



# Application for Paved Driveway, Sidewalk or Walkway Including Right-of-Way Use & Landscaping in Right-of-Way

Department of Planning & Development Services  
300 North Park Avenue, Sanford, Florida 32771  
Phone: 407.688.5140 Fax: 407.688.5141

This permit authorizes work to be done on the subject property or in the City of Sanford's right-of-way in accordance with the City's regulations and the attached construction plans approved as part of this permit. The permit is required for driveway or sidewalk construction over 100 square feet of concrete or other material on the subject parcel and / or any construction of a driveway, walkway or landscape improvements within the city right-of-way. It does not approve any work within any other jurisdiction's right-of-way. All requested information below as well as a current survey, site plan or plat clearly identifying the size and location of the existing right-of-way and use shall be provided or application could be delayed.



Know what's below.  
Call before you dig.

1. Project Location/Address: \_\_\_\_\_

2. Proposed Activity:  Driveway  Walkway  Other: \_\_\_\_\_

3. Schedule of Work: Start Date \_\_\_\_\_ Completion Date \_\_\_\_\_  Emergency Repairs

4. Brief Description of Work: \_\_\_\_\_

**This application is submitted by:**

**Property Owner:**

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_

### Maintenance Responsibilities/Indemnification

The Requestor, and his successors and assigns, shall be responsible for perpetual maintenance of the improvement installed under this Agreement. This shall include maintenance of the improvement and unpaved portion of right-of-way adjacent thereto. Requestor may, with written City authorization, remove said installation/improvement fully restoring the right-of-way to its previous condition. In the event that any future construction of roadways, utilities, stormwater facilities, or any general maintenance activities by the City becomes in conflict with the above permitted activity, the permittee shall remove, relocate and/or repair as necessary at no cost to the City of Sanford insofar as such facilities are in the public right-of-way. If the Requestor does not continuously maintain the improvement and area in accordance with previously stated criteria, or completely restore the right-of-way to its previous condition, the City shall, after appropriate notice, restore the area to its previous condition at the Requestor's expense and, if necessary, file a lien on the Requestor's property to recover costs of restoration.

To the fullest extent permitted by law, Requestor agrees to defend, indemnify, and hold harmless the City, its councilpersons, agents, servants, or employees (appointed, elected, or hired) from and against any and all liabilities, claims, penalties, demands, suits, judgments, losses, expenses, damages (direct, indirect or consequential), or injury of any nature whatsoever to person or property, and the costs and expenses incident thereto (including costs of defense, settlement, and reasonable attorney's fees up to and including an appeal), resulting in any fashion from or arising directly or indirectly out of or connected with the use of the City's right-of-way.

**I have read and understand the above statement and by signing this application I agree to its terms.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This permit shall be posted on the site during construction.**

**Please call 407.688.5080 24 hours in advance to schedule a pre-pour inspection.**

Pre-pour Inspection by: \_\_\_\_\_ Date: \_\_\_\_\_

**Official Use Only**

Application No: \_\_\_\_\_ Fee: \_\_\_\_\_ Date: \_\_\_\_\_

**Reviewed:**

Public Works \_\_\_\_\_ Date: \_\_\_\_\_

Utilities \_\_\_\_\_ Date: \_\_\_\_\_

**Approved:**

Engineering \_\_\_\_\_ Date: \_\_\_\_\_

Site Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_

Special Permit Conditions: \_\_\_\_\_