

## **Resolution No. 2732**

**A Resolution of the City of Sanford, Florida, amending the City's annual operating budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018; providing for implementing administrative actions; providing for a savings provision; providing for conflicts; providing for severability and providing for an effective date.**

**Whereas**, the Commission of the City of Sanford, Florida has adopted an annual operating budget for the fiscal year beginning October 1, 2017 and terminating on September 30, 2018 specifying certain projected revenues and expenditures for the operations of Sanford municipal government; and

**Whereas**, the City's budget presumes that each department generally will, to the best of their ability, maintain its expenditures within its allocated budgeted level and exercise prudence in expending funds during the course of the City's fiscal year; and

**Whereas**, from time-to-time circumstances and events may require that the original City budget may need revision; and

**Whereas**, the City Commission, in its judgment and discretion, has the authority to adjust the budget to more closely coincide with actual and expected events.

**Now, therefore, be it adopted and resolved by the City Commission of the City of Sanford, Florida as follows:**

### **Section 1. Adoption of Budget Amendment.**

The annual operating budget of the City of Sanford for the fiscal year beginning October 1, 2017 and terminating on September 30, 2018 is hereby revised and amended by Attachment "A". The Attachment is hereby incorporated into this Resolution as if fully set forth herein verbatim. Except as amended herein, the annual operating budget for the City of Sanford for fiscal year beginning October 1, 2017 and

terminating on September 30, 2018 shall remain in full force and effect.

**Section 2. Implementing administrative actions.**

The City Manager, or designee, is hereby authorized and directed to implement the provisions of this Resolution by means of such administrative actions as may be deemed necessary and appropriate.

**Section 3. Savings.**

The prior actions of the City of Sanford relating to the adoption of the City budget and related activities are hereby ratified and affirmed.

**Section 4. Conflicts.**

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed.

**Section 5. Severability.**

If any section, sentence, phrase, word, or portion of this Resolution is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Resolution not otherwise determined to be invalid, unlawful, or unconstitutional.

**Section 6. Effective Date.**

This Resolution shall become effective immediately upon enactment.

Passed and adopted this 11th day of June, 2018.

Attest:

*Pat Lee*



City Commission of the City of Sanford

*[Signature]*

~~Traci Houchin, City Clerk~~

*PAT LEE, Acting*

~~Jeff Triplett, Mayor~~

For use and reliance of the Sanford City Commission only.  
Approved as to form and legality.

*[Signature]*  
William L. Colbert, City Attorney  
*Lonnie N. Groot*  
ACA

# Attachment "A" REQUEST FOR BUDGET AMENDMENT

Fiscal Year 2018

Department: Public Works

Division: Parks & Grounds

Date: 6/11/2018

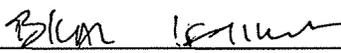
**CHANGES IN REVENUES**

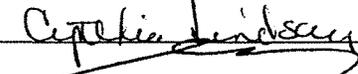
REVENUE ACCOUNT NUMBER						Revenue Account Title	Current Budget	Current Unrealized (Budget)	Amount of Change	Adjusted Unrealized
Fund	Revenue	Act Cd	Ele	Project #						
630	0000	389	98	00	Cemetery Perpetual Fund		47,403	15,000	32,403	
										-
										-
										-
<b>TOTAL CHANGES IN REVENUES</b>								<b>\$ 15,000</b>		

**CHANGES IN EXPENDITURES**

EXPENDITURE ACCOUNT NUMBER						Expenditure Account Title	Current Budget	Current Balance	Amount of Change	Remaining Balance
Fund	Dpt/Div	Activity	Obj	Ele	Project #					
630	4048	572	46	00	Repair & Maintenance	\$ -	\$ 102,950	15,000	117,950	
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
<b>TOTAL CHANGES IN EXPENDITURES</b>								<b>\$ 15,000</b>		

REASON FOR AMENDMENT: Procurement for Landscape Services for Fiscal Year 17-18

DIRECTOR APPROVAL:  DATE: 5/22/18

FINANCE APPROVAL:  DATE: 5/22/18

CITY MANAGER APPROVAL:  DATE: 6.6.18

CITY COMMISSION AGENDA DATE: \_\_\_\_\_ APPROVED? \_\_\_\_\_

**FOR FINANCE USE**

Entry Date: \_\_\_\_\_ Batch Number: \_\_\_\_\_ Document #: \_\_\_\_\_



CITY OF  
**SANFORD**  
FLORIDA

WS ___ RM <u>X</u>
Item No. <u>8.C</u>

JUN 5 PM 2:17  
*[Signature]*

**CITY COMMISSION MEMORANDUM 18-125**  
**JUNE 11, 2018 AGENDA**

**TO:** Honorable Mayor and Members of the City Commission  
**PREPARED BY:** Robert Beall, Parks and Grounds Manager  
**SUBMITTED BY:** Norton N. Bonaparte Jr., City Manager  
**SUBJECT:** Approval of Resolution No. 2732 Amending the Budget

**STRATEGIC PRIORITIES:**

- Unify Downtown & the Waterfront
- Promote the City's Distinct Culture
- Update Regulatory Framework
- Redevelop and Revitalize Disadvantaged Communities

**SYNOPSIS:**

Approval of Resolution No. 2732 to amend the Cemetery budget is being requested.

**FISCAL/STAFFING STATEMENT:**

Funding in an amount not to exceed \$15,000 is available in the Cemetery Perpetual Fund account line and is consistent with expenditures for this fiscal year.

**BACKGROUND:**

The funds will be used for the procurement of landscape maintenance services for the Sanford Municipal Cemetery located at 1975 West 25<sup>th</sup> Street. On March 26, 2018 the City advertised the bid for the requested services with the bid opening on April 24, 2018. Crew Labor was determined the lowest responsive and responsible bidder and was approved by City Commission on May 14, 2018.

The funds are needed to complete the landscape maintenance for the remainder of this fiscal year. The bids for this year have come in higher than in the past and Crew Labor is the current contractor for this site.

**LEGAL REVIEW:**

The City Attorney's office has reviewed and has no legal objections to procurement activities that are implemented consistent with City policy.

**RECOMMENDATION:**

Staff recommends that the City Commission approve Resolution No. 2732 amending the budget in an amount not to exceed \$15,000.

**SUGGESTED MOTION:**

“I move to approve Resolution No. 2732 in an amount not to exceed \$15,000.”

Attachments: (1). Resolution No. 2732.  
(2). BA Form.