

Minutes
Historic Preservation Board
August 25, 2010 – 5:30 PM
City Commission Chambers
City Hall, Sanford, Florida

Members Present

Delton Chen (Chairman)
Hank Dieckhaus (Vice-Chairman)
Mike Yebba
Steve Chusmir
Robert Kinney

Others Present

Larry Robertson, Development Services Manager
Christine Dalton, Community Planner/Historic Preservation Officer
Mary Muse, Administrative Coordinator

Mr. Chen called the regular meeting to order at 5:30 PM.

Minutes

Mr. Chusmir made a motion to approve the July 28, 2010 minutes. Mr. Kinney seconded. All in favor. Motion carried 5-0.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

Public Meetings

Due to applicant for PM-1 not present at this time, the board agreed to consider PM-2 first.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 301 S Palmetto Avenue. The applicant would like to obtain approval to change the orientation of the porch flooring.
Tax Parcel Number: 25-19-30-5AG-0501-009A
Property Owner: Douglas K. Ford
Representative: Douglas K. Ford

Mr. Dieckhaus made a motion to deny the request to change the orientation of the porch flooring. Mr. Yebba seconded. During discussion, Mr. Chusmir asked Mr. Dieckhaus if he would allow the basket weave pattern or the 45 degree angle as depicted on the submitted drawing dated August 25, 2010. Mr. Dieckhaus amended his motion to include allowing the basket weave pattern or the 45 degree angle as depicted in drawing submitted by applicant dated August 25, 2010. Mr. Yebba seconded. All in favor. Amended motion carried 5-0.

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 705 Palmetto Avenue. The applicant would like to obtain approval to remove existing garage doors and replace with two double hung windows to convert the garage into a studio.
Tax Parcel Number: 25-19-30-5AG-0901-0070
Property Owner: John Polasek Jr
Representative: Leah Polasek (Covik)

Due to the applicant not being present, Mr. Dieckhaus made a motion to table to the next meeting. Mr. Yebba seconded. All in favor. Motion carried 5-0.

Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively July 22, 2010 through August 18, 2010.

Mr. Dieckhaus made a motion to approve the minor review applications. Mr. Kinney seconded. All in favor. Motion carried 5-0.

6 Month Reviews (February 2010 Meeting)

Listed below is the status of projects reviewed by the board during the February 2010 meeting. The board must determine if the work is in compliance with the approved CofAs.

307 W. 3rd Street

Item: The applicant sought approval for revisions to a previously approved Certificate of Appropriateness application (September 24, 2008).

Status: Revisions were approved and all work has been completed per HPB requirements.

Citizen Participation

None.

Staff Reports

Ms. Dalton distributed a Code Enforcement status report for the board to review. Mr. Chen requested a brief description of the violation be added to the report.

Chairman and Board Items for Discussion

After completing the review of the Code Enforcement document, the board agreed that each member will send an email to Ms. Dalton listing their concerns. After receiving all of the comments, Ms. Dalton will incorporate them into a letter addressed to the City Commission for the board to review at the next meeting and authorize Mr. Chen to sign it.

At 6:12 PM, Chairman called for a short recess.

At 6:17 PM, Chairman called the meeting back to order.

Schedule S Revisions

After the review and discussion of the revisions submitted, Mr. Dieckhaus made a motion to approve the changes to Schedule S as presented. Mr. Kinney seconded. All in favor. Motion carried. 5-0.

Mr. Chusmir commended Ms. Dalton and made a motion requesting the Chairman address a letter to the Commission stating what an incredible job she did with helping the board rewrite the Schedule S codes. Mr. Kinney seconded. All in favor. Motion carried. 5-0.

Mr. Chusmir made a motion to approve the revisions to Schedule S and forward to the Planning & Zoning Commission and the City Commission for approval and adoption of an Ordinance. Mr. Yebba seconded. All in favor. Motion carried. 5-0.

Adjournment

There being no further business, the meeting adjourned at 8:35 PM.