the status of projects reviewed by the board during the August 2010 meeting. The board must determine if the work is in compliance with the approved CofAs.

705 Palmetto Avenue

Item: The applicant would like to obtain approval to remove existing garage doors and replace with two double hung windows to convert the garage into a studio.

Status: The applicant has applied for a building permit and will begin work before the end of the month.

301 S Palmetto Avenue.

Item: The applicant would like to obtain approval to change the orientation of the porch flooring.

Status: An update on this item will be provided during the meeting.

Mr. Dieckhaus moved to approve the six month reviews. Mr. Kinney seconded. Motion carried 5-0.

Citizen Participation

None

Staff Reports

Ms. Dalton presented information regarding a Department of Homeland Security Environmental and Historic Preservation Screening Form for traffic pre-emption emitters to be installed on traffic signals within the Commercial Historic District. Mr. Chusmir thanked staff for informing the board about this item. Mr. Chen directed staff to proceed with letter of support.

Ms. Dalton asked the board if they would want to review an applicant's request to remove all of the old T-111 siding and replace it with new T-111 siding. Staff can approve if it is a repair request, but with it being a total remove and replacement request, the T-111 siding is not an approved material. The board unanimously stated they want to review the request.

Ms. Dalton distributed an open house invitation for Cindy's Dance Studio.

Chairman and Board Items for Discussion

Mr. Chen stated he would be able to attend the regular City Commission meeting, but not the Work Session for the Schedule S revisions and requested other board members to attend. Ms. Dalton informed the board she has not received and comments or questions regarding the Schedule S revisions. The board agreed that after approval of the Schedule S revisions, there needs to be a Q & A brochure available for the public, as well as possibly holding a Q & A session at a Sanford Historic Trust meeting.

Mr. Dieckhaus requested the status of the complaint at the NE corner of 6th & Palmetto regarding the unfinished shed and deteriorated condition of the front porch. Ms. Dalton informed him she forwarded the information to Code Enforcement a few weeks ago.

Adjournment

There being no further business, the meeting adjourned at 7:15 PM.