

**Minutes**  
**Historic Preservation Board**  
**March 19, 2014 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Steve Chusmir  
Ian Carfagna  
Hank Dieckhaus  
Cheryl Deming  
Ana Yebba

**Others Present**

Lonnie Groot, Assistant City Attorney  
Christine Dalton, Community Planner/Historic Preservation Officer  
Mary Muse, Administrative Coordinator

Mr. Chusmir called the regular meeting to order at 5:30 PM.

**Minutes**

Mr. Carfagna moved to approve the February 19, 2014 meeting minutes. Ms. Deming seconded. Motion carried 4-0, Mr. Dieckhaus not present at this time.

**Public Meeting**

**PM-1** Hold a Public Meeting to consider a Certificate of Appropriateness to construct a galvanized carport at 815 S. Elm Avenue.  
Tax Parcel Number: 25-19-30-5AG-1006-0090  
Property Owner: Elizabeth Akers  
Representative: Chris Akers

After discussion in regards to the applicant's original submittal and requested changes at the meeting, Mr. Dieckhaus moved to continue the request until the next meeting. Ms. Deming seconded. Motion carried 5-0.

**Citizen Participation**

Maria Shreve, CRA Chairperson, thanked the board for their letter of support in regards to the CRA extension.

**City Attorney Discussion**

Chairman Chusmir requested the City Attorney address the following five questions.

1. What can and can't the board do if an applicant wants to discuss their application in advance of the meeting separately with a board member? *If an application is not pending there is no ex-parte issue. If an application is pending you need to disclose any communication that you had with anyone. Whenever you are biased, you cannot vote.*
2. What can and can't the board do if a future project that might come before HPB is brought up during discussion? For example, when the board has a general discussion at the end of the meeting. *Same rule as above.*
3. Are the board members allowed to have a public opinion? *Yes, but you probably shouldn't be a member on the board. You should either be a board member or a citizen advocate.*
4. What can and can't the board discuss with a fellow board member in reference to HPB? *Only at the meeting which the board secretary has posted the public meeting notice.*
5. Is it correct that motions and questions to the applicant must pertain strictly to what the applicant is requesting? May the board ask about landscaping etc.? *The board can only ask questions that are pertinent to the application that is being considered.*

Mr. Groot also stated a bill was recently passed requiring public participation, which the City already includes on each agenda and allows the public to speak.

### **Staff Reports**

Ms. Dalton invited the board to attend the Robert Kinney Memorial Fund discussion by Robert Welch at the Welcome Center on March 27<sup>th</sup> at 7 PM.

Ms. Dalton distributed a flyer and invited the board to attend the April 5<sup>th</sup> SunRail Community Event.

Ms. Dalton distributed a flyer and invited the board to attend the next lecture series on April 17<sup>th</sup> at 7 PM. The speaker scheduled is Christine Madrid French.

Ms. Dalton distributed a March 10<sup>th</sup> City Commission agenda memo regarding the adoption of the City's Strategic Plan Mission and Vision Statement. Staff will be making a presentation at the March 24<sup>th</sup> City Commission work session related to public art. A letter was drafted for the Chairman's signature regarding support of a mural program. Mr. Carfagna moved to have the Chairman sign the letter and submit to the City Commission. Mr. Dieckhaus seconded. Motion carried 5-0.

Ms. Dalton informed the board she attended a lecture by Victor Dover at Rollins College and referenced a book titled *Street Designs, the Secret to Great Cities and Towns*.

Ms. Dalton asked Mr. Dieckhaus to share the Sanford Trust's feedback on the alley art project. He stated the Trust was in favor of it as it would help beautify the alleyways. Ms. Dalton reported if the City adopts the Public Art Ordinance, HPB would be taking the lead on the alley "fence" art, as well as possibly involving the Sanford Trust, Seminole County Public School, and the Public History students.

Ms. Dalton stated the board has discussed creating a preservation plan and asked if the board would like to begin meeting at 4 PM, in lieu of training at 5 PM, to come up with a preservation plan. It was a consensus of the board to meet at 4 PM prior to the regular scheduled meetings.

### **Chairman and Board Items for Discussion**

Mr. Chusmir informed the board he has requested Robert Kinney's chair be left open until the end of the year.

Mr. Chusmir informed the board he has requested staff to adjust the agendas in order to have any professional person go last in the meeting to allow homeowners to be considered first; as well as if there were any controversial issues those items would be considered last.

Mr. Chusmir welcomed Ana Yebba to the board.

### **Adjournment**

There being no further business, the meeting adjourned at 7:01 PM.



STEVE CHUSMIR, CHAIRMAN