

Minutes
Historic Preservation Board
February 15, 2012 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Robert Kinney

Members Absent

Delton Chen (Chairman) - excused
Steve Chusmir - excused

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Dieckhaus called the regular meeting to order at 5:30 PM.

Minutes

Mr. Yebba moved to approve the January 18, 2012 meeting minutes. Mr. Kinney seconded. Motion carried 3-0.

Mr. Dieckhaus read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 703 S. Oak Avenue to request approval to repair with synthetic material and remove door on north elevation to replace with a diamond shaped wood window.
Tax Parcel Number: 25-19-30-5AG-0904-0090
Property Owners: James and Brenda Boland
Representatives: James and Brenda Boland

Mr. Yebba moved to approve the request to repair an exterior wall with synthetic material and remove a door on north elevation to replace with a diamond shaped wood window at 703 S. Oak Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Mr. Kinney seconded. Motion carried 3-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 621 S. Oak Avenue to close the first floor south facing window opening on the detached building and paint the first and second stories of the detached building different colors.
Tax Parcel Number: 25-19-30-5AG-0804-0090
Property Owners: Michael Lennon and Cheryl A. Talamas
Representative: Cheryl A. Talamas

Mr. Kinney moved to approve the request to remove a first floor south facing window opening on the detached building at 621 S. Oak Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Mr. Yebba seconded. Motion carried 3-0.

Mr. Kinney moved to approve the request that the building on the alley and 7th Street at property located at 621 S. Oak be permitted to be painted two different colors based on the fact the siding materials on the upper and lower levels are different and separated by a clear and defined line of demarcation. Mr. Yebba seconded. Motion carried 3-0.

PM-3 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 108 S. Park Avenue to request approval to install a new structural awning to match previous design.

Tax Parcel Number: 25-19-30- 5AG-0304-001A

Property Owner: ROKA Properties, Inc.

Representatives: Steve Smith-Geneva Construction, Rob Hawkins-owner, and Joe-White Sign Company

Mr. Yebba moved to approve the request to install a new structural awning to match the previous design at 108 S. Park Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report with the conditions that the construction permit is to be based on the drawings that are consistent with the previous design and represent an accurate reconstruction and staff has the powers to approve or deny any alterations or changes to this request. Mr. Kinney seconded. Motion carried 3-0.

Ms. Dalton informed the board there is an add-on item to the request. They are requesting to replace two doors, which are historic, at the alley with steel doors for security. The contractor also advised the board they would be correcting a fire code violation.

Mr. Yebba moved to approve the request to install new double entry steel doors at the rear and corner of the building located at 108 S. Park Avenue based on a finding that the proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Mr. Kinney seconded. Motion carried 3-0.

Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively January 1, 2012 through January 31, 2012.

Mr. Kinney moved to approve the minor review applications. Mr. Yebba seconded. Motion carried 3-0.

Mr. Dieckhaus reported the fabric is missing on the awning at the Taste of Thyme building. Ms. Dalton said she would check it and report back.

Mr. Dieckhaus asked for a status on 616 Palmetto Avenue. Ms. Dalton reported Code Enforcement has been notified, but will check the status and report back.

Mr. Dieckhaus reported the garage is still rotting away at 601 Palmetto Avenue. Ms. Dalton reported this has been taken to the Magistrate, but will be going back before the Magistrate because the work has not been completed.

6 Month Reviews (August 2011 Meeting)

1200 S. Myrtle Avenue

Item: The applicant received approval to remove a window on the south elevation and replace with a French door, replace garage door, and retain previous changes to the roof.

Status: The applicant obtained a building permit and has completed the work.

616 S. Palmetto Avenue

Item: The applicant received approval to install canvas awnings on the east façade second story windows and south façade first story windows and removal of roll roofing from gable and dormer wall surfaces to be replaced with finish grade marine plywood.

Status: No alterations have been completed to date.

211 S. Laurel Avenue

Item: The applicant received approval to modify the laundry room wall and roof line (northeast corner, 1st floor) and install a wood window with the requirement the dimensions of the proposed window is to match the upstairs window and be centered.

Status: The applicant obtained a building permit and has completed the work.

600 S. Oak Avenue

Item: The applicant received approval to install a 10'x12' storage shed.

Status: The shed has not been installed.

200 W. 1st Street

Item: The applicant received conditional approval to demolish an existing building and drive-through lanes and construct a new building and drive through lanes.

Status: This item is pending City Commission review.

Citizen Participation

None.

Staff Reports

Ms. Dalton presented information regarding alterations, due to ADA requirements, to the brick sidewalk areas on 1st Street, adjacent to Magnolia Square and to the north, across from the clock.

Ms. Dalton reported funding has been received from the CRA to pursue a downtown directory, which will be installed across from Magnolia Square and the clock.

Ms. Dalton gave an update from Darrel Presley on the property located at 305 Park Avenue.

Ms. Dalton reminded the board members about the lecture series on February 16th.

Ms. Dalton informed the board the owner of Bad Monkey Coffee Company provided BOGO coupons and invited board members to stop by.

Chairman and Board Items for Discussion

Mr. Kinney presented a letter (previously discussed by board) addressed to City Manager and City Commission regarding Christine's involvement in the Student Museum effort and requested the board approve it and have the Chairman sign it.

Mr. Yebba moved to approve the letter dated February 15, 2012 titled City of Sanford Preservation Board sent to Norton N. Bonaparte, Jr., Jeff Triplett and other members of City Commission regarding the remarkable work done by Christine Dalton and her involvement in the UCF Student Museum agreement. Mr. Kinney seconded. Motion carried 3-0.

Mr. Kinney moved to craft a letter under the signature of Delton Chen, Chairman of the board commending Christine Dalton for her work on the Wayfinding Signage project. Mr. Yebba seconded. Motion carried 3-0.

Mr. Dieckhaus reported the roof at the Wayne Densch Theater leaks. Ms. Dalton stated she would report it to Code Enforcement.

Mr. Yebba informed the board he emailed a letter to staff regarding the City Commission meeting on February 13th in what he exhibited is his personal take on what had transpired regarding the SunTrust project. He would like to have it reviewed to verify the content is accurate.

Ms. Dalton reported she received an email from Mr. Kinney as well. Both letter and email requested a time line on the SunTrust project. She distributed a time line report she prepared for the board's review.

After the review and discussion on the time line, Ms. Dalton informed the board she will take the letter and the time line with attachments and submit a cover memo that addresses the City Commission on behalf of the board.

Adjournment

There being no further business, the meeting adjourned at 7:09 PM.