

Minutes
Historic Preservation Board
July 18, 2012 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Robert Kinney

Members Absent

Mike Yebba - excused
Steve Chusmir - excused

Others Present

Christine Dalton, Community Planner/Historic Preservation Officer
Darrel Presley, Director of Community Improvement
Mary Muse, Administrative Coordinator

Mr. Chen called the regular meeting to order at 5:30 PM.

Minutes

Mr. Dieckhaus moved to approve the June 20, 2012 meeting minutes. Mr. Kinney seconded. Motion carried 3-0.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Public Meetings

PM-1 Hold a Public Meeting to consider a revision to a Certificate of Appropriateness application issued by the Historic Preservation Board on March 21, 2012 for an architectural screening wall, trellis and arbor at 112 E. 1st Street for items constructed that are not in compliance with the approved Certificate of Appropriateness.
Tax Parcel Number: 25-19-30-5AG-0203-0050
Property Owner: WPRR LLC
Representative: Steve Richards

Mr. Dieckhaus moved to approve the request for a revision to a Certificate of Appropriateness issued March 21, 2012 for items constructed that are not in compliance with the approval at 112 E. 1st Street based on a finding that the proposed alterations will be consistent based on the condition that the trellis is raised to hide the metal or the metal is cut down to be under present trellis or combination of the two so the mechanical equipment is screened from view per the requirement of S-37. Mr. Kinney seconded. Motion carried 3-0. Board agreed that the second layer of trellis is one continuous section so there will only be two sections, not three.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application to install 2”x6” tongue and groove flooring which differs in dimension from the original at 715 S. Magnolia Avenue.
Tax Parcel Number: 25-19-30-5AG-0902-0090
Property Owner: Marilyn Koblasz
Representatives: Marilyn Koblasz and Tim Duckworth, contractor

Mr. Kinney moved to deny the request to install 2”x6” tongue and groove flooring which differs in dimension from the original at 715 S. Magnolia Avenue based on a finding that proposed alterations are not consistent with the purpose and intent of Schedule S and does not comply with the specific design guidelines contained within Schedule S, as outlined in the staff report. Mr. Dieckhaus seconded. Motion carried 3-0.

Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively June 1, 2012 through June 28, 2012. Mr. Kinney moved to approve the Minor Reviews. Mr. Dieckhaus seconded. Motion carried 3-0.

6 Month Reviews (January 2012 Meeting)

1119 S. Myrtle Avenue

Item: The applicant received approval to construct a handicap ramp on the north elevation. The ramp was approved on the north side because the south side elevation is not ADA approved and the board felt that a homeowner who is disabled should have the right to use their primary entrance instead of a side entrance. During the discussion, the board requested the owner to plant landscaping along the ramp to help “soften” the area.

Status: The ramp has been installed.

Mr. Dieckhaus moved to approve the 6 Month Review. Mr. Kinney seconded. Motion carried 3-0

Citizen Participation

None.

Staff Reports

Darrel Presley, Director of Community Improvement gave a brief update on several code issues, which included 305 Park Avenue, SE corner of Myrtle Avenue and 12th Street, 218 Elm Avenue, 209 N. Oak Avenue, 307 E. 1st Street, 500 Oak Avenue, 200 Laurel Avenue, and 616 Palmetto Avenue.

Chairman and Board Items for Discussion

Mr. Dieckhaus asked staff what the rule of thumb is for small lot sizes. Ms. Dalton stated there is process in place to allow an applicant to obtain a variance to build on non-conforming lots.

Mr. Dieckhaus asked staff about the Georgetown Plan/Conservation District. Ms. Dalton reported staff is working on a Heritage brochure for Sanford Avenue first and after that they would work on obtaining a national register for Georgetown and an overlay conservation district.

Mr. Kinney stated at meetings residents of Georgetown complained about the lack of infrastructure and asked staff if there is anything the board can do to help with the improvements to the area. Ms. Dalton stated infrastructures are expensive and the City Commission would have to approve it. At this time, the City has funding to install handicap accessible sidewalks in the historic district area.

Mr. Dieckhaus asked staff if there will be markers placed in front of homes in the Georgetown area that would explain the history of the house. Ms. Dalton reported there is no funding identified for that. Sanford Avenue will have informational plaques and there will be a walking brochure for the Georgetown area. Mr. Dieckhaus asked if the Trust did a project putting in the markers would staff help with the history. Mr. Dalton stated a committee would be required for that type of project.

Ms. Dalton reported UCF has signed the lease agreement and one of the projects they will be working on is the two-day grant workshop.

Adjournment

There being no further business, the meeting adjourned at 6:46 PM.