



SPD-House Check Request
Case # _____

I request a house check be made of my premises; **I agree to notify Sanford Police Department upon my return.** I understand that this house check service will include periodic checks of my residence, and the frequency of these checks will depend on the workload of the officer assigned to this area.

Requestor: (Print) _____

Street Address: _____

Requestor's PH#: (____) _____

Dates of Travel: Date Departing: ____/____/____ Date Returning: ____/____/____

Destination: _____

Emergency Contact: _____ Ph#: (____) _____

Emergency Contact: _____ Ph#: (____) _____

THE UNDERSIGNED REQUESTOR, jointly and severally hereby **agrees to waive** all liability, rights, claims and cause of action against the City, its employees and representatives, its successors and assigns arising out of any and all house checks and any event as a result of which their property is stolen/vandalized/burglarized, whether temporarily or permanently, in their absence.

Requestor's Signature

Please check the appropriate Box:

Alarm System

- No
- Yes, Name of Company _____

Automatic Lights

- No
- Yes, Locations and times _____

SPD-House Check Request

Will anyone have keys to your house?

- No
- Yes, Name/Address/Phone# _____

Will anyone be working at or have access to the premises while your away?

- No
- Yes, Name or Business _____

Will there be any vehicles left at your residence?

- No
- Yes
Year _____ Make _____ Model _____ Color _____ Tag# _____ State _____
Year _____ Make _____ Model _____ Color _____ Tag# _____ State _____

Is there anything else the Police Department should know? _____

Receiving Employee _____ Date _____

(Forward House Check Request to the Primary Operations Captain)