

**Minutes**  
**Historic Preservation Board**  
**November 14, 2012 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Hank Dieckhaus  
Mike Yebba  
Cheryl Deming  
Steve Chusmir  
Robert Kinney

**Others Present**

Christine Dalton, Community Planner/Historic Preservation Officer  
Mary Muse, Administrative Coordinator

Mr. Dieckhaus called the regular meeting to order at 5:38 PM.

**Minutes**

Mr. Kinney moved to approve the October 17, 2012 meeting minutes. Mr. Yebba seconded. Motion carried 4-0, Mr. Chusmir not present at this time.

**Public Meetings**

**PM-1** Hold a Public Meeting to consider a Certificate of Appropriateness application to construct a two-story two car garage at 618 S. Palmetto Avenue.  
Tax Parcel Number: 25-19-30-5AG-0802-0050  
Property Owner: Sara Nixon  
Representative: Christopher Keeney

Mr. Chusmir moved to approve, with condition, the request to construct a detached two car garage at 618 S. Palmetto Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report and the condition being professionally rendered architectural elevations must be provided as part of the permit application and must be reviewed and approved by staff to verify compliance with Schedule S regulations. Mr. Yebba seconded. Motion carried 5-0.

**PM-2** Hold a Public Meeting to consider a Certificate of Appropriateness to make exterior modifications on all elevations to incorporate new Burger King branding at 201 S. French Avenue.  
Tax Parcel Number: 25-19-30-5AG-0408-0060  
Property Owner: Roy E Jr. & Cynthia Zimmer; C/O Burger King #12368  
Representative: Heather Johnston, Interplan LLC

This item was tabled until the December meeting.

**Minor Reviews**

Review of Certificate of Appropriateness approvals issued administratively October 1, 2012 through October 31, 2012.

Mr. Kinney moved to approve the minor reviews. Mr. Chusmir seconded. Motion carried 5-0.

### **6 Month Reviews (May 2012 Meeting)**

#### 202 S. Sanford Avenue

Item: The board denied the request to retain wood coverings (T111) in windows for soundproofing and tabled the request for the comprehensive sign package at 202 S. Sanford Avenue.

Status: The applicant is working on creating a comprehensive sign package for the business and will return to the board for review at a future date.

### **Citizen Participation**

None.

### **Staff Reports**

Ms. Dalton reminded the board about the election of Chairman and Vice Chairman.

Ms. Dalton read a letter of support from the Sanford Historic Preservation Board expressing their support for the City of Sanford's efforts to obtain a Brownfield Community-Wide Assessment grant.

Mr. Chusmir moved to approve the letter of support for the Brownfield Community-Wide Assessment grant. Mr. Kinney seconded. Motion carried 5-0.

### **Chairman and Board Items for Discussion**

After a discussion regarding the building located at 519 Palmetto Avenue, Mr. Kinney moved that the board direct staff to write a letter to the City Commission regarding 519 S Palmetto Avenue with the following information:

- The board strongly is interested in ensuring the viability of the building as it is an historic asset for the City;
- The board wants to ensure the property is properly restored by new owner;
- The board would like to have a 6 month moratorium on decision by City Commission for the disposition of the building;
- The board would like an advance presentation by the proposed owner/occupant regarding their intent of the building and their plan for preservation to restore it; and
- The board be given an opportunity to explain the S codes to the proposed new owner/occupant.

Mr. Yebba seconded. Motion carried 5-0.

### **Elections**

Mr. Kinney nominated Hank Dieckhaus as Chairman. Mr. Chusmir seconded. Motion carried.

Mr. Chusmir nominated Robert Kinney as Vice Chairman. Mr. Yebba seconded. Motion carried.

### **Adjournment**

There being no further business, the meeting adjourned at 6:32 PM.