

## **Resolution No. 2777**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2018 and terminating on September 30, 2019 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2018 and

terminating on September 30, 2019 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 28<sup>th</sup> day of January 2019.

Attest:

City Commission of the City of  
Sanford

Traci Houchin, CMC, FCRM  
Traci Houchin, City Clerk

Jeff Triplett, Mayor

For use and reliance of the Sanford  
City Commission only.  
Approved as to form and legality.



William L. Colbert, City Attorney  
LONNIE N. GROOT  
ACA

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2018/2019

Account	Title	Project Number	Current Budget	Increase/Decrease	Revised Budget
310-0000-331.49-02	FDOT	PW1406	-	7,558,708	7,558,708
310-0000-337.30-00	Grants	RS1303	-	1,080,019	1,080,019
310-0000-337.37-00	Seminole County Interlocal	PW1406	-	7,000,000	7,000,000
310-0000-381.13-01	Transfer from 131	RS1303	-	99,302	99,302
310-0000-381.13-08	Transfer from 138	RS1303	-	1,000,000	1,000,000
310-0000-389.98-00	Use of Reserves		115,350	940,102	1,055,452
310-4046-539.63-00	Improvements Other Than Bldgs	RS1303	-	2,179,321	2,179,321
310-4047-541.63-00	Improvements Other Than Bldgs	PW1401	-	366,346	366,346
310-4047-541.63-00	Improvements Other Than Bldgs	PW1406	-	14,558,533	14,558,533
310-4047-541.63-00	Improvements Other Than Bldgs	930011	-	145,158	145,158
310-4048-572.63-00	Improvements Other Than Bldgs	PW1502	-	428,598	428,598
310-4048-572.63-00	Improvements Other Than Bldgs	PW1406	-	175	175
<b>Total Budget Amendment</b>				<b>17,678,131</b>	
Budget amendment to rollover capital purchases not completed as of 09/30/18					
316-7979-599.63-00	Improvements Other Than Bldgs		-	9,608,383	9,608,383
316-0000-381.16-00	Transfers from General Fund		-	9,608,383	9,608,383
<b>Total Budget Amendment</b>				<b>9,608,383</b>	
Budget amendment to rollover unspent catalyst funds					
360-0402-513.46-00	Repairs and Maintenance		-	286,986	286,986
360-1103-519.64-00	Machinery & Equipment		24,000	25,982	49,982
360-2020-521.52-00	Operating Supplies		178,141	147,033	325,174
360-2020-521.64-00	Machinery & Equipment		492,434	9,681	502,115
360-3001-522.64-00	Machinery & Equipment		-	240,004	240,004
360-4046-539.46-00	Repairs and Maintenance		52,000	60,000	112,000
360-4046-539.64-00	Machinery & Equipment		11,149	34,403	45,552
360-4047-541.52-00	Operating Supplies		-	3,790	3,790
360-4047-541.64-00	Machinery & Equipment		82,000	11,115	93,115
360-5502-575.64-00	Machinery & Equipment		-	24,798	24,798
360-5508-572.52-00	Operating Supplies		-	24,779	24,779
360-5508-572.63-00	Improvements Other Than Bldgs		-	133,886	133,886
360-0000-389.98-00	Use of Reserves		-	1,002,457	1,002,457
<b>Total Budget Amendment</b>				<b>1,002,457</b>	
Budget amendment to rollover capital purchases not completed as of 9/30/18					
<b>Total Budget Amendment-Capital Project Funds</b>				<b>28,288,971</b>	
001-0101-511.81-00	Grants		7,500	2,194	9,694
001-0101-511.81-00	Grants	ED1601	9,694	101,698	111,392
001-0000-389.98-00	Use of Reserves		30,851	103,892	134,743
<b>Total Budget Amendment</b>				<b>103,892</b>	
Budget amendment for art commission budget and Choice Neighborhoods budget carryover from 09/30/18					
001-3001-522.49-00	Other Charges and Obligations		5,000	750	5,750
001-0000-389.98-00	Use of Reserves		134,743	750	135,493
<b>Total Budget Amendment</b>				<b>750</b>	
Budget amendment for donation to the Fire Department					
001-2023.521.52-00	Operating Supplies	17BPV	84,544	10,314	94,858
001-0000-331.29-09	Grants	17BPV	-	10,314	10,314
<b>Total Budget Amendment</b>				<b>10,314</b>	
Budget amendment for bullet proof grant					
001-4046-539.46-00	Repairs and Maintenance		92,590	37,205	129,795
001-0000-389.98-00	Use of Reserves		135,493	37,205	172,698
<b>Total Budget Amendment</b>				<b>37,205</b>	
Budget amendment for open purchase orders related to the chamber remodel as of 9/30/18					

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2018/2019

Account	Title	Project Number	Current Budget	Increase/Decrease	Revised Budget
001-0102-569.34-00	Professional Services		37,000	5,316	42,316
001-0000-389.98-00	Use of Reserves		172,698	5,316	178,014
<b>Total Budget Amendment</b>				<b>5,316</b>	
Budget amendment for Goldsboro Front Porch purchase order					
001-0102-559-48-00	Promotional Activities		311,505	130,500	442,005
001-0000-389.98-00	Use of Reserves		178,014	130,500	308,514
<b>Total Budget Amendment</b>				<b>130,500</b>	
Budget amendment for QTI and JGI open purchase orders					
001-1103-519.46-00	Repairs and Maintenance		12,200	14,000	26,200
001-0000-389.98-00	Use of Reserves		308,514	14,000	322,514
<b>Total Budget Amendment</b>				<b>14,000</b>	
Budget amendment for Opportunity Space purchase order					
001-1110-515.31-00	Professional Services		-	11,021	11,021
001-0000-389.98-00	Use of Reserves		322,514	11,021	333,535
<b>Total Budget Amendment</b>				<b>11,021</b>	
Budget amendment for comp plan amendment purchase orders					
001-4047-541.46-00	Repairs and Maintenance		89,750	13,402	103,152
001-0000-389.98-00	Use of Reserves		333,535	13,402	346,937
<b>Total Budget Amendment</b>				<b>13,402</b>	
Budget amendment for Lewis Tree Service and All Rite Fence purchase orders					
001-7979-581.91-31	Transfers to Catalyst Fund		-	9,608,383	9,608,383
001-0000-389.98-00	Use of Reserves		346,937	9,608,383	9,955,320
<b>Total Budget Amendment</b>				<b>9,608,383</b>	
Budget amendment for Catalyst Funding					
<b>Total Budget Amendment-General Fund</b>				<b>9,934,783</b>	
108-2020-521.52-00	Operating Supplies	CRU	-	710	710
108-2020-521.52-00	Operating Supplies	POLVOL	-	545	545
108-2020-521.52-00	Operating Supplies	POLEXP	-	2,680	2,680
108-2020-521.52-00	Operating Supplies	ACF18	-	2,500	2,500
108-0000-389.98-00	Use of Reserves		-	6,435	6,435
<b>Total Budget Amendment</b>				<b>6,435</b>	
Budget amendment to recongize contributions to police projects					
630-5508-572.46-00	Addition to Reserves		105,000	12,000	117,000
630-0000-389.98-00	Addition to Reserves		44,783	12,000	56,783
<b>Total Budget Amendment</b>				<b>12,000</b>	
Budget amendment to rollover purchase orders not completed as of 09/30/18					
134-2020-521.64-00	Machinery & Equipment		26,000	1,500	27,500
134-2020-521.64-00	Machinery & Equipment		27,500	54,697	82,197
134-2020-521.64-00	Machinery & Equipment	18JAG	82,197	8,653	90,850
134-7979-590.99-90	Addition to Reserves		263,000	(64,850)	198,150
<b>Total Budget Amendment</b>				<b>-</b>	
Budget amendment to rollover purchase orders not completed as of 09/30/18					
134-2020-521.64-00	Addition to Reserves		26,000	8,653	34,653
134-0000-334.20-24	Grants	18JAG	-	8,653	8,653
<b>Total Budget Amendment</b>				<b>8,653</b>	
Budget amendment to rollover remaining grant funds					
133-3001-522.52-00	Operating Supplies		-	73,005	73,005
133-3001-522.62-00	Building Improvements		-	315,616	315,616
133-0000-334.80-01	Grants		-	236,713	236,713
133-7979-590.99-90	Use of Reserves		247,000	(151,908)	95,092
<b>Total Budget Amendment</b>				<b>236,713</b>	
Budget amendment to rollover capital purchases and grant funds not completed as of 09/30/18					

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2018/2019

Account	Title	Project Number	Current Budget	Increase/Decrease	Revised Budget
132-5508-572.63-00	Improvements Other Than Bldgs	PG1301	-	12,895	12,895
132-5508-572.63-00	Improvements Other Than Bldgs	PG1302	-	31,632	31,632
132-0000-389.90-00	Use of Reserves		-	44,527	44,527
<b>Total Budget Amendment</b>				<b>44,527</b>	
Budget amendment to rollover purchase orders not completed as of 09/30/18					
131-7979-581.91-22	Transfer to 310 Fund		-	940,102	940,102
131-0000-389.90-00	Use of Reserves		-	940,102	940,102
<b>Total Budget Amendment</b>				<b>940,102</b>	
Budget amendment to rollover capital purchases and grant funds not completed as of 09/30/18					
136-5508-572.63-00	Improvements Other Than Bldgs	PW1501	-	25,686	25,686
136-0000-389.90-00	Use of Reserves		-	25,686	25,686
<b>Total Budget Amendment</b>				<b>25,686</b>	
Budget amendment to rollover purchase orders not completed as of 09/30/18					
138-4047-541.63-00	Improvements Other Than Bldgs	RS1801	-	7,722	7,722
138-4047-541.63-90	Improvements Other Than Bldgs	pw1406	-	1,000,000	1,000,000
138-4047-541.63-00	Improvements Other Than Bldgs	RS0705	-	1,017	1,017
138-4047-541.63-86	Improvements Other Than Bldgs	RS0704	1,258,304	47,905	1,306,209
138-4047-541.63-90	Improvements Other Than Bldgs	RS1302	34,441	8,958	43,399
138-7979-581.91-22	Transfer to 310 Fund		-	1,000,000	1,000,000
138-0000-389.90-00	Use of Reserves		-	2,065,602	2,065,602
<b>Total Budget Amendment</b>				<b>2,065,602</b>	
Budget amendment to rollover purchase orders not completed as of 09/30/18					
<b>Total Budget Amendment-Special Revenue Funds</b>				<b>3,339,718</b>	
402-4045-541.63-00	Improvements Other than Bldgs	SW0141	-	391,269	391,269
402-0000-384.01-00	SRF Loan Proceeds	SW0141	-	391,269	391,269
<b>Total Budget Amendment</b>				<b>391,269</b>	
Budget amendment for SRF loan proceeds not yet spent as of 9/30/18					
402-4045-541.46-00	Repairs & Maintenance		313,660	10,400	324,060
402-4045-541.63-00	Improvements Other than Bldgs	SW0140	850,000	102,331	952,331
402-4045-541.63-00	Improvements Other than Bldgs	SW8P05	952,331	814	953,145
402-4045-541.63-00	Improvements Other than Bldgs	PW1602	953,145	60,170	1,013,315
402-4045-541.63-00	Improvements Other than Bldgs	ST1701	1,013,315	24,320	1,037,635
402-4045-541.63-00	Improvements Other than Bldgs	ST1702	1,037,635	23,864	1,061,499
402-4045-541.63-00	Improvements Other than Bldgs	17CAT	1,061,499	38,386	1,099,885
402-4045-541.63-00	Improvements Other than Bldgs	ST0901	1,099,885	6,456	1,106,341
402-4045-541.64-00	Machinery & Equipment		1,106,341	379,582	1,485,923
402-0000-389.98-00	Use of Reserves		-	646,323	646,323
<b>Total Budget Amendment</b>				<b>646,323</b>	
Budget amendment to rollover capital purchases not completed as of 09/30/18					
<b>Total Budget Amendment-Stormwater Fund</b>				<b>1,037,592</b>	
452-4530-536.63-00	Improvements Other than Bldgs	17CAT	66,250	79,242	145,492
452-4530-536.63-03	Improvements Other than Bldgs	DW1101	-	4,947	4,947
452-4530-536.63-03	Improvements Other than Bldgs	DW1102	4,947	113,675	118,622
452-4530-536.63-03	Improvements Other than Bldgs	DW1104	118,622	152,633	271,255
452-4520-536.31-00	Professional Services	DW1108	-	280,776	280,776
452-4540-536.63-00	Improvements Other than Bldgs	DW1202	1,048,000	66,573	1,114,573
452-4530-536.46-00	Repairs & Maintenance	R50708	700,000	82,785	782,785
452-4527-536.63-91	Improvements Other than Bldgs	RW0150	-	7,195,211	7,195,211
452-4520-536.63-91	Improvements Other than Bldgs	RW1102	5,450,000	292,494	5,742,494
452-4527-536.63-91	Improvements Other than Bldgs	RW1103	5,742,494	543,705	6,286,199
452-4527-536.64-00	Machinery & Equipment	RW1103	400,000	35,000	435,000
452-4530-536.46-00	Repairs & Maintenance	RW1103	782,785	51,244	834,029
452-4525-536.63-00	Improvements Other than Bldgs	RW1701	244,000	12,741	256,741
452-4525-536.46-00	Repairs & Maintenance	WW0801	325,000	18,283	343,283
452-4525-536.46-00	Repairs & Maintenance	WW1402	343,283	15,375	358,658
452-4527-536.64-00	Machinery & Equipment		435,000	93,499	528,499
452-4528-536.64-00	Machinery & Equipment		340,000	22,538	362,538
452-4530-536.64-00	Machinery & Equipment		150,000	143,998	293,998

City of Sanford  
ATTACHMENT A  
BUDGET AMENDMENT FISCAL YEAR 2018/2019

Account	Title	Project Number	Current Budget	Increase/Decrease	Revised Budget
452-4540-536.46-00	Repairs & Maintenance		-	10,245	10,245
452-4540-536.63-00	Improvements Other than Bldgs		1,114,573	69,100	1,183,673
452-4540-536.64-00	Machinery & Equipment		165,000	599,332	764,332
452-0000-389.98-00	Use of Reeserves		9,202,580	424,157	9,626,737
452-0000-384.00-00	SRF Loan Proceeds		-	7,699,764	7,699,764
452-7979-591.99-00	Additions to Reserves		2,259,300	(1,759,475)	499,825
<b>Total Budget Amendment</b>				<b>8,123,921</b>	
Budget amendment to rollover capital purchases not completed as of 9/30/18					
<b>Total Budget Amendment-Enterprise Funds</b>				<b>8,123,921</b>	
<b>CITY-WIDE BUDGET AMENDMENT</b>				<b>50,724,985</b>	



APPROVED



CITY OF  
**SANFORD**  
FLORIDA

WS ___ RM ___ x ___
Item No. 9.G

**CITY COMMISSION MEMORANDUM 19-029  
JANUARY 28, 2019 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Cynthia Lindsay, Finance Director  
**SUBMITTED BY:** Norton N. Bonaparte, Jr., City Manager  
**SUBJECT:** Roll Forward Budget Adjustment

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Budget amendments have been prepared which will increase expenditures with accompanying revenue in the Capital Project Fund, Capital Replacement Fund, Catalyst Fund, General Fund, Police LETF Fund, Cemetery Fund, Police Impact Fee Fund, Fire Impact Fee Fund, Recreation Impact Fee Fund, Local Option Gas Tax Fund, 2<sup>nd</sup> Generation Sales Tax Fund, Stormwater Fund, and the Water/Sewer Funds.

**FISCAL/STAFFING STATEMENT:**

The proposed budget amendment will increase the FY2019 Citywide budget by \$50,724,985. This increase consists of \$26,360,497 in capital replacements or projects that had not yet been completed by year end, \$15,998,299 in grant funds not spent by year end and \$8,091,033 in debt service funds not spent by year end, and \$275,156 in operational expenditure contracts not completed as of year end.

**BACKGROUND:**

The attached budget amendment is for the following:

1. **CAPITAL PROJECT FUNDS** A \$28,288,971 increase to rollover funds on incomplete projects. Of the amount being rolled \$15,638,727 is supported by grant funds.
2. **GENERAL FUND** A \$9,934,783 increase to rollover operational contracts totaling \$212,194 Catalyst funds totaling \$9,608,383, and grant funds not yet spent of \$114,206.
3. **SPECIAL REVENUE FUNDS** A \$3,339,718 increase to rollover incomplete projects totaling \$3,031,390, operational contracts totaling \$62,962, and unspent grant funds of \$245,366.
4. **STORMWATER FUND** A \$1,037,592 increase to rollover funds on incomplete projects totaling \$646,323 and unspent debt of \$391,269.

5. **ENTERPRISE FUNDS** A \$8,123,921 increase to rollover funds on incomplete projects totaling \$424,157 and debt funds totaling \$7,699,764.

**LEGAL REVIEW:**

No legal review requested of the City Attorney.

**RECOMMENDATION:**

It is staff's recommendation that the City Commission approve Resolution Number 2777 amending the FY 2019 budget by \$50,724,985.

**SUGGESTED MOTION:**

"I move to approve Resolution Number 2777."

Attachments:

Budget Resolution Number 2777  
Attachment "A"