

**Minutes**  
**Historic Preservation Board**  
**May 25, 2011 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Delton Chen (Chairman)  
Hank Dieckhaus (Vice-Chairman)  
Steve Chusmir  
Robert Kinney

**Member Absent**

Mike Yebba - excused

**Others Present**

Dave Richards, Development Services Manager  
Christine Dalton, Community Planner/Historic Preservation Officer  
Juliza Rivera, Planning Intern  
Mary Muse, Administrative Coordinator

Mr. Chen called the regular meeting to order at 5:35 PM.

**Minutes**

Mr. Dieckhaus moved to approve the February 23, 2011 minutes. Mr. Chusmir seconded. Motion carried 4-0.

Mr. Chen read the following into the public record:

“Applicants are advised that any person aggrieved by a determination of the Board may appeal such determination to the City Commission by filing a written appeal and paying associated fees through the City Clerk’s Office within thirty (30) calendar days of the Board action. Additionally, a permit may be required for any Certificate of Appropriateness approved this evening. It is the applicant’s responsibility to inquire with the Building Department as to whether or not a permit is required for the approved Certificate of Appropriateness.”

**Proof of Publication**

Mr. Dieckhaus moved to accept the proof of publication. Mr. Chusmir seconded. Motion carried 4-0.

**Public Hearings**

PH-1 Hold a Public Hearing to consider a Certificate of Appropriateness application for the property located at 230 E. 1st Street to remove an existing concrete street wall, approximately 2’ x 51’.  
Tax Parcel Number: 25-19-30-5AG-0202-0020  
Property Owner: City of Sanford  
Representative: Margie Chusmir, Historic Sanford Welcome Center, Inc.

Mr. Dieckhaus moved to approve the request to remove an existing concrete street wall, approximately 2’ x 51’ at 230 E. 1st Street based on a finding that removal of the street-wall is consistent with the purpose and intent of Schedule S and complies with the guidelines contained within Schedule S. Mr. Kinney seconded. Motion carried 4-0.

## Public Meetings

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 615 S. Myrtle Avenue to install new railings and spindles on first and second floor porches.

Tax Parcel Number: 25-19-30-5AG-0805-0100

Property Owner: Julian E. & Frances A. Whigham

Representative: Julian E. Whigham

Mr. Dieckhaus moved to approve the request using Option 2 to install new railings and spindles on first and second floor porches at 615 S. Myrtle Avenue based on a finding that proposed design is consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S. Mr. Kinney seconded. Motion carried 4-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness application for the property located at 414 S. Palmetto Avenue to retain pressure treated wood deck flooring installed on the porch.

Tax Parcel Number: 25-19-30-5AG-0602-0060

Property Owner: Kaye Durham

Representative: Kaye Durham

Mr. Dieckhaus moved to deny the request to retain pressure treated wood deck flooring at 414 S. Myrtle Avenue based on a finding that retention of the style of flooring is not consistent with the purpose and intent of Schedule S, but when replacing the wood flooring it is allowed to run parallel to the house. Mr. Kinney seconded. Motion carried 3-1, Mr. Chusmir against.

PM-3 Hold a Public Meeting to consider issuance of a Development Order for the property located at 305 S. Park Avenue to replace siding on the north and west elevations and complete repairs due to fire damage.

Tax Parcel Number: 25-19-30-5AG-0503-0090

Property Owner: Karen Gilbert

Representative: Karen Gilbert

Mr. Dieckhaus moved to approve the Development Order, as revised. Mr. Chusmir seconded. Motion carried 4-0.

## Minor Reviews

Review of Certificate of Appropriateness approvals issued administratively February 16, 2011 through May 16, 2011.

Mr. Kinney moved to approve the minor review applications. Mr. Dieckhaus seconded. Motion carried 4-0.

## 6 Month Reviews (September and November 2010 Meetings)

Listed below is the status of projects reviewed by the board during the September and November 2010 meetings. The board must determine if the work is in compliance with the approved CofAs.

### 1215 Oak Avenue

Item: The applicant received approval to remove the four foot chimney to the roof line.

Status: The applicant removed the chimney and re-roofed the building.

### Wayfinding Signs

Item: The City received approval for the sign and pole design for the Wayfinding Signs in the Commercial Historic District right-of-way.

Status: The Wayfinding poles and sign panels are to be fabricated within the next several months, with install scheduled for the fall.

Mr. Kinney moved to approve the six month reviews. Mr. Chusmir seconded. Motion carried 4-0.

### **Citizen Participation**

None

### **Staff Reports**

Nick McRay, Senior Project Manager and Executive Director of the CRA briefed the board regarding the streetscape project underway on Magnolia Avenue and Palmetto Avenue between 2nd and 3rd Streets.

Christine Dalton, Historic Preservation Officer/Community Planner briefed the board regarding the recent Preserve America grant award for the Sanford Historic Preservation Lecture Series, to be held in partnership with the Sanford Historic Trust.

### **Chairman and Board Items for Discussion**

Mr. Chen informed the board he has a conflict with meeting on the fourth Wednesday and asked if the board would consider changing the meeting date. After checking the calendar, Mr. Dieckhaus moved to change the meeting date from the fourth Wednesday to the third Wednesday beginning with the meeting in July. Mr. Chusmir seconded. Motion carried 4-0.

Mr. Kinney informed the board he and Christine attended the Historic Trust Conference and everyone thought Sanford was a great place and had a lot of community involvement. Ms. Dalton said she received great positive feedback.

Ms. Dalton informed the board she will notify all Directors in regards to HPB review when there are City projects within the historic district.

Mr. Chusmir questioned staff about the Wells Fargo signs on all of the windows. Ms. Dalton said she would notify Code Enforcement.

### **Adjournment**

There being no further business, the meeting adjourned at 8:04 PM.