

**Minutes**  
**Historic Preservation Board**  
**July 16, 2014 – 5:30 PM**  
**City Commission Chambers**  
**City Hall, Sanford, Florida**

**Members Present**

Ian Carfagna, Vice Chairman  
Hank Dieckhaus  
Cheryl Deming

**Members Present**

Steve Chusmir, Chairman - excused  
Ana Yebba - excused

**Others Present**

Jennifer Nix, Assistant City Attorney  
Marc Hultin, Parks & Grounds Operations Manager  
Eileen Hinson, Development Services Manager  
Christine Dalton, Community Planner/Historic Preservation Officer  
Mary Muse, Administrative Coordinator

Mr. Carfagna called the regular meeting to order at 5:35 PM.

**Minutes**

Mr. Dieckhaus moved to approve the June 18, 2014 meeting minutes. Ms. Deming seconded. Motion carried 3-0.

**Public Meeting**

PM-1 Hold a Public Meeting to consider a Certificate of Appropriateness to modify a previously approved Certificate of Appropriateness to construct a 6' privacy screening wall with architectural pergola and trellis at 115 S. Oak Avenue.  
Tax Parcel Number: 25-19-30-5AG-0304-0060  
Property Owner: Hieu Katcher  
Representatives: Hieu Katcher and Ashley Lenentine

Mr. Dieckhaus moved to table the request until next meeting to allow staff to review the building plans that are on file in the building department. Ms. Deming seconded. Motion carried 3-0.

PM-2 Hold a Public Meeting to consider a Certificate of Appropriateness to install an aluminum frame, half barrel entry canopy, sized 8'x10' on the south façade of the church social hall at 820 S. Oak Avenue.  
Tax Parcel Number: 25-19-30-5AG-1005-0000  
Property Owner: All Souls Catholic Church  
Representative: Mary Valente

Mr. Dieckhaus moved to approve the installation of canopy using fabric instead of vinyl and signage not to exceed 10" in height or 20% of the canopy drop area. Ms. Deming seconded. After discussion regarding the signage location, Mr. Dieckhaus withdrew his motion and Ms. Deming withdrew her second. Motion carried 3-0.

Mr. Dieckhaus moved to approve the installation of a canopy using fabric material with signage being placed in the fabric drop area as defined as the front surface of the canopy with 10" letters 1" above bottom edge. Ms. Deming seconded. Motion carried 3-0.

PM-3 Hold a Public Meeting to consider a Certificate of Appropriateness to change the roof material from asphalt shingles to 5v crimp roofing at 615 S. Park Avenue.  
Tax Parcel Number: 25-19-30-5AG-0803-0090  
Property Owner: John C. Scales Trustee FBO  
Representative: John Scales

Mr. Dieckhaus moved to approve the request to change roof material from shingles to metal at 615 S. Park Avenue based on a finding that proposed alterations are consistent with the purpose and intent of Schedule S and complies with the specific design guidelines contained within Schedule S, as outlined in the staff report. Ms. Deming seconded. Motion carried 3-0.

### **Citizen Participation**

None.

### **Staff Reports**

Ms. Dalton introduced Eileen Hinson, Development Services Manager, to the board.

Marc Hultin, Parks & Grounds Operations Manager gave a brief presentation on the 2014 Land and Water Conservation Grant Program (ORLPP) grant application in the amount of \$250,000 for the improvements to Ft. Mellon Park. Ms. Dalton read the letter of support for the board chairman to sign.

Ms. Dalton reported Dave Aldrich, Building Official, will be attending the meeting in August. Mr. Chusmir had requested his attendance at one of the meetings.

Ms. Dalton reported she has requested a copy of Savannah's and Tampa's C of A's they use.

Ms. Dalton reported she would give an update on 506 Palmetto Avenue at the next meeting.

Ms. Dalton distributed a handout regarding the Little Red Schoolhouse she presented to the City Commission at their work session on July 14<sup>th</sup>. After a brief discussion on it and she stated a letter could be submitted to the Commission if the board had any suggestions.

### **Chairman and Board Items for Discussion**

Ms. Deming asked if a rehab center/nursing home is a permitted use under the Marina Isle zoning request. Ms. Dalton read several uses that are permitted for the current zoning of the Marina Isle.

Mr. Carfagna asked staff why Mr. Chusmir requested Dave Aldrich to attend a meeting. Ms. Dalton reported he requested his attendance in order to have someone give a process on the submittal/approval from HPB – to C of A - to building permit.

Mr. Dieckhaus reported the lots next to 655 W. Fulton Avenue appear to be turning into a junk yard. Ms. Dalton stated she will notify code enforcement.

### **Adjournment**

There being no further business, the meeting adjourned at 6:55 PM.

  
STEVE CHUSMIR - CHAIRMAN