

# SANFORD

FLORIDA  
—1877—

## FINAL BUDGET Fiscal Year 2017



**October 1, 2016 – September 30, 2017**

Prepared by the Office of the City Manager and Finance



*City of Sanford, Florida*

# **2016/2017 BUDGET**

*OCTOBER 1, 2016 – SEPTEMBER 30, 2017*

## **CITY COMMISSION**

**JEFF TRIPLET, MAYOR**  
**ART WOODRUFF, DISTRICT 1**  
**DR. VELMA H. WILLIAMS, DISTRICT 2**  
**RANDY JONES, DISTRICT 3, VICE MAYOR**  
**PATTY MAHANY, DISTRICT 4**

## **CITY MANAGER**

**NORTON N. BONAPARTE, JR.**

## **DEPUTY CITY MANAGER**

**THOMAS GEORGE**

## **FINANCE DIRECTOR**

**CYNTHIA LINDSAY, CPA, CGFO**



# TABLE OF CONTENTS

## COMMUNITY PROFILE

---

Our Vision and Mission.....	3
Organization Chart.....	4
City of Sanford Profile.....	5
Sanford Demographics.....	8
Largest Local Taxpayers.....	9
Mayor, City Commission and Staff.....	10
Strategic Plan.....	14

## BUDGET MESSAGE

---

City Manager’s Message.....	21
-----------------------------	----

## BUDGET OVERVIEW

---

Budget Process.....	29
Budget Calendar.....	30
Understanding the Budget Document.....	32
Financial Structure.....	35

## CITYWIDE BUDGET

---

Citywide Budget.....	40
Budget Summaries.....	43
FTE’s Citywide.....	44

## GENERAL FUND BUDGET

---

General Fund Budget Summary.....	47
General Fund: Sources.....	49
General Fund: Uses.....	50

## DEPARTMENTS

---

Administration and Governance.....	53
City Commission.....	54
City Manager.....	57
Economic Development.....	60
Community Relations.....	62
City Attorney.....	64
City Clerk.....	65
Human Resources.....	68
Financial Services.....	73
Accounting.....	75
Information Technology.....	77
Purchasing.....	79

Non-Departmental.....	81
Planning and Development.....	83
Community Improvement.....	87
Police.....	91
Administration .....	95
Patrol Operations .....	98
COPS Grant .....	99
Strategic Services.....	100
Police Investigations .....	101
Special Operations .....	103
Traffic .....	104
School Resource Officers .....	106
CRU .....	108
Training.....	110
Fire Services.....	112
Administration .....	114
Operations .....	116
Prevention .....	118
Building Inspection Fund.....	120
Business Tax Receipts .....	121
Public Works.....	123
Administration .....	126
Public Health.....	128
Fleet Maintenance.....	129
Facilities Maintenance .....	131
Streets.....	133
Parks and Grounds .....	134
Local Option Gas Tax Fund.....	137
Solid Waste .....	138
Stormwater.....	142
Recreation .....	147
Recreation Division .....	149
Special Facilities .....	151
Museum.....	153
Water and Wastewater .....	155
Administration .....	158
Plants Combined .....	160
Water Distribution .....	165
Wastewater Collection .....	167
Non-Departmental.....	169
Water/Wastewater Capital Replacement Fund .....	170
Water Impact Fees Fund .....	172
Wastewater Impact Fees Fund .....	173

## **SPECIAL REVENUE FUNDS**

Revenues and Expenditures Schedule .....	176
--	-----

NSP Fund .....	184
CDBG Fund .....	185
2 <sup>nd</sup> Dollar Fund .....	186
Law Enforcement Trust Fund .....	187
LIHEAP .....	188
Local Option Gas Tax Fund.....	189
Impact Fees Fund.....	190
Building Inspection Fund.....	192
2 <sup>nd</sup> Generation Fund.....	194
3 <sup>rd</sup> Generation Fund .....	195
Youthbuild Fund .....	196
ARRA Grant Fund .....	197
Cemetery Fund.....	198

## **COMPONENT AND DEBT SERVICE FUNDS**

---

Component and Debt Service Funds Schedule .....	200
CRA Downtown Fund .....	201
Debt Service Fund.....	203

## **INTERNAL SERVICE FUNDS**

---

Internal Service Funds Schedule.....	206
General Liability Insurance Fund .....	207
Health Insurance Fund .....	208

## **CAPITAL PROJECTS FUNDS**

---

Capital Projects Fund Schedule .....	210
Capital Projects Fund.....	211
Recreation Capital Fund .....	212
Equipment Replacement Fund .....	213

## **WORKFORCE**

---

Full Time Equivalents Staffing Levels .....	216
Summary of FTE's Changes .....	218
Grade Schedule .....	219

## **CAPITAL IMPROVEMENT PLAN**

---

Five Year Capital Plan .....	226
------------------------------	-----

## **GLOSSARY**

---

Glossary .....	237
----------------	-----

**SANFORD**  
FLORIDA  
—1877—

# COMMUNITY PROFILE

---

- ❖ OUR VISION AND MISSION
- ❖ ORGANIZATION CHART
- ❖ CITY OF SANFORD PROFILE
- ❖ SANFORD DEMOGRAPHICS
- ❖ LARGEST LOCAL TAXPAYERS
- ❖ MAYOR, CITY COMMISSION AND STAFF
- ❖ STRATEGIC PLAN







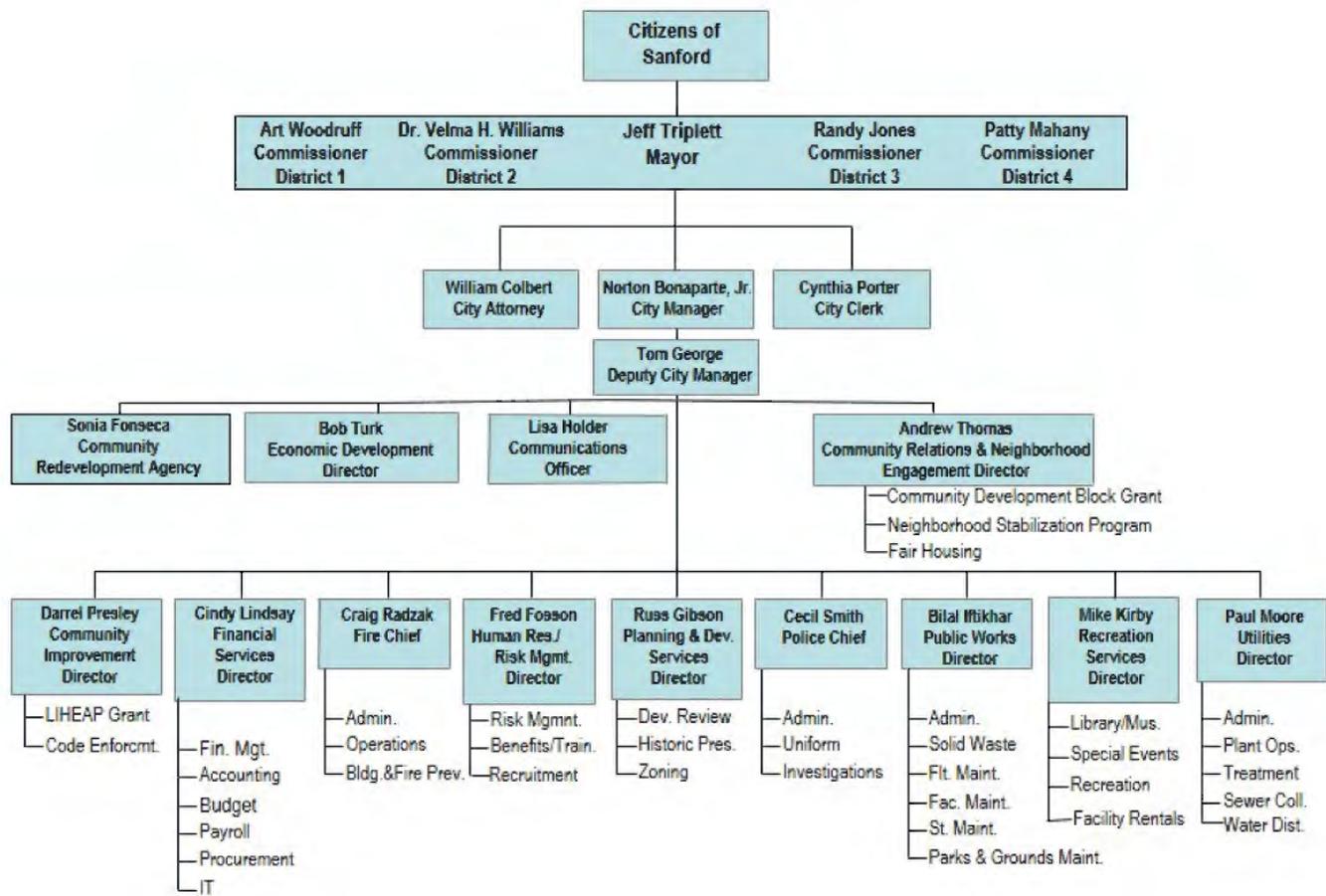
## OUR VISION

Sanford is a significant cultural and business hub for the Central Florida region. With its showcase waterfront, extensive transportation network, distinctive cultural corridor and historic downtown, Sanford is a vibrant and safe City in which people choose to live, work, raise a family, attend school, shop, play and retire.

## OUR MISSION

The City of Sanford is dedicated to the delivery of a high standard of service that cultivates a vibrant business and citizen partnership and fosters a well-connected, economically thriving community that celebrates its distinctive historical, natural, social and cultural character.

# City of Sanford Organization Chart



# CITY OF SANFORD PROFILE

Sanford is located in Central Florida in Seminole County, one of the fastest growing counties in the nation and sits on the south shore of Lake Monroe at the head of the navigation on the St. John's River. During the Seminole Wars of the 1830's, the area was the site of an U.S. Army post named Fort Mellon. As settlers moved into the area, the town of Mellonville was established. With the advent of commercial steamboat service, the town became a distribution point for goods essential for the growth of Central Florida. When Orange County was created in 1845, Mellonville became the county seat.



In 1870, Henry Shelton Sanford purchased the land west of Mellonville. He planned a new city "the Gate City of South Florida," which he believed would become the transportation hub for all of southern Florida. In 1877, the City of Sanford was incorporated and Mellonville was annexed six years later. In 1880, Henry S. Sanford formed a land company in London to encourage investments in the new city. That same year construction began on the South Florida Railroad with a terminus in Sanford. By 1884, Sanford was a prosperous town with wharves, a railroad station and a large hotel.

Mr. Sanford's greatest interest in Florida was the development of Belair, a citrus grove and experimental garden near Sanford. More than 140 varieties of citrus, including the Valencia orange, were tested for adaptability to the Florida climate.



In September 1887, a bakery on First Street caught fire. The blaze spread rapidly through the wooden buildings on the east side of town until stopped by the volunteer fire department. When the

town was rebuilt, the new structures were made of brick.

During the winter of 1894-95, the citrus industry received a serious blow when freezing temperatures destroyed the year's entire crop. Many citizens faced economic ruin and left the area. Those who stayed harnessed artesian wells and developed a sub-irrigation system that permitted commercial agriculture. By the first decade of the 20th century, Sanford was one of the largest vegetable shipping centers in the United States, and received the nickname "Celery City" for the most successful crop.



On April 25, 1913, Seminole County was officially established with Sanford as the county seat. In the boom and bust years that followed, Sanford shared in the growth of Central Florida.

From 1942 to 1968, the Sanford U.S. Naval Air Station drew many residents away from agriculture and brought new people to the city. Today the old station is Sanford's International Airport. The Sanford Commercial District was proclaimed a historic district and placed on the National Register in 1976.

Sanford, one of Central Florida's oldest incorporated cities, is home to brick lined streets, towering oaks, elegant store-fronts and large, nineteenth-century Victorian homes. The downtown, which once featured feed stores and dry good sellers, now showcases antique shops, restaurants and art galleries. Picturesque



First Street, the center of downtown Sanford, is a vibrant, enticing destination. Events, such as the Saturday morning Farmers Market and jazz concerts in Magnolia Square; theatrical productions at the newly renovated Wayne Densch Performing Arts Center; and the monthly Alive After 5 street parties attract visitors from all over Central Florida.

Sanford sits on the south shore of Lake Monroe, providing a waterfront backdrop for walking, jogging or just enjoying the natural beauty. Riverwalk, with its gazebos and swinging benches, has 1.2 miles of pedestrian walking paths. Along the way, you can visit Veterans Memorial Park, Marina Island, Ft. Mellon Park, and the Sanford Museum or have lunch at one of the lakeside restaurants.



The booming retail activity just west of downtown includes one of the largest malls in Central Florida, The Seminole Towne Center, as well as numerous retail enclaves surrounding it. One of the area's largest congregation of auto and motorcycle dealers is located in this vicinity, as well.

Restaurants, movie theatres, bookstores and other service facilities are readily available "close to home." And the marinas at the Port of Sanford, at the Osteen Bridge and in Downtown offer boaters of every level ready access to Lake Monroe and the beautiful St. John's River.

The City of Sanford is well protected by the authorized 130 sworn officers and 79 certified firefighters. The men and women of the Sanford Police Department are proud of the partnership they have created with our community. The Sanford Fire Department personnel are EMT trained and paramedic trained which allows the City to provide emergency medical service to its residents. The



fire protection service has an Insurance Services Office (ISO) rating of 4. The Sanford Police Department has many specialized units to better serve the citizens within our community. The units include: Traffic, K-9, Investigations, School Resource Officers,

Crime Prevention and Community Policing Officers.

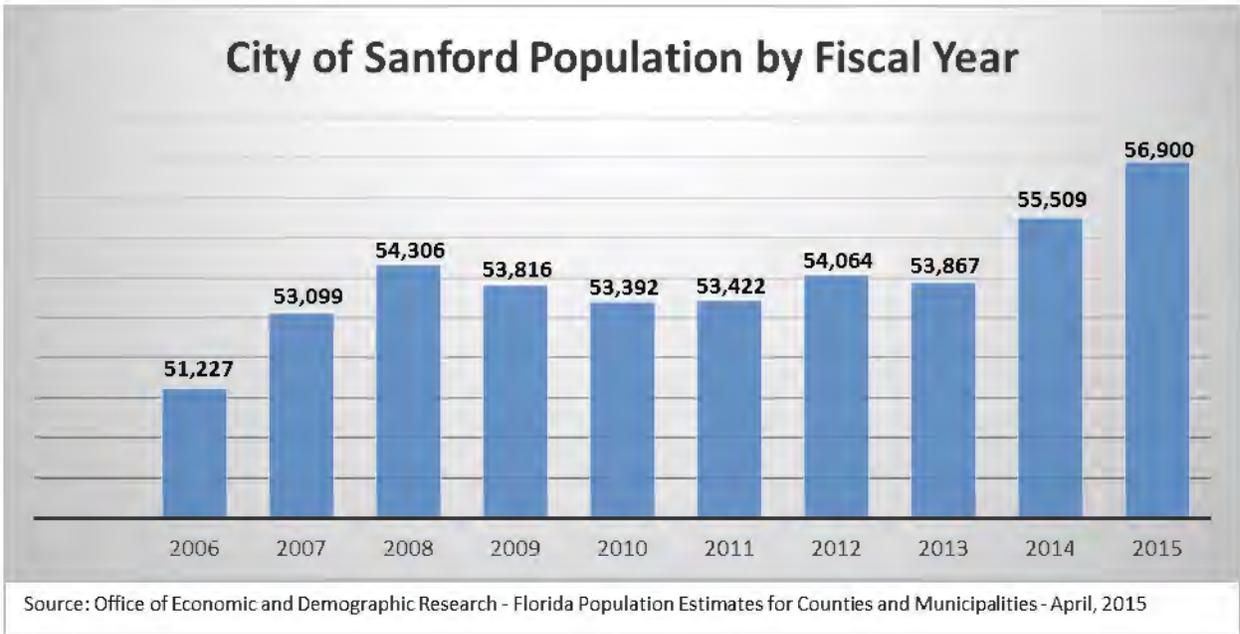
# SANFORD DEMOGRAPHICS

<b>Employer Name</b>	<b>Business Type</b>	<b>Employees</b>
Seminole County Government	Government	1,952
Seminole State College	Education	1,796
Seminole County Public Schools	Public Schools	1,722
Seminole County Sheriff	Government	1,151
Central Florida Regional Hospital	Medical	1,036
Walmart Stores - Sanford	Retail	689
City of Sanford	Government	513
Orlando Sanford Airport	Transportation	465
Benada Aluminum Products	Manufacturing	156
Wayne Densch	Manufacturing/Distributor	141

\* 2015 Data not Available

<b>Unemployment Rate</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>	<b>FY 2014-15</b>
City of Sanford	8.2%	6.6%	5.4%	5.0%

# SANFORD DEMOGRAPHICS



# LARGEST LOCAL TAXPAYERS

<b>Taxpayer Name</b>	<b>Taxable Value</b>	<b>Total Taxes</b>
Seminole Town Center LP	73,530,770	1,464,254.99
Florida Power & Light Co.	46,644,984	928,864.89
Central Florida Regional Hospital	33,988,106	676,822.15
CRLP Twin Lakes LLC	32,708,949	651,349.66
Lakes Edge Apartments LLC	31,876,981	634,782.26
Wal-Mart Stores East LP	31,622,975	629,724.11
Westlake Sanford Association LLC	26,864,650	534,969.21
WRI Seminole II LLC	25,923,568	516,228.97
Bellsouth Telecommunication Inc.	18,550,150	369,398.41
Stonebrook Orlando Apts. LLC	18,251,950	363,460.21

**SANFORD**  
FLORIDA  
—1877—

# SANFORD CITY COMMISSION

The City of Sanford operates with a Commission-Manager form of government. The City Commission is comprised of a Mayor, who is elected at large, and four Commission Members, one elected from each district. The Commission appoints the City Manager, City Attorney, and City Clerk, who work with direction both from the City Commission and City Manager. All other staff members work under the direction of the City Manager.

**Mayor Jeff Triplett**

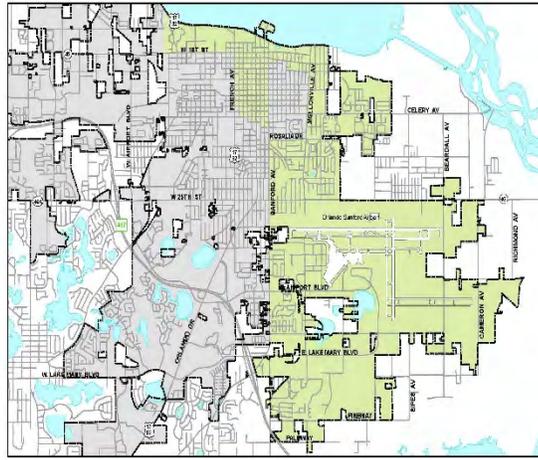
**Elected to Mayor: 2010**

**Current Term Expires: 2019**

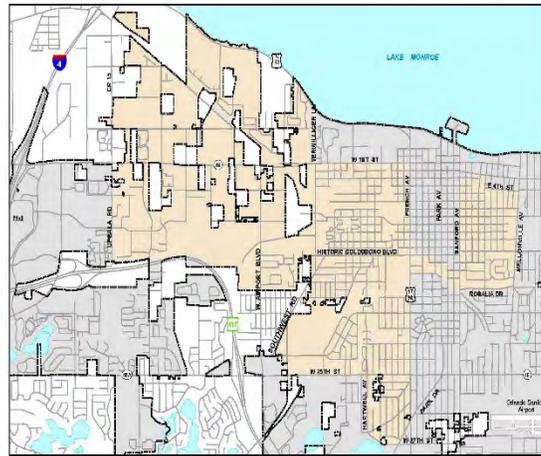


Jeff Triplett moved to Seminole County in 1992 after graduating from Missouri Southern State University. He has been a community banker for 17 years, and he is currently the Senior Vice President at United Legacy Bank. He is responsible for a multi-million dollar loan and deposit portfolio that consists of small business and commercial real estate holdings throughout Central Florida, with a primary focus on North Seminole County.

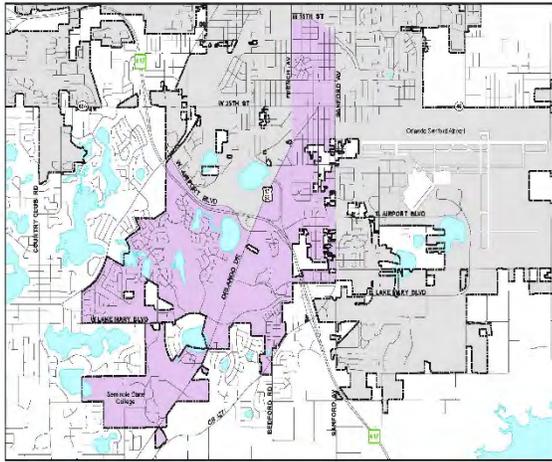
The Mayor presides at council meetings, serves as spokesperson for the community, and facilitates communication between elected and appointed officials. The Mayor also assists the council in setting goals and in advocating policy decisions, and serves as a key representative in intergovernmental relations.



**Art Woodruff, District 1**  
**Elected: 2014**  
**Current Term Expires: 2019**

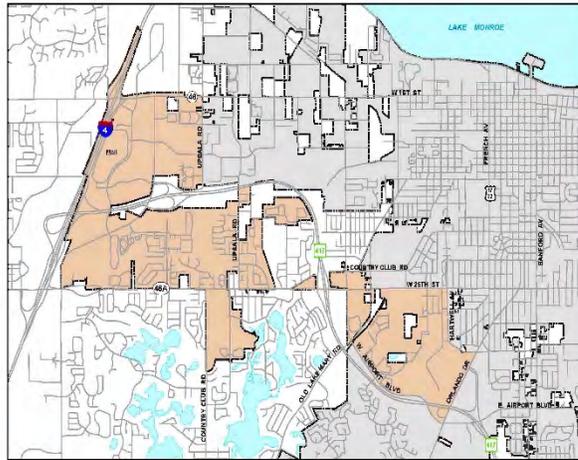


**Velma Williams, District 2**  
**Elected: 1997**  
**Current Term Expires: 2019**



---

**Vice Mayor Randy Jones, District 3**  
**Elected: 2000**  
**Current Term Expires: 2017**



---

**Patty Mahany, District 4**  
**Elected: 2010**  
**Current Term Expires: 2017**



**Norton N. Bonaparte, Jr.**  
**City Manager**  
**Since: 2011**

---



**Thomas George**  
**Deputy City Manager**  
**Since: 2011**

---

# STRATEGIC PLAN

A core principle of the City of Sanford is to listen to its Citizens. By better understanding the priorities and needs of our customers we can better shape our service delivery and programs to meet those needs.

The City of Sanford strives to address community issues as they arise and anticipate the needs of the community by taking positive and proactive measures to address major issues and concerns of the Citizens. To achieve this end, the City Commission and City Manager initiated the Imagine Sanford Community Strategic Planning Initiative. This outreach to our community, our customers and all our stakeholders has resulted in the Sanford Vision and Strategic Plan document that will provide guidance for our budgeting process each year.



## *Strategic Planning*

Strategic planning is a group dynamic process, which enables an organization to address immediate issues, examine trends, assess capabilities, re-examine its reason for existence, define a new sense of direction, and develop an action plan to put the new direction into effect. The goal of strategic planning is to have the stakeholders work collectively to identify the purpose and direction for the organization, identify the issues and trends that may inhibit that vision, assess the resources and capabilities of the organization, and then develop an action plan to put the vision into effect.

At its foundation strategic planning is about facing change, planning for it, and positioning the community to make the most of change. An organization and individuals must cope with change through communication and participation, these are core principles of this process. The primary objective of Strategic Planning is to focus on organizational direction or purpose. In strategic planning, the objective is to insure that the organization's direction guides the development of programs, the delivery of services and provides focus for our planning and budgeting efforts.

During the recent Imagine Sanford Community Strategic Planning Initiative the following Vision, Mission, Values and Initiatives were identified and adopted. These were the result of many hours of interaction and discussions between our citizens and communities, a very dedicated and representative Steering Committee and the Sanford City Commission.

### *Vision*

Sanford is a significant cultural and business hub for the Central Florida Region. With its showcase waterfront, extensive transportation network, distinctive cultural corridor and historic downtown, Sanford is a vibrant and safe City in which people choose to live, work, raise a family, attend school, shop, play and retire.

### *Mission*

The City of Sanford is dedicated to the delivery of a high standard of services that cultivates a vibrant business and citizen partnership and fosters a well-connected, economically thriving community that celebrates its distinctive historical, natural, social, and cultural character.

### *Community Values*

The core values that stand at the center of Sanford's unique identity and vision:

#### *Character*

We value Sanford's authenticity as a resilient, hardworking community that preserves its history.

#### *Culture*

We enjoy a distinctive identity that reflects our diversity, friendliness and faith, each enriching our culture and history.

#### *Connections*

Sanford is a well-connected regional hub that offers opportunity through accessibility and a collaborative spirit of problem solving.

## *Commerce*

Our growth depends on regional access, a thriving downtown, opportunities for personal growth and promotion of our cultural and economic assets.

### *Six Vision Themes*

1. Unify Downtown and the Waterfront
2. Improve Connectivity
3. Promote Sanford's Distinct Culture
4. Build Capacity for Civic Leadership
5. Redevelop and Revitalize Disadvantaged Communities
6. Update the Regulatory & Policy Framework

### *Six Target Areas and Initiatives*

#### *Downtown Area*

- Improve east/west connectivity across 17-92 and between neighborhoods
- Strengthen Sanford Avenue corridor with appropriate retail and civic uses at key intersections
- Relocate civic uses away from the waterfront to provide locations for mixed-use development and better waterfront access
- Improve connections to the water by strengthening north/south streets and establishing higher value uses along the waterfront
- Connect parks, open space and civic uses within the walkable downtown area
- Preserve the character of the historic neighborhoods south of 3rd Street

#### *Goldsboro Area*

- Strengthen connections across SR 46 to SunRail and the waterfront
- Enhance safety and the character of the SR 46 Corridor
- Focus on revitalization within the neighborhood through infill housing initiatives and a proposed civic hub along the 17-92 Corridor
- Re-stitch the fabric of the neighborhood by connecting streets and adding small neighborhood parks
- Strengthen north/south connectivity with proposed at-grade, street crossings across existing railroad tracks

- Improve east/west connectivity by extending the Goldsboro Trail and making both 4th & 7th Streets better for bicyclists and pedestrians
- Enhance and reinforce Historic Goldsboro Boulevard with neighborhood scale commercial infill

### *SunRail Station Area*

- Capitalize on the location of SunRail transit stop by improving connectivity east/west along SR 46, to the neighborhoods beyond the railroad track to the north, and south across SR 46
- Reinforce Transit Oriented Development (TOD) with higher density multi-family uses and mixed-use infill
- Strengthen the SR 46 corridor with infill office and retail opportunities, enhancing the future character along this entry into downtown Sanford
- Create a new mixed-use and residential community in the mid-point of Sanford that capitalizes on great highway and regional transit access, offering proximity to Seminole Towne Center and historic downtown Sanford
- Redesignate 17-92 along the SR 46 and Monroe Avenue corridors, providing better connectivity and strengthening the visibility of the industrial area on the western edge along Monroe Avenue



### *Seminole Towne Center/St. John's Parkway Area*

- Orient land uses to regional highway access and improve connectivity to SR 46
- Improve north/south connectivity and general access through the area with more complete street network
- Improve walking and bicycling along St Johns Parkway
- Provide for both light and heavy industrial expansion as employment base for the city
- Create a "place" for residents in surrounding high-density communities by focusing on entertainment-based retail opportunities
- Infill with appropriate retail, mixed-use, and multi-family uses within the immediate vicinity of Seminole Towne Center

## *Seminole State College Area*

- Create gateway focal point at intersection of Airport Boulevard and 17-92 with service related retail and hotel uses
- Reinforce and enhance the character along 17-92 through streetscape improvements and appropriate infill projects
- Establish new mixed-use hub anchored by civic uses at the intersection of Lake Mary Boulevard and 17-92
- Strengthen Airport Boulevard connectivity from airport to planned SunRail stations
- Enhance connectivity across 17-92 for bicyclists and pedestrians

## *Airport Area*

- Create gateway focal point at intersection of Airport Boulevard and Sanford Avenue with service-related retail and hotel uses
- Improve connectivity eastward to 17-92 by reinforcing Lake Mary Boulevard and Airport Boulevard
- Prepare for future passenger transit along existing RR spur
- Increase residential densities around the proposed gateway with appropriate multi-family uses
- Improve directional signage and way finding along Sanford Avenue
- Expand airport-related services to the south with office and distribution uses

The above Vision, Mission, Values and Initiatives will guide and direct our budget process and annual allocation of funds. In order to remain current and relevant, the City will periodically revisit our initiatives and progress. We will continue to engage and interact with our citizens, our customers and our City Commission in order to update and, when necessary, revise our initiatives, goals and priorities.





# BUDGET MESSAGE

---

## ❖ CITY MANAGER'S MESSAGE







September 26, 2016

Mayor Jeff Triplett and Members of the City Commission  
Sanford, Florida

In compliance with state law and the City Charter, we are submitting the 2016/2017 Budget. As required by Section 5.04 of the City Charter, the final budget for 2017 is balanced such that, "The total expenditures shall not exceed the total of estimated income and prior year surpluses, if any."

### **Citywide Budget**

The City's final 2016/2017 budget totals approximately \$107.1 million for all activities, including utility funds, capital projects, debt service and other special revenue funds. Total expenditures are increasing \$3.6 million, an increase of 3.51% from last year's final budget. The increase is attributed to the General Fund increasing \$1,730,372, Special Revenue Funds increasing \$708,482, the Enterprise Funds increasing \$760,861, and the CRA fund increasing \$379,488.

After six consecutive years of falling tax revenues, this is the third year the City has seen an increase due to property tax value increases as well as being able to enjoy some growth. All other revenues are still flat for the City. Yet, the budget has been balanced.

### **General Fund**

Economic factors continue to place constraints on the General Fund budget for fiscal year 2017. By employing zero based budgeting, the 2017 budget has been balanced without decreasing the wide array of municipal services that the citizens of Sanford have come to expect from the City.

The final budget is with a millage rate at 7.325 mills. This represents a 4.17% increase over the prior year when compared to the rollback rate. The budget is balanced at this millage rate.

### **Budget Highlights:**

- The final budget includes funding the health insurance fund by an additional \$642,260 of which \$296,166 comes from the use of reserves of the Health Insurance Fund and an additional \$124,241 from the General Fund and the remainder coming from the various Enterprise Funds.

- The final budget includes 6% for wage adjustments to address the results of the pay and classification study.
- Capital – this budget includes funding for various infrastructure and equipment needs of which funding from General Fund amounts to \$1,316,145. Please see the CIP plan under the Capital Improvement Plan Section for further details.
- Further changes in the final budget include:
  1. 6% set aside to address the pay and classification study \$1,438,524.
  2. Increase in general liability and auto insurance funding \$68,069.
  3. Repairs and Maintenance \$207,492.
  4. Professional Services \$321,987 which includes \$110,000 for a Comprehensive Plan Amendment.

## Property Tax Rate and Revenues

On July 1<sup>st</sup> the Seminole County Property Appraiser provided the required Certification of Value with a total current year taxable value for property in Sanford of \$2.8 billion. This was a 4.17% increase from the prior year’s valuation. For this reason, the rolled-back rate (that is the rate at which the prior year’s tax amount can be raised from the new valuation) is 7.0317%, compared to the current year’s rate of 7.325. **The current millage rate of 7.325 will increase revenues by 4.8%.** However, the City is still below 2008 budgets by \$789,000 a year.

Under new laws adopted in 2008 to implement the provisions of Amendment 1, and to further restrict the ability of local government to make local funding decisions, the City Commission has the following options when considering the property tax rate for the City.

<i>Millage Rate Options</i>	<i>Two-thirds</i> 4-1 or 4-0	<i>Majority</i> 3-2	<i>Majority</i> 3-2
Taxable Value	2,761,818,960	2,761,818,960	2,761,818,960
Roll-back Rate	7.0317	7.0317	7.0317
<b>Rate Options</b>	<b>10.0000</b>	<b>7.0317</b>	<b>7.3250</b>
Current Rate	7.3250	6.8250	6.8250
<b>Percent Increase/(Decrease) over Rollback</b>	<b>0.4221</b>	<b>-</b>	<b>0.0417</b>
Property Tax Revenues at Rate Option	26,237,280	18,449,268	19,218,808
Property Tax Revenue at Roll-back Rate	18,449,268	18,449,268	18,449,268
Revenues at Rate Option vs. Rolled-back Rate	7,788,012	-	769,539

**At the final millage rate of 7.325, on average, the single family homeowner will pay \$462 a year or \$38.51 per month in taxes to the City of Sanford.**

## **Special Revenue Funds**

The City receives revenues that are restricted to certain governmental purposes, such as fuel taxes dedicated to street projects (Local Option Gas Tax), the 3<sup>rd</sup> Generation Sales Tax which is dedicated to transportation infrastructure projects, as well as impact fees for expanding recreation, police and fire services, and confiscations and fine revenue dedicated to police training and equipment (2<sup>nd</sup> Dollar Fund and Police Trust Fund). The budget also includes the Building Inspection Fund, where new construction fees and service charges fund Florida Building Code compliance and adherence to City codes, as well as the Cemetery Fund, which receives revenues for plot sales and provides maintenance services. The City also maintains a separate special revenue fund for grants, the Low Income Home Energy Fund (LIHEAP). The LIHEAP grant is a program that provides energy assistance to help eligible low income households.

Available funding for street maintenance and rehabilitation has been greatly reduced in the General Fund. The Local Option Gas Tax Fund, dedicated for this purpose, will provide about \$1.2 million for road work in 2016/2017. The Third Generation Sales Tax Fund will provide about \$3.9 million in new revenues for capital street projects.

Police training needs have been reduced by about \$8,794 from 2016 due to the dwindling reserves and income in the special revenue funds for this purpose. It will be necessary to move some of the \$100,000 expense to the General Fund starting in 2017.

## **Component Funds**

The budget includes a Community Redevelopment Agency, a funding mechanism for infrastructure improvements targeting redevelopment and economic development in Sanford, the Downtown Waterfront Agency. In 2016/2017 the City's obligation to this agency will exceed \$1.3 million. A second redevelopment district, the 17-92 Redevelopment Agency, which targets redevelopment along the 17-92 corridor throughout Seminole County, will receive \$636,000 from the City in 2016/2017.

## **Debt Service Fund**

The Debt Service Fund provides for the repayment of debt for general government obligations (debt payments for enterprise and redevelopment funds are shown in their respective funds). This fund pays for the City's fire truck leases, police vehicle leases, and the Public Safety Complex Bond – approximately \$1.8 million in annual payments.

## **Capital Projects Funds**

The Capital Projects Funds contain governmental capital projects, usually funded through a combination of transfers from the General Fund, Grants, Impact Fees, Donations and other funds as applicable. Capital funded from the General Fund in the 2017 budget is \$1,316,145 for various infrastructure and equipment replacement needs.

## Enterprise Funds (Utilities)

Enterprise services, such as solid waste collection, storm water management and water and wastewater treatment are funded through service charges; the only rate increases planned for 2017 are from the change in CPI index or otherwise previously scheduled for storm water.

## Internal Service Funds

The City has two insurance funds, the General Insurance Fund, which administers the City's liability and workers compensation insurance, and the Health Insurance Fund, which administers all employee and retiree health insurance costs. These are internal service funds, which means that the costs are charged back to the "client" funds based on an allocation related to the type of insurance. General Insurance Fund costs are managed by Risk Management staff in the Human Resources Department.

### *Guiding Principles for Budget Development*

As in prior years, certain principles were employed to develop the 2017 budget. They are:

**The City's budget is synonymous with policy.** The budget establishes what programs and activities are important to the community.

**The City is a service organization.** The most important asset of a service organization is trained, motivated, adequately compensated, and properly led employees. With the exception of most Police Department personnel, employees through 2017 went through six years without merit raises and four years without COLA's while having many benefits reduced or eliminated. The final budget contains approximately 6% of the average pay set aside to address the results of a pay and classification study. Additionally, the General Fund workforce has been reduced by approximately forty-seven positions (not including authorized and unfunded positions) over the last six years.

**The City's current services are to be given priority.** In line with Commission direction, we have focused on maintaining basic services especially in the areas of public safety.

**All fee schedules and user charges are to be reviewed and adjusted to ensure that rates are equitable and cover the cost of the service deemed appropriate by the City Commission.** Residents will experience an increase in solid waste collection fees, storm water, and water fees.

**The City will avoid budget and accounting procedures that balance the current budget at the expense of future budgets.** The final budget provides basic services at a level below our current standard. With only enough funding for operating costs and limited capital replacement, the City risks more unanticipated costs as equipment and infrastructure age, which may also impact our ability to maintain a 25% operating reserve.

**The City will maintain reserves adequate to ensure that resources are available annually for the replacement of vehicles and equipment.** As noted above, this budget calls for very limited capital replacements and due to decreasing revenues adequate CIP funding for future years will be challenging.

**The City will maintain reserves that are adequate to protect against unforeseen events.** In 2016 the City Commission voted a minimum operating reserve for the General Fund of 25% of expenditures. Our neighboring Cities have policies ranging from 15%, 19% and 25% while their actual reserves are 15%, 21%, 44%, 49%, 89%, and 109% while the City's actual reserves are currently at 36.93%.

**Local funds will be leveraged by aggressively seeking outside funding sources.** The City continues to aggressively pursue both federal and state grants; however Federal and State agencies are also struggling to balance their budgets, so funds are severely limited.

**High priority will be given to expenditures that will reduce future operating costs — such as better use of technology, equipment, and better business methods.** Many improvements to the information technology “infrastructure” have been made in the last five years. However, in order to maintain this progress we need to continue to fund capital replacements as well as investigate improved technology to aid in basic services.

### *Future Budget Impacts*

The current forecast on general fund revenues is approximately 2% with the exception of ad valorem taxes which are expected to increase in value another 3%-4% (\$780,609) in FY 2018 for a total revenue increase of \$981,320 and the following increases in expenditures are expected:

➤ Pension costs	\$ 258,866
➤ Medical Insurance	\$ 356,596
➤ 3% wage increases	\$ 697,707
➤ Operational costs	\$ 165,849

This does not include unpredictable increases to electricity, fuel, health and liability insurance, and ongoing city contracts or continued support of capital costs.

As noted earlier – the property tax values in the City have increased for the third year in a row after five consecutive years of decline. City Commission provided tax relief to the residents as property values decreased; this tax relief totaled \$28,001,342 over the past eight years. This tax cut has required an offset reduction in expenditures for non-public safety expenditures in the City's General Fund budget. The City has approximately \$72.6 million worth of asset repairs and replacements that must be addressed on average every 23 years. The past eight years, these assets have been addressed on a limited to no basis. The amount of funds needed to address the assets neglected over the past several years is currently \$20.4 million dollars and going forward to address recurring repairs and replacements, the City is looking at needing a replacement plan that would allow for funding of \$6 million dollars per year. We continue to urge the City Commission to think strategically and long-term as it relates to budget development.

Sincerely,



Norton N. Bonaparte, Jr.  
City Manager



Cynthia M. Lindsay  
Finance Director



# BUDGET OVERVIEW

---

❖ BUDGET PROCESS

❖ BUDGET CALENDAR

❖ UNDERSTANDING THE BUDGET DOCUMENT

❖ FINANCIAL STRUCTURE





# BUDGET PROCESS

The City's fiscal year runs from October 1st through September 30th. The annual budget process is approximately eight months starting in February and proceeding through the end of September.

## **Budget Guidelines (February)**

February is the beginning of the Budget process. Budget guidelines, information, training session, and forms to be used are provided to each department. Departments prepare their budget requests, which include operating, 5 year capital plan, equipment replacements, and personnel.

## **Budget Submission and Review (March/April)**

The Finance Department reviews and analyzes each Department's budget submission. Finance meets with Department Directors and Staff.

## **Budget Review (May)**

During the first two weeks of the month of May, the City Manager reviews the details of each proposed budget for efficiency and compliance with the Commission's direction, and make any necessary adjustments to the requested budget.

## **Budget Workshop (July)**

The City Commission holds a budget workshop to discuss the proposed budget.

## **1st and 2nd Public Hearings (September)**

The City Commissioners' first public hearing date is normally set during the second Monday of September. During the first public hearing the budget is tentatively approved. The second hearing date is usually set for the fourth Monday of September. The final public hearing is when the millage rate and the approved budget are adopted.

## **Amending the Budget**

After the annual budget is adopted, any changes in appropriations that causes an increase or decrease to fund totals is considered a Budget Amendment. The budget can only be amended by Resolution by the City Commission.

# BUDGET CALENDAR

## BUDGET CALENDAR

FY 2016 - 2017

DATE	ACTIVITY	PARTICIPANTS
February 11	Distribute Budget Materials/Training Session	Department Directors Division Managers Finance Manager
March 2	Submit updated CIP Budgets to Finance	Department Directors Division Managers
March 14	Submit Budget Request to Finance	Department Directors Division Managers
March 31	Finance reviews Budget Requests and returns with questions to Departments	Finance Manager
April 11	Departments return Budget Requests with all questions answered to Finance	Department Directors Division Managers
April 14	Health, Liability, Property and Workers Compensation Insurance Cost Estimates Due	Finance Director Human Resources Director
April 18 – April 28	Departments & Finance Budget Review Meetings	Finance Director Finance Manager Department Directors Division Managers
May 2 - May 12	Budget Review Meetings	City Manager Deputy City Manager Finance Director Finance Manager Department Directors Division Managers
June 1	Preliminary estimate of taxable value submitted to City	Property Appraiser
June 16	Draft of Proposed Budget to City Manager	Finance City Manager
June 23	Proposed Budget submitted to Commission	City Manager

# BUDGET CALENDAR

## BUDGET CALENDAR

FY 2016 - 2017

DATE	ACTIVITY	PARTICIPANTS
July 1	Certification of Taxable Value submitted to City	Property Appraiser
July 12	Budget Workshop	City Commission City Manager Deputy City Manager Department Directors Division Managers
July 20	Budget Workshop (2nd day)	City Commission City Manager Deputy City Manager Department Directors Division Managers
July 25	Last Regular Meeting to approve tentative millage rate and hearing schedule.	City Commission City Manager
Not later than August 3	Notification to Property Appraiser of proposed millage rate rolled back tax rate, and date, time and place of First Public hearing.	City Manager Finance Director
August 11	Final Changes to budget completed	City Manager Finance Director
Not later than August 24	Mailing of Notice of Proposed Property Taxes (TRIM notice)	Property Appraiser
September 12	First Public Hearing to adopt proposed millage rates and budget	City Commission City Manager Finance Director
September 22	Newspaper advertisement of Second Public Hearing and Budget Summary Statement	Finance Director
Not Later Than September 23	Submission of approved millage resolution and budget to Property Appraiser, Tax Collector and Florida Department of Revenue	Finance Director
September 26	Second and Final Public Hearing to adopt final millage rates and budget	City Commission City Manager Finance Director

# UNDERSTANDING THE BUDGET

The budget document is composed of mainly two parts: the Operating Budget, and the Capital Budget.

**Operating Budget** - The Operating Budget provides quick access to general financial information for the City. It contains estimates of the total resources expected to come into the City and the total appropriations to fund City services. Each fund and anticipated revenue and expenditure budgets are described within the Operating Budget, including explanations of any major increases and decreases of budgeted amounts. Funds have been established to provide accountability for the different types of financial resources. Each fund is a separate entity with its own resources, liabilities, and fund balance. Some funds are consolidated for budget adoption and presentation. Funds with similar objectives, activities and legal restrictions are, for reporting purposes, placed in one of two groups: Governmental Funds and Proprietary Funds.

**Governmental Funds** - Governmental Funds account for general governmental activities which are largely supported by taxes and fees. They are accounted for on a “modified accrual basis” or current financial resources basis.

Governmental Funds include the following fund types:

**General Fund** accounts for all resources not reported in other funds. Most citywide activities are accounted for in this fund.

**Special Revenue Funds** account for resources received from special sources which are dedicated or restricted to specific uses.

**Debt Service Funds** account for the accumulation of resources for, and the payment of, interest, principal and other costs of debt.

**Capital Projects Funds** account for the accumulation and use of resources for the acquisition of major buildings and other capital facilities where a specific project is designated or required.

**Proprietary Funds** - Proprietary Funds account for those external and internal business-type activities that are provided on a basis consistent with private enterprise. They are accounted for on “accrual” basis of accounting.

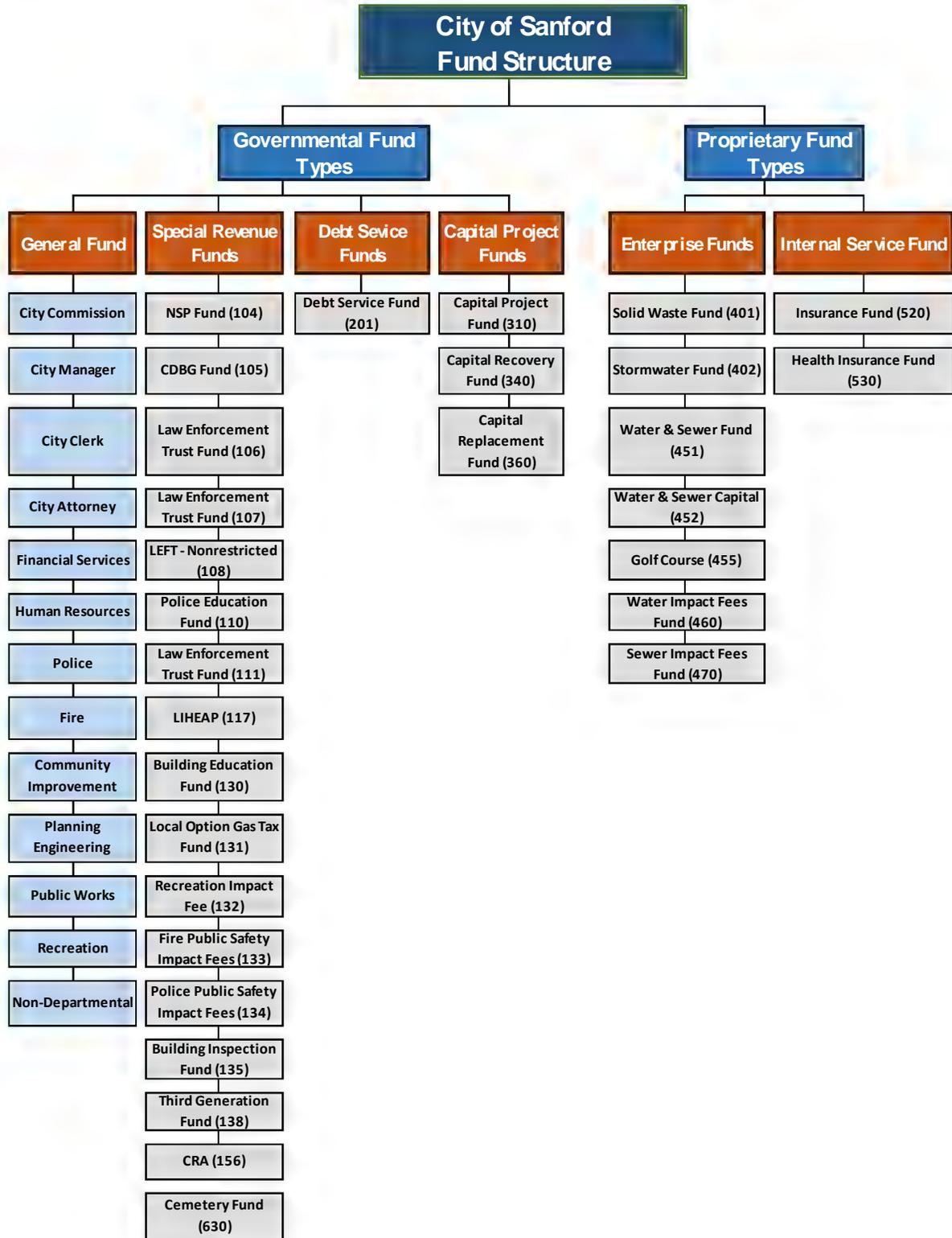
Proprietary Funds include the following two fund types:

**Enterprise Funds** account for activities such as water and solid waste disposal services that are similar to those provided by private enterprise and whose costs are paid from user charges or from revenue sources other than general governmental revenue.

**Internal Service Fund** (“Insurance Fund”) accounts for all types of insurance utilized by the City, including the self-insurance programs for workers’ compensation, general and automotive liability, and property as well as employee group health and life insurance. These costs are allocated to departments.



# Financial Structure



# FINANCIAL STRUCTURE

The City of Sanford budget conforms to Generally Accepted Accounting Principles as applicable to local governments. The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts which comprise its assets, liabilities, fund balances, revenues and expenditures. The City prepares its budget on a fund accounting basis, which segregates funds according to their intended purpose and it is used to aid management in demonstrating compliance with financial related legal and contractual provisions. The City maintains the minimum number of funds consistent with legal and managerial requirements. The City reports the following funds in its annual budget.

## **General Fund**

This is the general operating fund of the City. General tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges, and capital improvement costs not paid through other funds are paid from this fund.

**Special Revenue Funds** – are used to account for and report revenues from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government. The City has the following Special Revenue Funds:

**Building Inspection Fund** – To account for the activities related to administering and enforcing building regulations in the City.

**Local Option Gas Tax Fund** – To account for the City’s allocation of the 6-cent local option gas tax collected in Seminole County and the expenditures used for the additions to or maintenance of the City’s transportation system.

**Local Option Sales Tax Fund** – To account for the City’s share of distributions related to the local government infrastructure surtax. Monies are used to fund transportation projects.

**Law Enforcement Trust Fund** – To account for proceeds obtained through forfeiture of confiscated and unclaimed property through court judgment. The proceeds are to be used solely for law enforcement purposes, with emphasis given to community policing activities, training & law enforcement operations.

**Police Education Fund** – To account for the portion of fines on certain violations, per statute, to fund continuing education for police officers.

**Cemetery Fund** – To account for certain funds set aside to be used for capital improvements and perpetual care of a local cemetery.

**Insurance Premium Tax Trust Fund** – To account for intergovernmental revenue from the State that is transferred to the Police and Fire Pension funds.

**LIHEAP Fund** – To account for grants received by the City as a sub grantee; grant proceeds are utilized to provide home energy assistance to qualifying Seminole County residents.

**Recreation Facilities Impact Fees Fund, Fire Public Safety Facilities Impact Fees Fund, and Police Public Safety Facilities Impact Fees Funds** – To account for impact fees collected by the City to be used solely for the expansion or acquisition of capital facilities or equipment made necessary by the new construction from which the fees were collected or for principal payments (including sinking fund payments) on bonds to expand or acquire such facilities or equipment.

**CDBG Grant Fund** – To account for grants received by the City that are related to the Community Development Block Grant.

**NSP Grant Fund** – To account for grants received by the City that are related to the Neighborhood Stabilization Program Grant.

**Youthbuild Grant Fund** – To account for grants received by the City that are related to the U.S. Department of Housing & Urban Development Youthbuild program.

### **Debt Service Fund**

The Debt Service Fund is used to account for the accumulation of resources and for payment of principal, interest and related costs on Special Facilities Revenue Bonds and capital leases.

### **Capital Projects Funds**

The Capital Projects Funds are used to account for and report financial resources earmarked for the replacement of capital equipment, acquisition or construction of major capital facilities, and other project-oriented activities (other than those financed by proprietary funds):

**Capital Project Fund** – To account for funds set aside for capital projects.

**Capital Recovery Fee Fund** – To account for funds collected as a surcharge on recreation fees for the maintenance and improvement of recreation facilities.

**Capital Replacement Fund** – To account for funds set aside for replacement of equipment and vehicles.

# CITYWIDE BUDGET

---

- ❖ CITYWIDE BUDGET
- ❖ BUDGET SUMMARIES
- ❖ FTE'S CITYWIDE



# 2017 Citywide Budget

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Capital Projects</b>
<b>Use of Fund Balance</b>	\$ -	\$ 801,934	\$ -	\$ -
<b>Estimated Revenues</b>				
Taxes				
Property (Ad Valorem)	\$ 18,482,970	\$ -	\$ -	\$ -
Utility and Other Taxes	11,862,446	4,447,618	-	-
Business Tax	684,514	-	-	-
Other General Tax	62,064	-	-	-
Permits and Special Assessments	153,627	1,029,103	-	-
Intergovernmental	6,174,675	912,132	-	-
Charges for Services	2,126,521	66,343	-	-
Fines and Forfeitures	205,619	15,650	-	-
Other Revenues	2,216,263	77,590	-	526,306
<b>Total Revenues</b>	<b>41,968,699</b>	<b>6,548,436</b>	<b>-</b>	<b>526,306</b>
Transfers In	-	-	1,831,310	1,500,145
Debt Proceeds	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>41,968,699</b>	<b>6,548,436</b>	<b>1,831,310</b>	<b>2,026,451</b>
<b>Total Revenues, Transfers, and Balances</b>	<b>\$ 41,968,699</b>	<b>\$ 7,350,370</b>	<b>\$ 1,831,310</b>	<b>\$ 2,026,451</b>
<b>Expenditures</b>				
General Government	\$ 6,044,177	\$ 990,063	\$ -	\$ 316,048
Public Safety	22,543,421	178,365	1,831,310	1,203,531
Physical Environment	1,875,578	125,187	-	81,190
Transportation	1,029,069	4,968,000	-	383,492
Economic Environment	1,239,006	-	-	-
Human Services	110,101	873,500	-	-
Culture and Recreation	4,705,049	-	-	33,084
<b>Total Expenditures/Expenses</b>	<b>37,546,401</b>	<b>7,135,115</b>	<b>1,831,310</b>	<b>2,017,345</b>
Transfers Out	3,147,455	12,000	-	-
Other Uses	1,274,843	-	-	-
<b>Total Expenditures and Other Uses</b>	<b>41,968,699</b>	<b>7,147,115</b>	<b>1,831,310</b>	<b>2,017,345</b>
Addition to Reserve (Fund Balance)	-	203,255	-	9,106
<b>Total Appropriations and Reserves</b>	<b>\$ 41,968,699</b>	<b>\$ 7,350,370</b>	<b>\$ 1,831,310</b>	<b>\$ 2,026,451</b>

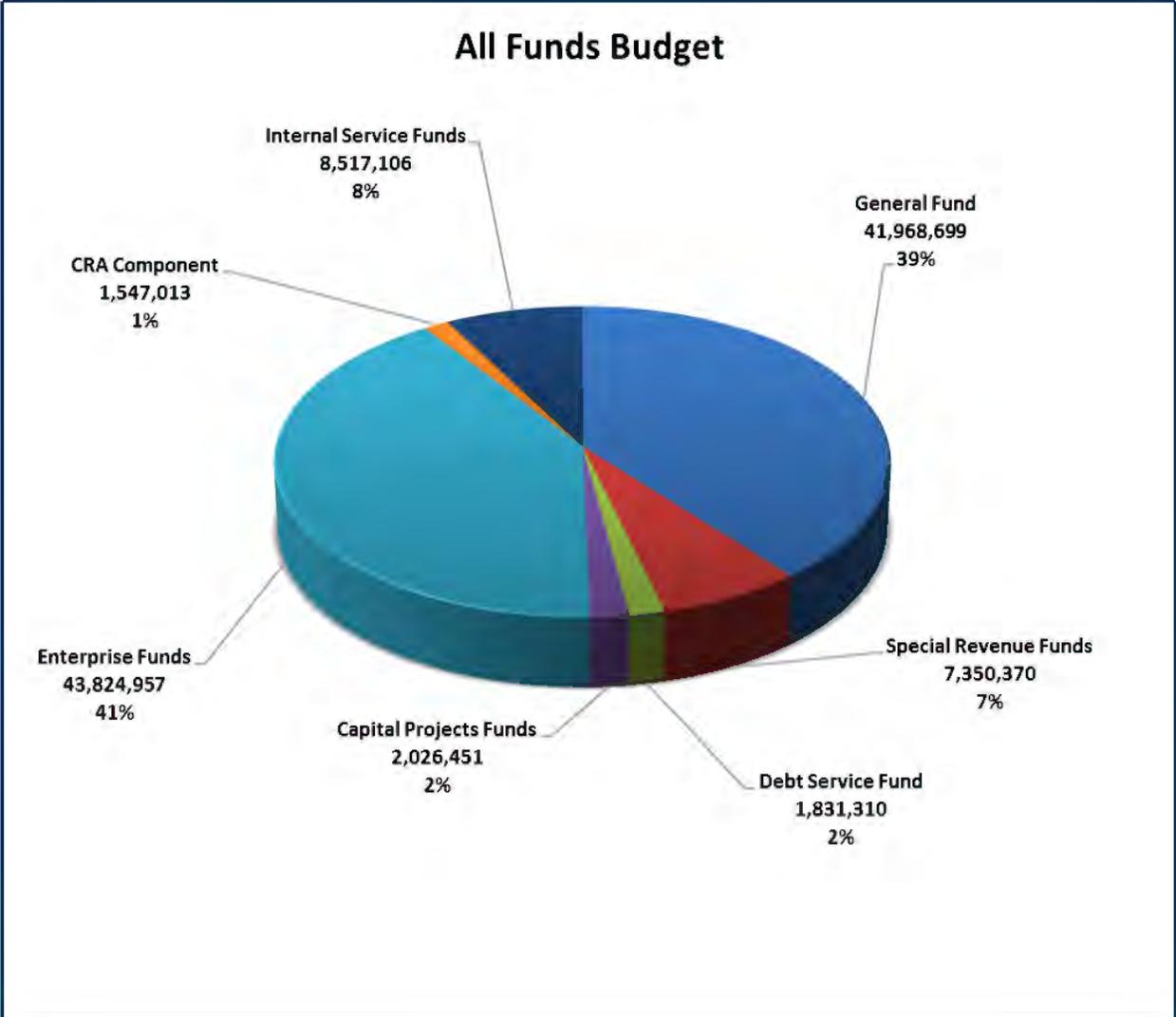
The tentative, adopted, and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.

# 2017 Citywide Budget

	<i>Enterprise Fund</i>	<i>CRA Component</i>	<i>Internal Service</i>	<i>Total</i>
<b>Use of Fund Balance</b>	<b>\$ 6,711,872</b>	<b>\$ 308,824</b>	<b>\$ 1,613,714</b>	<b>\$ 9,436,344</b>
<b>Estimated Revenues</b>				
<b>Taxes</b>				
Property (Ad Valorem)	\$ -	\$ 735,838	\$ -	\$ 19,218,808
Utility and Other Taxes	-	-	-	16,310,064
Business Tax	-	-	-	684,514
Other General Tax	-	-	-	62,064
Permits and Special Assessments	507,543	-	-	1,690,273
Intergovernmental	12,906	490,014	-	7,589,727
Charges for Services	35,186,026	-	6,704,756	44,083,646
Fines and Forfeitures	-	-	-	221,269
Other Revenues	606,610	12,337	198,636	3,637,742
<b>Total Revenues</b>	<b>36,313,085</b>	<b>1,238,189</b>	<b>6,903,392</b>	<b>93,498,107</b>
Transfers In	800,000	-	-	4,131,455
Debt Proceeds	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>37,113,085</b>	<b>1,238,189</b>	<b>6,903,392</b>	<b>97,629,562</b>
<b>Total Revenues, Transfers, and Balances</b>	<b>\$ 43,824,957</b>	<b>\$ 1,547,013</b>	<b>\$ 8,517,106</b>	<b>\$ 107,065,906</b>
<b>Expenditures</b>				
General Government	\$ -	\$ -	\$ -	\$ 7,350,288
Public Safety	-	-	-	25,756,627
Physical Environment	42,749,380	-	-	44,831,335
Transportation	-	-	-	6,380,561
Economic Environment	-	1,547,013	-	2,786,019
Human Services	-	-	-	983,601
Culture and Recreation	-	-	-	4,738,133
<b>Total Expenditures/Expenses</b>	<b>42,749,380</b>	<b>1,547,013</b>	<b>-</b>	<b>92,826,564</b>
Transfers Out	984,000	-	-	4,143,455
Other Uses	-	-	8,517,106	9,791,949
<b>Total Expenditures and Other Uses</b>	<b>43,733,380</b>	<b>1,547,013</b>	<b>8,517,106</b>	<b>106,761,968</b>
<i>Addition to Reserve (Fund Balance)</i>	91,577	-	-	303,938
<b>Total Appropriations and Reserves</b>	<b>\$ 43,824,957</b>	<b>\$ 1,547,013</b>	<b>\$ 8,517,106</b>	<b>\$ 107,065,906</b>

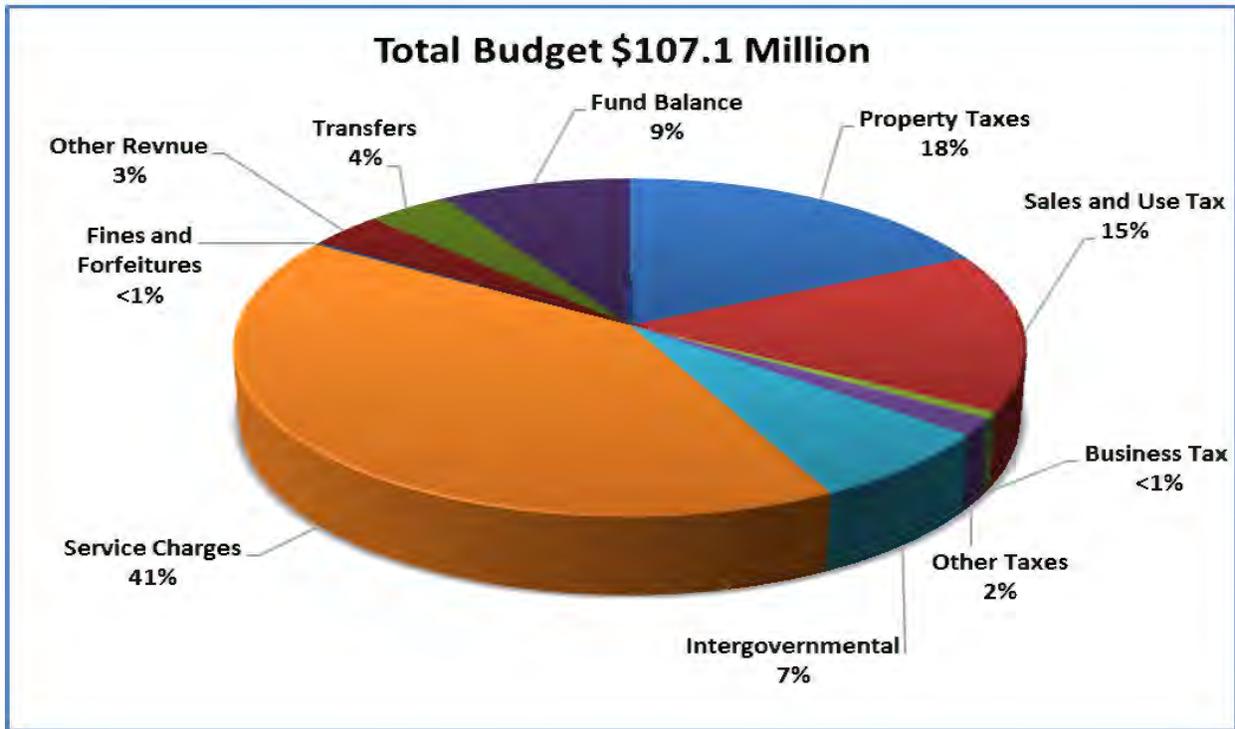
The tentative, adopted, and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.

**FY 2017 Budget \$107,065,906**

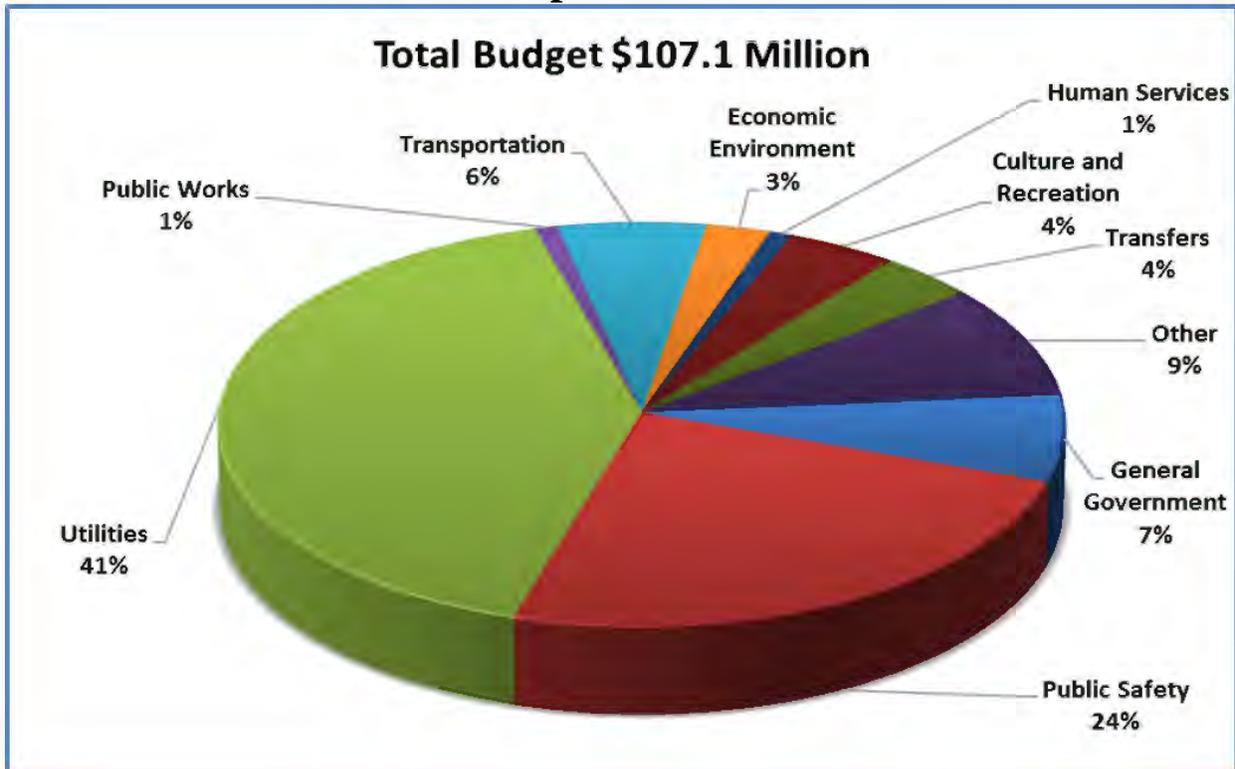


# Citywide Budget Summaries

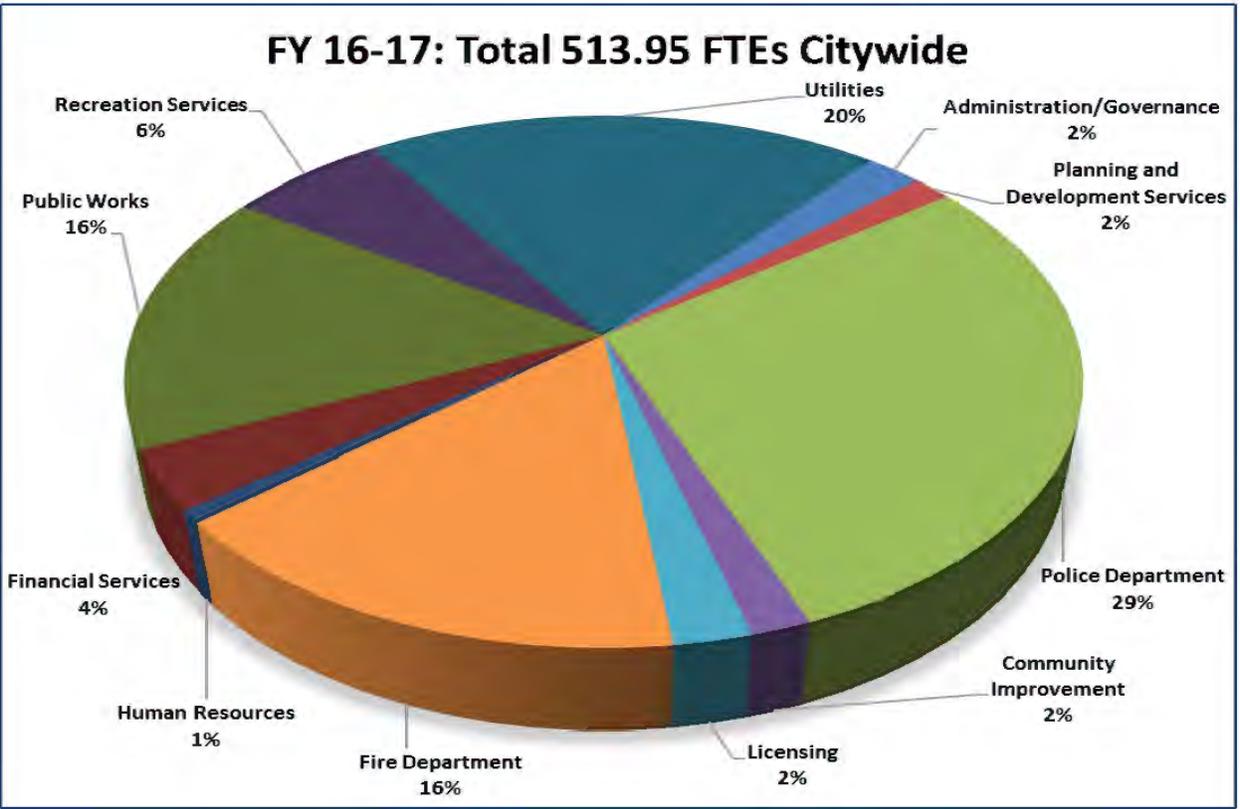
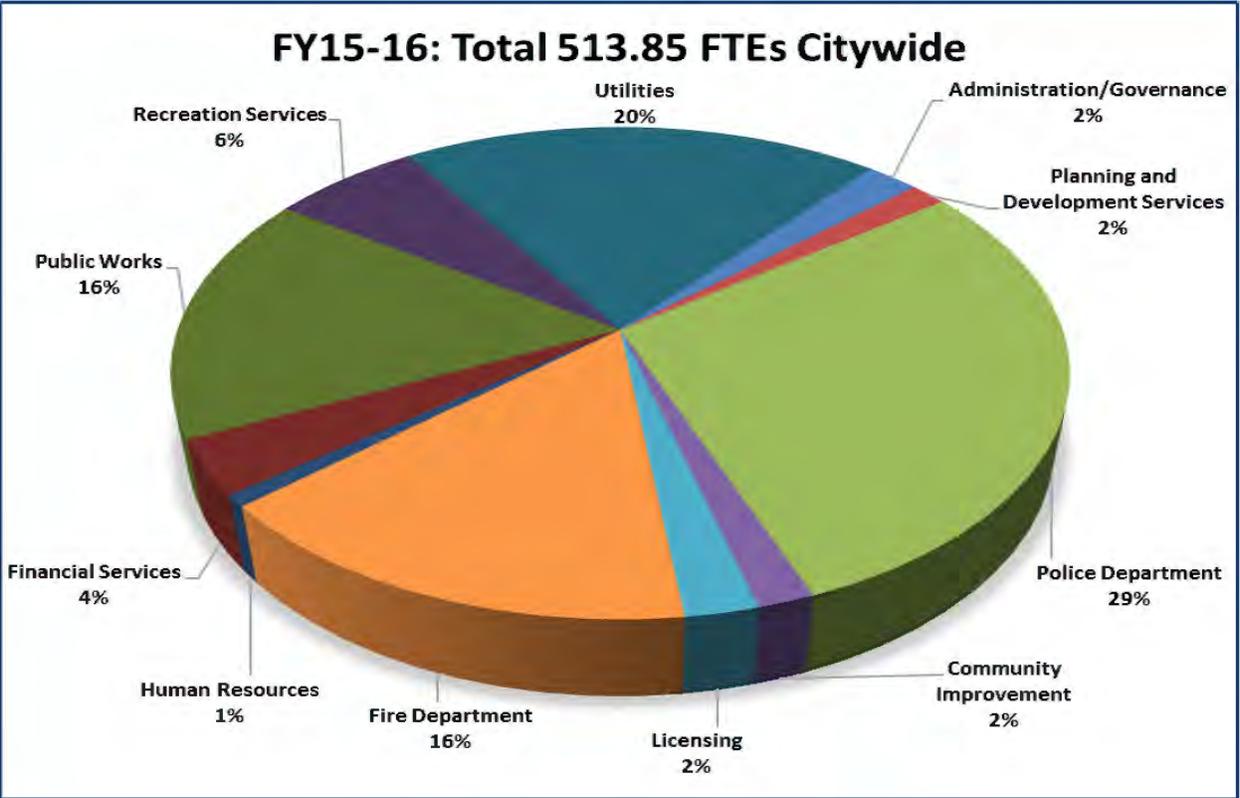
## Revenues



## Expenditures



# Authorized Positions by Service Area



# GENERAL FUND BUDGET

---

❖ GENERAL FUND BUDGET SUMMARIES

❖ GENERAL FUND FUNDING SOURCES

❖ GENERAL FUND EXPENDITURES



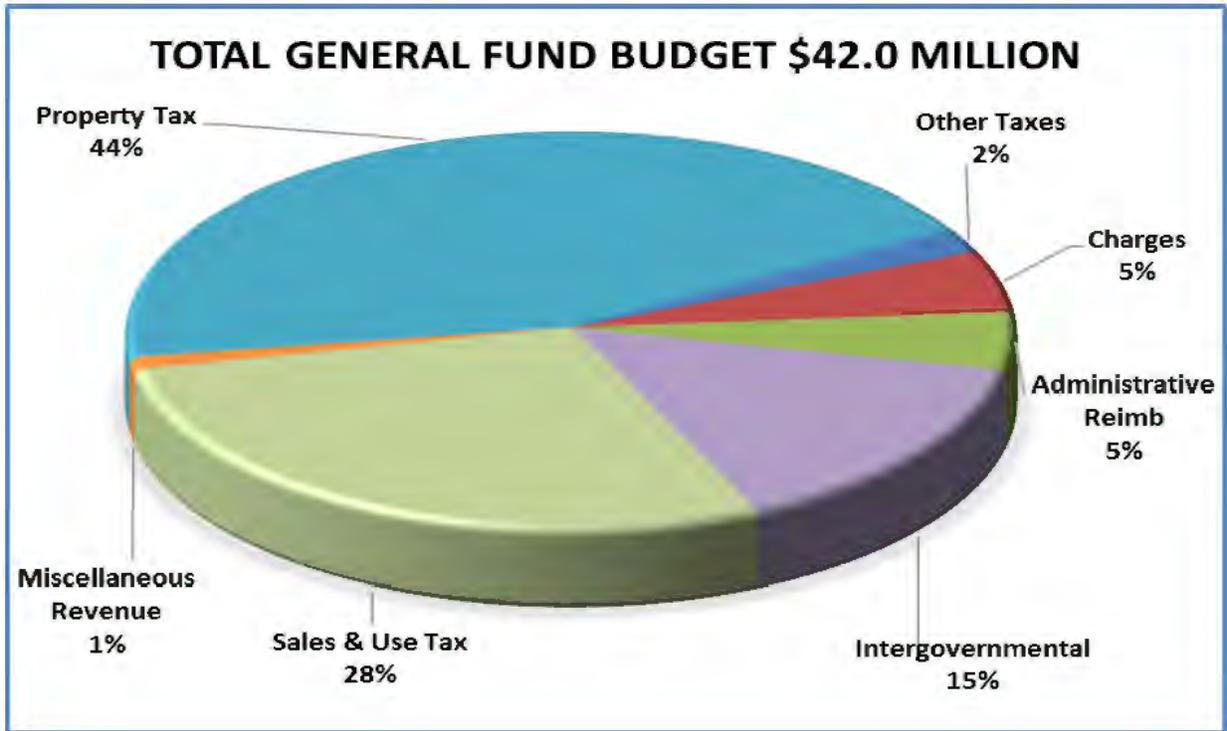


## General Fund Budget Summary

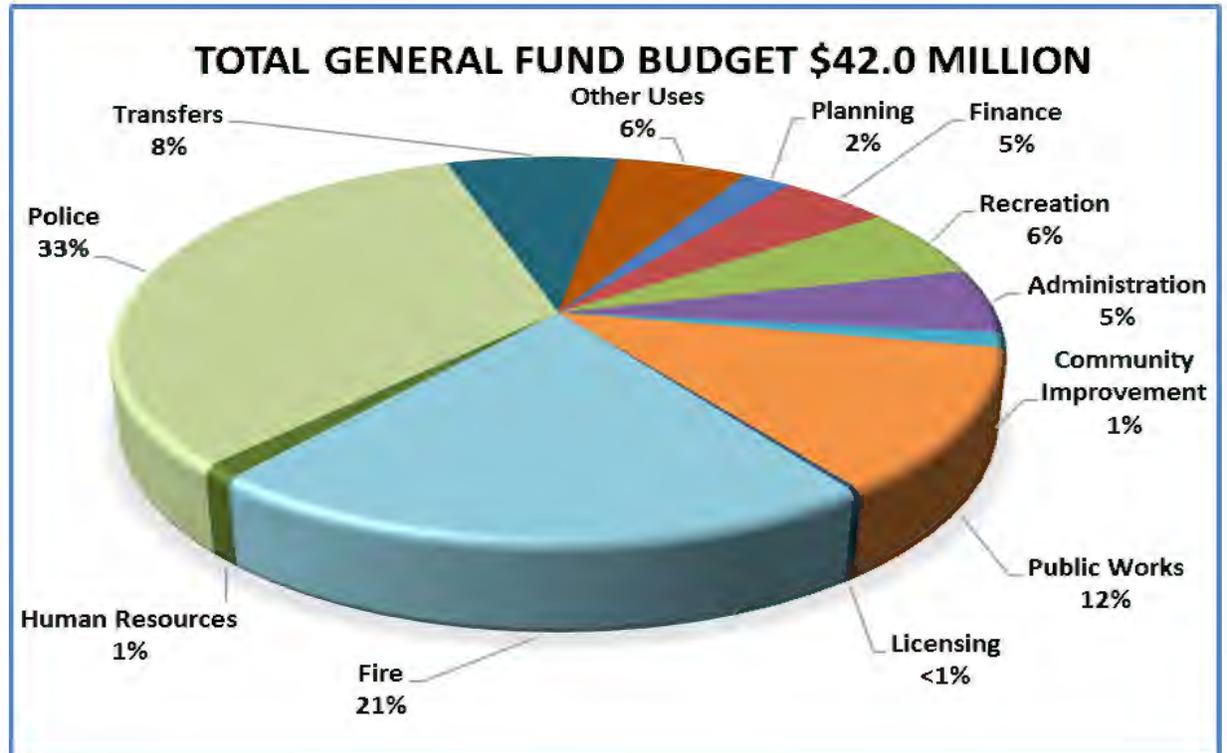
<i>General Government Fund</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Revenues</b>					
Taxes	26,787,967	27,667,147	28,567,206	30,048,006	31,245,621
Intergovernmental	5,182,859	5,490,731	6,045,112	5,776,439	6,174,675
Charges for Services	2,509,250	2,356,367	2,385,853	2,151,651	2,126,521
Fines and Forfeitures	131,797	165,992	212,296	165,956	205,619
Interest	63,755	98,237	114,512	109,027	118,818
Rents and Royalties	164,986	60,788	63,728	60,466	63,185
Disposition of Property	25,192	5,587	41,355	5,587	32,603
Contributions and Donations	3,619	18,697	13,526	18,259	12,739
Other	2,579,398	1,957,515	2,282,341	1,902,936	1,988,918
Transfers	191,376	161,163	171,732	-	-
Use of Fund Balance	-	-	-	-	-
<b>Total Revenues</b>	<b>\$37,640,199</b>	<b>\$37,982,224</b>	<b>\$39,897,661</b>	<b>\$ 40,238,327</b>	<b>\$ 41,968,699</b>
<b>Expenditures</b>					
Commission	109,921	111,194	128,274	108,574	116,275
City Manager	1,566,913	1,509,351	1,917,473	1,648,343	1,873,770
City Clerk	273,576	282,232	251,292	262,772	292,353
Human Resources	463,864	392,747	385,838	468,826	477,528
Finance	1,559,480	1,637,705	1,832,450	1,963,408	2,026,848
Planning	676,065	660,241	704,458	728,217	872,216
Community Improvement	395,816	460,132	444,601	523,169	529,879
Police	12,658,026	13,331,232	13,305,208	13,543,657	13,806,178
Fire	8,028,121	8,064,502	8,122,851	8,467,277	8,828,116
Public Works	4,512,915	4,630,355	4,610,994	4,980,164	5,086,510
Recreation	2,068,406	2,186,278	2,256,029	2,305,973	2,515,336
Non Departmental	3,831,775	7,262,157	5,330,037	5,237,947	5,543,690
<b>Total Expenditures</b>	<b>\$36,144,878</b>	<b>\$40,528,126</b>	<b>\$39,289,505</b>	<b>\$ 40,238,327</b>	<b>\$ 41,968,699</b>
<b>Surplus/(Deficit)</b>	<b>\$ 1,495,321</b>	<b>\$ (2,545,902)</b>	<b>\$ 608,156</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Appropriation and Reserves</b>	<b>\$37,640,199</b>	<b>\$37,982,224</b>	<b>\$39,897,661</b>	<b>\$ 40,238,327</b>	<b>\$ 41,968,699</b>

# General Fund Budget Summaries

## Revenues



## Expenditures

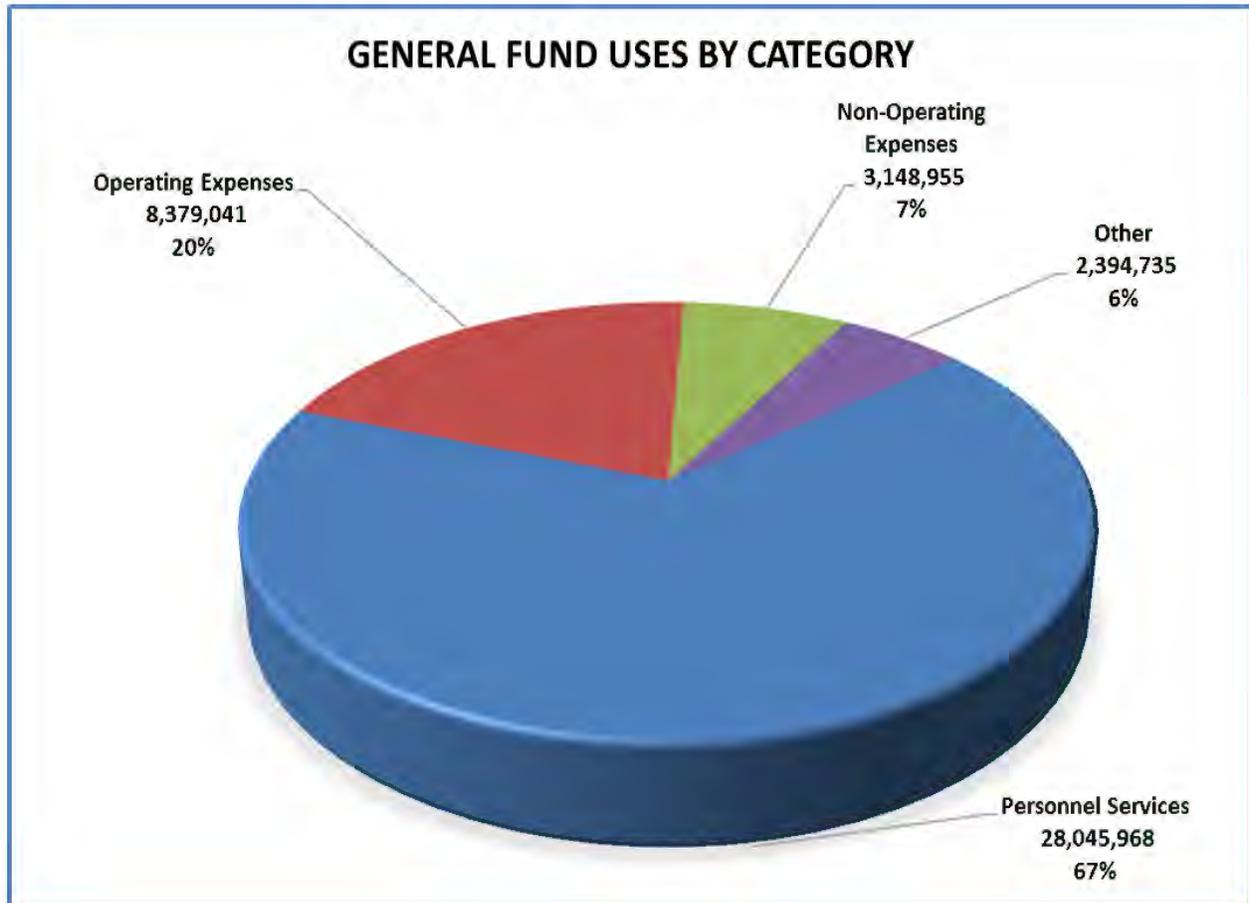


## General Fund Sources

Sources	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Property Taxes	\$ 14,468,825	\$ 14,709,466	\$ 15,473,136	\$ 17,627,855	\$ 18,482,970
Franchise Fees	4,285,378	4,588,044	4,694,634	4,364,897	4,527,661
Utility Service Tax	4,657,082	5,130,131	5,283,745	5,041,173	5,313,706
Communication Service Tax	2,565,269	2,333,544	2,236,472	2,200,000	2,021,079
Other General Tax	36,452	55,794	67,037	52,758	62,064
<b>Total Taxes</b>	<b>\$ 26,013,006</b>	<b>\$ 26,816,979</b>	<b>\$ 27,755,024</b>	<b>\$ 29,286,683</b>	<b>\$ 30,407,480</b>
Business Tax Receipts	\$ 675,748	\$ 763,955	\$ 640,224	\$ 678,272	\$ 684,514
Building Permitting	99,213	86,213	171,958	83,051	153,627
<b>Total Taxes and Permits</b>	<b>\$ 774,961</b>	<b>\$ 850,168</b>	<b>\$ 812,182</b>	<b>\$ 761,323</b>	<b>\$ 838,141</b>
Federal Grants	\$ 224,570	\$ 244,492	\$ 487,405	\$ 16,086	\$ 23,086
State Grants	30,273	-	-	-	-
State Shared Revenue	4,879,021	5,205,174	5,521,192	5,719,665	6,115,074
Local Grants	8,000	-	-	-	-
County Shared Revenues	40,995	41,065	36,515	40,688	36,515
<b>Total Intergovernmental</b>	<b>\$ 5,182,859</b>	<b>\$ 5,490,731</b>	<b>\$ 6,045,112</b>	<b>\$ 5,776,439</b>	<b>\$ 6,174,675</b>
Payment in Lieu of Taxes	\$ 2,639	\$ 2,639	\$ 3,113	\$ 2,639	\$ 3,342
General Government	272,493	224,825	276,529	219,886	248,022
Public Safety	1,760,259	1,652,000	1,718,512	1,475,445	1,495,657
Physical Environment	21,704	16,187	13,197	12,257	9,589
Transportation	72,578	83,215	-	68,053	-
Culture and Recreation	379,577	377,501	374,502	373,371	369,911
<b>Total Service Charges</b>	<b>\$ 2,509,250</b>	<b>\$ 2,356,367</b>	<b>\$ 2,385,853</b>	<b>\$ 2,151,651</b>	<b>\$ 2,126,521</b>
Fines and Forfeitures	\$ 63,542	\$ 134,181	\$ 150,353	\$ 134,145	\$ 150,352
Violations of Local Ordinances	68,255	31,811	61,943	31,811	55,267
<b>Total Judgments and Fines</b>	<b>\$ 131,797</b>	<b>\$ 165,992</b>	<b>\$ 212,296</b>	<b>\$ 165,956</b>	<b>\$ 205,619</b>
Interest	\$ 63,755	\$ 98,237	\$ 114,512	\$ 109,027	\$ 118,818
Rents and Royalties	164,986	60,788	63,728	60,466	63,185
Disposition of Property	25,192	5,587	41,355	5,587	32,603
Contributions and Donations	3,619	18,697	13,526	18,259	12,739
Other Miscellaneous Revenues	2,579,398	1,957,515	2,282,341	1,902,936	1,988,918
Interfund Transfers	191,376	161,163	171,732	-	-
Use of Reserves (Fund Balances)	-	-	-	-	-
<b>Total Other Revenues</b>	<b>\$ 3,028,326</b>	<b>\$ 2,301,987</b>	<b>\$ 2,687,194</b>	<b>\$ 2,096,275</b>	<b>\$ 2,216,263</b>
<b>Total Sources</b>	<b>\$ 37,640,199</b>	<b>\$ 37,982,224</b>	<b>\$ 39,897,661</b>	<b>\$ 40,238,327</b>	<b>\$ 41,968,699</b>

## General Fund Uses

Uses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salary	\$ 18,090,633	\$ 18,735,124	\$ 19,060,729	\$ 19,309,383	\$ 19,793,783
Benefits	6,951,611	7,646,264	7,431,155	7,946,789	8,252,185
Operating	5,525,124	5,160,294	5,883,165	6,069,530	6,739,349
Supplies	1,745,735	1,715,042	1,536,497	1,674,678	1,639,692
Capital	-	9,245	47,922	-	-
Transfers	2,935,040	6,321,447	4,291,545	3,646,811	3,147,455
Insurance	291,243	276,699	282,934	346,715	346,715
CRA Payment	518,407	531,808	530,898	597,622	636,126
Grants-in-Aid	2,372	3,860	2,977	2,500	1,500
Retiree Obligations	13,000	-	5,000	-	5,000
Other	71,713	128,343	246,683	644,299	1,406,894
<i>Total Revenue Over/(Under) Expenditures</i>	1,495,321	(2,545,902)	608,156	-	-
<b>Total Uses</b>	<b>\$ 37,640,199</b>	<b>\$ 37,982,224</b>	<b>\$ 39,927,661</b>	<b>\$ 40,238,327</b>	<b>\$ 41,968,699</b>



# DEPARTMENTS

---

- ❖ ADMINISTRATION AND GOVERNANCE
- ❖ HUMAN RESOURCES
- ❖ FINANCIAL SERVICES
- ❖ NON-DEPARTMENTAL
- ❖ PLANNING & DEVELOPMENT
- ❖ COMMUNITY IMPROVEMENT
- ❖ POLICE DEPARTMENT
- ❖ FIRE SERVICES
- ❖ PUBLIC WORKS
- ❖ RECREATION
- ❖ WATER AND WASTEWATER



# Administration and Governance



Administration and Governance includes the City Commission, City Manager’s Department, City Attorney and City Clerk functions. The City Commission is responsible for making policy, passing ordinances and adopting the annual budget and tax rates. The Commission works directly with the City Manager, who is responsible for supervising government operations and implementing the policies adopted by the Commission. The City Clerk is the official keeper of the City’s records, and documenting the decisions of the Commission for publication and compliance with Florida’s stringent public records laws.

### Summary

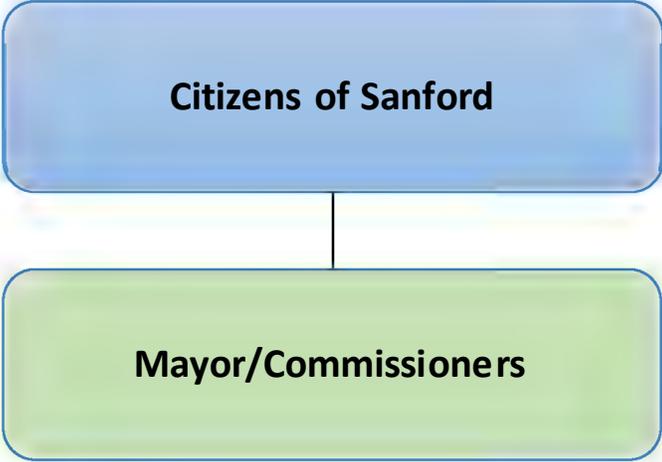
Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 842,739	\$ 877,736	\$ 819,765	\$ 882,845
Benefits	242,365	250,982	250,166	280,378
Operating	782,172	1,130,482	910,537	1,069,751
Supplies	35,501	37,839	39,221	49,424
Other	-	30,000	-	-
<b>Total</b>	<b>1,902,777</b>	<b>2,327,039</b>	<b>2,019,689</b>	<b>2,282,398</b>

Funding Source				
General Fund	1,902,777	2,327,039	2,019,689	2,282,398
<b>Total</b>	<b>\$ 1,902,777</b>	<b>\$ 2,327,039</b>	<b>\$ 2,019,689</b>	<b>\$ 2,282,398</b>

Administration and Governance as a percentage of General Fund



# CITY COMMISSION





## Role of City Commission

The legislative branch of the City is composed of a five-member elected Commission, including a citywide elected Mayor. The City Commission is governed by the City Charter and by State and Local laws and regulations. The City Commission is responsible for the establishment and adoption of policy. The execution of such policy is delegated by the Commission to their appointed City Manager.

The City Manager, City Clerk, and City Attorney serve at the pleasure of the City Commission. As the elected representatives for the citizens of Sanford, the City Commission is dedicated to a high level of communication with citizens. Individually and collectively, Commission members interact continually with citizens, community groups, business owners, as well as working together with other governmental agencies and jurisdictions. These relationships inform the policy-making decisions that the Commission undertakes in their bimonthly Workshops and Regular public meetings, which are held “in the Sunshine”. These meetings provide opportunities for citizen input and published minutes are available on the City’s web site.

### Summary

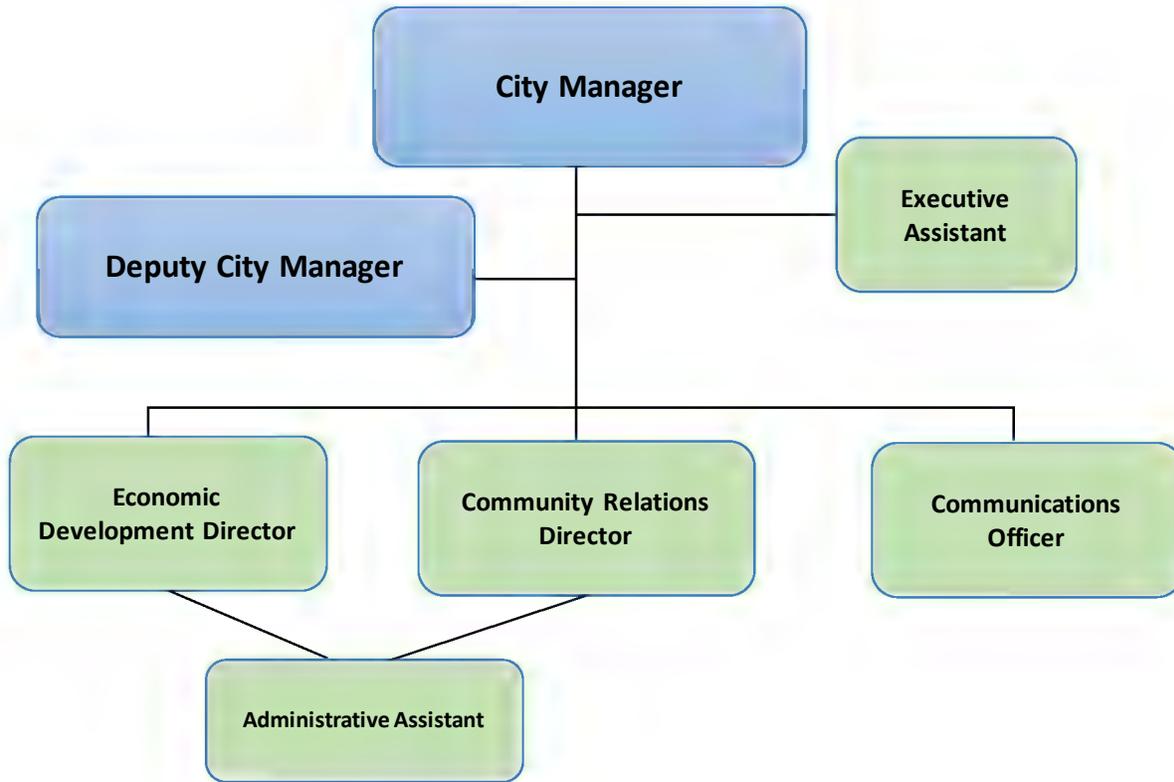
Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 78,960	\$ 79,660	\$ 79,800	\$ 79,800
Benefits	21,548	17,326	17,110	17,564
Operating	9,605	31,288	10,249	12,996
Supplies	1,081	-	1,415	5,915
<b>Total</b>	<b>\$ 111,195</b>	<b>\$ 128,274</b>	<b>\$ 108,574</b>	<b>\$ 116,275</b>

Funding Source				
General Fund	111,195	128,274	108,574	116,275
<b>Total</b>	<b>\$ 111,195</b>	<b>\$ 128,274</b>	<b>\$ 108,574</b>	<b>\$ 116,275</b>

**City Commission**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-0101-511.11-00	Executive Salaries	39,146	39,187	39,187	39,000	39,000
001-0101-511.12-06	Regular Salaries - Opt Out Health Insurance	3,600	3,600	4,300	4,800	4,800
001-0101-511.15-01	Special Pay	36,133	36,173	36,173	36,000	36,000
001-0101-511.21-00	FICA/Medicare Taxes	5,166	5,157	5,215	6,121	6,121
001-0101-511.22-01	Retirement Contributions - FRS	2,217	2,769	2,876	2,854	2,957
001-0101-511.23-00	Medical Insurance	13,272	13,272	8,848	7,741	8,092
001-0101-511.23-02	Medical Insurance - Life & ST Disability	242	257	299	306	306
001-0101-511.24-00	Worker's Compensation	97	93	88	88	88
	<b>Subtotal Personnel Services</b>	<b>99,873</b>	<b>100,508</b>	<b>96,986</b>	<b>96,910</b>	<b>97,364</b>
<b>Operating</b>						
001-0101-511.31-00	Professional Services	-	-	3,500	-	-
001-0101-511.40-00	Travel & Per Diem	417	1,803	4,807	1,500	1,500
001-0101-511.41-00	Communications Services	1,727	1,536	1,549	1,328	1,328
001-0101-511.45-01	Insurance - Operating Liability	78	831	1,119	1,401	648
001-0101-511.47-00	Printing & Binding	-	120	191	200	200
001-0101-511.48-00	Promotional Activities	1,353	386	266	900	900
001-0101-511.49-00	Other Charges/Obligations	5,908	4,929	6,075	4,920	8,420
001-0101-511.52-00	Operating Supplies	-	16	-	-	2,000
001-0101-511.54-01	Books/Pubs/Subsc/Memb - Prof Dues	100	215	-	215	215
001-0101-511.54-02	Books/Pubs/Subsc/Memb -Conf/Seminar	465	850	-	1,200	1,200
	<b>Subtotal Operating</b>	<b>10,048</b>	<b>10,686</b>	<b>17,507</b>	<b>11,664</b>	<b>16,411</b>
<b>Grants &amp; Aids</b>						
001-0101-511.81-00	Grants	-	-	13,781	-	2,500
	<b>Subtotal Grants &amp; Aids</b>	<b>-</b>	<b>-</b>	<b>13,781</b>	<b>-</b>	<b>2,500</b>
<b>Total City Commission</b>		<b>\$ 109,921</b>	<b>\$ 111,194</b>	<b>\$ 128,274</b>	<b>\$ 108,574</b>	<b>\$ 116,275</b>

# CITY MANAGER'S OFFICE





The City Manager's Department includes the Communications Officer, Community Relations Director, Economic Development, and the City Attorney.

**Mission Statement**

To provide the citizens of Sanford with efficient and effective services that meet their needs and to deliver them in a friendly and courteous manner. To manage and direct all activities of City government in a manner consistent with the City Charter, Code of Ordinances, and as directed by the Board of Commissioners.

**Role of City Manager**

The City Manager is the Chief Administrative Officer of the City. While the Commission sets the policies of the City, the City Manager is responsible for the operational management of all City activities, the direct supervision and administration of all departments, offices and agencies of the City, the enforcement of the City's laws and policies, preparation and the presentation of annual financial reports and the annual budget.

**Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Salaries	\$486,875	\$529,738	\$495,469	\$ 409,633
Benefits	140,210	148,151	150,543	133,916
Operating	190,436	139,280	143,385	144,372
Supplies	19,656	15,346	20,623	20,898
Other	-	30,000	-	-
<b>Total</b>	<b>\$837,177</b>	<b>\$862,515</b>	<b>\$810,020</b>	<b>\$ 708,819</b>

<b>Funding Source</b>				
General Fund	837,177	862,515	810,020	708,819
<b>Total</b>	<b>\$837,177</b>	<b>\$862,515</b>	<b>\$810,020</b>	<b>\$ 708,819</b>

## Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
City Manager	N/A	1.00	1.00	-	1.00	-
Deputy City Manager	140	1.00	1.00	-	1.00	-
Senior Project Manager	133	1.00	1.00	(1.00)	-	-
Public Information Officer	132	1.00	1.00	-	1.00	-
Executive Assistant to CC	129	1.00	-	-	-	-
Executive Assistant to CM	129	1.00	1.00	-	1.00	-
Administrative Coordinator	123	-	-	-	-	0.50
Administrative Specialist III**	119	0.50	0.50	(0.50)	-	-
Intern	116	-	-	-	-	0.50
<b>Total</b>		<b>6.50</b>	<b>5.50</b>	<b>(1.50)</b>	<b>4.00</b>	<b>1.00</b>

\*\* Split between funds or departments/divisions

City Manager						
Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-0102-512.11-00	Executive Salaries	-	-	-	162,243	167,110
001-0102-512.12-00	Regular Salaries & Wages	454,683	470,764	513,401	316,426	221,523
001-0102-512.12-02	Regular Salaries - Additional Pays	14,442	14,678	15,094	15,000	14,400
001-0102-512.12-06	Regular Salaries - Opt Out Health Insurance	1,195	1,200	1,200	1,800	1,200
001-0102-512.14-00	Overtime	1,864	233	43	-	5,400
001-0102-512.21-00	FICA/Medicare Taxes	32,388	33,636	36,732	34,235	27,130
001-0102-512.22-01	Retirement Contributions - FRS	37,743	69,630	74,119	75,141	71,423
001-0102-512.22-06	Retirement Contributions - City Cont ICMA	5,987	6,123	6,171	6,283	8,622
001-0102-512.23-00	Medical Insurance	27,696	28,190	28,326	30,964	24,276
001-0102-512.23-02	Medical Insurance - Life & ST Disability	1,921	2,051	2,241	2,450	1,991
001-0102-512.24-00	Worker's Compensation	601	580	562	1,470	474
	<b>Subtotal Personnel Services</b>	<b>578,520</b>	<b>627,085</b>	<b>677,889</b>	<b>646,012</b>	<b>543,549</b>
<b>Operating</b>						
001-0102-512.31-00	Professional Services	13,051	97,094	2,550	20,000	20,000
001-0102-512.34-00	Other Contractual Services	976	-	-	-	-
001-0102-512.34-21	Other Contractual Services-Lobbying Activity	60,088	60,104	60,000	60,100	60,100
001-0102-512.40-00	Travel & Per Diem	11,495	6,691	8,988	9,136	8,887
001-0102-512.41-00	Communications Services	3,503	3,163	2,940	3,336	3,336
001-0102-512.42-00	Postage & Transportation	505	394	411	570	295
001-0102-512.44-00	Rentals & Leases	2,209	2,464	2,129	2,129	2,129
001-0102-512.45-01	Insurance - Operating Liability	12,627	5,036	5,412	7,714	9,675
001-0102-512.46-00	Repair & Maintenance Services	225	102	-	100	100
001-0102-512.47-00	Printing & Binding	4,507	4,806	1,482	2,930	2,930
001-0102-512.48-00	Promotional Activities	1,461	5,544	21,084	34,500	34,500
001-0102-512.49-00	Other Charges/Obligations	13,343	5,038	4,284	2,870	2,420
001-0102-512.51-00	Office Supplies	2,389	1,057	659	2,500	2,320
001-0102-512.52-00	Operating Supplies	1,682	3,066	516	1,000	1,000
001-0102-512.54-01	Books/Pubs/Subsc/Memb - Prof Dues	13,195	9,725	9,288	9,948	9,948
001-0102-512.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	6,523	5,595	4,883	6,975	7,430
001-0102-512.54-03	Books/Pubs/Subsc/Memb - Subscriptions	20	213	-	200	200
	<b>Subtotal Operating</b>	<b>147,799</b>	<b>210,092</b>	<b>124,626</b>	<b>164,008</b>	<b>165,270</b>
<b>Grants &amp; Aids</b>						
001-0102-512.83-01	Grants	-	-	30,000	-	-
	<b>Subtotal Grants &amp; Aids</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>
<b>Total City Manager</b>		<b>\$ 726,319</b>	<b>\$ 837,177</b>	<b>\$ 832,515</b>	<b>\$ 810,020</b>	<b>\$ 708,819</b>

# Economic Development

## *Role of Economic Development*

Sanford is an excellent place to locate diverse businesses. Through marketing and advertising the Economic Development Department effectively promotes the City to attract new business. Understanding the trends and conditions of economic development in the area is key to providing jobs that lead to a healthy local economy. This Department offers incentives for new businesses and incentives to retain existing ones, as well as coordinating activities throughout the City that market Sanford as a business hub that is committed to sustainability in the Central Florida region.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 84,935	\$ 101,388	\$ 75,752	\$ 120,322
Benefits	25,184	30,004	22,923	39,868
Operating	297,407	455,308	429,084	429,940
Supplies	10,700	18,876	11,914	12,750
Capital	-	-	-	-
<b>Total</b>	<b>\$ 418,226</b>	<b>\$ 605,576</b>	<b>\$ 539,673</b>	<b>\$ 602,880</b>

Funding Source				
General Fund	418,226	605,576	539,673	602,880
<b>Total</b>	<b>\$ 418,226</b>	<b>\$ 605,576</b>	<b>\$ 539,673</b>	<b>\$ 602,880</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Economic Development and Promotions Director	137	0.55	0.55	0.45	1.00	-
Administrative Coordinator **	123	-	-	-	-	0.50
Farmers Market Coordinator (Part-Time)	120	0.15	0.15	-	0.15	-
Administrative Specialist III **	119	0.50	0.50	-	0.50	-
<b>Total</b>		<b>1.20</b>	<b>1.20</b>	<b>0.45</b>	<b>1.65</b>	<b>0.50</b>

\*\* Split between funds or departments/divisions

**Economic Development**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-0102-559.12-00	Regular Salaries & Wages	52,040	72,773	88,204	63,800	105,537
001-0102-559.12-02	Regular Salaries - Additional Pays	7,863	6,925	6,925	6,907	6,907
001-0102-559.12-06	Regular Salaries - Opt Out Health Insurance	660	698	1,200	600	600
001-0102-559.13-00	Part Time Wages	4,242	4,285	4,329	4,445	4,578
001-0102-559.14-00	Overtime	-	254	730	-	2,700
001-0102-559.21-00	FICA/Medicare Taxes	4,729	6,274	7,644	5,808	9,226
001-0102-559.22-01	Retirement Contributions - FRS	6,032	13,307	16,479	12,300	21,883
001-0102-559.23-00	Medical Insurance	1,928	5,065	5,346	4,258	8,092
001-0102-559.23-02	Medical Insurance - Life & ST Disability	152	299	407	319	530
001-0102-559.24-00	Worker's Compensation	215	239	128	238	137
	<b>Subtotal Personnel Services</b>	<b>77,861</b>	<b>110,119</b>	<b>131,392</b>	<b>98,675</b>	<b>160,190</b>
<b>Operating</b>						
001-0102-559.31-00	Professional Services	148,597	92,531	176,456	33,000	33,000
001-0102-559.34-00	Other Contractual Services	99,082	35,354	16,820	15,000	15,000
001-0102-559.40-00	Travel & Per Diem	59	2,073	254	3,275	3,352
001-0102-559.41-00	Communications Services	1,954	1,745	1,667	1,710	1,717
001-0102-559.42-00	Postage & Transportation	282	114	193	400	400
001-0102-559.43-00	Utility Services	-	-	82	-	-
001-0102-559.45-01	Insurance - Operating Liability	6,267	427	457	1,971	3,771
001-0102-559.46-00	Repair & Maintenance Services	1,082	1,138	1,275	-	3,000
001-0102-559.47-00	Printing & Binding	38	238	2,202	900	900
001-0102-559.48-00	Promotional Activities	137,250	163,787	255,902	372,828	368,800
001-0102-559.49-00	Other Charges/Obligations	4,695	2,849	6,183	3,285	3,285
001-0102-559.51-00	Office Supplies	395	751	377	400	400
001-0102-559.52-00	Operating Supplies	1,194	667	4,470	-	-
001-0102-559.52-05	Operating Supplies - Uniforms	-	-	535	-	500
001-0102-559.54-01	Books/Pubs/Subsc/Memb - Prof Dues	4,340	5,490	5,715	5,540	5,670
001-0102-559.54-02	Books/Pubs/Subsc/Memb -Conf/Seminar	460	619	1,175	2,049	2,200
001-0102-559.54-03	Books/Pubs/Subsc/Memb - Subscriptions	237	324	421	640	695
	<b>Subtotal Operating</b>	<b>405,932</b>	<b>308,107</b>	<b>474,184</b>	<b>440,998</b>	<b>442,690</b>
<b>Total Economic Development</b>		<b>\$ 483,793</b>	<b>\$ 418,226</b>	<b>\$ 605,576</b>	<b>\$ 539,673</b>	<b>\$ 602,880</b>

# Community Relations

## Role of Community Relations

To ensure the City of Sanford embraces diversity and inclusion and promotes equality, justice and equal protection under the law for all its citizens. Also, to ensure that all residents in the City of Sanford are treated fairly and have equal access to opportunities in education, employment, housing, and certain public accommodations regardless of race, color, religion, sex (gender) or national origin.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ -	\$ -	\$ -	\$ 96,447
Benefits	-	-	-	23,296
Operating	-	-	-	40,449
Supplies	-	-	-	3,229
Capital	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 163,421</b>

Funding Source				
General Fund	-	-	-	163,421
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 163,421</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Community Relations and Neighborhood Engagement Director	133	-	-	1.00	1.00	-
Administrative Specialist III**	119	-	-	0.50	0.50	-
<b>Total</b>		<b>-</b>	<b>-</b>	<b>1.50</b>	<b>1.50</b>	<b>-</b>

\*\* Split between funds or departments/divisions

**Community Relations**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-0102-569.12-00	Regular Salaries & Wages	-	-	-	-	92,547
001-0102-569.12-02	Regular Salaries - Additional Pays	-	-	-	-	600
001-0102-569.12-06	Regular Salaries - Opt Out Health Insurance	-	-	-	-	600
001-0102-569.14-00	Overtime	-	-	-	-	2,700
001-0102-569.21-00	FICA/Medicare Taxes	-	-	-	-	7,398
001-0102-569.22-01	Retirement Contributions - FRS	-	-	-	-	7,221
001-0102-569.23-00	Medical Insurance	-	-	-	-	8,092
001-0102-569.23-02	Medical Insurance - Life & ST Disability	-	-	-	-	472
001-0102-569.24-00	Worker's Compensation	-	-	-	-	113
	<b>Subtotal Personnel Services</b>	-	-	-	-	<b>119,743</b>
<b>Operating</b>						
001-0102-569.34-00	Other Contractual Services	-	-	-	-	32,000
001-0102-569.40-00	Travel & Per Diem	-	-	-	-	5,827
001-0102-569.41-00	Communications Services	-	-	-	-	847
001-0102-569.42-00	Postage & Transportation	-	-	-	-	275
001-0102-569.48-00	Promotional Activities	-	-	-	-	1,000
001-0102-569.49-00	Other Charges/Obligations	-	-	-	-	500
001-0102-569.51-00	Office Supplies	-	-	-	-	180
001-0102-569.54-01	Books/Pubs/Subsc/Memb - Prof Dues	-	-	-	-	1,435
001-0102-569.54-02	Books/Pubs/Subsc/Memb -Conf/Seminar	-	-	-	-	1,115
001-0102-569.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	-	-	499
	<b>Subtotal Operating</b>	-	-	-	-	<b>43,678</b>
<b>Total Community Relations</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 163,421</b>

The Community Relations Director also oversees two grant funded programs: the Community Development Block Grant (CDBG) and the Neighborhood Stabilization Program (NSP). CDBG provides grants to entitled cities, urban counties and states to develop viable urban communities by providing decent housing and a suitable living environment. The CDBG is currently outsourced to the County for operational purposes, thus the City did not develop a budget for this program. The NSP is currently spent down but there is still necessary monitoring going forward.

## City Attorney

Representing the interests of the City and its Commission, the law firm of Stenstrom, McIntosh, Colbert, Whigham & Partlow, P.A., provides legal advice to the City covering municipal law, liability issues, and contractual reviews, as well as recommending additional legal expertise when needed.

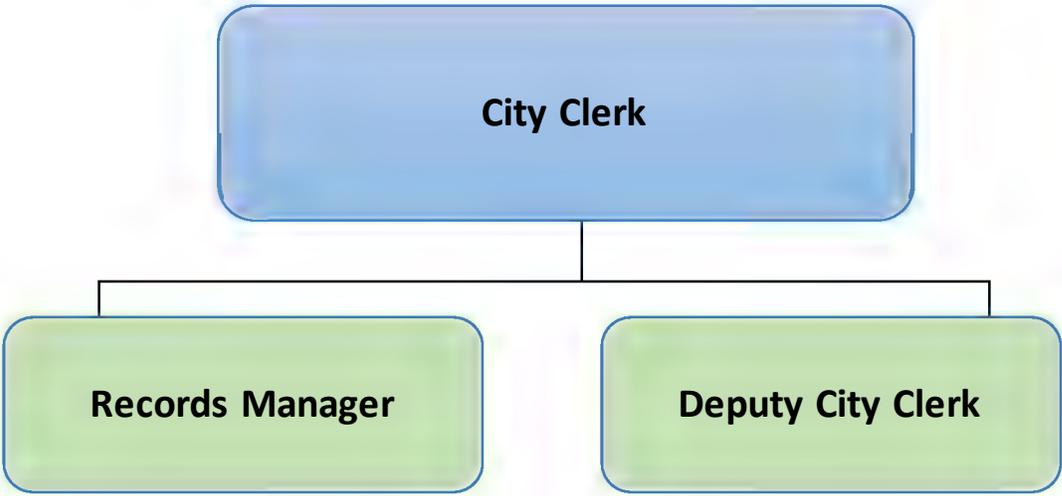
### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Operating	\$252,978	\$ 479,107	\$297,700	\$ 397,700
Supplies	970	275	950	950
<b>Total</b>	<b>\$253,948</b>	<b>\$ 479,382</b>	<b>\$298,650</b>	<b>\$ 398,650</b>

Funding Source				
General Fund	253,948	479,382	298,650	398,650
<b>Total</b>	<b>\$253,948</b>	<b>\$ 479,382</b>	<b>\$298,650</b>	<b>\$ 398,650</b>

City Attorney						
Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Operating</b>						
001-0103-514.31-00	Professional Services	354,899	252,435	278,450	297,000	397,000
001-0103-514.40-00	Travel & Per Diem	618	543	657	700	700
001-0103-514.49-00	Other Charges/Obligations	-	-	200,000	-	-
001-0103-514.54-01	Books/Pubs/Subsc/Memb - Prof Dues	776	695	-	700	700
001-0103-514.54-02	Books/Pubs/Subsc/Memb -Conf/Seminar	508	275	275	250	250
	<b>Subtotal Operating</b>	<b>356,801</b>	<b>253,948</b>	<b>479,382</b>	<b>298,650</b>	<b>398,650</b>
<b>Total City Attorney</b>		<b>\$ 356,801</b>	<b>\$ 253,948</b>	<b>\$ 479,382</b>	<b>\$ 298,650</b>	<b>\$ 398,650</b>

# CITY CLERK





### Mission Statement

The City Clerk’s mission is to provide effective and efficient administrative support to the City Commission in accordance with Statutes, Charter, Code and City Commission directives. It is also to provide information to the public in a fair, impartial and efficient manner.

### Role of City Clerk

The City Clerk serves as the official record-keeper for the City, perpetuating the minutes of all City Commission meetings and recording all ordinances, resolutions and other actions of the City Commission. The City Clerk is responsible for publishing the agenda and supplemental information for all City Commission meetings. In addition, the Clerk must ensure that all meetings are held “in the Sunshine” with legal notice and in compliance with public records laws.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 191,969	\$ 166,950	\$168,744	\$ 176,643
Benefits	55,423	55,501	59,590	65,734
Operating	31,746	25,499	30,119	44,294
Supplies	3,094	3,342	4,319	5,682
Capital	-	-	-	-
<b>Total</b>	<b>\$282,232</b>	<b>\$ 251,292</b>	<b>\$262,772</b>	<b>\$ 292,353</b>

Funding Source				
General Fund	282,232	251,292	262,772	292,353
<b>Total</b>	<b>\$282,232</b>	<b>\$ 251,292</b>	<b>\$262,772</b>	<b>\$ 292,353</b>

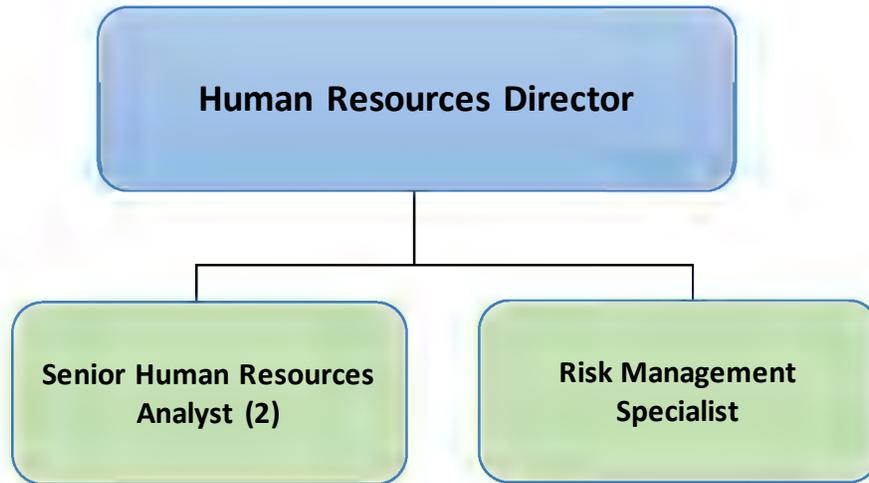
### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
City Clerk	133	1.00	1.00	-	1.00	-
Records Manager	131	1.00	1.00	-	1.00	-
Deputy City Clerk	126	1.00	1.00	-	1.00	-
<b>Total</b>		<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>

**City Clerk**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-0104-512.12-00	Regular Salaries & Wages	189,811	191,304	166,254	167,090	172,103
001-0104-512.12-02	Regular Salaries - Additional Pays	203	243	243	240	240
001-0104-512.14-00	Overtime	1,270	422	453	1,414	4,300
001-0104-512.21-00	FICA/Medicare Taxes	14,241	14,295	12,479	12,943	13,549
001-0104-512.22-01	Retirement Contributions - FRS	14,210	21,946	22,074	22,385	26,635
001-0104-512.23-00	Medical Insurance	19,908	18,249	19,908	23,223	24,276
001-0104-512.23-02	Medical Insurance - Life & ST Disability	841	745	850	843	868
001-0104-512.24-00	Worker's Compensation	239	188	190	196	406
	<b>Subtotal Personnel Services</b>	<b>240,723</b>	<b>247,392</b>	<b>222,451</b>	<b>228,334</b>	<b>242,377</b>
<b>Operating</b>						
001-0104-512.31-00	Professional Services	298	633	2,603	1,500	1,500
001-0104-512.34-00	Other Contractual Services	5,973	1,774	255	-	-
001-0104-512.40-00	Travel & Per Diem	797	2,400	1,837	3,467	4,339
001-0104-512.41-00	Communications Services	1,701	1,882	1,807	1,620	1,683
001-0104-512.42-00	Postage & Transportation	365	340	2,193	400	400
001-0104-512.44-00	Rentals & Leases	6,046	4,882	2,680	2,680	2,680
001-0104-512.45-01	Insurance - Operating Liability	991	646	697	925	919
001-0104-512.46-00	Repair & Maintenance Services	-	373	121	-	-
001-0104-512.47-00	Printing & Binding	2,107	2,281	2,750	903	903
001-0104-512.49-00	Other Charges/Obligations	11,026	16,535	10,556	18,624	31,870
001-0104-512.51-00	Office Supplies	623	641	943	918	918
001-0104-512.52-00	Operating Supplies	1,411	433	29	300	800
001-0104-512.54-01	Books/Pubs/Subsc/Memb - Prof Dues	790	980	995	880	1,040
001-0104-512.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	725	1,040	1,375	2,200	2,805
001-0104-512.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	-	21	119
	<b>Subtotal Operating</b>	<b>32,853</b>	<b>34,840</b>	<b>28,841</b>	<b>34,438</b>	<b>49,976</b>
<b>Total City Clerk</b>		<b>\$ 273,576</b>	<b>\$ 282,232</b>	<b>\$ 251,292</b>	<b>\$ 262,772</b>	<b>\$ 292,353</b>

# HUMAN RESOURCES DEPARTMENT





### Mission Statement

To administer a personnel system, which shall provide for an equitable system of operating procedures designed to ensure uniform, fair and effective treatment of all personnel in accordance with Federal and/or State laws relating to the functions of personnel administration. Also, to administer risk management services to identify insurance needs and risk potential and mitigate claims costs. As well as identify property and liability exposures, insure and mitigate accordingly. And to administer a quality benefits and wellness program to the benefit of employees and eligible dependents. Provide a level of customer service where all employees and citizens are treated as guests of honor.

### Role of Human Resources

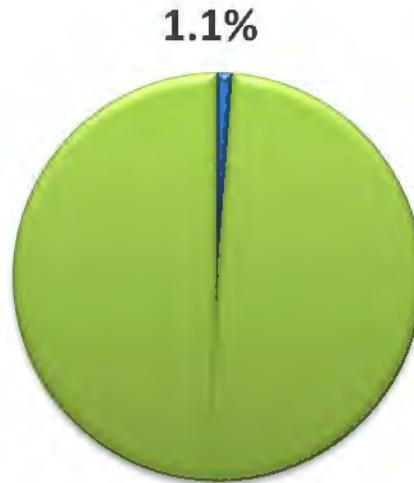
The Human Resources/Risk Management Department exists to provide an organizational frame work to recruit, select, classify, compensate, develop, and reward the City's diverse workforce, while ensuring an environment that optimizes productivity, efficiency and effectiveness. Human Resources/Risk Management is also responsible for risk management which oversees almost \$8.5 million in liability, property, workers compensation and health insurance. The City administers liability, property, casualty, workers compensation and employee health insurance with a combination of self-insurance and risk outsourcing. The overall cost of insurance to the City is budgeted in an internal service fund which charges all funds for a share of the cost. The Department of Human Resources/Risk Management provides administrative support to all departments for the management of the City's workforce.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$216,875	\$ 218,776	\$251,418	\$ 249,776
Benefits	64,343	67,468	83,626	77,722
Operating	104,691	95,197	126,012	142,060
Supplies	6,838	4,397	7,770	7,970
Capital	-	-	-	-
<b>Total</b>	<b>\$392,747</b>	<b>\$ 385,838</b>	<b>\$468,826</b>	<b>\$ 477,528</b>

Funding Source	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
General Fund	392,747	385,838	468,826	477,528
<b>Total</b>	<b>\$392,747</b>	<b>\$ 385,838</b>	<b>\$468,826</b>	<b>\$ 477,528</b>

## Human Resources as a percentage of General Fund



### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Human Resources Director	138	1.00	1.00	-	1.00	-
Risk Manager	134	-	-	-	-	1.00
Senior Human Resources Analyst	128	2.00	2.00	-	2.00	-
Risk Management Specialist	128	1.00	1.00	-	1.00	-
Administrative Specialist III	119	-	-	-	-	1.00
<b>Total</b>		<b>4.00</b>	<b>4.00</b>	<b>-</b>	<b>4.00</b>	<b>2.00</b>

The functions of the department are as follows:

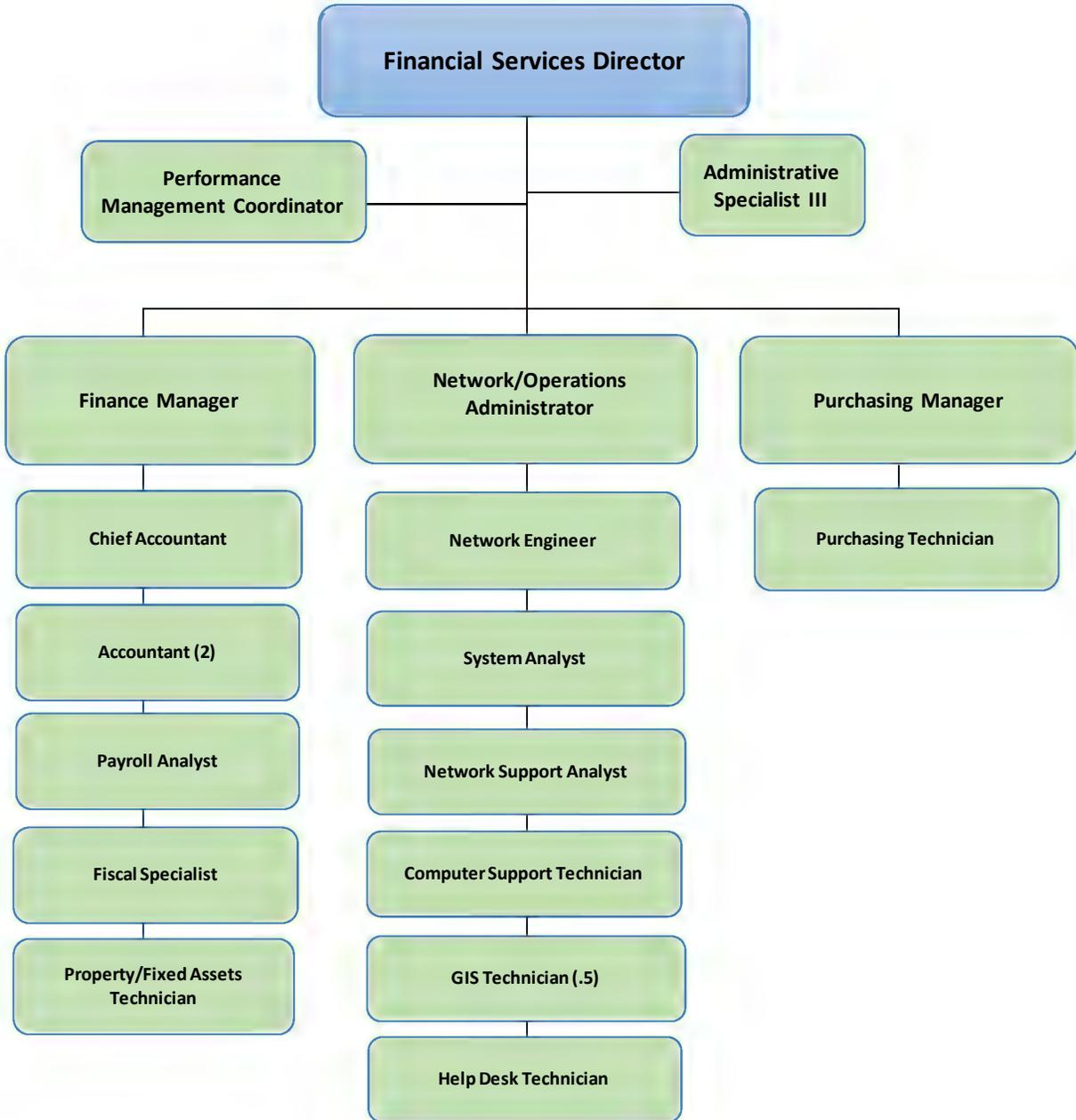
- Recruitment and Selection - Provide a quality pool of applicants to fill departmental vacancies through the proper mechanisms in determining relative ability, knowledge, and skills to meet the City's overall goals and objectives.
- Classification and Compensation - Assure both internal and external equities in pay and classification of City employees.
- Employee Relations - These functions revolve around customer service to the employees of the City with the goal of retaining top performers.
- Training - Provide an internal training program for employee training and development.

- Compliance - Endeavors that employee activities are conducted with the highest ethical standards and in compliance with all applicable State and Federal statutes, laws, and regulations.
- Benefits, Wellness and Records Administration - Coordinates the various benefits provided to employees, including, but not exclusive to, health, dental, life, vision, and short term disability insurance, general employee retirement, Family Medical Leave and Health Reimbursement Account reimbursement. This division develops and coordinates various wellness programs and initiatives in order to encourage employee healthy life styles and to mitigate health insurance costs. Also, this division administers the department's public records requests, document retention, as well as maintenance of department files in order to properly maintain personnel, medical, recruitment and claim files in accordance with State and Federal laws as well as abide by State of Florida public records and retention statutes.
- Risk Management - Ensures proper property and casualty insurance coverages, as well as assist in mitigating claims exposure by reviewing language in Certificates of Insurance and City contracts with vendors. Risk Management is the first contact for all tort and professional liability claims and lawsuits made against the City, as well as workers compensation injuries, for administration, processing and defense. Ensures proper property and casualty insurance coverages, as well as assist in mitigating claims exposure by reviewing language in Certificates of Insurance and City contracts with vendors. Risk Management is the first contact for all tort and professional liability claims and lawsuits made against the City, as well as workers compensation injuries, for administration, processing and defense.

## Human Resources

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-0105-513.12-00	Regular Salaries & Wages	242,895	211,227	213,357	246,018	243,176
001-0105-513.12-02	Regular Salaries - Additional Pays	7,900	5,348	5,419	5,400	5,400
001-0105-513.12-06	Regular Salaries - Opt Out Health Insurance	1,200	300	-	-	1,200
001-0105-513.21-00	FICA/Medicare Taxes	18,709	15,933	15,803	19,285	19,159
001-0105-513.22-01	Retirement Contributions - FRS	17,050	26,087	28,215	31,833	32,761
001-0105-513.23-00	Medical Insurance	18,802	21,030	22,120	30,964	24,276
001-0105-513.23-02	Medical Insurance - Life & ST Disability	1,077	1,034	1,081	1,253	1,239
001-0105-513.24-00	Worker's Compensation	309	259	249	291	287
	<b>Subtotal Personnel Services</b>	<b>307,942</b>	<b>281,218</b>	<b>286,244</b>	<b>335,044</b>	<b>327,498</b>
<b>Operating</b>						
001-0105-513.31-00	Professional Services	114,865	62,632	76,305	88,275	101,509
001-0105-513.34-00	Other Contractual Services	16,186	27,837	2,290	9,610	9,806
001-0105-513.40-00	Travel & Per Diem	7,648	2,674	1,174	4,600	4,600
001-0105-513.41-00	Communications Services	1,872	1,669	1,410	2,739	2,791
001-0105-513.42-00	Postage & Transportation	760	319	809	800	1,917
001-0105-513.44-00	Rentals & Leases	2,007	2,234	1,998	1,998	1,998
001-0105-513.45-01	Insurance - Operating Liability	729	602	643	1,030	1,147
001-0105-513.45-02	Insurance - Auto Liability	395	208	209	225	207
001-0105-513.46-00	Repair & Maintenance Services	310	10	157	640	640
001-0105-513.47-00	Printing & Binding	1,465	1,480	852	755	755
001-0105-513.48-00	Promotional Activities	1,064	4,869	3,172	6,550	7,900
001-0105-513.49-00	Other Charges/Obligations	3,136	157	6,178	8,790	8,790
001-0105-513.51-00	Office Supplies	3,011	536	1,229	2,600	2,450
001-0105-513.52-00	Operating Supplies	-	1,737	122	-	200
001-0105-513.52-01	Operating Supplies - Gasoline/Diesel/Lubric	92	120	88	200	200
001-0105-513.54-01	Books/Pubs/Subsc/Memb - Prof Dues	1,730	1,771	(100)	2,170	1,870
001-0105-513.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	115	2,594	385	2,700	3,250
001-0105-513.54-03	Books/Pubs/Subsc/Memb - Subscriptions	537	80	2,673	100	-
	<b>Subtotal Operating</b>	<b>155,922</b>	<b>111,529</b>	<b>99,594</b>	<b>133,782</b>	<b>150,030</b>
<b>Total Human Resources \$</b>		<b>463,864 \$</b>	<b>392,747 \$</b>	<b>385,838 \$</b>	<b>468,826 \$</b>	<b>477,528</b>

# FINANCIAL SERVICES DEPARTMENT





**Mission Statement**

To demonstrate excellence in the level of financial services provided to our public customers, elected officials, and the City of Sanford and its departments, while maintaining prudent use of financial resources in compliance with all associated laws, regulation and policies. To support the mission and goals of the City and its departments with timely, reliable, cost-effective technology services and to provide assistance and advice in its use.

**Role of Financial Services Department**

The Financial Services Department administers Accounting and Treasury functions, Debt Management, as well as Grant Compliance, Budgeting, Financial Management, Purchasing, and Information Technology Services for all City departments.

**Summary**

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 899,709	\$ 884,067	\$1,022,869	\$ 1,047,073
Benefits	236,848	244,732	311,693	318,704
Operating	461,151	632,615	600,358	629,253
Supplies	30,752	36,695	28,488	31,818
Capital	9,245	34,341	-	-
<b>Total</b>	<b>\$ 1,637,705</b>	<b>\$1,832,450</b>	<b>\$1,963,408</b>	<b>\$ 2,026,848</b>

Funding Source	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
General Fund	1,637,705	1,832,450	1,963,408	2,026,848
<b>Total</b>	<b>\$ 1,637,705</b>	<b>\$1,832,450</b>	<b>\$1,963,408</b>	<b>\$ 2,026,848</b>

**Financial Services as a percentage of General Fund**

**4.8%**



## **Accounting Division**

In its accounting, treasury, debt management, budgeting and financial and grant compliance capacities the Finance Department must ensure complete and accurate accounting of all transactions, and to report all financial information in accordance with professional accounting standards and federal, state, and local laws. This division handles the payroll for all City employees, pays all invoices for goods and services used by City departments, records and tracks fixed assets, monitors grant funding and manages the City's investing and borrowing activities. Finance also coordinates the Comprehensive Annual Financial Report, which is part of the City's annual, independent audit process. The Finance department also assumed the duties of the Budget Department starting with fiscal year 2011 and as such administers the City's budget process as well.

### **Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Salaries	\$ 422,773	\$ 417,472	\$ 544,113	\$ 556,709
Benefits	121,400	126,861	178,709	188,016
Operating	129,975	205,215	137,328	140,141
Supplies	8,141	7,726	9,863	8,532
Capital	-	-	-	-
<b>Total</b>	<b>\$ 682,289</b>	<b>\$ 757,274</b>	<b>\$ 870,013</b>	<b>\$ 893,398</b>

<b>Funding Source</b>				
General Fund	682,289	757,274	870,013	893,398
<b>Total</b>	<b>\$ 682,289</b>	<b>\$ 757,274</b>	<b>\$ 870,013</b>	<b>\$ 893,398</b>

## Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Finance Director	138	1.00	1.00	-	1.00	-
Finance Manager	135	1.00	1.00	-	1.00	-
Chief Accountant	130	1.00	1.00	-	1.00	-
Performance Management	129	-	1.00	-	1.00	-
Senior Accountant	128	-	-	-	-	1.00
Accountant	126	2.00	2.00	-	2.00	1.00
Payroll Analyst	124	1.00	1.00	-	1.00	0.00
Fiscal Specialist	123	1.00	1.00	-	1.00	-
Resource Specialist	122	-	-	-	-	1.00
Property/Fixed Assets Tech	120	1.00	1.00	-	1.00	-
Administrative Specialist III	119	1.00	1.00	-	1.00	-
Fiscal Technician	118	-	-	-	-	2.00
<b>Total</b>		<b>9.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>5.00</b>

### Finance/Accounting

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-0401-513.12-00	Regular Salaries & Wages	519,925	417,105	415,798	542,913	555,009
001-0401-513.12-02	Regular Salaries - Additional Pays	8,187	4,055	1,175	1,200	1,200
001-0401-513.12-06	Regular Salaries - Opt Out Health Insurance	3,957	1,613	-	-	-
001-0401-513.14-00	Overtime	-	-	499	-	500
001-0401-513.21-00	FICA/Medicare Taxes	38,599	29,991	29,662	41,736	42,702
001-0401-513.22-01	Retirement Contributions - FRS	33,789	42,336	44,656	56,186	59,087
001-0401-513.23-00	Medical Insurance	46,373	46,556	48,542	77,410	80,920
001-0401-513.23-02	Medical Insurance - Life & ST Disability	2,226	2,017	2,032	2,743	2,804
001-0401-513.24-00	Worker's Compensation	676	500	472	634	2,503
001-0401-513.25-00	Unemployment Compensation	-	-	1,497	-	-
	<b>Subtotal Personnel Services</b>	<b>653,732</b>	<b>544,173</b>	<b>544,333</b>	<b>722,822</b>	<b>744,725</b>
<b>Operating</b>						
001-0401-513.31-00	Professional Services	5,225	8,890	97,890	1,500	2,900
001-0401-513.32-00	Accounting & Auditing	74,810	75,000	71,600	73,544	75,383
001-0401-513.34-00	Other Contractual Services	-	-	-	2,800	2,800
001-0401-513.40-00	Travel & Per Diem	5,367	3,050	7,414	7,476	7,617
001-0401-513.41-00	Communications Services	3,008	2,135	2,635	2,213	2,311
001-0401-513.42-00	Postage & Transportation	5,433	8,470	4,994	5,034	4,995
001-0401-513.44-00	Rentals & Leases	7,530	7,167	8,174	6,726	7,663
001-0401-513.45-01	Insurance - Operating Liability	2,839	2,443	2,636	3,739	3,279
001-0401-513.46-00	Repair & Maintenance Services	154	4,795	-	-	-
001-0401-513.47-00	Printing & Binding	4,662	4,236	1,743	1,749	1,906
001-0401-513.48-00	Promotional Activities	-	47	-	638	-
001-0401-513.49-00	Other Charges/Obligations	29,997	13,742	8,129	31,909	31,287
001-0401-513.51-00	Office Supplies	5,364	4,941	4,104	5,247	4,196
001-0401-513.52-00	Operating Supplies	1,020	632	738	1,150	800
001-0401-513.54-01	Books/Pubs/Subsc/Memb - Prof Dues	1,510	1,221	1,055	1,216	1,196
001-0401-513.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	1,640	1,328	1,585	2,250	2,340
001-0401-513.54-03	Books/Pubs/Subsc/Memb - Subscriptions	272	19	244	-	-
	<b>Subtotal Operating</b>	<b>148,831</b>	<b>138,116</b>	<b>212,941</b>	<b>147,191</b>	<b>148,673</b>
<b>Total Finance</b>		<b>\$ 802,563</b>	<b>\$ 682,289</b>	<b>\$ 757,274</b>	<b>\$ 870,013</b>	<b>\$ 893,398</b>

# Information Technology Services

## ***Mission Statement***

“Our mission as the City of Sanford’s Information Technology Services Division is to support the mission and goals of the City and its internal departments with timely, reliable, cost-effective technology services and to provide assistance and advice on its use.”

## ***Role of Information Technology***

The Information Technology Division is responsible for installing and maintaining all of the City’s computers and the supporting infrastructure to include: Desktops, Laptops, Servers, Routers, Switches, Cell Phones, Desk Phones, Software Applications and more. The department suggests and pioneers new technology implementations that meet the goals and needs of the city, develops policies and procedures relating to technology, and trains employees on its use. The IT department also services the cities GIS needs, maintaining and working with GPS related data in order for city employees to understand this information as it relates to a location on a map.

## **Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Salaries	\$ 372,071	\$ 360,187	\$ 373,914	\$ 382,453
Benefits	93,457	95,092	109,014	105,607
Operating	328,436	425,966	460,168	486,319
Supplies	22,346	27,441	16,775	21,375
Capital	9,245	34,341	-	-
<b>Total</b>	<b>\$ 825,555</b>	<b>\$ 943,027</b>	<b>\$ 959,871</b>	<b>\$ 995,754</b>

<b>Funding Source</b>				
General Fund	825,555	943,027	959,871	995,754
<b>Total</b>	<b>\$ 825,555</b>	<b>\$ 943,027</b>	<b>\$ 959,871</b>	<b>\$ 995,754</b>

## Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Communications Manager	134	-	-	-	-	1.00
Network/Operations Administrator	133	1.00	1.00	-	1.00	-
Network Engineering	131	1.00	1.00	-	1.00	-
System Analyst	129	1.00	1.00	-	1.00	-
Network Support Analyst	128	1.00	1.00	-	1.00	-
Computer Support Technician	125	1.00	1.00	-	1.00	-
GIS Technician **	124	0.50	0.50	-	0.50	-
Help Desk Technician	120	1.00	1.00	-	1.00	-
<b>Total</b>		<b>6.50</b>	<b>6.50</b>	<b>-</b>	<b>6.50</b>	<b>1.00</b>

\*\* Split between funds or departments/divisions

### Information Technology

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-0402-513.12-00	Regular Salaries & Wages	324,333	359,638	347,350	361,623	358,962
001-0402-513.12-02	Regular Salaries - Additional Pays	11,316	11,833	12,237	12,291	12,291
001-0402-513.12-06	Regular Salaries - Opt Out Health Insurance	2,400	600	600	-	1,200
001-0402-513.14-00	Overtime	1,347	-	-	-	10,000
001-0402-513.21-00	FICA/Medicare Taxes	25,578	27,877	26,810	28,681	29,334
001-0402-513.22-01	Retirement Contributions - FRS	19,172	24,351	25,879	27,275	28,813
001-0402-513.23-00	Medical Insurance	25,991	38,691	37,051	50,317	44,506
001-0402-513.23-02	Medical Insurance - Life & ST Disability	1,481	1,656	1,750	1,853	1,845
001-0402-513.24-00	Worker's Compensation	787	882	852	888	1,109
001-0402-513.25-00	Unemployment Compensation	-	-	2,750	-	-
	<b>Subtotal Personnel Services</b>	<b>412,405</b>	<b>465,528</b>	<b>455,279</b>	<b>482,928</b>	<b>488,060</b>
<b>Operating</b>						
001-0402-513.31-00	Professional Services	22,269	5,736	16,786	-	10,000
001-0402-513.40-00	Travel & Per Diem	210	-	-	250	2,450
001-0402-513.41-00	Communications Services	5,358	8,395	9,656	13,590	13,590
001-0402-513.42-00	Postage & Transportation	20	59	99	100	100
001-0402-513.44-00	Rentals & Leases	-	-	99	-	128
001-0402-513.45-01	Insurance - Operating Liability	4,807	5,301	4,804	8,321	10,316
001-0402-513.45-02	Insurance - Auto Liability	758	400	401	432	397
001-0402-513.46-00	Repair & Maintenance Services	291,490	308,173	392,141	436,355	448,338
001-0402-513.47-00	Printing & Binding	38	108	402	320	200
001-0402-513.49-00	Other Charges/Obligations	343	264	1,578	800	800
001-0402-513.51-00	Office Supplies	550	1,880	1,860	800	800
001-0402-513.52-00	Operating Supplies	14,204	14,150	20,099	8,000	12,000
001-0402-513.52-01	Operating Supplies - Gasoline/Diesel/Lubric	426	1,816	517	2,000	2,000
001-0402-513.54-01	Books/Pubs/Subsc/Memb - Prof Dues	-	-	200	-	200
001-0402-513.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	3,842	4,500	-	5,975	6,375
001-0402-513.54-03	Books/Pubs/Subsc/Memb - Subscriptions	197	-	-	-	-
001-0402-513.55-00	Training	-	-	4,765	-	-
	<b>Subtotal Operating</b>	<b>344,512</b>	<b>350,782</b>	<b>453,407</b>	<b>476,943</b>	<b>507,694</b>
<b>Capital</b>						
001-0402-513.64-00	Machinery & Equipment	-	9,245	34,341	-	-
	<b>Subtotal Capital</b>	<b>-</b>	<b>9,245</b>	<b>34,341</b>	<b>-</b>	<b>-</b>
<b>Total Information Technology</b>		<b>\$ 756,917</b>	<b>\$ 825,555</b>	<b>\$ 943,027</b>	<b>\$ 959,871</b>	<b>\$ 995,754</b>

## Purchasing Division

The Finance Department, also includes the Purchasing Division, which is responsible to manage the citywide procurement process to provide a highly cost-effective acquisition process that delivers innovative, effective, and timely contracting solutions in concert with the highest standards of ethics and professionalism.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 104,865	\$ 106,408	\$ 104,842	\$ 107,911
Benefits	21,991	22,779	23,970	25,081
Operating	2,740	1,434	2,862	2,793
Supplies	265	1,528	1,850	1,911
Capital	-	-	-	-
<b>Total</b>	<b>\$ 129,861</b>	<b>\$ 132,149</b>	<b>\$ 133,524</b>	<b>\$ 137,696</b>

Funding Source				
General Fund	129,861	132,149	133,524	137,696
<b>Total</b>	<b>\$ 129,861</b>	<b>\$ 132,149</b>	<b>\$ 133,524</b>	<b>\$ 137,696</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Purchasing Manager **	133	0.97	0.97	-	0.97	-
Purchasing Technician	122	1.00	1.00	-	1.00	-
<b>Total</b>		<b>1.97</b>	<b>1.97</b>	<b>-</b>	<b>1.97</b>	<b>-</b>

\*\* Split between funds or departments/divisions

**Purchasing**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-0403-513.12-00	Regular Salaries & Wages	-	102,548	104,079	102,576	105,645
001-0403-513.12-02	Regular Salaries - Additional Pays	-	1,129	1,129	1,102	1,102
001-0403-513.12-06	Regular Salaries - Opt Out Health Insurance	-	1,188	1,200	1,164	1,164
001-0403-513.21-00	FICA/Medicare Taxes	-	7,960	8,064	8,042	8,278
001-0403-513.22-01	Retirement Contributions - FRS	-	7,181	7,530	7,545	8,049
001-0403-513.23-00	Medical Insurance	-	6,325	6,636	7,741	8,092
001-0403-513.23-02	Medical Insurance - Life & ST Disability	-	401	430	522	538
001-0403-513.24-00	Worker's Compensation	-	124	119	120	124
	<b>Subtotal Personnel Services</b>	<b>-</b>	<b>126,856</b>	<b>129,187</b>	<b>128,812</b>	<b>132,992</b>
<b>Operating</b>						
001-0403-513.40-00	Travel & Per Diem	-	-	-	94	94
001-0403-513.41-00	Communications Services	-	423	465	431	500
001-0403-513.42-00	Postage & Transportation	-	288	301	320	320
001-0403-513.44-00	Rentals & Leases	-	770	-	383	383
001-0403-513.45-01	Insurance - Operating Liability	-	356	381	619	735
001-0403-513.47-00	Printing & Binding	-	430	287	492	288
001-0403-513.49-00	Other Charges/Obligations	-	473	-	523	473
001-0403-513.51-00	Office Supplies	-	95	706	660	711
001-0403-513.52-00	Operating Supplies	-	170	154	-	-
001-0403-513.54-01	Books/Pubs/Subsc/Memb - Prof Dues	-	-	185	370	380
001-0403-513.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	-	-	473	820	820
001-0403-513.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	10	-	-
	<b>Subtotal Operating</b>	<b>-</b>	<b>3,005</b>	<b>2,962</b>	<b>4,712</b>	<b>4,704</b>
<b>Total Purchasing \$</b>		<b>-</b>	<b>\$ 129,861</b>	<b>\$ 132,149</b>	<b>\$ 133,524</b>	<b>\$ 137,696</b>



**Mission Statement**

The non-departmental program includes all costs and activities not allocated to one specific department. Expenditures are managed by the Finance Director, including: amortization expense and any related debt expense; retiree payments and insurance; aid to private organizations and transfers.

**Summary**

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Transfers	\$ 6,321,447	\$4,291,545	\$ 3,646,811	\$ 3,147,455
Insurance	276,699	282,934	346,715	346,715
CRA Payment	531,808	530,898	597,622	636,126
Grants-in-Aid	3,860	2,977	2,500	1,500
Retiree Obligations	-	5,000	-	5,000
Other	128,343	216,683	644,299	1,406,894
<b>Total</b>	<b>\$ 7,262,157</b>	<b>\$5,330,037</b>	<b>\$ 5,237,947</b>	<b>\$ 5,543,690</b>

Funding Source	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
General Fund	7,262,157	5,330,037	5,237,947	5,543,690
<b>Total</b>	<b>\$ 7,262,157</b>	<b>\$5,330,037</b>	<b>\$ 5,237,947</b>	<b>\$ 5,543,690</b>

**Non-Departmental as a percentage of General Fund**

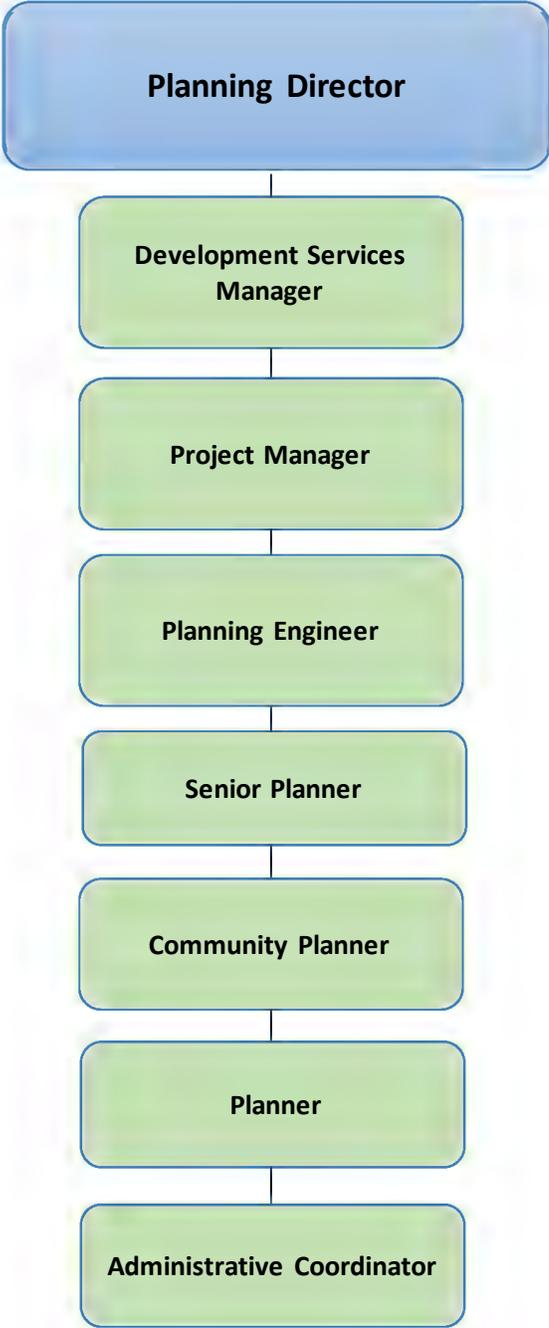
**13.2%**



**Non-Departmental**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-7979-517.73-03	Amortization Expense	13,000	-	5,000	-	5,000
001-7979-518.12-06	Retiree Payments	15,100	26,921	15,900	15,600	15,600
001-7979-518.23-03	Medical/Life Insurance	291,243	276,699	282,934	346,715	346,715
001-7979-539.31-00	Professional Services	73,474	101,422	101,298	116,451	116,451
001-7979-559.81-00	17-92 TIF County Portion	518,407	531,808	530,898	597,622	636,126
001-7979-569.82-06	Aid to Private Organization	2,372	3,860	2,977	2,500	1,500
001-7979-581.91-13	Transfers	5,272	-	-	-	-
001-7979-581.91-20	Transfers	1,383,006	1,425,537	1,672,106	1,846,370	1,831,310
001-7979-581.91-22	Transfers	245,821	696,509	663,763	-	-
001-7979-581.91-28	Transfers	1,297,896	4,199,401	1,753,395	1,800,441	1,316,145
001-7979-581.91-36	Transfers	2,043	-	202,281	-	-
001-7979-581.91-37	Transfers	1,002	-	-	-	-
001-7979-590.45-20	Other Uses	(16,861)	-	-	-	-
001-7979-590.99-01	Other Uses	-	-	99,485	232,500	343,322
001-7979-590.99-70	Other Uses	-	-	-	279,748	931,521
<b>Total Non Departmental</b>		<b>\$ 3,831,775</b>	<b>\$ 7,262,157</b>	<b>\$ 5,330,037</b>	<b>\$ 5,237,947</b>	<b>\$ 5,543,690</b>

# PLANNING AND DEVELOPMENT DEPARTMENT





**Mission Statement**

Make Sanford a place where people want to be by providing a safe, clean, healthy and sustainable environment that exceed expectations.

**Vision**

To make Sanford a premier City in which to live, work and play by embracing our diversity, celebrating our past and planning for our future.

**Role of Planning & Development Services**

The Planning and Development department is responsible for the administration of the City’s Comprehensive Plan and Land Development Regulations.

**Summary**

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 477,594	\$ 506,256	\$ 510,050	\$ 525,775
Benefits	136,159	150,051	163,728	171,046
Operating	14,446	16,647	19,255	137,073
Supplies	32,042	31,504	35,184	38,322
Capital	-	-	-	-
<b>Total</b>	<b>\$ 660,241</b>	<b>\$ 704,458</b>	<b>\$ 728,217</b>	<b>\$ 872,216</b>

Funding Source	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
General Fund	660,241	704,458	728,217	872,216
<b>Total</b>	<b>\$ 660,241</b>	<b>\$ 704,458</b>	<b>\$ 728,217</b>	<b>\$ 872,216</b>

**Planning & Development as a percentage of General Fund**

**2.1%**



Planning activities include but are not limited to the following:

- Addressing
- Annexations
- Building Plans Review
- Certificates of Appropriateness
- Concurrency
- Conditional Uses
- Development Agreements
- Future Land Use Amendments
- Historic Preservation
- Master Plans
- Public Art
- Rezoning
- ROW Use Permits
- Site and Engineering Plans
- Site Development Inspections
- Street Vacates and Easements
- Subdivision Plats
- Variances
- Vested Rights

The department also issues site development permits and development orders. In addition to working with the business and development community on the items listed, Planning staff also coordinates the activities of the Planning and Zoning Commission, Historic Preservation Board, Public Art Commission and the Development Review Team as well as development approvals before the City Commission.

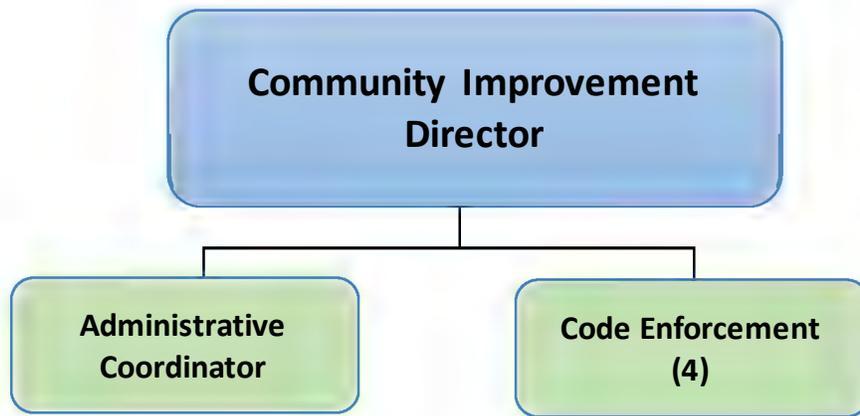
## Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Planning Director	138	1.00	1.00	-	1.00	-
Development Services Manager	134	1.00	1.00	-	1.00	-
Project Manager	132	1.00	1.00	-	1.00	-
Principal Planner	132	-	-	-	-	1.00
Planning Engineer	130	1.00	1.00	-	1.00	-
Senior Engineer	128	1.00	1.00	-	1.00	-
Community Planner	125	1.00	1.00	-	1.00	-
Planner	125	1.00	1.00	-	1.00	-
Development Services Inspector	124	-	-	-	-	1.00
Planning Technician	123	-	-	-	-	1.00
Administrative Coordinator	123	1.00	1.00	-	1.00	-
Intern	116	-	-	-	-	0.50
<b>Total</b>		<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>	<b>3.50</b>

### Planning and Development

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-1010-515.12-00	Regular Salaries & Wages	482,757	468,458	497,552	501,060	516,085
001-1010-515.12-02	Regular Salaries - Additional Pays	8,436	8,436	8,704	8,990	8,990
001-1010-515.12-06	Regular Salaries - Opt Out Health Insurance	2,400	700	-	-	-
001-1010-515.14-00	Overtime	-	-	-	-	700
001-1010-515.21-00	FICA/Medicare Taxes	37,002	35,639	37,084	39,123	40,329
001-1010-515.22-01	Retirement Contributions - FRS	33,421	49,667	52,051	54,150	57,188
001-1010-515.23-00	Medical Insurance	39,816	43,134	52,535	61,928	64,736
001-1010-515.23-02	Medical Insurance - Life & ST Disability	2,256	2,178	2,544	2,545	2,621
001-1010-515.24-00	Worker's Compensation	6,101	5,541	5,837	5,982	6,172
	<b>Subtotal Personnel Services</b>	<b>612,189</b>	<b>613,753</b>	<b>656,307</b>	<b>673,778</b>	<b>696,821</b>
<b>Operating</b>						
001-1010-515.31-00	Professional Services	8,216	-	250	-	110,000
001-1010-515.34-00	Other Contractual Services	1,180	320	-	-	-
001-1010-515.40-00	Travel & Per Diem	1,796	24	1,393	1,900	2,947
001-1010-515.41-00	Communications Services	4,683	4,906	3,543	3,744	3,480
001-1010-515.42-00	Postage & Transportation	1,208	716	1,040	900	1,044
001-1010-515.44-00	Rentals & Leases	4,638	2,801	2,435	2,436	2,436
001-1010-515.45-01	Insurance - Operating Liability	1,998	1,639	1,753	2,799	3,112
001-1010-515.45-02	Insurance - Auto Liability	614	324	325	350	322
001-1010-515.46-00	Repair & Maintenance Services	621	437	1,925	1,500	1,620
001-1010-515.47-00	Printing & Binding	2,087	1,858	1,488	2,803	3,003
001-1010-515.48-00	Promotional Activities	580	255	277	330	330
001-1010-515.49-00	Other Charges/Obligations	2,031	1,166	2,218	2,493	8,779
001-1010-515.51-00	Office Supplies	1,035	1,051	1,246	2,376	2,376
001-1010-515.52-00	Operating Supplies	2,310	211	13	-	-
001-1010-515.52-01	Operating Supplies - Gasoline/Diesel/Lubric	2,130	2,160	1,072	1,820	1,820
001-1010-515.54-01	Books/Pubs/Subsc/Memb - Prof Dues	1,986	1,917	2,039	2,833	3,051
001-1010-515.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	240	180	200	400	2,625
001-1010-515.54-05	Books/Pubs/Subsc/Memb - Metro Plan	26,523	26,523	26,934	27,755	28,450
	<b>Subtotal Operating</b>	<b>63,876</b>	<b>46,488</b>	<b>48,151</b>	<b>54,439</b>	<b>175,395</b>
<b>Total Planning \$</b>		<b>676,065</b>	<b>\$ 660,241</b>	<b>\$ 704,458</b>	<b>\$ 728,217</b>	<b>\$ 872,216</b>

# COMMUNITY IMPROVEMENT





**Mission Statement**

To enhance the quality of life, preserve and protect neighborhoods by strengthening civic responsibility, education and enforcement of the City Code. To promote voluntary compliance by establishing partnerships with citizens, businesses and other agencies.

**Role of Community Improvement**

The Community Improvement Department assists the citizens of Sanford in keeping their neighborhoods in compliance with City codes. Keeping properties code compliant, protects and enhances property values and makes the City a more attractive place to live, work and shop.

Community Improvement is primarily responsible for enforcement of most of the City’s Code of Ordinances and Land Development Codes. The Community Improvement office completes proactive inspections in the City and receives complaints from citizens with the goal of achieving cooperative compliance. Cases that go unresolved by the responsible party may go to the City’s Special Magistrate for action.

**Summary**

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 277,956	\$ 271,747	\$ 270,504	\$ 282,050
Benefits	80,979	81,898	98,233	94,252
Operating	91,145	81,956	137,996	140,302
Supplies	10,052	9,000	16,436	13,275
Capital	-	-	-	-
<b>Total</b>	<b>\$ 460,132</b>	<b>\$ 444,601</b>	<b>\$ 523,169</b>	<b>\$ 529,879</b>

Funding Source				
General Fund	460,132	444,601	523,169	529,879
<b>Total</b>	<b>\$ 460,132</b>	<b>\$ 444,601</b>	<b>\$ 523,169</b>	<b>\$ 529,879</b>

**Authorized Positions**

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Community Improvement Director**	138	0.54	0.64	-	0.64	-
Administrative Coordinator	123	1.00	1.00	-	1.00	-
Code Enforcement Officer	122	4.00	4.00	-	4.00	-
<b>Total</b>		<b>5.54</b>	<b>5.64</b>	<b>-</b>	<b>5.64</b>	<b>-</b>

\*\* Split between funds or departments/divisions

## Community Improvement as a percentage of General Fund

1.3%



Community Improvement						
Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-1103-519.12-00	Regular Salaries & Wages	238,014	270,972	266,624	267,432	273,378
001-1103-519.12-02	Regular Salaries - Additional Pays	639	5,738	4,878	3,072	3,072
001-1103-519.12-06	Regular Salaries - Opt Out Health Insurance	1,200	1,200	200	-	1,200
001-1103-519.14-00	Overtime	-	46	45	-	4,400
001-1103-519.21-00	FICA/Medicare Taxes	17,556	19,720	19,878	20,749	21,634
001-1103-519.22-01	Retirement Contributions - FRS	15,574	25,922	28,859	29,443	31,343
001-1103-519.23-00	Medical Insurance	29,294	31,027	30,057	43,660	37,547
001-1103-519.23-02	Medical Insurance - Life & ST Disability	1,087	1,279	1,228	1,356	1,388
001-1103-519.24-00	Worker's Compensation	2,777	3,031	1,876	3,025	2,340
	<b>Subtotal Personnel Services</b>	<b>306,141</b>	<b>358,935</b>	<b>353,645</b>	<b>368,737</b>	<b>376,302</b>
<b>Operating</b>						
001-1103-519.31-00	Professional Services	3,418	5,530	5,276	6,500	6,500
001-1103-519.34-01	Other Contractual Services - Lot Mowing	28,462	18,415	10,284	36,000	36,000
001-1103-519.34-02	Other Contractual Services - Landfill Fees	4,800	26,321	27,641	48,000	48,000
001-1103-519.40-00	Travel & Per Diem	15	-	-	1,062	1,073
001-1103-519.41-00	Communications Services	5,403	4,706	5,221	5,023	5,443
001-1103-519.42-00	Postage & Transportation	7,771	9,553	9,718	8,000	10,000
001-1103-519.43-00	Utility Services	46	-	-	-	-
001-1103-519.44-00	Rentals & Leases	631	1,639	1,573	1,574	1,574
001-1103-519.45-01	Insurance - Operating Liability	1,252	1,044	1,116	1,814	2,026
001-1103-519.45-02	Insurance - Auto Liability	2,824	1,489	1,494	1,723	1,586
001-1103-519.46-00	Repair & Maintenance Services	14,356	13,813	13,229	15,800	15,800
001-1103-519.47-00	Printing & Binding	1,938	402	834	500	800
001-1103-519.49-00	Other Charges/Obligations	4,532	8,233	5,570	12,000	11,500
001-1103-519.51-00	Office Supplies	2,100	1,667	849	3,000	3,000
001-1103-519.52-00	Operating Supplies	2,939	1,809	2,037	3,000	3,000
001-1103-519.52-01	Operating Supplies - Gasoline/Diesel/Lubric	6,638	4,798	2,930	6,261	3,000
001-1103-519.52-05	Operating Supplies - Uniforms	1,395	1,038	1,392	1,500	1,500
001-1103-519.54-01	Books/Pubs/Subsc/Memb - Prof Dues	275	175	175	175	275
001-1103-519.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	880	565	1,575	2,500	2,500
001-1103-519.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	42	-	-
	<b>Subtotal Operating</b>	<b>89,675</b>	<b>101,197</b>	<b>90,956</b>	<b>154,432</b>	<b>153,577</b>
<b>Total Community Improvement</b>		<b>\$ 395,816</b>	<b>\$ 460,132</b>	<b>\$ 444,601</b>	<b>\$ 523,169</b>	<b>\$ 529,879</b>

The Community Improvement Department also oversees the Low Income Home Energy Assistance Program (LIHEAP) grant program. LIHEAP provides grants to local governments to assist eligible low-income households in meeting the cost of home heating and cooling. The LIHEAP budget for 2017 is \$873,500.

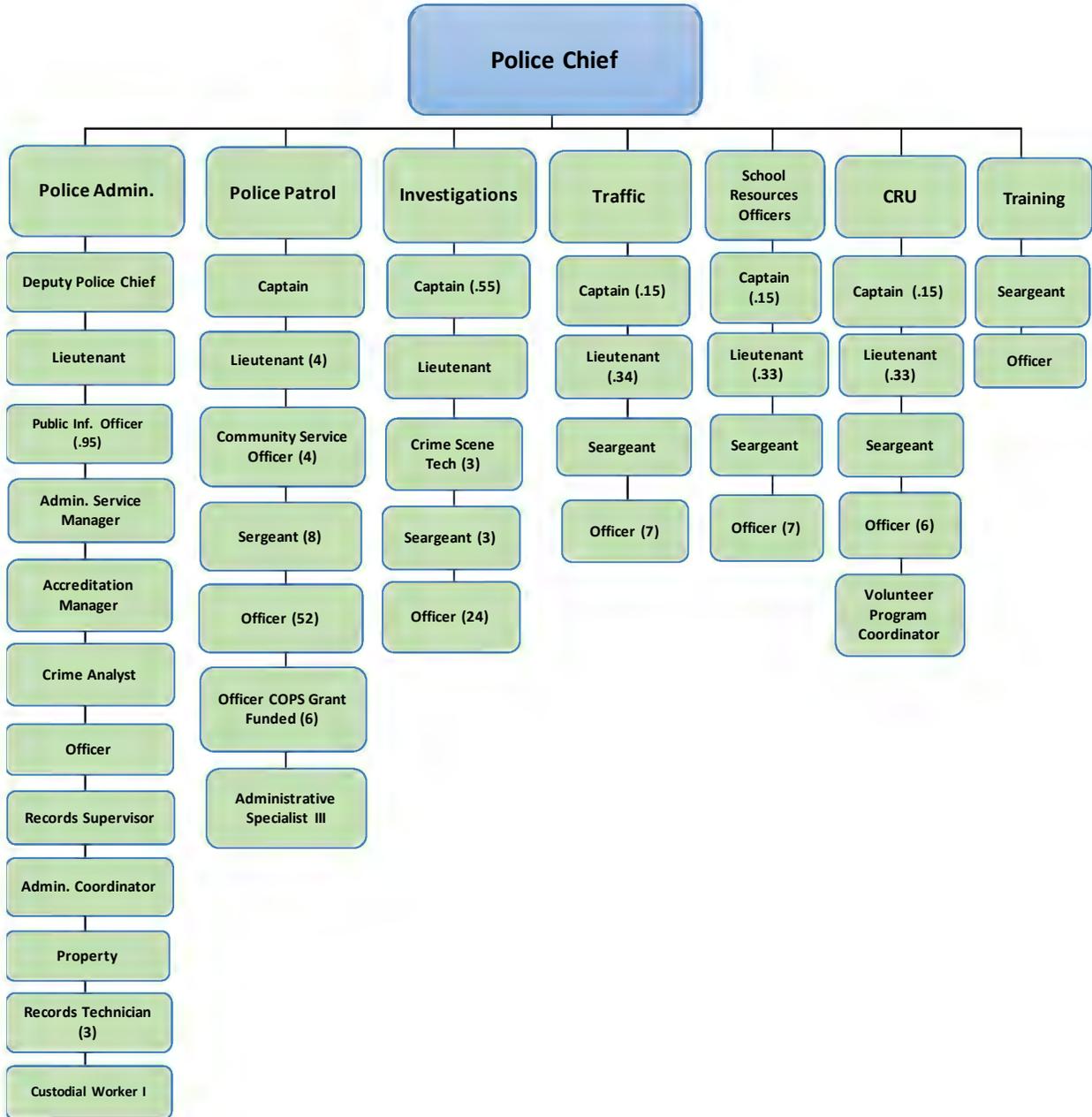
### Authorized Positions

LIHEAP (Grant Funded)	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Community Improvement Director**	138	0.46	0.36	-	0.36	-
Accountant	126	-	-	-	-	
Customer Service Supervisor	123	1.00	1.00	-	1.00	
Administrative Specialist I	114	1.00	1.00	-	1.00	-
LIHEAP Outreach Technician	114	1.00	1.00	-	1.00	1.00
<b>Total</b>		<b>3.46</b>	<b>3.36</b>	<b>-</b>	<b>3.36</b>	<b>1.00</b>

\*\* Split between funds or departments/divisions

The budget for this program is located in the Special Revenue Fund section of this budget document.

# POLICE DEPARTMENT





**Mission Statement**

It is the mission of the Sanford Police Department to enhance the quality of life in our city by working in partnership with the community, within the framework of the constitution, to enforce the laws, preserve the peace, reduce fear, and provide a safe environment.

**Vision**

The Sanford Police Department, in partnership with the community, is committed to providing and maintaining a highly motivated, professional police agency, thereby making our neighborhoods safe to all.

**Values**

- Honesty and integrity in personal and professional relationships.
- Respect for the worth and dignity of persons, freedoms and property.
- Moral conviction to excellence in service through tolerance and hard work.
- Positive enthusiasm, recognizing and welcoming creativity and warranted change.
- Faith and support of the constitution and the laws associated with our chosen profession.
- Courage to officiate duties regardless of ridicule, scorn or danger.

**Summary**

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 7,540,885	\$ 7,818,148	\$ 7,738,945	\$ 7,743,561
Benefits	3,767,304	3,376,038	3,600,716	3,712,459
Operating	1,389,046	1,517,566	1,623,010	1,772,126
Supplies	633,997	593,456	580,986	578,032
Capital	-	-	-	-
<b>Total</b>	<b>\$ 13,331,232</b>	<b>\$ 13,305,208</b>	<b>\$ 13,543,657</b>	<b>\$ 13,806,178</b>

Funding Source				
General Fund	13,331,232	13,305,208	13,543,657	13,806,178
<b>Total</b>	<b>\$ 13,331,232</b>	<b>\$ 13,305,208</b>	<b>\$ 13,543,657</b>	<b>\$ 13,806,178</b>

## Police Department as a percentage of General Fund



With a total workforce of 150 employees, 130 of which are sworn officers, the Police Department is the largest department in number of employees. This reflects the nature of this 24/7 operation and the deep commitment of our citizens to a safe community.

### *A Fully Accredited Police Department*

The Sanford Police Department has been accredited through the Commission for Florida Law Enforcement Accreditation since February 2005. The Sanford Police Department was assessed and successfully reaccredited during February 2008 and September 2012. Accreditation has long been recognized as a means of maintaining the highest standards of professionalism. Accreditation is the certification by an independent reviewing authority that an entity has met specific requirements and prescribed standards. Schools, universities, and hospitals are some of the most well-known organizations that are required to maintain accreditation. Since 1993 law enforcement agencies in Florida have attained accredited status through the Commission for Florida Law Enforcement Accreditation, Inc. To maintain law enforcement accreditation, the Sanford Police Department is required to comply with over 250 professional standards.

**Police Combined**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-2020-521.12-00	Regular Salaries & Wages	6,445,541	7,063,075	7,153,435	7,077,352	7,092,028
001-2020-521.12-02	Regular Salaries - Additional Pays	105,155	95,690	110,853	121,044	123,967
001-2020-521.12-05	Regular Salaries - Incentive Bonus	-	-	-	2,304	2,328
001-2020-521.12-06	Regular Salaries - Opt Out Health Insurance	27,000	27,400	27,300	21,936	20,988
001-2020-521.14-00	Overtime	412,056	227,343	271,914	385,621	396,843
001-2020-521.15-00	Special Pay	32,562	32,726	36,573	39,880	37,856
001-2020-521.15-02	Special Pay - Police State Incentive	68,745	70,081	72,723	75,498	60,096
001-2020-521.15-07	Special Pay - Mortgage Assistance	41,697	24,570	12,947	15,310	9,455
001-2020-521.21-00	FICA/Medicare Taxes	531,200	560,943	572,912	592,030	592,089
001-2020-521.22-01	Retirement Contributions - FRS	52,045	68,902	69,672	82,137	77,648
001-2020-521.22-02	Retirement Contributions - Police Pension	1,794,258	2,163,298	1,907,608	1,801,707	1,844,062
001-2020-521.22-06	Retirement Contributions - City Cont ICMA	11,483	17,471	17,653	17,363	18,245
001-2020-521.23-00	Medical Insurance	694,004	799,935	780,518	944,962	1,013,376
001-2020-521.23-02	Medical Insurance - Life & ST Disability	17,082	19,429	19,466	19,125	19,127
001-2020-521.24-00	Worker's Compensation	130,824	136,451	136,212	143,392	147,912
001-2020-521.25-00	Unemployment Compensation	10,400	875	4,400	-	-
	<b>Subtotal Personnel Services</b>	<b>10,374,052</b>	<b>11,308,189</b>	<b>11,194,186</b>	<b>11,339,661</b>	<b>11,456,020</b>
<b>Operating</b>						
001-2020-521.31-00	Professional Services	46,498	5,993	634	1,800	1,800
001-2020-521.34-00	Other Contractual Services	613,647	521,078	532,193	558,016	585,875
001-2020-521.40-00	Travel & Per Diem	16,875	2,476	(108)	1,000	1,000
001-2020-521.41-00	Communications Services	186,701	182,194	180,871	205,768	207,837
001-2020-521.42-00	Postage & Transportation	1,862	2,433	1,518	2,651	2,651
001-2020-521.43-00	Utility Services	88,351	96,181	96,174	100,228	96,474
001-2020-521.44-00	Rentals & Leases	121,444	118,802	160,497	159,781	167,695
001-2020-521.45-01	Insurance - Operating Liability	36,933	42,281	38,025	73,137	74,843
001-2020-521.45-02	Insurance - Auto Liability	94,528	49,851	51,654	55,462	54,336
001-2020-521.46-00	Repair & Maintenance Services	292,965	323,982	355,532	383,660	490,305
001-2020-521.47-00	Printing & Binding	21,095	16,575	10,204	14,356	18,530
001-2020-521.48-00	Promotional Activities	548	349	13,309	20,000	20,000
001-2020-521.49-00	Other Charges/Obligations	65,207	26,851	77,063	47,151	50,780
001-2020-521.51-00	Office Supplies	21,506	27,793	17,462	22,273	22,273
001-2020-521.52-00	Operating Supplies	176,208	102,244	180,599	156,426	177,412
001-2020-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	419,881	452,640	318,839	339,349	315,409
001-2020-521.52-05	Operating Supplies - Uniforms	75,469	46,964	72,869	59,998	59,998
001-2020-521.54-01	Books/Pubs/Subsc/Memb - Prof Dues	1,232	1,603	1,392	510	510
001-2020-521.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	795	450	-	-	-
001-2020-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	2,228	2,303	2,295	2,430	2,430
	<b>Subtotal Operating</b>	<b>2,283,973</b>	<b>2,023,043</b>	<b>2,111,022</b>	<b>2,203,996</b>	<b>2,350,158</b>
<b>Total Police</b>		<b>\$ 12,658,025</b>	<b>\$ 13,331,232</b>	<b>\$ 13,305,208</b>	<b>\$ 13,543,657</b>	<b>\$ 13,806,178</b>

## Administration

The Administration Division coordinates and directs department activities which relate to budget and fiscal control, personnel administration, data collection, records management, training, accreditation and public relations. The training unit is responsible for handling recruitment and testing, career development, both in-house and external training classes, promotional testing and training documentation for all employees, as well as assisting outside organizations in their pursuit for professional training.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 796,143	\$ 798,033	\$ 748,852	\$ 777,345
Benefits	273,625	277,832	276,389	262,305
Operating	300,165	388,213	350,121	352,932
Supplies	47,131	65,587	36,366	36,040
Capital	-	-	-	-
<b>Total</b>	<b>\$ 1,417,064</b>	<b>\$ 1,529,665</b>	<b>\$ 1,411,728</b>	<b>\$ 1,428,622</b>

Funding Source				
General Fund	1,417,064	1,529,665	1,411,728	1,428,622
<b>Total</b>	<b>\$ 1,417,064</b>	<b>\$ 1,529,665</b>	<b>\$ 1,411,728</b>	<b>\$ 1,428,622</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Police Chief	140	1.00	1.00	-	1.00	-
Deputy Police Chief	137	1.00	1.00	-	1.00	-
Lieutenant	133	1.00	1.00	-	1.00	-
Public Information Officer **	132	0.95	0.95	-	0.95	-
Administrative Services Manager	132	1.00	1.00	-	1.00	-
Support Services Supervisor	128	-	-	-	-	1.00
Accreditation Manager	125	1.00	1.00	-	1.00	-
Crime Analyst	123	1.00	1.00	-	1.00	-
Officer	P13	1.00	1.00	-	1.00	-
Records Supervisor	123	1.00	1.00	-	1.00	-
Administrative Coordinator	123	1.00	1.00	-	1.00	-
Property Technician	119	1.00	1.00	-	1.00	-
Records Technician	117	3.00	3.00	-	3.00	-
Administrative Specialist I	114	-	-	-	-	1.00
Custodial Worker I	U12	1.00	1.00	-	1.00	-
<b>Total</b>		<b>14.95</b>	<b>14.95</b>	<b>-</b>	<b>14.95</b>	<b>2.00</b>

\*\* Split between funds or departments/divisions

**Police Administration**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-2022-521.12-00	Regular Salaries & Wages	569,284	773,241	756,513	740,326	766,402
001-2022-521.12-02	Regular Salaries - Additional Pays	12,488	4,600	5,538	4,378	6,752
001-2022-521.12-06	Regular Salaries - Opt Out Health Insurance	3,000	2,400	2,400	2,304	2,328
001-2022-521.14-00	Overtime	1,229	10,377	31,653	-	-
001-2022-521.15-00	Special Pay	501	(4)	-	-	-
001-2022-521.15-02	Special Pay - Police State Incentive	889	1,929	1,929	1,844	1,863
001-2022-521.15-07	Special Pay - Mortgage Assistance	13,200	3,600	-	-	-
001-2022-521.21-00	FICA/Medicare Taxes	44,957	59,148	59,176	57,185	59,076
001-2022-521.22-01	Retirement Contributions - FRS	21,982	33,356	30,611	30,903	32,880
001-2022-521.22-02	Retirement Contributions - Police Pension	30,445	68,619	71,732	63,895	36,865
001-2022-521.22-06	Retirement Contributions - City Cont ICMA	11,483	17,471	17,653	17,363	18,245
001-2022-521.23-00	Medical Insurance	62,489	84,194	86,296	96,237	101,648
001-2022-521.23-02	Medical Insurance - Life & ST Disability	2,377	3,463	3,748	3,445	3,566
001-2022-521.24-00	Worker's Compensation	4,990	7,374	8,616	7,361	10,025
001-2022-521.25-00	Unemployment Compensation	1,425	-	-	-	-
	<b>Subtotal Personnel Services</b>	<b>780,739</b>	<b>1,069,768</b>	<b>1,075,865</b>	<b>1,025,241</b>	<b>1,039,650</b>
<b>Operating</b>						
001-2022-521.31-00	Professional Services	45,383	1,092	-	300	300
001-2022-521.34-00	Other Contractual Services	613,647	-	1,538	828	828
001-2022-521.40-00	Travel & Per Diem	16,801	2,485	(114)	-	-
001-2022-521.41-00	Communications Services	12,930	24,817	39,725	21,447	21,038
001-2022-521.42-00	Postage & Transportation	1,702	2,433	1,518	2,651	2,651
001-2022-521.43-00	Utility Services	88,351	96,181	96,174	100,228	96,474
001-2022-521.44-00	Rentals & Leases	19,967	19,031	17,125	16,745	17,338
001-2022-521.45-01	Insurance - Operating Liability	36,933	42,281	38,025	73,137	74,843
001-2022-521.45-02	Insurance - Auto Liability	2,703	1,426	1,431	1,586	2,176
001-2022-521.46-00	Repair & Maintenance Services	75,261	96,983	116,640	99,475	103,684
001-2022-521.47-00	Printing & Binding	10,098	4,635	2,836	7,338	4,198
001-2022-521.48-00	Promotional Activities	530	349	13,309	20,000	20,000
001-2022-521.49-00	Other Charges/Obligations	12,770	8,452	60,006	6,386	9,402
001-2022-521.51-00	Office Supplies	20,249	14,751	8,207	6,591	6,591
001-2022-521.52-00	Operating Supplies	17,527	13,580	20,141	15,155	15,270
001-2022-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	11,979	12,862	31,488	12,044	11,603
001-2022-521.52-05	Operating Supplies - Uniforms	1,356	3,457	4,189	1,846	1,846
001-2022-521.54-01	Books/Pubs/Subsc/Memb - Prof Dues	648	1,603	1,342	510	510
001-2022-521.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	795	450	-	-	-
001-2022-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	248	428	220	220	220
	<b>Subtotal Operating</b>	<b>989,878</b>	<b>347,296</b>	<b>453,800</b>	<b>386,487</b>	<b>388,972</b>
<b>Total Police Administration</b>		<b>\$ 1,770,617</b>	<b>\$ 1,417,064</b>	<b>\$ 1,529,665</b>	<b>\$ 1,411,728</b>	<b>\$ 1,428,622</b>

## Patrol Operations

The Patrol Division is committed to preventing and reducing crime, protecting our citizens from harm and providing assistance to those in need. They are responsible for general field operations, including the protection of life and property, the apprehension of criminals, and the enforcement of state and municipal traffic laws. Community Service Officers (CSO's) respond to minor crime scenes, traffic crashes, and conduct initial scene investigation and evidence processing. With CSO's responding to some of the non-emergency calls, sworn officers are available for emergency calls. This allows for quicker response times and more time with victims.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 4,142,929	\$ 3,781,806	\$ 3,842,109	\$ 3,548,351
Benefits	1,997,046	1,604,145	1,842,368	1,711,942
Operating	784,828	770,989	862,557	990,280
Supplies	339,857	325,341	292,985	287,431
Capital	-	-	-	-
<b>Total</b>	<b>\$ 7,264,660</b>	<b>\$ 6,482,281</b>	<b>\$ 6,840,019</b>	<b>\$ 6,538,004</b>

Funding Source				
General Fund	7,264,660	6,482,281	6,840,019	6,538,004
<b>Total</b>	<b>\$ 7,264,660</b>	<b>\$ 6,482,281</b>	<b>\$ 6,840,019</b>	<b>\$ 6,538,004</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Administrative Specialist III	119	1.00	1.00	-	1.00	-
Captain	135	1.00	1.00	-	1.00	-
Lieutenant	133	4.00	4.00	-	4.00	-
Community Service Officer	119	4.00	4.00	-	4.00	1.00
Sergeant	P18	8.00	8.00	-	8.00	2.00
Officer	P13	52.00	52.00	6.00	58.00	1.00
Officer - 2011 Cops Grant Funded	P13	6.00	6.00	(6.00)	-	-
<b>Total</b>		<b>76.00</b>	<b>76.00</b>	<b>-</b>	<b>76.00</b>	<b>4.00</b>

### Patrol Operations

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-2023-521.12-00	Regular Salaries & Wages	3,235,423	3,582,225	3,192,034	3,455,881	3,156,537
001-2023-521.12-02	Regular Salaries - Additional Pays	46,568	49,565	56,504	64,362	66,257
001-2023-521.12-06	Regular Salaries - Opt Out Health Insurance	11,400	14,200	12,729	12,720	10,512
001-2023-521.14-00	Overtime	181,699	103,163	99,225	237,712	247,394
001-2023-521.15-00	Special Pay	18,242	21,137	21,456	24,520	25,458
001-2023-521.15-02	Special Pay - Police State Incentive	38,052	40,020	37,493	38,516	35,066
001-2023-521.15-07	Special Pay - Mortgage Assistance	11,774	9,370	6,147	8,398	7,127
001-2023-521.21-00	FICA/Medicare Taxes	264,374	284,266	254,281	293,974	271,504
001-2023-521.22-01	Retirement Contributions - FRS	9,270	15,282	16,875	17,075	18,417
001-2023-521.22-02	Retirement Contributions - Police Pension	980,659	1,206,664	906,609	970,466	888,194
001-2023-521.23-00	Medical Insurance	360,003	406,890	350,292	477,156	456,470
001-2023-521.23-02	Medical Insurance - Life & ST Disability	8,160	9,356	8,051	8,541	7,854
001-2023-521.24-00	Worker's Compensation	69,135	73,713	63,637	75,156	69,503
001-2023-521.25-00	Unemployment Compensation	8,975	875	4,400	-	-
	<b>Subtotal Personnel Services</b>	<b>5,243,734</b>	<b>5,816,726</b>	<b>5,029,733</b>	<b>5,684,477</b>	<b>5,260,293</b>
<b>Operating</b>						
001-2023-521.31-00	Professional Services	197	983	634	1,500	1,500
001-2023-521.34-00	Other Contractual Services	-	520,250	530,655	557,188	585,047
001-2023-521.40-00	Travel & Per Diem	58	-	-	-	-
001-2023-521.41-00	Communications Services	112,006	95,691	77,715	102,492	102,876
001-2023-521.42-00	Postage & Transportation	136	-	-	-	-
001-2023-521.44-00	Rentals & Leases	42,753	3,095	2,862	2,862	2,862
001-2023-521.45-02	Insurance - Auto Liability	52,662	27,771	27,867	30,898	31,118
001-2023-521.46-00	Repair & Maintenance Services	123,498	126,983	122,022	154,284	246,955
001-2023-521.47-00	Printing & Binding	5,260	5,088	5,051	4,813	11,126
001-2023-521.49-00	Other Charges/Obligations	4,582	4,967	4,183	8,520	8,796
001-2023-521.51-00	Office Supplies	-	1,574	1,178	4,774	4,774
001-2023-521.52-00	Operating Supplies	100,836	51,831	103,156	69,681	76,997
001-2023-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	234,507	253,464	163,505	184,076	171,206
001-2023-521.52-05	Operating Supplies - Uniforms	66,720	31,938	56,413	33,230	33,230
001-2023-521.54-01	Books/Pubs/Subsc/Memb - Prof Dues	408	-	-	-	-
001-2023-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	1,238	1,050	1,089	1,224	1,224
	<b>Subtotal Operating</b>	<b>744,861</b>	<b>1,124,685</b>	<b>1,096,330</b>	<b>1,155,542</b>	<b>1,277,711</b>
<b>Total Police Patrol</b>		<b>\$ 5,988,595</b>	<b>\$ 6,941,411</b>	<b>\$ 6,126,063</b>	<b>\$ 6,840,019</b>	<b>\$ 6,538,004</b>

### Police COPS Grant

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-2029-521.12-00	Regular Salaries & Wages	-	197,107	222,615	-	-
001-2029-521.12-06	Regular Salaries - Opt Out Health Insurance	-	1,200	1,200	-	-
001-2029-521.21-00	FICA/Medicare Taxes	-	14,805	16,958	-	-
001-2029-521.22-02	Retirement Contributions - Police Pension	-	78,047	77,308	-	-
001-2029-521.23-00	Medical Insurance	-	27,650	33,180	-	-
001-2029-521.23-02	Medical Insurance - Life & ST Disability	-	458	533	-	-
001-2029-521.24-00	Worker's Compensation	-	3,982	4,424	-	-
	<b>Subtotal Personnel Services</b>	<b>-</b>	<b>323,249</b>	<b>356,218</b>	<b>-</b>	<b>-</b>
<b>Total Police COPS Grant</b>		<b>\$ -</b>	<b>\$ 323,249</b>	<b>\$ 356,218</b>	<b>\$ -</b>	<b>\$ -</b>

## *Strategic Services*

The Strategic Services Division consists of Investigations, Traffic Unit, Community Relations Unit, Neighborhood Response Unit, School Resource Officers, Crime Scene Technicians and Volunteers. The Investigations Unit is responsible for the active investigation of reported crimes by both overt and covert methods. These actions result in the apprehension of offenders. The Neighborhood Response Unit is comprised of Uniformed Tactical Investigators who focus upon violent crimes and quality of life issues surrounding vice and narcotic offenses occurring in and around the city. The Traffic Unit provides traffic control for the City by writing citations for traffic violations, working traffic crashes and conducting traffic homicide investigations.

The Traffic Unit is also responsible for conducting speed assessments, traffic control inquires and planning. The Community Relations Unit enhances communication and relations between the police and citizens, as well as our businesses. They are here to help communities establish active Neighborhood Watch programs, assist businesses and homeowners with preventing crime, and work with the patrol officers to address neighborhood issues and facilitate problem-solving methods. The Community Relations Unit also specializes in response to the needs of the homeless, elder services and Hispanic outreach.

The School Resource Officers are assigned to assist school administrators and staff, students, parents, and nearby residents in ensuring that the school environment remains safe from crime and disorder. The Volunteer Unit allows law enforcement officers to focus on policing and enforcement activities by providing supplemental non-enforcement support services. Volunteers provide a value-added level of support by assisting the Department in a wide range of roles and functions including Citizens on Patrol, Bicycle Patrol, Assistance with Administrative Duties, and more. The Crime Scene Unit is responsible for documenting crime scenes; identifying, collecting, and preserving evidence.

## Police Investigations

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 1,800,432	\$ 1,513,800	\$ 1,658,529	\$ 1,455,757
Benefits	888,102	709,093	749,022	679,499
Operating	227,394	213,731	262,006	267,414
Supplies	149,596	97,028	118,836	122,465
Capital	-	-	-	-
<b>Total</b>	<b>\$ 3,065,524</b>	<b>\$ 2,533,652</b>	<b>\$ 2,788,393</b>	<b>\$ 2,525,135</b>

Funding Source				
General Fund	3,065,524	2,533,652	2,788,393	2,525,135
<b>Total</b>	<b>\$ 3,065,524</b>	<b>\$ 2,533,652</b>	<b>\$ 2,788,393</b>	<b>\$ 2,525,135</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Administrative Specialist II	117	-	-	-	-	1.00
Captain **	135	0.55	0.55	-	0.55	-
Lieutenant	133	1.00	1.00	-	1.00	-
Crime Scene Technician	123	2.00	3.00	-	3.00	-
Investigative Aide	119	-	-	-	-	1.00
Evidence Technician	119	1.00	-	-	-	-
Sergeant	P18	3.00	3.00	-	3.00	-
Officer	P13	24.00	24.00	-	24.00	-
<b>Total</b>		<b>31.55</b>	<b>31.55</b>	<b>-</b>	<b>31.55</b>	<b>2.00</b>

\*\* Split between funds or departments/divisions

**Police Investigations**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-2024-521.12-00	Regular Salaries & Wages	1,742,029	1,646,533	1,369,727	1,493,082	1,320,093
001-2024-521.12-02	Regular Salaries - Additional Pays	40,487	32,439	29,021	30,913	23,106
001-2024-521.12-06	Regular Salaries - Opt Out Health Insurance	11,400	7,500	6,700	6,912	5,820
001-2024-521.14-00	Overtime	178,623	82,478	79,448	96,903	97,912
001-2024-521.15-00	Special Pay	6,902	7,388	6,722	7,200	1,940
001-2024-521.15-02	Special Pay - Police State Incentive	14,940	15,294	15,382	16,607	4,558
001-2024-521.15-07	Special Pay - Mortgage Assistance	9,600	8,800	6,800	6,912	2,328
001-2024-521.21-00	FICA/Medicare Taxes	148,698	133,921	113,627	126,910	111,397
001-2024-521.22-01	Retirement Contributions - FRS	20,794	20,264	19,449	31,602	23,594
001-2024-521.22-02	Retirement Contributions - Police Pension	507,078	518,772	398,681	372,283	350,506
001-2024-521.23-00	Medical Insurance	166,995	177,790	145,439	182,440	161,302
001-2024-521.23-02	Medical Insurance - Life & ST Disability	4,511	4,129	3,644	3,728	3,258
001-2024-521.24-00	Worker's Compensation	37,600	33,226	28,253	32,059	29,442
	<b>Subtotal Personnel Services</b>	<b>2,889,657</b>	<b>2,688,534</b>	<b>2,222,893</b>	<b>2,407,551</b>	<b>2,135,256</b>
<b>Operating</b>						
001-2024-521.31-00	Professional Services	-	3,707	-	-	-
001-2024-521.34-00	Other Contractual Services	-	828	-	-	-
001-2024-521.40-00	Travel & Per Diem	16	(9)	6	1,000	1,000
001-2024-521.41-00	Communications Services	36,138	32,429	30,007	45,772	46,160
001-2024-521.44-00	Rentals & Leases	58,492	96,676	106,910	105,349	105,495
001-2024-521.45-02	Insurance - Auto Liability	25,655	13,530	13,576	15,054	10,086
001-2024-521.46-00	Repair & Maintenance Services	58,836	62,755	53,611	62,751	72,516
001-2024-521.47-00	Printing & Binding	5,614	4,882	1,467	745	745
001-2024-521.49-00	Other Charges/Obligations	14,989	12,596	8,154	31,335	31,412
001-2024-521.51-00	Office Supplies	416	3,342	7,580	5,168	5,168
001-2024-521.52-00	Operating Supplies	18,981	18,349	15,550	24,476	32,649
001-2024-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	113,588	122,051	66,220	75,264	70,720
001-2024-521.52-05	Operating Supplies - Uniforms	388	5,404	7,084	13,384	13,384
001-2024-521.54-01	Books/Pubs/Subsc/Memb - Prof Dues	-	-	50	-	-
001-2024-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	462	450	544	544	544
	<b>Subtotal Operating</b>	<b>333,575</b>	<b>376,990</b>	<b>310,759</b>	<b>380,842</b>	<b>389,879</b>
<b>Total Police Investigations</b>		<b>\$ 3,223,232</b>	<b>\$ 3,065,524</b>	<b>\$ 2,533,652</b>	<b>\$ 2,788,393</b>	<b>\$ 2,525,135</b>

# Special Operations

Police Special Operations						
Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-2030-521.12-00	Regular Salaries & Wages	898,805	863,969	61,293	-	-
001-2030-521.12-02	Regular Salaries - Additional Pays	5,612	9,086	718	-	-
001-2030-521.12-06	Regular Salaries - Opt Out Health Insurance	1,200	2,100	86	-	-
001-2030-521.14-00	Overtime	50,504	31,325	-	-	-
001-2030-521.15-00	Special Pay	6,916	4,205	349	-	-
001-2030-521.15-02	Special Pay - Police State Incentive	14,864	12,838	1,132	-	-
001-2030-521.15-07	Special Pay - Mortgage Assistance	7,122	2,800	-	-	-
001-2030-521.21-00	FICA/Medicare Taxes	73,171	68,803	4,785	-	-
001-2030-521.22-02	Retirement Contributions - Police Pension	276,076	291,196	9,992	-	-
001-2030-521.23-00	Medical Insurance	104,517	103,411	10,862	-	-
001-2030-521.23-02	Medical Insurance - Life & ST Disability	2,034	2,023	412	-	-
001-2030-521.24-00	Worker's Compensation	19,098	18,156	1,204	-	-
	<b>Subtotal Personnel Services</b>	<b>1,459,919</b>	<b>1,409,912</b>	<b>90,833</b>	-	-
<b>Operating</b>						
001-2030-521.31-00	Professional Services	918	211	-	-	-
001-2030-521.41-00	Communications Services	25,627	29,257	11,348	-	-
001-2030-521.42-00	Postage & Transportation	25	-	-	-	-
001-2030-521.44-00	Rentals & Leases	231	-	-	-	-
001-2030-521.45-02	Insurance - Auto Liability	13,508	7,124	-	-	-
001-2030-521.46-00	Repair & Maintenance Services	35,369	37,261	1,814	-	-
001-2030-521.47-00	Printing & Binding	123	1,970	367	-	-
001-2030-521.48-00	Promotional Activities	18	-	-	-	-
001-2030-521.49-00	Other Charges/Obligations	32,866	836	-	-	-
001-2030-521.51-00	Office Supplies	842	8,126	-	-	-
001-2030-521.52-00	Operating Supplies	38,864	18,484	-	-	-
001-2030-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	59,808	64,263	-	-	-
001-2030-521.52-05	Operating Supplies - Uniforms	7,005	6,165	30	-	-
001-2030-521.54-01	Books/Pubs/Subsc/Memb - Prof Dues	175	-	-	-	-
001-2030-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	281	375	-	-	-
	<b>Subtotal Operating</b>	<b>215,660</b>	<b>174,072</b>	<b>13,559</b>	-	-
<b>Total Police Special Operations</b>		<b>\$ 1,675,579</b>	<b>\$ 1,583,984</b>	<b>\$ 104,392</b>	<b>\$ -</b>	<b>\$ -</b>

Funding for Police Special Operations is now allocated under Police Traffic, School Resource Officers, Police CRU, and Police Training.

## Police Traffic

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ -	\$ 445,460	\$ 611,501	\$ 499,192
Benefits	-	187,567	288,594	242,375
Operating	-	75,275	91,063	100,042
Supplies	-	30,199	36,014	33,955
Capital	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 738,501</b>	<b>\$ 1,027,172</b>	<b>\$ 875,564</b>

Funding Source				
General Fund	-	738,501	1,027,172	875,564
<b>Total</b>	<b>\$ -</b>	<b>\$ 738,501</b>	<b>\$ 1,027,172</b>	<b>\$ 875,564</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Captain **	135	0.15	0.15	-	0.15	-
Lieutenant **	133	0.34	0.34	-	0.34	-
Sergeant	P18	1.00	1.00	-	1.00	-
Officer	P13	7.00	7.00	-	7.00	-
<b>Total</b>		<b>8.49</b>	<b>8.49</b>	<b>-</b>	<b>8.49</b>	<b>-</b>

\*\* Split between funds or departments/divisions

**Police Traffic**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-2031-521.12-00	Regular Salaries & Wages	-	-	418,319	571,273	464,062
001-2031-521.12-02	Regular Salaries - Additional Pays	-	-	6,852	9,551	8,323
001-2031-521.12-05	Regular Salaries - Incentive Bonus	-	-	-	1,152	1,164
001-2031-521.12-06	Regular Salaries - Opt Out Health Insurance	-	-	1,443	-	-
001-2031-521.14-00	Overtime	-	-	8,560	17,002	17,179
001-2031-521.15-00	Special Pay	-	-	2,640	3,840	1,320
001-2031-521.15-02	Special Pay - Police State Incentive	-	-	7,646	8,683	7,144
001-2031-521.15-07	SPECIAL PAY	-	-	-	-	-
001-2031-521.21-00	FICA/Medicare Taxes	-	-	33,386	46,783	38,189
001-2031-521.22-02	Retirement Contributions - Police Pension	-	-	109,544	150,447	134,403
001-2031-521.23-00	Medical Insurance	-	-	35,748	77,955	58,791
001-2031-521.23-02	Medical Insurance - Life & ST Disability	-	-	912	1,292	1,010
001-2031-521.24-00	Worker's Compensation	-	-	7,977	12,117	9,982
	<b>Subtotal Personnel Services</b>	-	-	<b>633,027</b>	<b>900,095</b>	<b>741,567</b>
<b>Operating</b>						
001-2031-521.41-00	Communications Services	-	-	5,685	10,373	11,344
001-2031-521.44-00	Rentals & Leases	-	-	33,600	34,825	42,000
001-2031-521.45-02	Insurance - Auto Liability	-	-	2,208	1,981	2,739
001-2031-521.46-00	Repair & Maintenance Services	-	-	31,671	43,434	43,434
001-2031-521.47-00	Printing & Binding	-	-	483	135	135
001-2031-521.49-00	Other Charges/Obligations	-	-	1,628	315	390
001-2031-521.51-00	Office Supplies	-	-	-	3,382	3,382
001-2031-521.52-00	Operating Supplies	-	-	7,111	2,834	4,628
001-2031-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	-	-	17,814	25,953	22,100
001-2031-521.52-05	Operating Supplies - Uniforms	-	-	5,121	3,692	3,692
001-2031-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	153	153	153
	<b>Subtotal Operating</b>	-	-	<b>105,474</b>	<b>127,077</b>	<b>133,997</b>
<b>Total Police Traffic</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 738,501</b>	<b>\$ 1,027,172</b>	<b>\$ 875,564</b>

## Police School Resource Officers

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ -	\$ 380,483	\$ 368,571	\$ 405,210
Benefits	-	157,377	183,208	220,159
Operating	-	21,958	20,978	22,882
Supplies	-	18,103	23,191	26,441
Capital	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 577,921</b>	<b>\$ 595,948</b>	<b>\$ 674,692</b>

Funding Source				
General Fund	-	577,921	595,948	674,692
<b>Total</b>	<b>\$ -</b>	<b>\$ 577,921</b>	<b>\$ 595,948</b>	<b>\$ 674,692</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Captain **	135	0.15	0.15	-	0.15	-
Lieutenant **	133	0.33	0.33	-	0.33	-
Sergeant	P18	1.00	1.00	-	1.00	-
Officer	P13	7.00	7.00	-	7.00	-
<b>Total</b>		<b>8.48</b>	<b>8.48</b>	<b>-</b>	<b>8.48</b>	<b>-</b>

\*\* Split between funds or departments/divisions

**Police School Resource Officers**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-2032-521.12-00	Regular Salaries & Wages	-	-	368,361	340,725	377,753
001-2032-521.12-02	Regular Salaries - Additional Pays	-	-	1,615	4,307	2,276
001-2032-521.12-06	Regular Salaries - Opt Out Health Insurance	-	-	400	-	1,164
001-2032-521.14-00	Overtime	-	-	4,299	17,002	17,179
001-2032-521.15-00	Special Pay	-	-	1,504	1,440	1,455
001-2032-521.15-02	Special Pay - Police State Incentive	-	-	4,304	5,097	5,383
001-2032-521.15-07	SPECIAL PAY	-	-	-	-	-
001-2032-521.21-00	FICA/Medicare Taxes	-	-	28,565	28,199	31,000
001-2032-521.22-02	Retirement Contributions - Police Pension	-	-	85,266	106,169	121,347
001-2032-521.23-00	Medical Insurance	-	-	36,222	40,724	58,713
001-2032-521.23-02	Medical Insurance - Life & ST Disability	-	-	643	851	916
001-2032-521.24-00	Worker's Compensation	-	-	6,681	7,265	8,183
	<b>Subtotal Personnel Services</b>	-	-	<b>537,860</b>	<b>551,779</b>	<b>625,369</b>
<b>Operating</b>						
001-2032-521.41-00	Communications Services	-	-	6,318	9,420	10,059
001-2032-521.45-02	Insurance - Auto Liability	-	-	2,208	1,981	2,739
001-2032-521.46-00	Repair & Maintenance Services	-	-	13,152	9,162	9,162
001-2032-521.47-00	Printing & Binding	-	-	-	135	571
001-2032-521.49-00	Other Charges/Obligations	-	-	280	280	351
001-2032-521.51-00	Office Supplies	-	-	-	786	786
001-2032-521.52-00	Operating Supplies	-	-	-	2,518	4,147
001-2032-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	-	-	17,814	16,059	17,680
001-2032-521.52-05	Operating Supplies - Uniforms	-	-	-	3,692	3,692
001-2032-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	289	136	136
	<b>Subtotal Operating</b>	-	-	<b>40,061</b>	<b>44,169</b>	<b>49,323</b>
<b>Total Police School Resource Officers</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 577,921</b>	<b>\$ 595,948</b>	<b>\$ 674,692</b>

## Police CRU

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ -	\$ 294,672	\$ 411,536	\$ 421,004
Benefits	-	133,971	205,812	216,275
Operating	-	21,126	28,158	29,525
Supplies	-	17,901	27,416	25,963
Capital	-	-	-	-
Total	\$ -	\$ 467,670	\$ 672,922	\$ 692,767

Funding Source				
General Fund	-	467,670	672,922	692,767
Total	\$ -	\$ 467,670	\$ 672,922	\$ 692,767

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Captain **	135	0.15	0.15	-	0.15	-
Lieutenant **	133	0.33	0.33	-	0.33	-
Sergeant	P18	1.00	1.00	-	1.00	-
Officer	P13	6.00	6.00	-	6.00	-
Volunteer Program Coordinator	120	1.00	1.00	-	1.00	-
Total		8.48	8.48	-	8.48	-

\*\* Split between funds or departments/divisions

**Police CRU**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-2033-521.12-00	Regular Salaries & Wages	-	-	253,474	380,273	389,415
001-2033-521.12-02	Regular Salaries - Additional Pays	-	-	4,120	6,534	6,602
001-2033-521.12-05	Regular Salaries - Incentive Bonus	-	-	-	1,152	1,164
001-2033-521.12-06	Regular Salaries - Opt Out Health Insurance	-	-	1,171	-	-
001-2033-521.14-00	Overtime	-	-	34,204	17,002	17,179
001-2033-521.15-00	Special Pay	-	-	174	2,400	2,425
001-2033-521.15-02	Special Pay - Police State Incentive	-	-	1,529	4,175	4,219
001-2033-521.21-00	FICA/Medicare Taxes	-	-	21,687	31,493	32,215
001-2033-521.22-01	Retirement Contributions - FRS	-	-	2,622	2,557	2,757
001-2033-521.22-02	Retirement Contributions - Police Pension	-	-	74,994	107,649	113,408
001-2033-521.23-00	Medical Insurance	-	-	29,200	55,587	58,713
001-2033-521.23-02	Medical Insurance - Life & ST Disability	-	-	654	1,038	1,040
001-2033-521.24-00	Worker's Compensation	-	-	4,814	7,488	8,142
	<b>Subtotal Personnel Services</b>	-	-	<b>428,643</b>	<b>617,348</b>	<b>637,279</b>
<b>Operating</b>						
001-2033-521.41-00	Communications Services	-	-	5,521	13,317	13,368
001-2033-521.45-02	Insurance - Auto Liability	-	-	2,208	1,981	2,739
001-2033-521.46-00	Repair & Maintenance Services	-	-	13,152	11,455	11,455
001-2033-521.47-00	Printing & Binding	-	-	-	1,160	1,612
001-2033-521.49-00	Other Charges/Obligations	-	-	245	245	351
001-2033-521.51-00	Office Supplies	-	-	35	786	786
001-2033-521.52-00	Operating Supplies	-	-	54	2,518	4,147
001-2033-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	-	-	17,812	20,762	17,680
001-2033-521.52-05	Operating Supplies - Uniforms	-	-	-	3,231	3,231
001-2033-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	-	119	119
	<b>Subtotal Operating</b>	-	-	<b>39,027</b>	<b>55,574</b>	<b>55,488</b>
<b>Total Police CRU \$</b>		<b>-</b>	<b>\$ -</b>	<b>\$ 467,670</b>	<b>\$ 672,922</b>	<b>\$ 692,767</b>

## Police Training

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ -	\$ 540,316	\$ 97,847	\$ 636,702
Benefits	-	278,798	55,323	379,904
Operating	-	12,745	8,127	9,051
Supplies	-	39,267	46,178	45,737
Capital	-	-	-	-
Total	\$ -	\$ 871,126	\$ 207,475	\$ 1,071,394

Funding Source				
General Fund	-	871,126	207,475	1,071,394
Total	\$ -	\$ 871,126	\$ 207,475	\$ 1,071,394

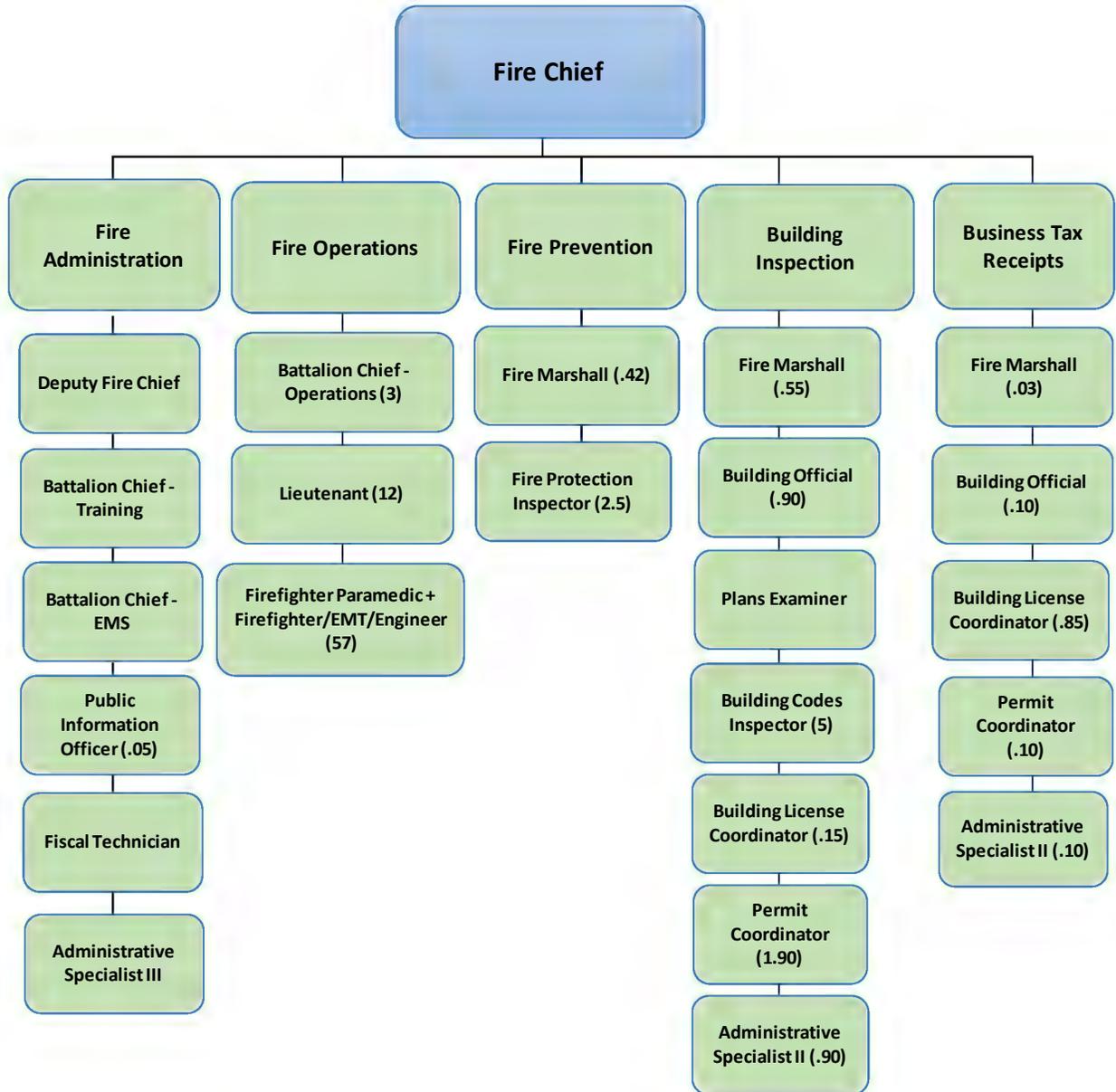
### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Sergeant	P18	1.00	1.00	-	1.00	-
Officer	P13	1.00	1.00	-	1.00	-
Total		2.00	2.00	-	2.00	-

**Police Training**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-2041-521.12-00	Regular Salaries & Wages	-	-	511,099	95,792	617,766
001-2041-521.12-02	Regular Salaries - Additional Pays	-	-	6,485	999	10,651
001-2041-521.12-06	Regular Salaries - Opt Out Health Insurance	-	-	1,171	-	1,164
001-2041-521.14-00	Overtime	-	-	14,525	-	-
001-2041-521.15-00	Special Pay	-	-	3,728	480	5,258
001-2041-521.15-02	Special Pay - Police State Incentive	-	-	3,308	576	1,863
001-2041-521.21-00	FICA/Medicare Taxes	-	-	40,447	7,486	48,708
001-2041-521.22-01	Retirement Contributions - FRS	-	-	115	-	-
001-2041-521.22-02	Retirement Contributions - Police Pension	-	-	173,482	30,798	199,339
001-2041-521.23-00	Medical Insurance	-	-	53,279	14,863	117,739
001-2041-521.23-02	Medical Insurance - Life & ST Disability	-	-	869	230	1,483
001-2041-521.24-00	Worker's Compensation	-	-	10,606	1,946	12,635
	<b>Subtotal Personnel Services</b>	-	-	<b>819,114</b>	<b>153,170</b>	<b>1,016,606</b>
<b>Operating</b>						
001-2041-521.41-00	Communications Services	-	-	4,552	2,947	2,992
001-2041-521.45-02	Insurance - Auto Liability	-	-	2,156	1,981	2,739
001-2041-521.46-00	Repair & Maintenance Services	-	-	3,470	3,099	3,099
001-2041-521.47-00	Printing & Binding	-	-	-	30	143
001-2041-521.49-00	Other Charges/Obligations	-	-	2,567	70	78
001-2041-521.51-00	Office Supplies	-	-	462	786	786
001-2041-521.52-00	Operating Supplies	-	-	34,587	39,244	39,574
001-2041-521.52-01	Operating Supplies - Gasoline/Diesel/Lubric	-	-	4,186	5,191	4,420
001-2041-521.52-05	Operating Supplies - Uniforms	-	-	32	923	923
001-2041-521.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	-	34	34
	<b>Subtotal Operating</b>	-	-	<b>52,012</b>	<b>54,305</b>	<b>54,788</b>
<b>Total Police Training \$</b>		<b>-</b>	<b>\$ -</b>	<b>\$ 871,126</b>	<b>\$ 207,475</b>	<b>\$ 1,071,394</b>

# FIRE DEPARTMENT





**Mission Statement**

To provide protection and prevention against the loss of life and property by fire, emergency services, and mitigation of hazards to the public, both natural and manmade.

**Vision**

Through a collaborative and cooperative effort of dedicated professionals, the Sanford Fire Department will strive for the continual improvement of its services and personnel to provide quality services and develop the next generation of leaders to ensure long term success.

**The Role of Fire Department**

The Sanford Fire Department has been providing service to our citizens since 1873. With a total workforce of 92.55 FTE's, 79.87 of which are certified firefighters, the Fire Department is the second largest department in the General Fund.

The Fire Department contains three divisions: administration, operations, and building & fire prevention. These divisions operate a variety of programs aimed at supporting the City's mission and goals. The Fire Department also oversees the Building Inspection Fund and business tax receipts for the City.

**Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Salaries	\$4,758,424	\$4,817,115	\$5,000,328	\$5,228,333
Benefits	\$2,134,269	\$2,128,376	\$2,183,686	\$2,282,866
Operating	\$706,123	\$748,025	\$781,763	\$840,100
Supplies	\$465,683	\$415,754	\$501,500	\$476,817
Capital	\$-	\$13,581	\$-	\$-
<b>Total</b>	<b>\$8,064,499</b>	<b>\$8,122,851</b>	<b>\$8,467,277</b>	<b>\$8,828,116</b>

<b>Funding Source</b>				
General Fund	8,064,499	8,122,851	8,467,277	8,828,116
<b>Total</b>	<b>\$8,064,499</b>	<b>\$8,122,851</b>	<b>\$8,467,277</b>	<b>\$8,828,116</b>

**Fire Department as a percentage of General Fund**

**21.0%**



***Fire Administration***

The Administrative Division is responsible for general policy and direction of the department by providing management and leadership for the operating divisions. Operational oversight, strategic planning, administration of the budget and record keeping are all part of Administration’s responsibilities. The Fire Chief also serves as the City’s Emergency Management Coordinator in response to natural and man-made disasters.

**Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Salaries	\$ 336,990	\$ 339,360	\$ 432,606	\$ 444,510
Benefits	148,842	148,193	198,336	204,428
Operating	28,729	25,397	43,005	41,805
Supplies	27,187	18,747	24,286	21,681
Capital	-	-	-	-
<b>Total</b>	<b>\$ 541,748</b>	<b>\$ 531,697</b>	<b>\$ 698,233</b>	<b>\$ 712,424</b>

<b>Funding Source</b>				
General Fund	541,748	531,697	698,233	712,424
<b>Total</b>	<b>\$ 541,748</b>	<b>\$ 531,697</b>	<b>\$ 698,233</b>	<b>\$ 712,424</b>

## Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Fire Chief	139	1.00	1.00	-	1.00	-
Deputy Fire Chief	136	1.00	1.00	-	1.00	-
Battalion Chief - Training	134	1.00	1.00	-	1.00	-
Battalion Chief - Emergency Medical Services	134	1.00	1.00	-	1.00	-
Public Information Officer **	132	0.05	0.05	-	0.05	-
Administrative Specialist III	119	1.00	1.00	-	1.00	-
Fiscal Technician	118	1.00	1.00	-	1.00	-
<b>Total</b>		<b>6.05</b>	<b>6.05</b>	<b>-</b>	<b>6.05</b>	<b>-</b>

\*\* Split between funds or departments/divisions

### Fire Administration

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-3003-522.12-00	Regular Salaries & Wages	423,650	307,279	303,409	405,978	417,882
001-3003-522.12-06	Regular Salaries - Opt Out Health Insurance	-	1,200	1,200	1,173	1,173
001-3003-522.14-00	Overtime	8,338	6,138	9,911	-	-
001-3003-522.15-00	Special Pay	14,733	22,373	24,840	25,455	25,455
001-3003-522.21-00	FICA/Medicare Taxes	32,924	24,915	25,142	33,183	34,096
001-3003-522.22-01	Retirement Contributions - FRS	4,202	5,268	5,750	5,817	6,185
001-3003-522.22-03	Retirement Contributions - Fire Pension	73,573	83,208	80,907	109,809	112,506
001-3003-522.23-00	Medical Insurance	37,325	27,722	28,074	38,213	39,946
001-3003-522.23-02	Medical Insurance - Life & ST Disability	1,684	1,486	1,667	2,108	2,167
001-3003-522.24-00	Worker's Compensation	7,593	6,243	6,653	9,206	9,528
	<b>Subtotal Personnel Services</b>	<b>604,022</b>	<b>485,832</b>	<b>487,553</b>	<b>630,942</b>	<b>648,938</b>
<b>Operating</b>						
001-3003-522.31-00	Professional Services	1,863	1,695	1,695	1,782	1,958
001-3003-522.34-00	Other Contractual Services	7,500	5,440	6,278	14,028	12,028
001-3003-522.40-00	Travel & Per Diem	15	2,678	3,159	4,945	5,695
001-3003-522.41-00	Communications Services	8,776	7,967	6,519	6,325	6,460
001-3003-522.42-00	Postage & Transportation	26	6	-	80	40
001-3003-522.44-00	Rentals & Leases	1,615	2,004	2,140	2,140	2,140
001-3003-522.45-01	Insurance - Operating Liability	206	199	212	358	413
001-3003-522.45-02	Insurance - Auto Liability	3,226	1,701	1,707	1,838	1,692
001-3003-522.46-00	Repair & Maintenance Services	10,161	6,135	2,886	10,300	10,300
001-3003-522.47-00	Printing & Binding	330	135	202	300	225
001-3003-522.49-00	Other Charges/Obligations	1,108	769	599	909	854
001-3003-522.51-00	Office Supplies	1,719	866	501	1,350	1,100
001-3003-522.52-00	Operating Supplies	6,374	5,905	5,295	6,000	6,000
001-3003-522.52-01	Operating Supplies - Gasoline/Diesel/Lubric	12,065	14,995	7,753	10,236	7,061
001-3003-522.52-05	Operating Supplies - Uniforms	3,520	2,062	2,215	2,500	2,800
001-3003-522.54-01	Books/Pubs/Subsc/Memb - Prof Dues	1,749	969	1,154	865	1,195
001-3003-522.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	140	1,948	1,445	2,685	2,730
001-3003-522.54-03	Books/Pubs/Subsc/Memb - Subscriptions	400	442	384	650	795
	<b>Subtotal Operating</b>	<b>60,793</b>	<b>55,916</b>	<b>44,144</b>	<b>67,291</b>	<b>63,486</b>
<b>Total Fire Administration</b>		<b>\$ 664,815</b>	<b>\$ 541,748</b>	<b>\$ 531,697</b>	<b>\$ 698,233</b>	<b>\$ 712,424</b>

## Fire Operations

The Operations Division responds to fire, medical and other hazardous emergency calls from its three stations throughout the City. The division responds to and extinguishes fire, prevents fires in cases of fuel spills and electrical malfunctions, delivers effective medical and rescue services for injuries, illnesses and accidents, transports patient to appropriate emergency room facilities, responds to and controls hazardous materials emergencies and provides technical rescue services. Through the development of mutual aid and intergovernmental agreements with other emergency responders in the area, the SFD provides and receives assistance throughout the County.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$4,132,519	\$4,185,847	\$4,281,479	\$4,479,644
Benefits	1,887,517	1,875,770	1,880,246	1,967,552
Operating	657,314	696,684	715,765	769,369
Supplies	423,914	385,823	463,549	440,738
Capital	-	13,581	-	-
<b>Total</b>	<b>\$7,101,264</b>	<b>\$7,157,705</b>	<b>\$7,341,039</b>	<b>\$7,657,303</b>

Funding Source				
General Fund	7,101,264	7,157,705	7,341,039	7,657,303
<b>Total</b>	<b>\$7,101,264</b>	<b>\$7,157,705</b>	<b>\$7,341,039</b>	<b>\$7,657,303</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Battalion Chief - Operations	134	3.00	3.00	-	3.00	-
Lieutenant	F18	12.00	12.00	-	12.00	-
Firefighter/Paramedic & Firefighter/EMT/Engineer	F14/F13	27.00	27.00	30.00	57.00	1.00
Firefighter/EMT/Engineer	F13	29.00	29.00	(29.00)	-	-
<b>Total</b>		<b>71.00</b>	<b>71.00</b>	<b>1.00</b>	<b>72.00</b>	<b>1.00</b>

\*\* Split between funds or departments/divisions

## Fire Operations

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-3001-522.12-00	Regular Salaries & Wages	2,991,221	3,074,722	3,191,402	3,008,497	3,041,277
001-3001-522.12-02	Regular Salaries - Additional Pays	948	-	487	5,003	5,425
001-3001-522.12-06	Regular Salaries - Opt Out Health Insurance	24,440	17,300	16,200	15,249	14,076
001-3001-522.14-00	Overtime	382,826	420,704	327,590	598,747	713,332
001-3001-522.14-02	Overtime - Garcia Overtime	233,572	232,824	239,368	250,421	278,653
001-3001-522.15-00	Special Pay	395,625	386,969	410,800	403,562	426,881
001-3001-522.21-00	FICA/Medicare Taxes	299,454	305,985	310,180	328,321	343,215
001-3001-522.22-03	Retirement Contributions - Fire Pension	1,092,155	1,100,825	1,055,966	974,626	1,021,368
001-3001-522.23-00	Medical Insurance	317,592	365,746	388,173	446,443	466,686
001-3001-522.23-02	Medical Insurance - Life & ST Disability	15,772	17,106	19,133	18,415	18,588
001-3001-522.24-00	Worker's Compensation	94,732	97,855	102,318	112,441	117,695
	<b>Subtotal Personnel Services</b>	<b>5,848,337</b>	<b>6,020,036</b>	<b>6,061,617</b>	<b>6,161,725</b>	<b>6,447,196</b>
<b>Operating</b>						
001-3001-522.31-00	Professional Services	34,003	28,439	29,399	32,370	32,660
001-3001-522.34-00	Other Contractual Services	100,727	89,485	87,142	84,705	95,693
001-3001-522.34-01	Other Contractual Services - Fire W&S	65,150	65,150	65,150	65,150	65,150
001-3001-522.40-00	Travel & Per Diem	15	657	2,157	975	200
001-3001-522.41-00	Communications Services	21,333	22,336	22,005	23,347	27,197
001-3001-522.42-00	Postage & Transportation	1,385	1,539	454	1,000	850
001-3001-522.43-00	Utility Services	88,303	94,009	94,968	97,709	96,050
001-3001-522.44-00	Rentals & Leases	620	7,750	6,271	6,472	7,082
001-3001-522.45-01	Insurance - Operating Liability	25,221	29,694	25,971	52,211	53,380
001-3001-522.45-02	Insurance - Auto Liability	89,970	47,447	47,610	54,323	56,239
001-3001-522.46-00	Repair & Maintenance Services	245,582	267,324	310,840	292,303	327,968
001-3001-522.47-00	Printing & Binding	4,954	945	814	2,000	2,000
001-3001-522.48-00	Promotional Activities	325	-	644	300	1,000
001-3001-522.49-00	Other Charges/Obligations	3,153	2,539	3,259	2,900	3,900
001-3001-522.51-00	Office Supplies	3,856	4,538	4,190	4,800	4,800
001-3001-522.52-00	Operating Supplies	249,879	226,541	223,176	260,675	245,568
001-3001-522.52-01	Operating Supplies - Gasoline/Diesel/Lubric	101,742	119,801	84,749	103,313	80,211
001-3001-522.52-05	Operating Supplies - Uniforms	42,706	48,851	31,920	47,426	49,926
001-3001-522.52-21	Operating Supplies - CPR Class Materials	5,406	-	365	-	-
001-3001-522.54-01	Books/Pubs/Subsc/Memb - Prof Dues	220	672	5,039	2,895	3,145
001-3001-522.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	8,115	2,284	3,355	420	8,980
001-3001-522.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	6,982	7,595	13,800	20,108
001-3001-522.54-04	Books/Pubs/Subsc/Memb - School Tuition	13,874	14,245	25,434	30,220	28,000
	<b>Subtotal Operating</b>	<b>1,106,539</b>	<b>1,081,228</b>	<b>1,082,507</b>	<b>1,179,314</b>	<b>1,210,107</b>
<b>Capital</b>						
001-3001-522.64-00	Machinery & Equipment	-	-	13,581	-	-
	<b>Subtotal Capital</b>	<b>-</b>	<b>-</b>	<b>13,581</b>	<b>-</b>	<b>-</b>
<b>Total Fire Operations</b>		<b>\$ 6,954,876</b>	<b>\$ 7,101,264</b>	<b>\$ 7,157,705</b>	<b>\$ 7,341,039</b>	<b>\$ 7,657,303</b>

## Fire Prevention

Fire Prevention is responsible for enforcement of the Fire Prevention Code, plans review, fire investigations, and public fire education. The division conducts routine inspections of commercial buildings and augments the City's plan review and code enforcement processes.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 228,523	\$ 214,145	\$ 225,907	\$ 241,737
Benefits	81,985	81,516	86,579	91,426
Operating	13,584	20,303	15,999	21,225
Supplies	13,844	10,611	13,145	13,128
Capital	-	-	-	-
<b>Total</b>	<b>\$ 337,936</b>	<b>\$ 326,575</b>	<b>\$ 341,630</b>	<b>\$ 367,516</b>

Funding Source				
General Fund	337,936	326,575	341,630	367,516
<b>Total</b>	<b>\$ 337,936</b>	<b>\$ 326,575</b>	<b>\$ 341,630</b>	<b>\$ 367,516</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Fire Marshall**	135	0.32	0.32	0.10	0.42	-
Fire Protection Inspector	127	2.50	2.50	-	2.50	1.00
<b>Total</b>		<b>2.82</b>	<b>2.82</b>	<b>0.10</b>	<b>2.92</b>	<b>1.00</b>

\*\* Split between funds or departments/divisions

## Fire Prevention

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-3002-522.12-00	Regular Salaries & Wages	158,507	150,664	155,102	150,897	163,738
001-3002-522.12-02	Regular Salaries - Additional Pays	-	-	487	-	509
001-3002-522.12-06	Regular Salaries - Opt Out Health Insurance	1,200	300	-	509	-
001-3002-522.13-00	Part Time Wages	10,345	24,198	19,606	20,060	22,920
001-3002-522.14-00	Overtime	41,613	43,973	29,562	45,308	45,308
001-3002-522.15-00	Special Pay	9,388	9,388	9,388	9,133	9,262
001-3002-522.21-00	FICA/Medicare Taxes	16,906	17,010	15,658	17,315	18,528
001-3002-522.22-03	Retirement Contributions - Fire Pension	44,666	43,064	42,129	45,066	46,882
001-3002-522.23-00	Medical Insurance	10,436	15,663	17,535	17,556	19,143
001-3002-522.23-02	Medical Insurance - Life & ST Disability	762	824	867	758	822
001-3002-522.24-00	Worker's Compensation	5,187	5,424	5,327	5,884	6,051
	<b>Subtotal Personnel Services</b>	<b>299,010</b>	<b>310,508</b>	<b>295,661</b>	<b>312,486</b>	<b>333,163</b>
<b>Operating</b>						
001-3002-522.31-00	Professional Services	1,397	1,275	1,275	1,336	1,348
001-3002-522.40-00	Travel & Per Diem	-	-	-	975	250
001-3002-522.41-00	Communications Services	5,790	5,958	3,937	4,072	4,077
001-3002-522.42-00	Postage & Transportation	118	33	36	80	50
001-3002-522.44-00	Rentals & Leases	936	998	713	713	713
001-3002-522.45-01	Insurance - Operating Liability	237	228	244	412	574
001-3002-522.45-02	Insurance - Auto Liability	2,269	1,197	1,201	1,293	1,633
001-3002-522.46-00	Repair & Maintenance Services	4,516	3,157	10,834	4,466	9,105
001-3002-522.47-00	Printing & Binding	455	618	545	742	810
001-3002-522.48-00	Promotional Activities	-	72	1,284	1,800	2,500
001-3002-522.49-00	Other Charges/Obligations	102	48	234	110	165
001-3002-522.51-00	Office Supplies	106	850	521	1,000	600
001-3002-522.52-00	Operating Supplies	911	1,098	822	1,100	1,000
001-3002-522.52-01	Operating Supplies - Gasoline/Diesel/Lubric	9,560	9,711	7,285	7,500	7,514
001-3002-522.52-05	Operating Supplies - Uniforms	1,189	1,429	1,097	2,000	2,000
001-3002-522.54-01	Books/Pubs/Subsc/Memb - Prof Dues	385	345	375	435	570
001-3002-522.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	136	68	136	525	1,084
001-3002-522.54-03	Books/Pubs/Subsc/Memb - Subscriptions	711	343	375	585	360
	<b>Subtotal Operating</b>	<b>28,818</b>	<b>27,428</b>	<b>30,914</b>	<b>29,144</b>	<b>34,353</b>
<b>Total Fire Prevention</b>		<b>\$ 327,828</b>	<b>\$ 337,936</b>	<b>\$ 326,575</b>	<b>\$ 341,630</b>	<b>\$ 367,516</b>

## Building Division & Building Inspection Fund

Responsible for routing and issuing all permits for all vertical construction throughout the city. Responsible for all plan review and inspections for all the applicable trades involved, by being assured that all pertinent codes and state statutes are followed and that all contractors are properly licensed and insured. While the Building Inspection Fund resides in the Fire Department operationally, it is 100% funded by fee revenues and contained in its own fund as required by Florida Statute.

### Summary

	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 597,586	\$ 637,976	\$ 635,617	\$ 651,516
Benefits	147,507	170,190	183,302	190,867
Operating	165,818	128,485	167,062	172,135
Supplies	37,689	28,929	32,934	42,418
Capital	40,394	46,630	-	24,000
Other	(239,615)	37,172	-	24,000
<b>Total</b>	<b>\$ 749,379</b>	<b>\$1,049,382</b>	<b>\$ 1,018,915</b>	<b>\$ 1,080,936</b>

Funding Source				
General Fund	83,554	106,874	86,375	90,873
Building Inspection Fund	665,825	942,508	932,540	990,063
<b>Total</b>	<b>\$ 749,379</b>	<b>\$1,049,382</b>	<b>\$ 1,018,915</b>	<b>\$ 1,080,936</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Fire Marshall **	135	0.65	0.65	(0.10)	0.55	-
Building Official **	134	0.90	0.90	-	0.90	-
Chief Building Code Inspector	130	0.00	0.00	-	0.00	-
Plans Examiner	128	1.00	1.00	-	1.00	-
Building Codes Inspector I, II, III	125-127	5.00	5.00	-	5.00	1.00
Building Licensing Coordinator **	125	0.15	0.15	-	0.15	-
Permit Technician II	119	0.00	0.00	-	0.00	1.00
Permit Coordinator **	118	1.90	1.90	-	1.90	-
Administrative Specialist II **	117	0.90	0.90	-	0.90	-
<b>Total</b>		<b>10.50</b>	<b>10.50</b>	<b>(0.10)</b>	<b>10.40</b>	<b>2.00</b>

\*\* Split between funds or departments/divisions

The budget for Building Inspection Fund is located in the Special Revenue Fund section of this budget document.

## Business Tax Receipts

In order to regulate the conduct of businesses in the City, and ensure that local ordinances are enforced as they relate to the various types of businesses, City Code Section 98-91 provides that “No person shall engage in any of the occupations, businesses or professions set out in section 98-99 in the city unless and until the license tax prescribed therefore shall have been paid and a license therefore shall have been procured...” The Business Tax Receipts division is a collection and assessment point for business tax revenue. Regulating businesses helps make the City a better place to live, as it prevents business activities that might be detrimental to the public interest and allows for uniform enforcement of the City’s laws and regulations.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 60,392	\$ 77,763	\$ 60,336	\$ 62,442
Benefits	15,926	22,897	18,525	19,460
Operating	6,497	5,641	6,994	7,701
Supplies	739	573	520	1,270
Capital	-	-	-	-
<b>Total</b>	<b>\$ 83,554</b>	<b>\$ 106,874</b>	<b>\$ 86,375</b>	<b>\$ 90,873</b>

Funding Source				
General Fund	83,554	106,874	86,375	90,873
<b>Total</b>	<b>\$ 83,554</b>	<b>\$ 106,874</b>	<b>\$ 86,375</b>	<b>\$ 90,873</b>

### Authorized Positions

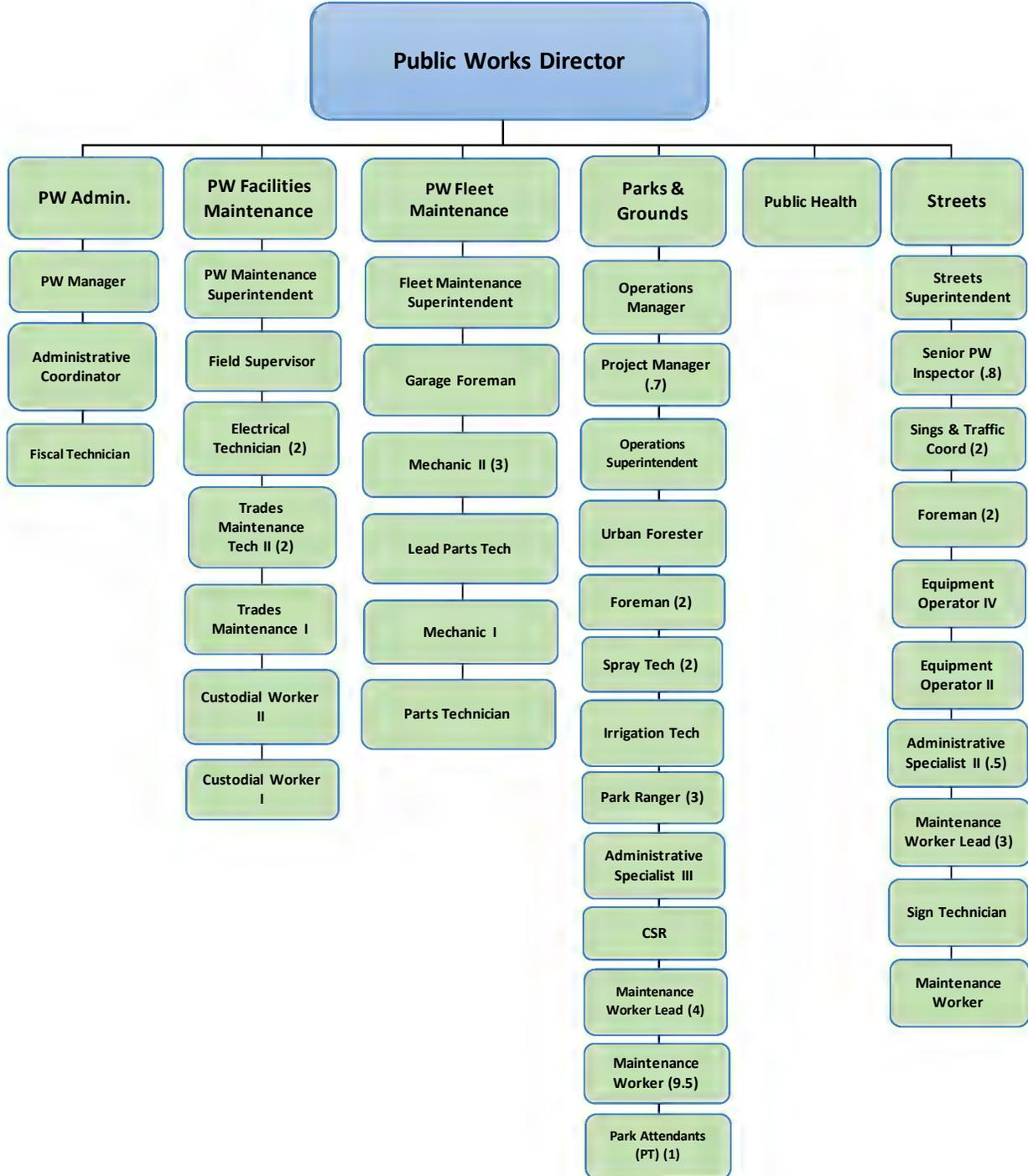
	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Fire Marshall **	135	0.03	0.03	-	0.03	-
Building Official **	134	0.10	0.10	-	0.10	-
Building Licensing Coordinator **	125	0.85	0.85	-	0.85	-
Permit Coordinator **	118	0.10	0.10	-	0.10	-
Administrative Specialist II **	117	0.10	0.10	-	0.10	-
<b>Total</b>		<b>1.18</b>	<b>1.18</b>	<b>-</b>	<b>1.18</b>	<b>-</b>

\*\* Split between funds or departments/divisions

### Business Tax Receipts

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-1101-513.12-00	Regular Salaries & Wages	57,543	60,337	77,723	60,296	62,302
001-1101-513.12-06	Regular Salaries - Opt Out Health Insurance	60	15	-	-	-
001-1101-513.14-00	Overtime	-	-	-	-	100
001-1101-513.15-00	Special Pay	40	40	40	40	40
001-1101-513.21-00	FICA/Medicare Taxes	4,185	4,291	5,608	4,628	4,790
001-1101-513.22-01	Retirement Contributions - FRS	3,302	3,991	5,419	4,231	4,538
001-1101-513.22-03	Retirement Contributions - Fire Pension	447	-	-	-	-
001-1101-513.23-00	Medical Insurance	6,984	7,143	11,176	9,135	9,549
001-1101-513.23-02	Medical Insurance - Life & ST Disability	248	271	389	303	313
001-1101-513.24-00	Worker's Compensation	260	230	305	228	270
	<b>Subtotal Personnel Services</b>	<b>73,069</b>	<b>76,318</b>	<b>100,660</b>	<b>78,861</b>	<b>81,902</b>
<b>Operating</b>						
001-1101-513.34-00	Other Contractual Services	-	-	705	-	500
001-1101-513.40-00	Travel & Per Diem	-	-	230	50	104
001-1101-513.41-00	Communications Services	254	213	233	212	222
001-1101-513.42-00	Postage & Transportation	3,129	3,154	980	3,250	3,325
001-1101-513.44-00	Rentals & Leases	936	970	713	730	730
001-1101-513.45-01	Insurance - Operating Liability	9	9	10	16	19
001-1101-513.47-00	Printing & Binding	946	439	569	486	551
001-1101-513.49-00	Other Charges/Obligations	1,954	1,712	2,201	2,250	2,250
001-1101-513.51-00	Office Supplies	-	449	159	200	225
001-1101-513.52-00	Operating Supplies	190	-	54	-	-
001-1101-513.54-01	Books/Pubs/Subsc/Memb - Prof Dues	115	90	115	115	165
001-1101-513.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	-	200	245	205	880
	<b>Subtotal Operating</b>	<b>7,533</b>	<b>7,236</b>	<b>6,214</b>	<b>7,514</b>	<b>8,971</b>
<b>Total Business Tax Receipts</b>		<b>\$ 80,602</b>	<b>\$ 83,554</b>	<b>\$ 106,874</b>	<b>\$ 86,375</b>	<b>\$ 90,873</b>

# PUBLIC WORKS DEPARTMENT





### Mission Statement

We work for you! Our mission is to improve the quality of life for City residents through responsive, efficient, and effective delivery of services to every neighborhood in order to meet the demands of our growing, diverse community.

### Role of Public Works

The Public Works Department includes a variety of divisions, most of which are dedicated to the construction operation and maintenance of infrastructure.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 2,386,355	\$ 2,406,752	\$ 2,458,819	\$ 2,487,882
Benefits	777,849	790,515	886,794	913,236
Operating	1,096,464	1,140,091	1,320,320	1,389,934
Supplies	369,687	273,636	314,231	295,458
Capital	-	-	-	-
<b>Total</b>	<b>\$ 4,630,355</b>	<b>\$ 4,610,994</b>	<b>\$ 4,980,164</b>	<b>\$ 5,086,510</b>

Funding Source				
General Fund	4,630,355	4,610,994	4,980,164	5,086,510
<b>Total</b>	<b>\$ 4,630,355</b>	<b>\$ 4,610,994</b>	<b>\$ 4,980,164</b>	<b>\$ 5,086,510</b>

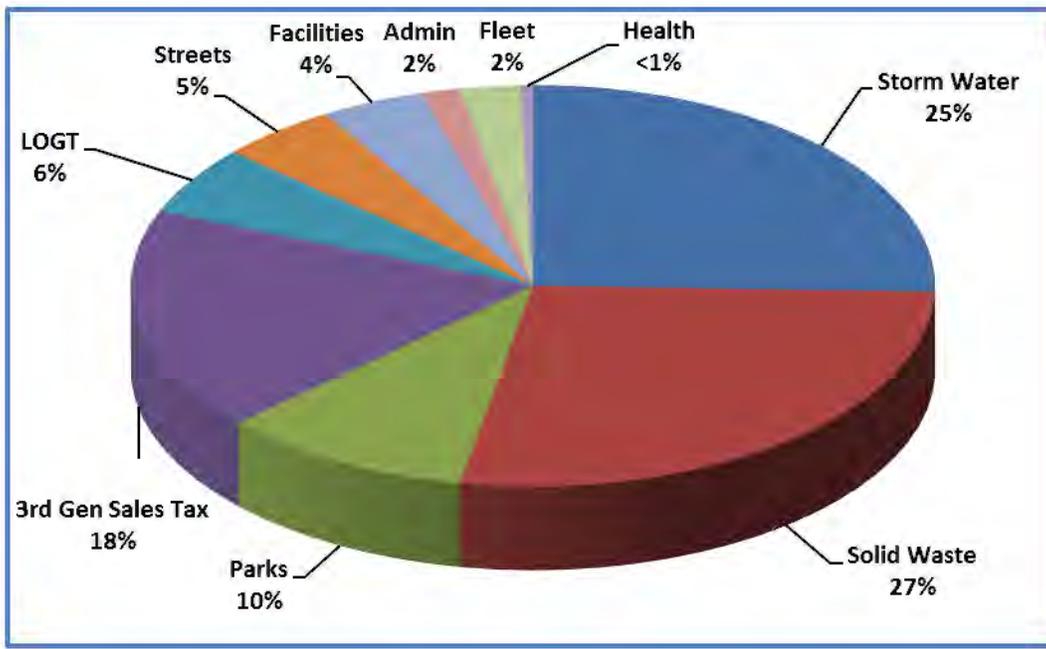
**Public Works Department as a percentage of General Fund**

12.1%



### FY 2017 Public Works Divisions Totals

Storm Water	\$	5,511,186
Solid Waste		5,930,858
Parks		2,189,713
3rd Gen Sales Tax		3,900,000
LOGT		1,199,281
Streets		1,029,069
Facilities		897,618
Admin		335,561
Fleet		525,948
Health		108,601
<b>Total</b>	<b>\$</b>	<b>21,627,835</b>



## Public Works Administration

The Administrative Division is responsible for general policy and direction of the department by providing management and leadership for the operating divisions. Operational oversight, strategic planning, administration of the budget and record keeping are all part of Administration's responsibilities.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 219,444	\$ 226,106	\$ 226,009	\$ 231,335
Benefits	56,866	58,279	62,133	64,069
Operating	17,748	24,734	30,174	32,212
Supplies	6,849	5,890	8,185	7,945
Capital	-	-	-	-
<b>Total</b>	<b>\$ 300,907</b>	<b>\$ 315,009</b>	<b>\$ 326,501</b>	<b>\$ 335,561</b>

Funding Source				
General Fund	300,907	315,009	326,501	335,561
<b>Total</b>	<b>\$ 300,907</b>	<b>\$ 315,009</b>	<b>\$ 326,501</b>	<b>\$ 335,561</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Public Works Director **	138	0.50	0.50	-	0.50	-
City Engineer **	136	-	-	-	-	0.50
Public Works Manager	133	1.00	1.00	-	1.00	-
Administrative Coordinator	123	1.00	1.00	-	1.00	-
Fiscal Technician	118	1.00	1.00	-	1.00	-
<b>Total</b>		<b>3.50</b>	<b>3.50</b>	<b>-</b>	<b>3.50</b>	<b>0.50</b>

\*\* Split between funds or departments/divisions

**Public Works Administration**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-4001-539.12-00	Regular Salaries & Wages	208,208	216,135	223,115	216,747	223,246
001-4001-539.12-02	Regular Salaries - Additional Pays	1,509	1,509	1,091	1,467	294
001-4001-539.12-06	Regular Salaries - Opt Out Health Insurance	1,800	1,800	1,900	1,760	1,760
001-4001-539.14-00	Overtime	-	-	-	6,035	6,035
001-4001-539.21-00	FICA/Medicare Taxes	15,971	16,584	17,024	17,335	17,743
001-4001-539.22-01	Retirement Contributions - FRS	14,806	24,150	25,579	26,713	28,067
001-4001-539.23-00	Medical Insurance	13,796	13,272	13,272	15,134	15,820
001-4001-539.23-02	Medical Insurance - Life & ST Disability	963	1,043	1,133	1,095	1,125
001-4001-539.24-00	Worker's Compensation	1,493	1,817	1,271	1,856	1,314
	<b>Subtotal Personnel Services</b>	<b>258,546</b>	<b>276,310</b>	<b>284,385</b>	<b>288,142</b>	<b>295,404</b>
<b>Operating</b>						
001-4001-539.34-00	Other Contractual Services	4,448	1,349	2,698	5,000	5,000
001-4001-539.40-00	Travel & Per Diem	-	53	70	700	700
001-4001-539.41-00	Communications Services	3,877	2,797	3,101	2,522	2,522
001-4001-539.42-00	Postage & Transportation	231	133	170	300	300
001-4001-539.44-00	Rentals & Leases	862	1,047	1,036	1,036	1,036
001-4001-539.45-01	Insurance - Operating Liability	8,270	7,834	8,360	14,036	16,130
001-4001-539.45-02	Insurance - Auto Liability	1,667	879	882	950	874
001-4001-539.46-00	Repair & Maintenance Services	10,976	1,017	5,964	2,000	2,000
001-4001-539.47-00	Printing & Binding	1,076	1,257	819	1,300	1,300
001-4001-539.49-00	Other Charges/Obligations	1,650	1,382	1,634	2,330	2,350
001-4001-539.51-00	Office Supplies	1,018	1,036	526	1,400	1,000
001-4001-539.52-00	Operating Supplies	936	501	401	1,000	1,000
001-4001-539.52-01	Operating Supplies - Gasoline/Diesel/Lubric	4,259	3,936	3,064	3,500	3,100
001-4001-539.52-05	Operating Supplies - Uniforms	81	79	88	425	425
001-4001-539.54-01	Books/Pubs/Subsc/Memb - Prof Dues	284	316	300	310	725
001-4001-539.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	25	265	705	550	695
001-4001-539.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	716	806	1,000	1,000
	<b>Subtotal Operating</b>	<b>39,660</b>	<b>24,597</b>	<b>30,624</b>	<b>38,359</b>	<b>40,157</b>
<b>Total Public Works Administration</b>		<b>\$ 298,206</b>	<b>\$ 300,907</b>	<b>\$ 315,009</b>	<b>\$ 326,501</b>	<b>\$ 335,561</b>

## Public Health

The Public Health division coordinates with the Seminole County Mosquito Authority for mosquito control and the East Volusia Mosquito Control for controlling the midge population. Public Health monitors the nuisance pest population and sprays on a limited basis for outbreaks and special events.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 821	\$ 65	\$ 5,538	\$ 5,538
Benefits	235	26	903	1,135
Operating	52,019	23,400	94,271	95,095
Supplies	3,935	101	3,438	6,833
Capital	-	-	-	-
<b>Total</b>	<b>\$ 57,010</b>	<b>\$ 23,592</b>	<b>\$ 104,150</b>	<b>\$ 108,601</b>

Funding Source				
General Fund	57,010	23,592	104,150	108,601
<b>Total</b>	<b>\$ 57,010</b>	<b>\$ 23,592</b>	<b>\$ 104,150</b>	<b>\$ 108,601</b>

Public Health						
Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-4041-562.12-02	Regular Salaries - Additional Pays	-	821	65	5,538	5,538
001-4041-562.21-00	FICA/Medicare Taxes	-	62	5	424	424
001-4041-562.22-01	Retirement Contributions - FRS	-	59	5	406	420
001-4041-562.23-00	Medical Insurance	-	90	13	-	-
001-4041-562.23-02	Medical Insurance - Life & ST Disability	-	2	-	-	-
001-4041-562.24-00	Worker's Compensation	-	22	3	73	291
	<b>Subtotal Personnel Services</b>	<b>-</b>	<b>1,056</b>	<b>91</b>	<b>6,441</b>	<b>6,673</b>
<b>Operating</b>						
001-4041-562.34-00	Other Contractual Services	30,896	48,503	22,151	90,000	90,000
001-4041-562.40-00	Travel & Per Diem	148	562	-	638	1,276
001-4041-562.45-01	Insurance - Operating Liability	780	753	803	1,356	1,564
001-4041-562.45-02	Insurance - Auto Liability	483	255	256	275	253
001-4041-562.46-00	Repair & Maintenance Services	296	1,946	190	2,002	2,002
001-4041-562.51-00	Office Supplies	-	-	-	100	100
001-4041-562.52-00	Operating Supplies	542	3,556	(91)	2,900	6,000
001-4041-562.52-01	Operating Supplies - Gasoline/Diesel/Lubric	46	74	17	143	143
001-4041-562.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	380	305	175	295	590
001-4041-562.54-03	Books/Pubs/Subsc/Memb - Subscriptions	79	-	-	-	-
	<b>Subtotal Operating</b>	<b>33,650</b>	<b>55,954</b>	<b>23,501</b>	<b>97,709</b>	<b>101,928</b>
<b>Total Public Works Health</b>		<b>\$ 33,650</b>	<b>\$ 57,010</b>	<b>\$ 23,592</b>	<b>\$ 104,150</b>	<b>\$ 108,601</b>

## Fleet Maintenance

Fleet Maintenance is responsible for preventative maintenance and repairs to City-owned vehicles and equipment, and for management of the fuel system.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 293,449	\$ 318,488	\$ 320,093	\$ 326,510
Benefits	94,601	104,723	115,173	119,870
Operating	77,623	39,207	59,517	58,763
Supplies	19,669	20,032	23,111	20,805
Capital	-	-	-	-
<b>Total</b>	<b>\$ 485,342</b>	<b>\$ 482,450</b>	<b>\$ 517,894</b>	<b>\$ 525,948</b>

Funding Source				
General Fund	485,342	482,450	517,894	525,948
<b>Total</b>	<b>\$ 485,342</b>	<b>\$ 482,450</b>	<b>\$ 517,894</b>	<b>\$ 525,948</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Fleet Maintenance Superintendent	130	1.00	1.00	-	1.00	-
Garage Supervisor	124	-	-	-	-	-
Garage Foreman	123	1.00	1.00	-	1.00	-
Mechanic II	U20	3.00	3.00	-	3.00	-
Lead Parts Technician	U19	1.00	1.00	-	1.00	-
Mechanic I	U17	1.00	1.00	-	1.00	1.00
Parts Technician	U16	1.00	1.00	-	1.00	-
<b>Total</b>		<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>	<b>1.00</b>

## Fleet Maintenance

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-4042-539.12-00	Regular Salaries & Wages	314,053	291,486	314,698	317,747	322,883
001-4042-539.12-02	Regular Salaries - Additional Pays	1,480	1,840	3,755	2,346	2,346
001-4042-539.14-00	Overtime	-	123	35	-	1,281
001-4042-539.21-00	FICA/Medicare Taxes	23,656	21,997	23,842	24,553	25,045
001-4042-539.22-01	Retirement Contributions - FRS	16,466	20,363	22,666	23,252	24,576
001-4042-539.23-00	Medical Insurance	47,558	46,452	51,291	60,535	63,280
001-4042-539.23-02	Medical Insurance - Life & ST Disability	1,284	1,295	1,564	1,593	1,619
001-4042-539.24-00	Worker's Compensation	4,504	4,494	5,085	5,240	-
001-4042-539.25-00	Unemployment Compensation	-	-	275	-	5,350
	<b>Subtotal Personnel Services</b>	<b>409,001</b>	<b>388,050</b>	<b>423,211</b>	<b>435,266</b>	<b>446,380</b>
<b>Operating</b>						
001-4042-539.34-00	Other Contractual Services	11,659	48,040	-	3,200	3,200
001-4042-539.41-00	Communications Services	2,699	2,527	1,584	2,787	1,787
001-4042-539.42-00	Postage & Transportation	1	-	-	10	10
001-4042-539.43-00	Utility Services	7,143	6,686	6,468	6,849	6,992
001-4042-539.44-00	Rentals & Leases	463	535	515	515	515
001-4042-539.45-01	Insurance - Operating Liability	4,635	3,175	3,433	4,119	4,265
001-4042-539.45-02	Insurance - Auto Liability	2,070	1,092	1,095	1,179	1,086
001-4042-539.46-00	Repair & Maintenance Services	15,212	13,985	22,621	18,520	18,520
001-4042-539.47-00	Printing & Binding	719	357	437	1,060	1,060
001-4042-539.49-00	Other Charges/Obligations	2,980	1,226	3,054	21,278	21,328
001-4042-539.51-00	Office Supplies	925	657	709	1,300	1,000
001-4042-539.52-00	Operating Supplies	8,053	7,180	9,117	8,200	9,200
001-4042-539.52-01	Operating Supplies - Gasoline/Diesel/Lubric	4,410	8,130	5,203	8,356	5,200
001-4042-539.52-05	Operating Supplies - Uniforms	2,310	2,133	2,415	2,600	2,600
001-4042-539.54-01	Books/Pubs/Subsc/Memb - Prof Dues	191	-	179	155	180
001-4042-539.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	-	69	909	1,000	1,125
001-4042-539.54-03	Books/Pubs/Subsc/Memb - Subscriptions	1,500	1,500	1,500	1,500	1,500
	<b>Subtotal Operating</b>	<b>64,970</b>	<b>97,292</b>	<b>59,239</b>	<b>82,628</b>	<b>79,568</b>
<b>Total Public Works Fleet</b>		<b>\$ 473,971</b>	<b>\$ 485,342</b>	<b>\$ 482,450</b>	<b>\$ 517,894</b>	<b>\$ 525,948</b>

## Facilities Maintenance

Facilities Maintenance operates and maintains 35 City owned buildings to ensure their readiness for use by our citizens, visitors and staff, in order to maintain a safe and comfortable environment for all. Staff must be skilled in various trades, including electrical, plumbing, air conditioning system, carpentry, elevator and mechanical repairs. This division also provides custodial services as well as mail delivery and lighting maintenance.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 377,690	\$ 400,373	\$ 380,305	\$ 394,655
Benefits	121,049	126,222	135,665	141,913
Operating	232,823	285,147	323,188	327,320
Supplies	40,004	35,883	41,250	33,730
Capital	-	-	-	-
<b>Total</b>	<b>\$ 771,566</b>	<b>\$ 847,625</b>	<b>\$ 880,408</b>	<b>\$ 897,618</b>

Funding Source				
General Fund	771,566	847,625	880,408	897,618
<b>Total</b>	<b>\$ 771,566</b>	<b>\$ 847,625</b>	<b>\$ 880,408</b>	<b>\$ 897,618</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
PW Maintenance Superintendent	130	1.00	1.00	-	1.00	-
Field Supervisor	126	1.00	1.00	-	1.00	-
Electrical Technician	U23	2.00	2.00	-	2.00	-
Trades Maintenance Technician II	U21	2.00	2.00	-	2.00	1.00
Trades Maintenance Technician I	U18	1.00	1.00	-	1.00	1.00
Custodial Worker II	U14	1.00	1.00	-	1.00	-
Custodial Worker I	U12	1.00	1.00	-	1.00	-
<b>Total</b>		<b>9.00</b>	<b>9.00</b>	<b>-</b>	<b>9.00</b>	<b>2.00</b>

## Facilities Maintenance

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-4046-539.12-00	Regular Salaries & Wages	362,263	368,766	394,816	372,973	375,984
001-4046-539.12-06	Regular Salaries - Opt Out Health Insurance	1,200	1,200	300	-	-
001-4046-539.14-00	Overtime	3,118	7,724	5,257	7,332	18,671
001-4046-539.21-00	FICA/Medicare Taxes	27,351	28,016	29,620	29,170	30,268
001-4046-539.22-01	Retirement Contributions - FRS	22,033	30,016	30,228	27,830	29,920
001-4046-539.23-00	Medical Insurance	46,452	53,088	56,406	68,102	71,190
001-4046-539.23-02	Medical Insurance - Life & ST Disability	1,617	1,760	1,820	1,858	1,871
001-4046-539.24-00	Worker's Compensation	7,847	8,169	8,148	8,705	8,664
	<b>Subtotal Personnel Services</b>	<b>471,881</b>	<b>498,739</b>	<b>526,595</b>	<b>515,970</b>	<b>536,568</b>
<b>Operating</b>						
001-4046-539.31-00	Professional Services	275	-	-	150	150
001-4046-539.34-00	Other Contractual Services	18,990	19,732	15,887	20,128	20,128
001-4046-539.41-00	Communications Services	4,778	4,094	4,639	6,258	5,902
001-4046-539.43-00	Utility Services	132,654	132,981	135,300	142,391	136,591
001-4046-539.44-00	Rentals & Leases	2,332	535	669	1,515	1,515
001-4046-539.45-01	Insurance - Operating Liability	10,908	9,180	9,840	14,913	24,444
001-4046-539.45-02	Insurance - Auto Liability	7,226	3,811	3,824	4,117	4,134
001-4046-539.46-00	Repair & Maintenance Services	80,823	55,679	100,081	103,050	103,790
001-4046-539.47-00	Printing & Binding	66	58	214	316	316
001-4046-539.48-00	Promotional Activities	7,406	6,464	13,290	30,000	30,000
001-4046-539.49-00	Other Charges/Obligations	7,161	289	1,403	350	350
001-4046-539.51-00	Office Supplies	471	628	556	500	500
001-4046-539.52-00	Operating Supplies	21,775	16,014	22,272	18,000	18,000
001-4046-539.52-01	Operating Supplies - Gasoline/Diesel/Lubric	16,451	21,450	11,028	18,265	11,100
001-4046-539.52-05	Operating Supplies - Uniforms	1,903	1,732	1,880	2,925	2,925
001-4046-539.54-01	Books/Pubs/Subsc/Memb - Prof Dues	-	-	52	-	280
001-4046-539.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	-	180	95	1,560	925
	<b>Subtotal Operating</b>	<b>313,219</b>	<b>272,827</b>	<b>321,030</b>	<b>364,438</b>	<b>361,050</b>
<b>Total Public Works Facilities</b>		<b>\$ 785,100</b>	<b>\$ 771,566</b>	<b>\$ 847,625</b>	<b>\$ 880,408</b>	<b>\$ 897,618</b>

## Streets

Funding for roads are included in the General Fund and one Special Revenue fund; the Local Option Gas Tax Fund. Roadway structures include roads, sidewalks, curbs, drainage systems and signalization of roads. The City currently contains 185 miles of roads and 80 miles of sidewalks.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 457,088	\$ 486,334	\$ 499,176	\$ 507,427
Benefits	158,251	178,663	201,064	208,546
Operating	222,320	213,293	219,336	224,601
Supplies	91,959	83,523	85,852	88,495
Capital	-	-	-	-
<b>Total</b>	<b>\$ 929,618</b>	<b>\$ 961,813</b>	<b>\$ 1,005,428</b>	<b>\$ 1,029,069</b>

Funding Source				
General Fund	929,618	961,813	1,005,428	1,029,069
<b>Total</b>	<b>\$ 929,618</b>	<b>\$ 961,813</b>	<b>\$ 1,005,428</b>	<b>\$ 1,029,069</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Project Manager	132	-	-	-	-	1.00
Streets Superintendent	130	1.00	1.00	-	1.00	-
Senior Public Works Inspector **	126	0.80	0.80	-	0.80	-
Signs and Traffic Coordinator	126	1.00	1.00	-	1.00	-
Foreman	123	2.00	2.00	-	2.00	-
Equipment Operator IV	U21	2.00	2.00	-	2.00	-
Equipment Operator II	U17	1.00	1.00	-	1.00	-
Administrative Specialist II **	117	0.50	0.50	-	0.50	-
Maintenance Worker, Lead	U16	3.00	3.00	-	3.00	-
Sign Technician	U16	1.00	1.00	-	1.00	-
Equipment Operator I	U15	-	-	-	0.00	1.00
Maintenance Worker	U13	1.00	1.00	-	1.00	2.00
<b>Total</b>		<b>13.30</b>	<b>13.30</b>	<b>-</b>	<b>13.30</b>	<b>4.00</b>

\*\* Split between funds or departments/divisions

<b>Streets</b>						
<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-4047-541.12-00	Regular Salaries & Wages	437,566	448,904	475,360	492,333	495,599
001-4047-541.12-02	Regular Salaries - Additional Pays	-	10	-	-	-
001-4047-541.12-06	Regular Salaries - Opt Out Health Insurance	2,100	1,700	-	-	-
001-4047-541.14-00	Overtime	5,931	6,474	10,974	6,843	11,828
001-4047-541.21-00	FICA/Medicare Taxes	32,224	33,321	35,259	38,288	38,919
001-4047-541.22-01	Retirement Contributions - FRS	25,154	31,619	34,504	36,024	37,935
001-4047-541.23-00	Medical Insurance	69,913	71,799	85,963	100,639	105,203
001-4047-541.23-02	Medical Insurance - Life & ST Disability	1,957	2,120	2,411	2,445	2,460
001-4047-541.24-00	Worker's Compensation	19,156	19,392	20,526	23,668	24,029
	<b>Subtotal Personnel Services</b>	<b>594,001</b>	<b>615,339</b>	<b>664,997</b>	<b>700,240</b>	<b>715,973</b>
<b>Operating</b>						
001-4047-541.34-00	Other Contractual Services	114,233	93,284	99,532	94,988	94,988
001-4047-541.40-00	Travel & Per Diem	12	-	-	200	70
001-4047-541.41-00	Communications Services	6,432	4,975	2,656	7,038	3,038
001-4047-541.42-00	Postage & Transportation	-	-	44	60	60
001-4047-541.43-00	Utility Services	6,718	6,590	6,762	6,653	6,727
001-4047-541.44-00	Rentals & Leases	463	535	515	2,615	1,615
001-4047-541.45-01	Insurance - Operating Liability	16,556	15,512	16,589	28,433	35,939
001-4047-541.45-02	Insurance - Auto Liability	14,658	7,730	7,757	8,824	10,816
001-4047-541.46-00	Repair & Maintenance Services	58,925	92,516	77,475	69,750	69,750
001-4047-541.47-00	Printing & Binding	226	111	618	275	278
001-4047-541.49-00	Other Charges/Obligations	328	1,067	1,345	500	1,320
001-4047-541.51-00	Office Supplies	556	405	322	800	800
001-4047-541.52-00	Operating Supplies	6,648	7,543	5,917	7,650	11,495
001-4047-541.52-01	Operating Supplies - Gasoline/Diesel/Lubric	44,074	47,598	38,704	39,024	37,100
001-4047-541.52-05	Operating Supplies - Uniforms	3,301	3,550	3,372	4,225	4,550
001-4047-541.53-00	Road Materials & Supplies	19,818	31,027	33,708	31,575	31,575
001-4047-541.54-01	Books/Pubs/Subsc/Memb - Prof Dues	508	452	485	470	520
001-4047-541.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	444	1,110	415	2,108	2,455
001-4047-541.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	274	600	-	-
	<b>Subtotal Operating</b>	<b>293,900</b>	<b>314,279</b>	<b>296,816</b>	<b>305,188</b>	<b>313,096</b>
<b>Total Public Works Streets</b>		<b>\$ 887,901</b>	<b>\$ 929,618</b>	<b>\$ 961,813</b>	<b>\$ 1,005,428</b>	<b>\$ 1,029,069</b>

## Parks and Grounds

The Parks and Grounds division is responsible for the operation and maintenance of all City parks. This division is responsible for a variety of activities including:

- Landscape maintenance of all properties, including lake treatment in parks
- Maintenance and renovation of play equipment, amenities and facilities
- Oversee contractual maintenance at the cemetery, schedule annual replacement at various City planting locations and lake treatments at various locations
- Maintain and staff Fort Mellon Park amenities as required
- Pest control at city buildings
- Clean-up response to emergency weather conditions

- Set-up/break-down and manpower for special events
- Cemetery management
- Rental of park facilities
- Special projects (historic trees, street rights-of-way beautification)

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 1,037,863	\$ 975,386	\$ 1,027,698	\$ 995,471
Benefits	346,847	322,602	371,856	365,577
Operating	493,931	554,310	593,834	691,015
Supplies	207,271	128,207	152,395	137,650
Capital	-	-	-	-
<b>Total</b>	<b>\$ 2,085,912</b>	<b>\$ 1,980,505</b>	<b>\$ 2,145,783</b>	<b>\$ 2,189,713</b>

Funding Source				
General Fund	2,085,912	1,980,505	2,145,783	2,189,713
<b>Total</b>	<b>\$ 2,085,912</b>	<b>\$ 1,980,505</b>	<b>\$ 2,145,783</b>	<b>\$ 2,189,713</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Operations Manager	133	1.00	1.00	-	1.00	-
Project Manager **	132	0.70	0.70	-	0.70	-
Operations Superintendent	130	1.00	1.00	-	1.00	-
Urban Forester	126	1.00	1.00	-	1.00	-
Foreman	123	3.00	3.00	(1.00)	2.00	1.00
Spray Technician	U20	2.00	2.00	-	2.00	-
Irrigation Technician	U19	1.00	1.00	-	1.00	1.00
Park Ranger	U19	2.00	2.00	1.00	3.00	-
Administrative Specialist III	119	1.00	1.00	-	1.00	-
Equipment Operator II	U17	-	-	-	-	1.00
Customer Service Representative	117	1.00	1.00	-	1.00	-
Maintenance Worker, Lead	U16	4.00	4.00	-	4.00	-
Maintenance Worker	U13	10.00	10.00	(1.50)	8.50	2.00
Park Attendants (part-time)	110	1.40	1.40	(0.40)	1.00	-
<b>Total</b>		<b>29.10</b>	<b>29.10</b>	<b>(1.90)</b>	<b>27.20</b>	<b>5.00</b>

\*\* Split between funds or departments/divisions

**Parks and Grounds**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-4048-572.12-00	Regular Salaries & Wages	950,471	976,673	915,571	962,403	931,722
001-4048-572.12-02	Regular Salaries - Additional Pays	12,033	10,170	12,058	11,730	11,730
001-4048-572.12-06	Regular Salaries - Opt Out Health Insurance	4,800	5,100	4,800	4,692	4,692
001-4048-572.13-10	Other Salaries & Wages - Part Time	22,100	21,273	20,994	24,435	18,002
001-4048-572.14-00	Overtime	24,231	24,647	21,963	24,438	29,325
001-4048-572.21-00	FICA/Medicare Taxes	74,661	76,406	72,217	78,816	76,447
001-4048-572.22-01	Retirement Contributions - FRS	60,067	82,967	76,754	82,695	76,547
001-4048-572.23-00	Medical Insurance	151,873	155,651	146,134	179,334	179,374
001-4048-572.23-02	Medical Insurance - Life & ST Disability	4,257	4,644	4,665	4,829	4,680
001-4048-572.24-00	Worker's Compensation	22,953	23,763	22,832	26,182	28,529
001-4048-572.25-00	Unemployment Compensation	5,574	3,416	-	-	-
	<b>Subtotal Personnel Services</b>	<b>1,333,020</b>	<b>1,384,710</b>	<b>1,297,988</b>	<b>1,399,554</b>	<b>1,361,048</b>
<b>Operating</b>						
001-4048-572.31-00	Professional Services	11,168	25,250	28,500	27,000	27,000
001-4048-572.34-00	Other Contractual Services	38,762	29,425	34,617	918	918
001-4048-572.40-00	Travel & Per Diem	605	657	27	1,300	400
001-4048-572.41-00	Communications Services	20,735	19,801	16,164	23,211	18,899
001-4048-572.42-00	Postage & Transportation	532	561	509	550	550
001-4048-572.43-00	Utility Services	249,276	242,790	237,378	271,956	265,160
001-4048-572.44-00	Rentals & Leases	6,704	2,747	3,246	4,641	5,964
001-4048-572.45-01	Insurance - Operating Liability	24,228	23,309	24,868	42,261	73,523
001-4048-572.45-02	Insurance - Auto Liability	19,559	10,315	10,350	11,143	11,175
001-4048-572.46-00	Repair & Maintenance Services	132,536	132,093	192,995	203,674	278,946
001-4048-572.47-00	Printing & Binding	2,042	1,279	747	1,380	1,380
001-4048-572.48-00	Promotional Activities	-	2,890	804	3,000	3,000
001-4048-572.49-00	Other Charges/Obligations	2,306	2,814	4,105	2,800	4,100
001-4048-572.51-00	Office Supplies	1,795	2,699	2,218	2,700	2,700
001-4048-572.52-00	Operating Supplies	119,599	133,984	78,510	83,350	81,550
001-4048-572.52-01	Operating Supplies - Gasoline/Diesel/Lubric	61,839	60,343	38,425	52,825	36,500
001-4048-572.52-05	Operating Supplies - Uniforms	7,377	7,993	7,103	9,425	9,750
001-4048-572.54-01	Books/Pubs/Subsc/Memb - Prof Dues	345	520	640	1,075	1,050
001-4048-572.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	1,659	1,732	944	3,020	5,650
001-4048-572.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	-	367	-	450
	<b>Subtotal Operating</b>	<b>701,067</b>	<b>701,202</b>	<b>682,517</b>	<b>746,229</b>	<b>828,665</b>
<b>Total Public Works Parks and Grounds</b>		<b>\$ 2,034,087</b>	<b>\$ 2,085,912</b>	<b>\$ 1,980,505</b>	<b>\$ 2,145,783</b>	<b>\$ 2,189,713</b>

## **Local Option Gas Tax Fund**

Local Option Gas Tax Revenue is received from a Local Fuel Tax adopted county wide and is collected by the State, and distributed to county and local governments based on a statutory formula. The revenues collected are restricted in use to public transportation, roadway and right-of-way maintenance, roadway drainage, street lighting, traffic engineering and signalization, pavement marking, bridge maintenance and operation, and debt service for the same [S.336.025(7) F.S.].

### **Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Operating	495,089	517,460	504,078	504,078
Supplies	70,365	93,892	97,250	97,250
Capital	213,271	327,482	446,672	466,672
Other	-	-	32,347	131,281
<b>Total</b>	<b>\$ 778,726</b>	<b>\$ 938,834</b>	<b>\$ 1,080,347</b>	<b>\$ 1,199,281</b>

<b>Funding Source</b>				
Local Option Gas Tax	778,726	938,834	1,080,347	1,199,281
<b>Total</b>	<b>\$ 778,726</b>	<b>\$ 938,834</b>	<b>\$ 1,080,347</b>	<b>\$ 1,199,281</b>

This fund includes utilities for street lights (\$380,000), a traffic signalization contract (\$123,000), CSX transportation (\$13,000), streetlights and sign materials (\$97,250), and funding for asphalt rehabilitation (\$466,672). The detailed budget for this program is located in the Special Revenue Fund section of this budget document.

# PUBLIC WORKS DEPARTMENT



## Solid Waste

The Solid Waste Division provides for the scheduled collection and disposal of residential and commercial solid waste services through management of contractual services. The franchise agreement, solid waste ordinance and contract ensure accountability to the City and service consistency.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 92,180	\$ 111,772	\$ 112,650	\$ 116,472
Operating	5,317,272	5,362,387	5,465,941	5,564,337
Supplies	30,130	3,409	24,130	14,950
Capital	-	-	-	30,000
Other	335,982	342,313	184,000	205,099
Total	\$ 5,775,565	\$ 5,819,881	\$ 5,786,721	\$ 5,930,858

Funding Source				
Solid Waste Fund	5,775,565	5,819,881	5,786,721	5,930,858
Total	\$ 5,775,565	\$ 5,819,881	\$ 5,786,721	\$ 5,930,858

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Solid Waste Manager	127	1.00	1.00	-	1.00	-
Administrative Specialist II	117	1.00	1.00	-	1.00	-
Total		2.00	2.00	-	2.00	-

## Solid Waste as a percentage of Enterprise Funds

14%

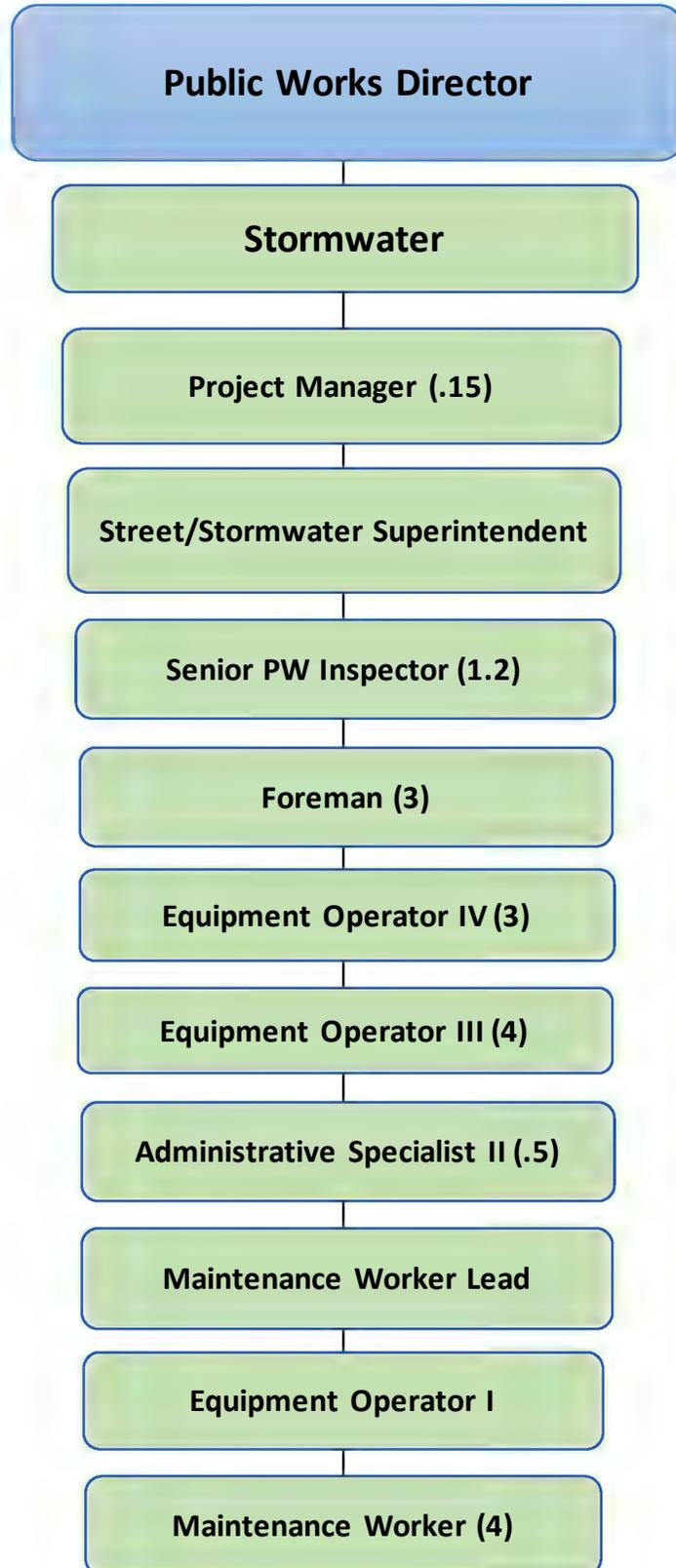


<b>Solid Waste Revenues and Expenses</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
<b>Operating Revenues</b>					
Charges for Services	\$ 5,309,424	\$ 5,403,338	\$ 5,520,376	\$ 5,760,486	\$ 5,930,858
Other	1,997	2,871	3,780	3,000	-
Total operating revenue	5,311,420	5,406,209	5,524,156	5,763,487	5,930,858
<b>Operating Expenses</b>					
Personnel Services	106,368	92,180	111,772	112,650	116,472
Materials/Other Services	5,180,520	5,348,222	5,366,158	5,490,071	5,579,287
Total operating expenses	5,286,888	5,440,402	5,477,930	5,602,721	5,695,759
<b>Operating Income</b>	24,533	(34,193)	46,226	160,766	235,099
<b>Non-Operating Revenue/(Expense)</b>					
Capital Expenses	-	-	-	-	30,000
Total Non-Operating	-	-	-	-	30,000
<b>Income Before Transfers and Contributions</b>	24,533	(34,193)	46,226	160,766	205,099
Transfers In	-	-	-	-	-
Transfers Out	(147,484)	(335,163)	(341,951)	(184,000)	(184,000)
<b>Net Change in Assets</b>	(122,951)	(369,356)	(295,725)	(23,234)	21,099
<b>Net Assets - Beginning*</b>	1,161,776	1,038,825	669,469	373,744	350,511
<b>Net Assets - Ending*</b>	\$ 1,038,825	\$ 669,469	\$ 373,744	\$ 350,511	\$ 371,610

\*Includes Restricted Assets.

<b>Solid Waste</b>						
<b>Account</b>	<b>Description</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
<b>Revenues</b>						
401-0000-343.40-01	Service Charges - Residential	2,319,853	2,339,350	2,483,439	2,626,516	2,694,315
401-0000-343.40-02	Service Charges - Commercial	2,349,106	2,393,389	2,447,236	2,542,049	2,635,935
401-0000-343.41-01	Recycling Income - Residential	37,672	37,758	12,367	18,538	23,566
401-0000-343.41-04	Recycling Income - Commercial	110,975	112,169	113,215	118,178	112,509
401-0000-343.90-00	Physical Env - Other Charges	4,266	4,761	3,328	3,843	2,977
401-0000-349.10-00	Handling Fee	334,441	354,305	290,549	289,721	292,556
401-0000-361.10-00	Interest	5,883	4,547	1,459	3,000	-
401-0000-361.30-00	Interest - Unrealized	(1,951)	539	637	-	-
401-0000-361.40-00	Interest - Realized	(1,906)	(2,240)	(689)	-	-
401-0000-369.30-00	Refund for Prior Year Expense	(30)	-	2,298	-	-
401-0000-369.41-00	Reimbursement of Claims	-	25	76	-	-
401-0000-369.92-10	Admin Share	153,112	161,606	170,244	161,642	169,000
401-0000-389.99-00	Use of Net Assets	-	-	-	23,234	-
<b>Total Solid Waste Revenues</b>		<b>\$5,311,420</b>	<b>\$5,406,209</b>	<b>\$5,524,156</b>	<b>\$5,786,721</b>	<b>\$ 5,930,858</b>
<b>Expenses</b>						
401-4002-534.12-00	Regular Salaries & Wages	84,897	69,146	80,700	82,898	85,385
401-4002-534.12-02	Regular Salaries & Wages	606	606	606	600	600
401-4002-534.12-06	Regular Salaries & Wages	1,500	500	-	-	-
401-4002-534.12-10	OPEB	2,056	2,160	1,123	-	-
401-4002-534.21-00	FICA/Medicare Taxes	6,376	5,119	6,208	6,405	6,596
401-4002-534.22-01	Retirement Contributions	4,771	4,809	5,936	6,067	6,474
401-4002-534.23-00	Medical Insurance	4,977	8,710	13,272	15,482	16,184
401-4002-534.23-02	Medical Insurance	392	367	424	419	431
401-4002-534.24-00	Worker's Compensation	794	764	760	779	802
401-4002-534.27-00	Pension GASB 68	-	-	2,742	-	-
401-4002-534.31-00	Professional Services	736	3,875	-	3,000	3,000
401-4002-534.34-00	Other Contractual Services	-	16,174	-	-	-
401-4002-534.34-01	Private Hauler	4,902,673	5,059,490	5,144,327	5,175,000	5,330,250
401-4002-534.34-06	Other Contractual Services	197	-	-	-	-
401-4002-534.34-08	Computer Services - GF	2,943	3,102	3,315	3,841	3,888
401-4002-534.34-10	Personnel Services - GF	1,708	1,807	1,859	1,555	1,876
401-4002-534.34-11	Finance/Administration - GF	200,874	194,746	204,139	211,270	178,857
401-4002-534.34-12	Fleet - GF	857	839	817	839	801
401-4002-534.34-22	Artlane Landfill Testing	17,821	22,919	1,507	-	-
401-4002-534.40-00	Travel & Per Diem	-	-	-	400	1,457
401-4002-534.41-00	Communications Services	1,308	961	646	1,465	631
401-4002-534.42-00	Postage & Transportation	-	34	38	50	50
401-4002-534.44-00	Rentals & Leases	862	1,047	1,036	1,036	1,036
401-4002-534.45-01	Insurance	204	171	183	294	325
401-4002-534.45-02	Insurance	620	327	328	353	328
401-4002-534.46-00	Repair & Maintenance Services	424	3,638	818	54,000	29,000
401-4002-534.47-00	Printing & Binding	2,812	3,592	2,163	4,588	4,588
401-4002-534.48-00	Promotional Activities	2,194	2,534	-	5,000	5,000
401-4002-534.49-00	Other Charges/Obligations	2,411	2,018	1,211	3,250	3,250
401-4002-534.51-00	Office Supplies	474	693	686	1,200	1,200
401-4002-534.52-00	Operating Supplies	36,621	28,405	1,485	20,000	10,000
401-4002-534.52-01	Operating Supplies	1,061	801	667	855	1,900
401-4002-534.52-05	Operating Supplies	334	36	372	525	525
401-4002-534.54-01	Books/Pubs/Subscrs/Membs	-	195	200	200	225
401-4002-534.54-02	Books/Pubs/Subscrs/Membs	-	-	-	1,350	1,100
401-4002-534.64-00	Machinery & Equipment	-	-	-	-	30,000
401-4002-534.72-40	Debt Service - Interest	252	819	362	-	-
401-7979-534.59-99	Non Classified Expense	3,135	-	-	-	-
401-7979-581.91-01	Transfers	147,484	151,163	157,951	-	-
401-7979-581.91-22	Transfers	-	184,000	184,000	184,000	184,000
401-9999-591.99-90	Addition to Reserves	-	-	-	-	21,099
<b>Total Solid Waste Expenses</b>		<b>\$5,434,372</b>	<b>\$5,775,565</b>	<b>\$5,819,881</b>	<b>\$5,786,721</b>	<b>\$ 5,930,858</b>

# PUBLIC WORKS/STORMWATER



## Stormwater

The Storm Water division is responsible for effectively managing the 50 miles of drainage ditches and other drainage structures that make up the City’s drainage system. This division is also responsible for planning, designing and constructing new drainage facilities to augment the existing, older systems, and provide adequate drainage for new development. Storm Water activities are accounted for in a separate enterprise fund which derives its fees from Storm Water Utility fees. The Storm Water will increase October 1, 2016 from \$8.45 to \$8.86 per month.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 679,179	\$ 659,262	\$ 719,768	\$ 734,514
Benefits	236,301	265,723	289,764	299,513
Operating	529,507	597,648	698,368	698,368
Supplies	196,657	156,129	182,474	182,474
Capital	-	-	3,044,000	2,920,000
Other	786,278	829,032	503,901	676,317
Additions to Reserves	2,046,916	2,271,855	-	-
Total	\$ 4,474,838	\$ 4,779,649	\$ 5,438,275	\$ 5,511,186

Funding Source				
Stormwater Fund	4,474,838	4,779,649	5,438,275	5,511,186
Total	\$ 4,474,838	\$ 4,779,649	\$ 5,438,275	\$ 5,511,186

### Storm Water as a percentage of Enterprise Funds

13%



<b>Stormwater Revenues and Expenses</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
<b>Operating Revenues</b>					
Charges for Services	\$ 4,246,961	\$ 4,435,015	\$ 4,705,595	\$ 4,500,000	\$ 5,083,910
Other	41,649	-	5,300	-	-
Total operating revenue	4,288,610	4,435,015	4,710,895	4,500,000	5,083,910
<b>Operating Expenses</b>					
Personnel Services	873,607	915,480	924,985	1,009,532	1,034,027
Materials/Other Services	813,341	726,164	753,777	880,842	880,842
Depreciation	611,291	619,628	671,640	-	-
Total operating expenses	2,298,239	2,261,272	2,350,402	1,890,374	1,914,869
<b>Operating Income</b>	<b>1,990,371</b>	<b>2,173,743</b>	<b>2,360,493</b>	<b>2,609,626</b>	<b>3,169,041</b>
<b>Non-Operating Revenue/(Expense)</b>					
Interest income	16,655	34,868	64,463	65,000	110,000
Intergovernmental	6,302	4,955	4,291	3,200	3,900
Interest expense	(175,662)	(166,650)	(157,392)	(150,730)	(141,032)
Capital Expenses	-	-	-	(3,044,000)	(2,920,000)
Debt Costs	(4,722)	-	-	(353,171)	(535,284)
Revenues/(Expenses)	(157,427)	(126,827)	(88,639)	(3,479,702)	(3,482,417)
<b>Income Before Transfers and Contributions</b>	<b>1,832,944</b>	<b>2,046,916</b>	<b>2,271,855</b>	<b>(870,075)</b>	<b>(313,376)</b>
Transfers In/(Out)	-	-	-	-	-
<b>Change in Net Assets</b>	<b>1,832,944</b>	<b>2,046,916</b>	<b>2,271,855</b>	<b>(870,075)</b>	<b>(313,376)</b>
<b>Net Assets - Beginning*</b>	<b>17,319,925</b>	<b>19,152,869</b>	<b>21,199,785</b>	<b>23,471,640</b>	<b>22,601,565</b>
<b>Net Assets - Ending*</b>	<b>\$ 19,152,869</b>	<b>\$ 21,199,785</b>	<b>\$ 23,471,640</b>	<b>\$ 22,601,565</b>	<b>\$ 22,288,189</b>

\*Includes restricted assets.

The following capital projects are funded in the 2017 budget.

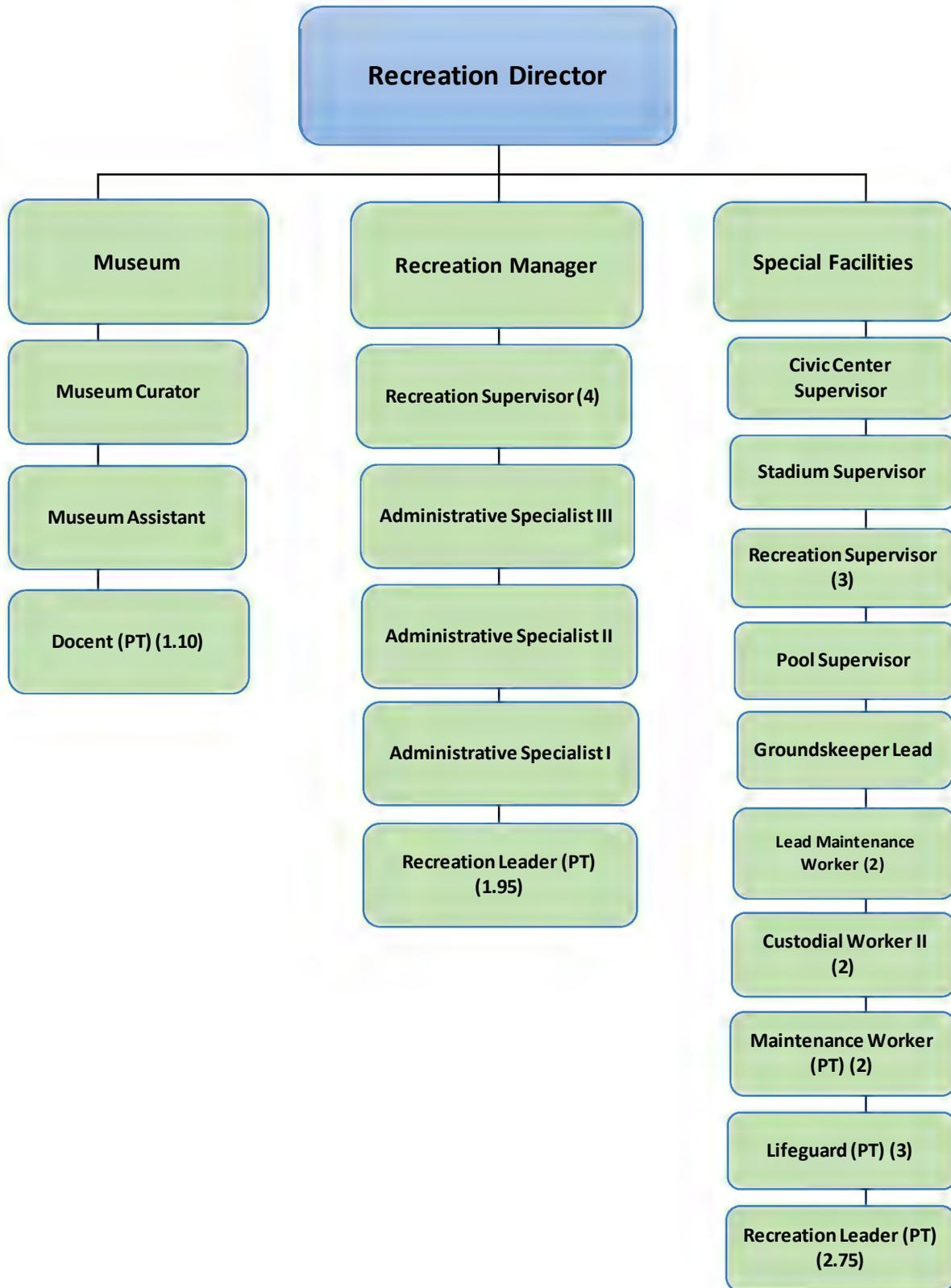
Capital Projects

Project Name	Description	Justification	Total Cost
Pipelining (Citywide)	This is to repair old and failing stormwater lines that can not be replaced by conventional means due to the proximity of houses, garages and other shelters.	If these storm lines were to fail will damage properties and dwellings.	\$ 200,000
Design Study - McCracken Bridge	The stormwater ditch along McCracken Road is deep with steep side slopes.	Piping the ditch will improve water conveyance and will be a considerable improvement for the area aesthetically.	100,000
Secondary Drainage Improvements	This consists of stormwater lines for the Plumosa Drive connection.	To improve drainage in the outlying area and alleviate local flooding.	250,000
Lk. Jessup & Lk. Monroe Basin Management Action Plan (BMAP)	Lk. Jessup & Lk. Monroe Basin Management Action Plan (BMAP)	NPDES & TMDL are permits/programs enforced by the State of Florida in order to control the direct discharge of pollutants that may be discharged to waters of the State by each discharger.	200,000
Pump Branch (Stormwater Master Plan)	The goal of the project is to alleviate stormwater conveyance deficiencies and improve the roadway esthetics by adding curbs.		2,000,000
Reversible Plate Tamp	This equipment is used to compact the earth to the correct density for pipe projects.	To be used on smaller areas that are not accessible with other equipment.	8,000
Forklift	This equipment will be used for the crews to unload heavy materials.		82,000
Mini Excavator	To replace current old equipment.	To be used on smaller pipe projects where the larger equipment has difficulty maneuvering in smaller spaces.	80,000
			<b>\$ 2,920,000</b>

Stormwater						
Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
402-0000-335.49-01	Other - Fuel Tax	6,302	4,955	4,291	3,200	3,900
402-0000-343.93-01	Fees - Stormwater	4,246,961	4,435,015	4,705,595	4,500,000	5,083,910
402-0000-361.10-00	Interest	48,474	60,178	83,851	65,000	110,000
402-0000-361.30-00	Interest - Unrealized	(15,871)	4,486	13,817	-	-
402-0000-361.40-00	Interest - Realized	(15,948)	(29,796)	(33,205)	-	-
402-0000-364.41-00	Disposition of Assets	1,645	-	5,275	-	-
402-0000-369.41-00	Reimb of Claims & Expense	-	-	25	-	-
402-0000-389.40-05	Grants & Donations	40,004	-	-	-	-
402-0000-389.98-00	Use of Net Assets	-	-	-	870,075	313,376
<b>Total Stormwater Revenues</b>		<b>\$4,311,567</b>	<b>\$4,474,838</b>	<b>\$4,779,649</b>	<b>\$5,438,275</b>	<b>\$5,511,186</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Expenses</b>						
402-4045-541.12-00	Regular Salaries & Wages	632,750	655,086	646,009	697,668	713,614
402-4045-541.12-02	Regular Salaries & Wages	1,509	1,509	1,091	1,500	300
402-4045-541.12-06	Regular Salaries & Wages	1,800	1,600	600	600	600
402-4045-541.12-10	Regular Salaries & Wages	19,121	20,246	10,868	-	-
402-4045-541.14-00	Overtime	129	738	694	20,000	20,000
402-4045-541.21-00	FICA/Medicare Taxes	47,200	48,768	48,885	55,205	56,336
402-4045-541.22-01	Retirement Contributions	36,708	50,447	53,256	59,356	64,957
402-4045-541.23-00	Medical Insurance	110,379	112,662	116,470	145,918	152,535
402-4045-541.23-02	Medical Insurance	2,844	3,133	3,352	3,522	3,600
402-4045-541.24-00	Worker's Compensation	20,904	21,291	19,165	25,763	22,085
402-4045-541.25-00	Unemployment Comp	263	-	-	-	-
402-4045-541.27-00	Pension GASB 68	-	-	24,595	-	-
402-4045-541.31-00	Professional Services	4,928	1,240	2,000	5,950	5,950
402-4045-541.34-00	Other Contractual Services	58,714	31,596	83,973	62,200	62,200
402-4045-541.34-08	Computer Services - GF	27,369	29,080	31,080	36,010	36,010
402-4045-541.34-09	Engineering Services - GF	13,077	13,692	14,117	13,549	13,549
402-4045-541.34-10	Personnel Services - GF	15,885	16,941	17,428	14,582	14,582
402-4045-541.34-11	Finance/Administration - GF	161,402	159,214	160,021	124,281	124,281
402-4045-541.34-12	Fleet - GF	57,101	55,907	55,742	57,298	57,298
402-4045-541.40-00	Travel & Per Diem	619	61	61	1,150	1,150
402-4045-541.41-00	Communications Services	4,687	5,389	1,790	6,265	6,265
402-4045-541.42-00	Postage & Transportation	13	1	19	500	500
402-4045-541.43-00	Utility Services	12,043	12,772	12,284	11,523	11,523
402-4045-541.44-00	Rentals & Leases	12,178	5,501	5,179	15,865	15,865
402-4045-541.45-01	Insurance	42,894	41,340	44,104	76,045	76,045
402-4045-541.45-02	Insurance	41,294	21,777	21,852	25,872	25,872
402-4045-541.46-00	Repair & Maintenance Services	171,237	120,811	129,492	238,660	238,660
402-4045-541.47-00	Printing & Binding	173	58	510	618	618
402-4045-541.49-00	Other Charges/Obligations	9,439	14,127	17,996	8,000	8,000
402-4045-541.51-00	Office Supplies	421	268	394	1,000	1,000
402-4045-541.52-00	Operating Supplies	7,010	17,523	10,663	19,250	19,250
402-4045-541.52-01	Operating Supplies	98,699	93,582	62,891	78,098	78,098
402-4045-541.52-05	Operating Supplies	5,320	4,677	5,120	6,825	6,825
402-4045-541.53-00	Road Materials & Supplies	67,394	77,283	74,631	70,000	70,000
402-4045-541.54-01	Books/Pubs/Subscrs/Membs	272	246	349	155	155
402-4045-541.54-02	Books/Pubs/Subscrs/Membs	1,172	3,078	2,043	7,146	7,146
402-4045-541.54-03	Books/Pubs/Subscrs/Membs	-	-	38	-	-
402-4045-541.62-00	Buildings	12,303	-	-	-	-
402-4045-541.63-00	Improve Other Than Bldg	2,260	923,059	519,014	2,650,000	2,750,000
402-4045-541.64-00	Machinery & Equipment	209,972	174,750	195,671	394,000	170,000
402-7979-541.69-99	Fixed Assets - Capitalized	(224,535)	(1,097,809)	(714,685)	-	-
402-4045-541.71-21	Debt Service - Principal	-	-	-	221,456	227,542
402-4045-541.71-22	Debt Service - Principal	-	-	-	112,024	115,183
402-4045-541.71-23	Debt Service - Principal	-	-	-	19,691	20,142
402-4045-541.71-24	Debt Service - Principal	-	-	-	-	168,849
402-4045-541.72-21	Debt Service - Interest	99,246	93,601	87,804	83,122	77,035
402-4045-541.72-22	Debt Service - Interest	66,795	63,852	60,826	59,158	55,999
402-4045-541.72-23	Debt Service - Interest	9,621	9,197	8,762	8,450	7,998
402-4045-541.73-20	Debt Service - Interest	4,722	-	-	-	-
402-4045-541.72-24	Debt Service - Interest	-	-	-	-	3,569
402-7979-541.59-99	Non Classified Expense	611,291	619,628	671,640	-	-
402-7979-590.99-90	Addition to Reserves	-	-	-	-	-
<b>Total Stormwater Expenses</b>		<b>\$2,478,623</b>	<b>\$2,427,922</b>	<b>\$2,507,794</b>	<b>\$5,438,275</b>	<b>\$5,511,186</b>

# RECREATION DEPARTMENT





**Mission Statement**

To provide the citizens of Sanford with an enhancement of the quality of life in the City through designing, developing, maintaining, and efficiently operating recreation facilities and offering a variety of quality recreation programs and Special Events for the citizens to enjoy during their leisure.

**Role of Recreation Department**

The Recreation Department is dedicated to providing a comprehensive program that includes all phases of leisure and recreation services. The goal is to provide a wide variety of activities and facilities to accommodate the leisure pursuits of our residents in every stage of their life, youth, adult and the elderly.

**Summary**

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$1,209,645	\$ 1,260,132	\$1,236,685	\$ 1,373,434
Benefits	331,089	341,095	368,147	413,648
Operating	515,055	520,586	550,279	579,678
Supplies	130,489	134,216	150,862	148,576
Capital	-	-	-	-
<b>Total</b>	<b>\$2,186,278</b>	<b>\$ 2,256,029</b>	<b>\$2,305,973</b>	<b>\$ 2,515,336</b>

Funding Source				
General Fund	2,186,278	2,256,029	2,305,973	2,515,336
<b>Total</b>	<b>\$2,186,278</b>	<b>\$ 2,256,029</b>	<b>\$2,305,973</b>	<b>\$ 2,515,336</b>

**Recreation Department as a percentage of General Fund**

**6.0%**



## Recreation Division

The Recreation Division is responsible for providing a variety of quality recreational facilities and programs for the enjoyment and needs of our community.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 449,386	\$ 474,236	\$ 511,367	\$ 572,853
Benefits	119,435	122,802	155,842	175,994
Operating	204,542	182,252	207,643	220,154
Supplies	37,964	41,241	46,847	46,200
Capital	-	-	-	-
<b>Total</b>	<b>\$ 811,327</b>	<b>\$ 820,531</b>	<b>\$ 921,699</b>	<b>\$ 1,015,201</b>

Funding Source				
General Fund	811,327	820,531	921,699	1,015,201
<b>Total</b>	<b>\$ 811,327</b>	<b>\$ 820,531</b>	<b>\$ 921,699</b>	<b>\$ 1,015,201</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Recreation Director	138	1.00	1.00	-	1.00	-
Recreation Manager	134	1.00	1.00	-	1.00	-
Recreation Supervisor	123	4.00	4.00	-	4.00	-
Pool Supervisor	123	-	-	-	-	1.00
Special Event Supervisor	123	-	-	-	-	-
Administrative Specialist III	119	1.00	1.00	-	1.00	-
Administrative Specialist I	114	-	1.00	(0.50)	0.50	-
Administrative Specialist II	114	1.00	1.00	-	1.00	-
Maintenance Worker	U13	-	-	-	-	1.00
Recreation Leader (Part-Time)	110	2.95	1.95	0.50	2.45	0.55
<b>Total</b>		<b>10.95</b>	<b>10.95</b>	<b>-</b>	<b>10.95</b>	<b>2.55</b>

## Recreation

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-5501-572.12-00	Regular Salaries & Wages	505,922	388,927	405,789	429,305	471,215
001-5501-572.12-02	Regular Salaries - Additional Pays	14,845	9,850	10,288	16,423	13,964
001-5501-572.12-06	Regular Salaries - Opt Out Health Insurance	1,200	1,200	300	-	-
001-5501-572.13-00	Part Time Wages	102,531	36,742	40,662	53,119	57,840
001-5501-572.14-00	Overtime	14,505	12,667	17,197	12,520	29,834
001-5501-572.21-00	FICA/Medicare Taxes	45,993	33,823	35,688	39,210	43,922
001-5501-572.22-01	Retirement Contributions - FRS	38,197	37,574	39,030	42,321	48,928
001-5501-572.23-00	Medical Insurance	53,088	40,369	39,816	65,141	72,828
001-5501-572.23-02	Medical Insurance - Life & ST Disability	2,201	1,936	2,139	2,196	2,400
001-5501-572.24-00	Worker's Compensation	8,726	5,733	6,129	6,974	7,916
001-5501-572.25-00	Unemployment Compensation	(118)	-	-	-	-
	<b>Subtotal Personnel Services</b>	<b>787,090</b>	<b>568,821</b>	<b>597,038</b>	<b>667,209</b>	<b>748,847</b>
<b>Operating</b>						
001-5501-572.34-00	Other Contractual Services	33,008	29,274	34,125	32,900	35,700
001-5501-572.40-00	Travel & Per Diem	2,686	624	2,181	3,954	3,582
001-5501-572.41-00	Communications Services	6,494	5,484	4,308	4,582	4,390
001-5501-572.42-00	Postage & Transportation	302	94	231	150	250
001-5501-572.43-00	Utility Services	30,201	-	-	-	-
001-5501-572.44-00	Rentals & Leases	13,160	11,560	9,990	12,950	11,935
001-5501-572.45-01	Insurance - Operating Liability	21,346	33,648	41,915	54,527	59,572
001-5501-572.45-02	Insurance - Auto Liability	3,862	-	-	-	1,490
001-5501-572.46-00	Repair & Maintenance Services	33,870	758	1,747	1,000	6,500
001-5501-572.47-00	Printing & Binding	5,310	2,214	2,798	3,000	3,000
001-5501-572.48-00	Promotional Activities	61,244	116,750	78,863	87,520	87,600
001-5501-572.49-00	Other Charges/Obligations	2,188	4,136	6,094	7,060	6,135
001-5501-572.51-00	Office Supplies	2,900	1,862	1,804	3,000	2,000
001-5501-572.52-00	Operating Supplies	38,133	33,732	36,188	40,450	40,450
001-5501-572.52-01	Operating Supplies - Gasoline/Diesel/Lubric	12,470	-	-	-	-
001-5501-572.52-05	Operating Supplies - Uniforms	392	-	896	600	800
001-5501-572.54-01	Books/Pubs/Subsc/Memb - Prof Dues	1,795	728	1,098	1,182	1,380
001-5501-572.54-02	Books/Pubs/Subsc/Memb - Conf/Seminar	2,359	1,642	1,255	1,615	1,570
	<b>Subtotal Operating</b>	<b>271,720</b>	<b>242,506</b>	<b>223,493</b>	<b>254,490</b>	<b>266,354</b>
<b>Total Recreation</b>		<b>\$ 1,058,810</b>	<b>\$ 811,327</b>	<b>\$ 820,531</b>	<b>\$ 921,699</b>	<b>\$ 1,015,201</b>

## *Special Facilities*

The Special Facilities Division handles the operation of the City's many recreational facilities, including:

- Sanford Civic Center
- Bettye D. Smith Cultural Arts Center
- Henry S. Sanford Museum
- Sanford Senior Center
- Historic Sanford Memorial Stadium
- Eckstein Youth Sports Complex
- Larry A. Dale Aquatic Center
- Westside Community Center

### **Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Salaries	\$ 661,458	\$ 685,288	\$ 623,938	\$ 688,075
Benefits	185,391	190,880	182,115	203,720
Operating	294,547	323,005	327,419	342,269
Supplies	87,748	89,297	97,235	96,311
Capital	-	-	-	-
<b>Total</b>	<b>\$1,229,144</b>	<b>\$ 1,288,470</b>	<b>\$1,230,707</b>	<b>\$ 1,330,375</b>

<b>Funding Source</b>				
General Fund	1,229,144	1,288,470	1,230,707	1,330,375
<b>Total</b>	<b>\$1,229,144</b>	<b>\$ 1,288,470</b>	<b>\$1,230,707</b>	<b>\$ 1,330,375</b>

## Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Civic Center Supervisor	124	1.00	1.00	-	1.00	-
Stadium Supervisor	123	1.00	1.00	-	1.00	-
Recreation Supervisor	123	3.00	3.00	-	3.00	1.00
Pool Supervisor	123	1.00	1.00	-	1.00	-
Groundskeeper, Lead	U21	1.00	1.00	-	1.00	-
Lead Maintenance Worker	U16	2.00	2.00	-	2.00	-
Custodial Worker II	U14	2.00	2.00	-	2.00	-
Maintenance Worker (Part-Time)	U13	2.00	2.00	-	2.00	-
Lifeguard (Part-Time)	110	3.00	3.00	-	3.00	1.00
Recreation Leader (Part-Time)	110	2.75	2.75	-	2.75	0.25
<b>Total</b>		<b>18.75</b>	<b>18.75</b>	<b>-</b>	<b>18.75</b>	<b>2.25</b>

## Recreation Special Facilities

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Personnel</b>						
001-5502-575.12-00	Regular Salaries & Wages	372,245	489,696	503,790	443,448	485,079
001-5502-575.12-02	Regular Salaries - Additional Pays	7,274	12,622	10,298	8,976	8,400
001-5502-575.12-06	Regular Salaries - Opt Out Health Insurance	2,000	2,340	2,400	2,244	2,400
001-5502-575.13-00	Part Time Wages	23,923	122,543	131,635	136,545	146,756
001-5502-575.14-00	Overtime	39,410	34,257	37,165	32,725	45,440
001-5502-575.21-00	FICA/Medicare Taxes	33,436	49,493	51,057	47,824	52,739
001-5502-575.22-01	Retirement Contributions - FRS	25,739	48,503	50,631	46,652	53,254
001-5502-575.23-00	Medical Insurance	54,747	71,890	72,865	72,379	80,920
001-5502-575.23-02	Medical Insurance - Life & ST Disability	1,652	2,374	2,595	2,258	2,466
001-5502-575.24-00	Worker's Compensation	8,420	13,131	13,451	13,002	14,341
001-5502-575.25-00	Unemployment Compensation	1,650	-	281	-	-
	<b>Subtotal Personnel Services</b>	<b>570,496</b>	<b>846,849</b>	<b>876,168</b>	<b>806,053</b>	<b>891,795</b>
<b>Operating</b>						
001-5502-575.34-00	Other Contractual Services	22,197	17,515	16,604	24,975	39,316
001-5502-575.40-00	Travel & Per Diem	-	1,109	249	-	-
001-5502-575.41-00	Communications Services	5,938	5,945	7,349	7,780	8,170
001-5502-575.42-00	Postage & Transportation	189	436	-	450	-
001-5502-575.43-00	Utility Services	119,681	170,368	155,927	172,883	167,338
001-5502-575.44-00	Rentals & Leases	7,611	3,733	7,896	8,528	8,583
001-5502-575.45-01	Insurance - Operating Liability	11,225	8,476	9,049	11,995	12,444
001-5502-575.45-02	Insurance - Auto Liability	-	2,037	2,043	2,108	118
001-5502-575.46-00	Repair & Maintenance Services	52,874	76,895	115,963	89,000	92,000
001-5502-575.47-00	Printing & Binding	76	126	653	200	800
001-5502-575.48-00	Promotional Activities	8,424	7,907	7,272	9,500	13,500
001-5502-575.49-00	Other Charges/Obligations	653	1,489	695	1,735	961
001-5502-575.51-00	Office Supplies	1,952	2,064	903	2,500	1,400
001-5502-575.52-00	Operating Supplies	55,640	68,077	73,673	77,400	77,400
001-5502-575.52-01	Operating Supplies - Gasoline/Diesel/Lubric	-	12,993	10,602	12,000	12,000
001-5502-575.52-05	Operating Supplies - Uniforms	3,163	3,125	3,424	3,600	4,550
	<b>Subtotal Operating</b>	<b>289,623</b>	<b>382,295</b>	<b>412,302</b>	<b>424,654</b>	<b>438,580</b>
<b>Total Recreation Special Facilities</b>		<b>\$ 860,119</b>	<b>\$ 1,229,144</b>	<b>\$ 1,288,470</b>	<b>\$ 1,230,707</b>	<b>\$ 1,330,375</b>

## Museum

The Sanford Museum is located in Fort Mellon Park on the Lake Monroe waterfront. The museum houses exhibits illustrating the history of the City of Sanford and the life and times of city founder Henry S. Sanford. The Sanford Museum's collections include a local history archives containing historic photographs, maps, and city directories; the Sanford Papers; extensive sports memorabilia; and the Henry S. Sanford library.

### Summary

	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 98,801	\$ 100,608	\$ 101,380	\$ 112,506
Benefits	26,263	27,413	30,190	33,934
Operating	15,966	15,329	15,217	17,255
Supplies	4,777	3,678	6,780	6,065
Capital	-	-	-	-
Total	\$ 145,807	\$ 147,028	\$ 153,567	\$ 169,760

Funding Source				
General Fund	145,807	147,028	153,567	169,760
Total	\$ 145,807	\$ 147,028	\$ 153,567	\$ 169,760

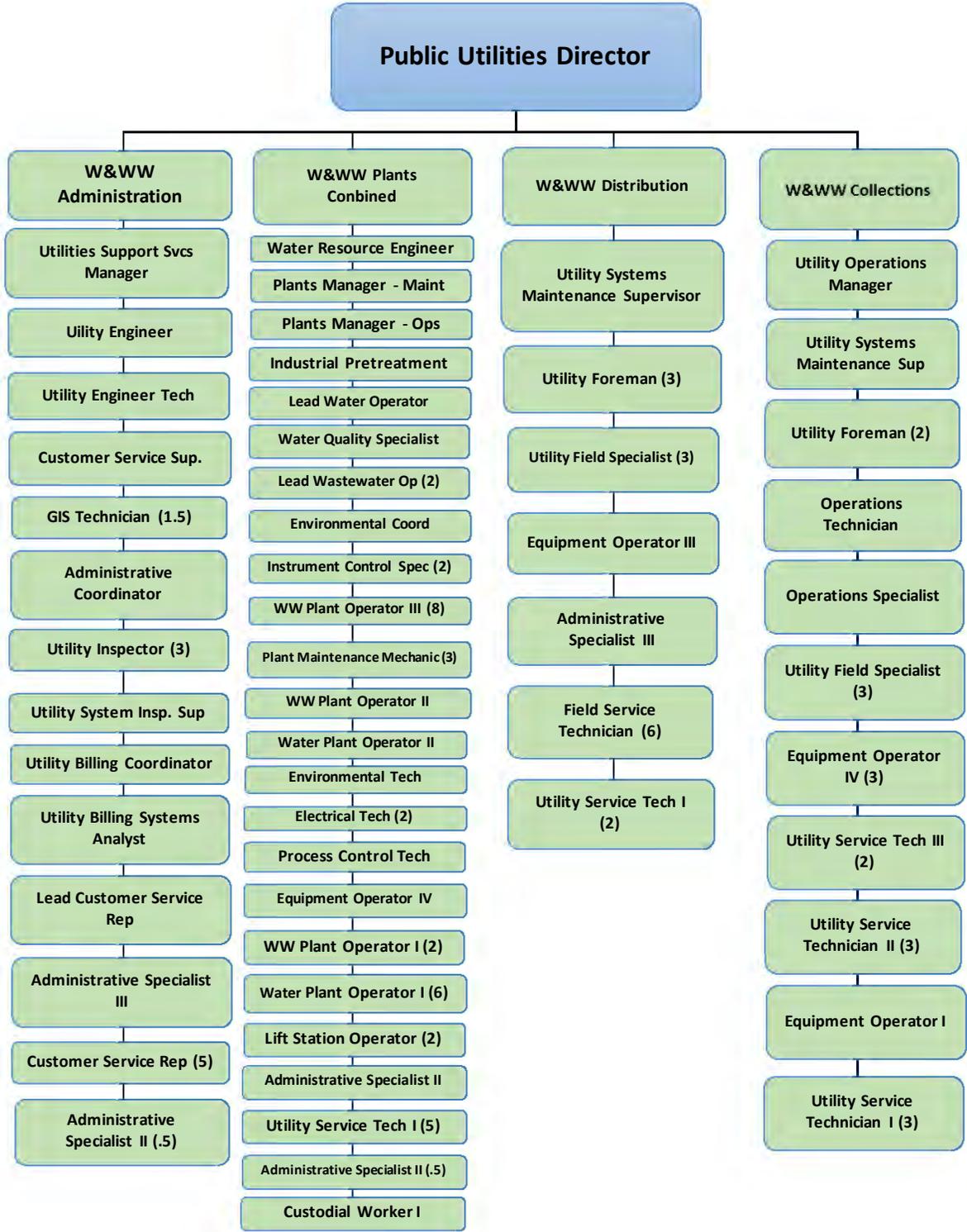
### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Museum Curator	126	1.00	1.00	-	1.00	-
Museum Assistant	116	1.00	1.00	-	1.00	-
Docent (Part-Time)	110	1.10	1.10	-	1.10	-
Total		3.10	3.10	-	3.10	-

**Recreation Museum**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Personnel</b>						
001-5052-573.12-00	Regular Salaries & Wages	89,036	83,215	84,475	80,585	88,773
001-5052-573.13-00	Part Time Wages	14,016	15,586	16,133	20,795	22,843
001-5052-573.14-00	Overtime	-	-	-	-	890
001-5052-573.21-00	FICA/Medicare Taxes	7,618	7,302	7,418	7,772	8,625
001-5052-573.22-01	Retirement Contributions - FRS	5,853	6,831	7,298	7,419	8,530
001-5052-573.23-00	Medical Insurance	13,272	11,613	12,166	14,476	16,184
001-5052-573.23-02	Medical Insurance - Life & ST Disability	405	400	416	405	447
001-5052-573.24-00	Worker's Compensation	133	117	115	118	148
	<b>Subtotal Personnel Services</b>	<b>130,333</b>	<b>125,064</b>	<b>128,021</b>	<b>131,570</b>	<b>146,440</b>
<b>Operating</b>						
001-5052-573.34-00	Other Contractual Services	1,665	1,873	1,766	1,345	1,446
001-5052-573.41-00	Communications Services	1,069	918	1,056	930	1,075
001-5052-573.43-00	Utility Services	7,499	7,816	8,218	7,900	8,220
001-5052-573.45-01	Insurance - Operating Liability	1,971	2,061	2,184	2,342	3,664
001-5052-573.46-00	Repair & Maintenance Services	141	2,953	1,764	2,500	2,500
001-5052-573.47-00	Printing & Binding	-	345	341	200	350
001-5052-573.51-00	Office Supplies	1,419	1,682	909	2,000	1,500
001-5052-573.52-00	Operating Supplies	5,080	2,978	2,604	4,340	4,300
001-5052-573.54-01	Books/Pubs/Subsc/Memb - Prof Dues	300	104	165	340	165
001-5052-573.54-03	Books/Pubs/Subsc/Memb - Subscriptions	-	13	-	100	100
	<b>Subtotal Operating</b>	<b>19,144</b>	<b>20,743</b>	<b>19,007</b>	<b>21,997</b>	<b>23,320</b>
<b>Total Recreation Museum \$</b>		<b>149,477 \$</b>	<b>145,807 \$</b>	<b>147,028 \$</b>	<b>153,567 \$</b>	<b>169,760</b>

# WATER & SEWER DEPARTMENT





**Mission Statement**

To provide utility customers of the City of Sanford with drinking water, sewer service and reclaimed water in safe, cost effective, environmentally acceptable and approved manner.

**Role of Water and Wastewater Department**

The Sanford Water and Wastewater Utility provides the City’s residential, commercial, light industrial, agricultural and rural areas with potable water and wastewater collection, treatment and disposal. In addition, the utility provides services to unincorporated areas of Seminole County within its service area, and through wholesale agreements. Groundwater from the Floridian Aquifer is drawn and treated at two water treatment facilities and the potable water produced is distributed throughout the service area through the system’s transmission pipelines. Wastewater is collected throughout the service area and conveyed to either the Sanford North Water Reclamation Facility, or to the new South Water Reclamation Facility. The treated effluent, or reclaimed water, is then conveyed into the City’s Reclaimed Water distribution System for irrigation purposes. The 2017 final budget anticipates a 1.9% CPI rate increase to water and wastewater, effective October 1, 2016.

**Summary**

Expenditures	2014	2015	2016	2017
	Actual	Actual	Budget	Final Budget
Salaries	\$ 4,574,786	\$ 4,461,664	\$ 4,643,131	\$ 4,853,962
Benefits	1,319,819	1,445,264	1,533,676	1,571,727
Operating	5,322,075	5,611,340	6,264,631	6,653,029
Supplies	850,083	820,710	1,175,253	1,417,850
Other	7,544	3,900	-	-
Capital Projects	418,502	549,470	9,523,000	8,427,000
Non Departmental	4,718,309	7,597,718	8,867,907	8,063,867
<b>Total</b>	<b>\$ 17,211,118</b>	<b>\$20,490,066</b>	<b>\$ 32,007,598</b>	<b>\$ 30,987,435</b>

**Water and Wastewater Department as a percentage of Enterprise Fund**



**Water/Wastewater**

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Revenues</b>						
451-0000-325.10-00	Capital Improvement Reimbursements	-	30,775	-	-	-
451-0000-334.30-10	RWAP Volusia County Portion	-	73,168	-	-	-
451-0000-334.32-30	Grant - FDEP Water Quality	(2,202)	-	-	-	-
451-0000-334.35-02	Grant - SJRWMD WPSP Optimization	956	-	-	-	-
451-0000-335.49-01	Fuel Tax Refund	8,984	8,625	8,905	-	9,006
451-0000-337.30-04	Grant - Seminole County	59,355	95,360	-	-	-
451-0000-337.30-36	Grant - SJRWMD	51,859	25,671	-	-	-
451-0000-341.90-03	Tax Collection Commission	185	190	193	-	190
451-0000-341.90-04	Utilities Plan Reviews	300	900	-	-	-
451-0000-343.60-61	Sewer Charges	9,022,796	9,076,379	9,693,438	9,687,155	9,984,241
451-0000-343.60-62	Sewer Base	3,319,897	3,438,980	3,538,617	3,801,583	3,673,305
451-0000-343.60-63	Water Metered	5,186,754	5,297,140	5,607,803	5,796,633	5,776,038
451-0000-343.60-64	Water Base	2,291,089	2,381,043	2,464,019	2,649,544	2,537,940
451-0000-343.60-65	Reclaimed Water Flow	842,546	1,044,355	1,068,963	1,030,705	1,101,032
451-0000-343.60-66	Reclaimed Water Base	287,433	295,838	304,355	314,013	314,893
451-0000-343.65-02	Hydrant Rental Other	6,975	9,967	28,426	41,487	23,876
451-0000-343.66-00	Sewer Service Fee	3,282	9,300	2,100	3,013	2,000
451-0000-343.66-10	Interceptor Services	134,572	51,720	(429)	-	-
451-0000-343.66-12	Permitting Fees	18,495	25,300	36,980	-	-
451-0000-343.66-14	Test and Analysis Fees	3,973	2,471	2,015	-	-
451-0000-343.66-16	Violations and Penalties	250	-	1,450	-	-
451-0000-343.67-00	Water Service Charges	346,503	300,609	309,169	311,122	351,277
451-0000-343.68-00	Reclaimed Water Services	10,253	8,267	28,797	17,533	19,123
451-0000-361.10-00	Interest	125,958	141,235	179,818	150,000	270,000
451-0000-361.10-99	Interest	11,944	11,540	7,805	-	-
451-0000-361.30-00	Interest	(42,741)	12,342	33,998	-	-
451-0000-361.30-99	Interest	(3,948)	892	2,514	-	-
451-0000-361.40-00	Interest	(41,533)	(69,798)	(74,055)	-	-
451-0000-361.40-99	Interest	(3,913)	(5,669)	(2,742)	-	-
451-0000-362.01-00	Rent Lake Jessup Groves	7,483	17,417	4,349	8,000	-
451-0000-362.10-00	Rent	19	20	9	10	10
451-0000-362.10-01	Rent Cattle Lease Site 10	22,289	4,863	46,863	45,000	43,000
451-0000-362.10-02	Rent Derby Park	35,193	44,371	42,566	36,000	45,548
451-0000-362.10-06	Deltona Sod	8,343	8,634	468	1,000	-
451-0000-362.10-07	Rent - AT&T Tower Lease	20,571	21,188	21,824	21,150	21,500
451-0000-364.41-00	Disposition of Assets	15,736	20,936	(21,137)	-	-
451-0000-365.10-00	Sale of Scrap	5,013	7,450	1,447	7,000	1,500
451-0000-369.30-00	Refund Prior Year Expense	19,367	-	-	-	-
451-0000-369.40-19	Reimbursements	65,150	65,150	65,150	65,150	65,150
451-0000-369.41-00	Reimbursements	8,399	18,633	(327)	7,000	7,000
451-0000-369.42-00	Reimbursements - contract work	2,454	1,817	800	1,500	800
451-0000-369.90-00	Other Miscellaneous	51	8,385	(2,082)	1,000	-
451-0000-369.90-01	Cash Over/(Short)	(61)	26	(357)	-	-
451-0000-369.91-01	Returned Checks	10,413	9,437	7,584	10,000	8,000
451-0000-369.92-00	Delinquent Late Fees	-	(5,982)	5,636	-	-
451-0000-369.92-01	Delinquent Late Fees	349,569	361,283	367,325	377,000	379,533
451-0000-381.14-00	Transfers - Impact Fee Fund	600,000	-	-	320,000	800,000
451-0000-381.48-01	Transfers	2,533,606	-	-	-	-
451-0000-389.80-01	Contributions - Subdivisions	496,149	636,049	871,724	-	-
451-0000-389.98-00	Use of Reserves	-	-	-	7,305,000	5,552,473
<b>Total Water/Wastewater Revenues</b>		<b>\$25,839,767</b>	<b>\$23,486,277</b>	<b>\$24,653,981</b>	<b>\$ 32,007,598</b>	<b>\$ 30,987,435</b>

## Administration

The Administration function provides overall utility management, strategic planning, billing, intake and processing of customer payments, new account services and utility line location services.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 892,770	\$ 873,288	\$ 923,942	\$ 1,044,754
Benefits	264,606	288,381	305,405	325,073
Operating	2,054,865	2,155,089	2,142,154	2,334,766
Supplies	28,271	27,292	33,167	34,414
Capital	-	-	-	-
Other	7,544	3,900	-	-
<b>Total</b>	<b>\$ 3,248,056</b>	<b>\$ 3,347,950</b>	<b>\$ 3,404,668</b>	<b>\$ 3,739,007</b>

Funding Source				
Water and Wastewater Fund	3,248,056	3,347,950	3,404,668	3,739,007
<b>Total</b>	<b>\$ 3,248,056</b>	<b>\$ 3,347,950</b>	<b>\$ 3,404,668</b>	<b>\$ 3,739,007</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Public Utilities Director	138	1.00	1.00	-	1.00	-
Utility Support Services Manager	135	1.00	1.00	-	1.00	-
Utility Engineer	133	1.00	1.00	-	1.00	-
Utility Engineer Technician	124	-	-	1.00	1.00	-
Project Manager	132	1.00	1.00	(1.00)	-	-
Customer Service Supervisor	127	1.00	1.00	-	1.00	-
Senior Utility Inspector	126	1.00	1.00	(1.00)	-	-
GIS Technician **	124	1.50	1.50	-	1.50	-
Administrative Coordinator	123	1.00	1.00	-	1.00	-
Utility Inspector	121	3.00	3.00	1.00	4.00	-
Utility Billing Coordinator	120	1.00	1.00	-	1.00	-
Utility Billing System Analyst	124	-	-	1.00	1.00	-
Lead Customer Service Representative	120	1.00	1.00	-	1.00	-
Administrative Specialist III	119	1.00	1.00	-	1.00	-
Customer Service Representative	117	5.00	5.00	-	5.00	-
Administrative Specialist II**	114	0.50	0.50	-	0.50	-
<b>Total</b>		<b>20.00</b>	<b>20.00</b>	<b>1.00</b>	<b>21.00</b>	<b>-</b>

\*\* Split between funds or departments/divisions

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Administration</b>						
451-4510-536.12-00	Regular Salaries & Wages	845,870	859,181	847,487	911,222	1,015,166
451-4510-536.12-02	Regular Salaries & Wages	4,948	5,348	5,080	5,320	4,800
451-4510-536.12-06	Regular Salaries & Wages	1,200	1,500	2,200	2,400	3,600
451-4510-536.12-10	OPEB	21,588	21,596	10,952	-	-
451-4510-536.13-00	Other Salaries & Wages	-	-	-	-	16,188
451-4510-536.14-00	Overtime	1,397	5,145	7,569	5,000	5,000
451-4510-536.21-00	FICA/Medicare Taxes	63,924	64,788	66,420	70,722	79,773
451-4510-536.22-01	Retirement Contributions	52,775	73,699	73,031	80,617	87,746
451-4510-536.23-00	Medical Insurance	114,982	115,596	103,411	143,209	141,610
451-4510-536.23-02	Medical Insurance	3,802	4,094	4,227	4,601	5,126
451-4510-536.24-00	Worker's Compensation	6,953	6,429	7,565	6,256	10,818
451-4510-536.27-00	Pension GASB 68	-	-	33,727	-	-
451-4510-536.31-00	Professional Services	352,420	256,204	240,073	333,000	323,000
451-4510-536.32-00	Professional Services	-	-	-	4,000	4,000
451-4510-536.34-00	Other Contractual Services	66,764	47,108	45,394	37,400	99,825
451-4510-536.34-08	Other Contractual Services	150,822	160,524	171,563	198,771	205,101
451-4510-536.34-09	Other Contractual Services	87,745	91,865	94,720	90,914	94,720
451-4510-536.34-10	Other Contractual Services	87,536	93,512	96,204	80,492	97,314
451-4510-536.34-11	Other Contractual Services	819,295	801,676	883,277	770,629	883,277
451-4510-536.34-12	Other Contractual Services	97,599	95,558	97,306	100,027	97,306
451-4510-536.40-00	Travel & Per Diem	1,667	4,843	851	4,000	3,500
451-4510-536.41-00	Communications Services	10,528	10,645	10,345	10,050	10,050
451-4510-536.42-00	Postage & Transportation	109,452	76,376	67,241	72,500	72,500
451-4510-536.43-00	Utility Services	166,417	172,045	184,420	172,000	172,000
451-4510-536.44-00	Rentals & Leases	5,736	6,025	6,118	6,320	6,500
451-4510-536.45-01	Insurance	11,949	11,533	12,304	20,742	23,997
451-4510-536.45-02	Insurance	2,919	1,539	1,545	1,465	1,672
451-4510-536.46-00	Repair & Maintenance Services	11,199	17,391	16,768	16,690	16,850
451-4510-536.47-00	Printing & Binding	9,790	50,555	48,968	68,954	68,954
451-4510-536.48-00	Promotional Activities	3,008	3,205	1,894	7,200	7,200
451-4510-536.49-00	Other Charges/Obligations	143,569	154,261	176,098	147,000	147,000
451-4510-536.51-00	Office Supplies	13,153	10,923	11,348	11,850	11,000
451-4510-536.52-00	Operating Supplies	2,457	5,543	4,306	1,200	1,317
451-4510-536.52-01	Operating Supplies	9,018	8,081	6,493	9,952	9,952
451-4510-536.52-05	Operating Supplies	127	496	860	1,500	1,500
451-4510-536.54-01	Books/Pubs/Subscrs/Membs	1,223	958	1,095	2,795	2,795
451-4510-536.54-02	Books/Pubs/Subscrs/Membs	1,386	2,245	3,000	2,270	2,250
451-4510-536.54-03	Books/Pubs/Subscrs/Membs	-	25	40	100	100
451-4510-536.54-04	Books/Pubs/Subscrs/Membs	-	-	-	3,500	5,500
451-4510-536.55-00	Training	-	-	150	-	-
451-4510-536.72-45	Debt Service - Interest	3,348	7,544	3,900	-	-
<b>Total Administration</b>		<b>\$ 3,286,566</b>	<b>\$ 3,248,056</b>	<b>\$ 3,347,950</b>	<b>\$ 3,404,668</b>	<b>\$ 3,739,007</b>

## **Water/Wastewater Plants Combined**

This division is responsible for the four plants operated by the utility, as well as lift station operations (wastewater collection). It is also responsible for four well fields. The City has nearly 18,000 water customers who consume over 7 million gallons of potable water per day. Combined, the City's water plants have the capacity to produce 15.1 million gallons per day. The City has 19 deep wells and nearly 1,500 fire hydrants.

### **Summary**

<b>Expenditures</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Salaries	\$ 2,158,035	\$ 2,111,746	\$ 2,233,007	\$ 2,273,783
Benefits	581,185	648,138	699,165	715,207
Operating	2,562,468	2,672,490	3,114,255	3,222,107
Supplies	654,812	658,275	968,486	1,209,136
Capital	-	-	-	-
<b>Total</b>	<b>\$ 5,956,500</b>	<b>\$ 6,090,649</b>	<b>\$ 7,014,913</b>	<b>\$ 7,420,233</b>

<b>Funding Source</b>				
Water and Wastewater Fund	5,956,500	6,090,649	7,014,913	7,420,233
<b>Total</b>	<b>\$ 5,956,500</b>	<b>\$ 6,090,649</b>	<b>\$ 7,014,913</b>	<b>\$ 7,420,233</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Water Resource Engineer	134	1.00	1.00	-	1.00	-
Plants Manager - Maintenance	132	1.00	1.00	-	1.00	-
Plants Manager - Operations	132	1.00	1.00	-	1.00	-
Industrial Pre-Treatment Coordinator	130	1.00	1.00	-	1.00	-
Lead Water Operator	129	1.00	1.00	-	1.00	-
Water Quality Specialist	128	1.00	1.00	-	1.00	-
Lead Wastewater Operator	128	2.00	2.00	-	2.00	-
Environmental Coordinator	127	1.00	1.00	-	1.00	-
Instrument Control Specialist	127	2.00	2.00	-	2.00	-
Utility Wastewater Plant Operator III	U25	8.00	8.00	-	8.00	-
Utility Plant Maintenance Mechanic	U23	3.00	3.00	-	3.00	-
Utility Wastewater Plant Operator II	U23	1.00	1.00	-	1.00	-
Utility Water Plant Operator II	U23	1.00	1.00	-	1.00	-
Environmental Technician	121	1.00	1.00	-	1.00	-
Electrical Technician	U23	2.00	2.00	-	2.00	-
Process Control Technician	122	1.00	1.00	-	1.00	-
Equipment Operator IV	U21	1.00	1.00	-	1.00	-
Utility Wastewater Plant Operator I	U21	2.00	2.00	-	2.00	-
Utility Water Plant Operator I	U21	6.00	6.00	-	6.00	-
Lift Station Operator	U20	2.00	2.00	-	2.00	-
Administrative Specialist II	117	1.00	1.00	-	1.00	-
Utility Service Technician I	U14	5.00	5.00	-	5.00	-
Administrative Specialist II**	114	0.50	0.50	-	0.50	-
Custodial Worker I	U12	1.00	1.00	-	1.00	-
<b>Total</b>		<b>46.50</b>	<b>46.50</b>	<b>-</b>	<b>46.50</b>	<b>-</b>

\*\* Split between funds or departments/divisions

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Combined Water and Wastewater</b>						
451-4520-536.12-00	Regular Salaries & Wages	1,913,692	2,042,785	1,994,391	2,167,507	2,190,745
451-4520-536.12-02	Regular Salaries & Wages	11,202	12,057	5,323	5,900	7,900
451-4520-536.12-06	Regular Salaries & Wages	11,200	11,200	12,800	9,600	10,800
451-4520-536.12-10	OPEB	43,690	49,131	26,117	-	-
451-4520-536.13-00	Other Salaries & Wages	-	-	-	-	14,338
451-4520-536.14-00	Overtime	53,781	42,862	73,115	50,000	50,000
451-4520-536.21-00	FICA/Medicare Taxes	148,212	155,311	154,696	171,269	174,394
451-4520-536.22-01	Retirement Contributions	118,626	162,901	161,632	171,151	183,052
451-4520-536.23-00	Medical Insurance	206,972	219,403	217,882	309,640	307,496
451-4520-536.23-02	Medical Insurance	8,400	9,487	9,747	10,862	10,986
451-4520-536.24-00	Worker's Compensation	32,108	32,830	33,405	36,243	39,279
451-4520-536.25-00	Unemployment Cont	-	1,253	(3,869)	-	-
451-4520-536.27-00	Pension GASB 68	-	-	74,645	-	-
451-4520-536.31-00	Professional Services	67,427	111,744	67,810	130,000	130,000
451-4520-536.34-00	Other Contractual Services	11,374	16,001	13,966	40,000	40,000
451-4520-536.40-00	Travel & Per Diem	1,153	1,342	911	4,250	6,800
451-4520-536.41-00	Communications Services	16,067	13,178	11,778	17,176	17,076
451-4520-536.42-00	Postage & Transportation	2,670	1,153	454	1,500	1,400
451-4520-536.44-00	Rentals & Leases	4,781	6,692	7,425	5,000	5,000
451-4520-536.45-01	Insurance	3,573	3,449	3,679	6,625	7,966
451-4520-536.45-02	Insurance	25,048	13,209	13,256	14,115	13,767
451-4520-536.46-00	Repair & Maintenance Services	80,966	82,160	61,408	106,000	107,000
451-4520-536.47-00	Printing & Binding	2,194	1,571	842	400	400
451-4520-536.48-00	Promotional Activities	51	-	-	100	100
451-4520-536.49-00	Other Charges/Obligations	17,892	17,417	9,364	45,800	43,350
451-4520-536.51-00	Office Supplies	1,146	2,512	3,967	4,200	4,100
451-4520-536.52-00	Operating Supplies	10,670	19,025	20,599	13,500	13,500
451-4520-536.52-01	Operating Supplies	78,138	83,674	68,597	77,191	77,191
451-4520-536.52-05	Operating Supplies	6,712	5,695	7,551	6,500	6,500
451-4520-536.54-01	Books/Pubs/Subscrs/Membs	2,654	1,011	3,207	1,240	2,240
451-4520-536.54-02	Books/Pubs/Subscrs/Membs	3,421	2,589	3,952	5,025	9,775
451-4520-536.54-03	Books/Pubs/Subscrs/Membs	495	-	271	450	450
451-4520-536.63-00	Improve Other Than Bldg	13,400	-	-	-	-
<b>Total Combined Water and Wastewater</b>		<b>\$ 2,897,715</b>	<b>\$ 3,121,642</b>	<b>\$ 3,058,921</b>	<b>\$ 3,411,244</b>	<b>\$ 3,475,605</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Water Plant #1</b>						
451-4521-536.31-00	Professional Services	-	-	-	20,000	30,000
451-4521-536.34-00	Other Contractual Services	54,474	38,525	31,080	86,000	91,000
451-4521-536.43-00	Utility Services	216,226	233,786	258,742	225,978	225,978
451-4521-536.44-00	Rentals & Leases	-	-	-	1,890	1,890
451-4521-536.45-01	Insurance	985	951	1,014	1,712	1,975
451-4521-536.46-00	Repair & Maintenance Services	38,859	47,256	59,592	77,750	73,000
451-4521-536.47-00	Printing & Binding	-	-	-	1,200	1,000
451-4521-536.51-00	Office Supplies	1,094	826	437	2,000	2,000
451-4521-536.52-00	Operating Supplies	115,966	120,509	94,014	155,500	155,500
451-4521-536.52-01	Operating Supplies	5,792	7,974	4,091	8,000	8,000
<b>Total Water Plant #1</b>		<b>\$ 433,396</b>	<b>\$ 449,827</b>	<b>\$ 448,970</b>	<b>\$ 580,030</b>	<b>\$ 590,343</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Water Plant #2</b>						
451-4522-536.34-00	Other Contractual Services	42,750	-	13,601	30,000	-
451-4522-536.43-00	Utility Services	-	53,135	144,417	134,000	134,000
451-4522-536.44-00	Rentals & Leases	-	-	-	1,890	1,890
451-4522-536.45-01	Insurance	609	588	627	1,059	1,222
451-4522-536.46-00	Repair & Maintenance Services	16,202	20,118	15,226	20,500	38,500
451-4522-536.52-00	Operating Supplies	24,895	38,086	87,575	141,000	291,000
<b>Total Water Plant #2</b>		<b>\$ 94,387</b>	<b>\$ 111,927</b>	<b>\$ 261,446</b>	<b>\$ 328,449</b>	<b>\$ 466,612</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Well Fields</b>						
451-4525-536.45-01	Insurance	1,059	1,022	1,090	1,841	2,124
451-4525-536.46-00	Repair & Maintenance Services	27,593	33,144	23,622	51,000	53,500
451-4525-536.49-00	Other Charges/Obligations	265	-	-	500	500
451-4525-536.52-00	Operating Supplies	152	89	-	500	500
<b>Total Well Fields</b>		<b>\$ 29,069</b>	<b>\$ 34,255</b>	<b>\$ 24,712</b>	<b>\$ 53,841</b>	<b>\$ 56,624</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Wastewater Treatment - North Plant</b>						
451-4527-536.31-00	Professional Services	-	-	19,950	15,000	15,000
451-4527-536.34-00	Other Contractual Services	76,822	66,322	86,053	396,500	385,000
451-4527-536.42-00	Communications Services	-	50	-	-	-
451-4527-536.43-00	Utility Services	619,244	650,476	691,088	622,308	622,308
451-4527-536.44-00	Rentals & Leases	621	-	-	1,106	1,106
451-4527-536.45-01	Insurance	-	111,056	118,478	200,256	230,988
451-4527-536.46-00	Repair & Maintenance Services	245,624	219,627	269,821	282,700	303,000
451-4527-536.47-00	Printing & Binding	-	46	-	100	100
451-4527-536.49-00	Other Charges/Obligations	675	493	799	700	700
451-4527-536.51-00	Office Supplies	3,301	3,264	2,844	3,000	3,000
451-4527-536.52-00	Operating Supplies	377,226	300,574	294,388	460,500	566,500
451-4527-536.52-01	Operating Supplies	52	22,368	-	20,000	-
<b>Total Wastewater Treatment - North Plant</b>		<b>\$ 1,438,656</b>	<b>\$ 1,374,276</b>	<b>\$ 1,483,421</b>	<b>\$ 2,002,170</b>	<b>\$ 2,127,702</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Wastewater Treatment - South Plant</b>						
451-4528-536.31-00	Professional Services	-	101	100	102	14,100
451-4528-536.34-00	Other Contractual Services	313,205	238,338	326,903	41,500	45,000
451-4528-536.43-00	Utility Services	201,803	229,322	157,209	210,000	207,000
451-4528-536.44-00	Rentals & Leases	-	-	-	1,890	1,890
451-4528-536.46-00	Repair & Maintenance Services	46,491	61,439	70,873	75,000	126,400
451-4528-536.49-00	Other Charges/Obligations	335	-	146	500	500
451-4528-536.51-00	Office Supplies	1,412	617	1,056	1,500	1,500
451-4528-536.52-00	Operating Supplies	39,266	41,507	51,891	56,700	55,700
451-4528-536.52-01	Operating Supplies	2,252	2,048	2,315	8,000	8,000
<b>Total Wastewater Treatment - South Plant</b>		<b>\$ 794,665</b>	<b>\$ 573,372</b>	<b>\$ 610,493</b>	<b>\$ 395,192</b>	<b>\$ 460,090</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Wastewater Lift Stations</b>						
451-4529-536.34-00	Other Contractual Services	-	76	-	-	-
451-4529-536.43-00	Utility Services	-	113,113	124,817	113,803	113,803
451-4529-536.45-01	Insurance	3,882	3,746	3,997	7,004	8,274
451-4529-536.46-00	Repair & Maintenance Services	96,509	170,622	62,352	120,000	118,000
451-4529-536.49-00	Other Charges/Obligations	-	1,200	-	-	-
451-4529-536.51-00	Office Supplies	-	-	-	400	400
451-4529-536.52-00	Operating Supplies	1,238	2,444	11,520	1,280	1,280
451-4529-536.52-01	Operating Supplies	-	-	-	1,500	1,500
<b>Total Wastewater Lift Stations</b>		<b>\$ 214,637</b>	<b>\$ 291,201</b>	<b>\$ 202,686</b>	<b>\$ 243,987</b>	<b>\$ 243,257</b>
<b>Total Water/Wastewater Plants Combined</b>		<b>\$ 5,902,525</b>	<b>\$ 5,956,500</b>	<b>\$ 6,090,649</b>	<b>\$ 7,014,913</b>	<b>\$ 7,420,233</b>

## Wastewater Distribution

This division is responsible for mains, lines and pumps for the safe and reliable delivery of water to all customers.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 539,701	\$ 559,623	\$ 632,596	\$ 661,329
Benefits	174,623	201,272	242,534	240,380
Operating	320,204	423,733	491,807	542,340
Supplies	71,246	53,021	72,500	73,100
Capital	-	-	-	-
<b>Total</b>	<b>\$ 1,105,774</b>	<b>\$ 1,237,649</b>	<b>\$ 1,439,437</b>	<b>\$ 1,517,149</b>

Funding Source				
Water and Wastewater Fund	1,105,774	1,237,649	1,439,437	1,517,149
<b>Total</b>	<b>\$ 1,105,774</b>	<b>\$ 1,237,649</b>	<b>\$ 1,439,437</b>	<b>\$ 1,517,149</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Utility Systems Maintenance Supervisor	127	1.00	1.00	-	1.00	-
Utility Foreman	124	3.00	3.00	-	3.00	-
Utility Field Specialist	U22	3.00	3.00	-	3.00	-
Equipment Operator III	U19	1.00	1.00	-	1.00	-
Administrative Specialist III	119	1.00	1.00	-	1.00	-
Field Service Technician	U15	6.00	6.00	-	6.00	-
Utility Service Technician I	U14	3.00	3.00	(1.00)	2.00	-
<b>Total</b>		<b>18.00</b>	<b>18.00</b>	<b>(1.00)</b>	<b>17.00</b>	<b>-</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Water Distribution</b>						
451-4530-536.12-00	Regular Salaries & Wages	600,045	479,375	506,888	601,396	628,929
451-4530-536.12-06	Regular Salaries & Wages	2,400	1,900	1,400	1,200	2,400
451-4530-536.12-10	OPEB	17,476	17,277	10,110	-	-
451-4530-536.14-00	Overtime	35,183	41,149	41,225	30,000	30,000
451-4530-536.21-00	FICA/Medicare Taxes	47,424	42,806	40,284	48,514	50,718
451-4530-536.22-01	Retirement Contributions	37,632	40,336	38,767	45,847	52,939
451-4530-536.23-00	Medical Insurance	88,432	78,787	88,470	131,597	121,380
451-4530-536.23-02	Medical Insurance	2,458	2,127	2,406	2,923	3,066
451-4530-536.24-00	Worker's Compensation	13,445	10,567	9,652	13,653	12,277
451-4530-536.25-00	Unemployment Cont	4,867	-	3,789	-	-
451-4530-536.27-00	Pension GASB 68	-	-	17,904	-	-
451-4530-536.31-00	Professional Services	-	-	-	20,000	15,000
451-4530-536.34-00	Other Contractual Services	46,122	7,153	-	25,000	15,000
451-4530-536.41-00	Communications Services	10,136	9,854	8,137	14,159	14,159
451-4530-536.42-00	Postage & Transportation	36	1	-	75	100
451-4530-536.43-00	Utility Services	17,611	19,184	20,819	18,517	18,517
451-4530-536.44-00	Rentals & Leases	2,828	1,900	11,339	4,390	5,000
451-4530-536.45-01	Insurance	69,782	68,579	73,255	124,472	188,999
451-4530-536.45-02	Insurance	34,617	18,256	18,318	4,494	3,865
451-4530-536.46-00	Repair & Maintenance Services	50,167	87,474	69,790	103,500	99,500
451-4530-536.46-05	Repair & Maintenance Services	136,449	106,050	220,572	175,000	180,000
451-4530-536.47-00	Printing & Binding	38	337	718	200	200
451-4530-536.49-00	Other Charges/Obligations	1,690	341	785	2,000	2,000
451-4530-536.51-00	Office Supplies	2,532	2,837	1,226	3,000	3,000
451-4530-536.52-00	Operating Supplies	8,815	11,834	7,791	8,000	8,000
451-4530-536.52-01	Operating Supplies	56,892	51,928	37,798	55,000	55,000
451-4530-536.52-05	Operating Supplies	5,138	2,959	4,056	4,800	4,800
451-4530-536.54-01	Books/Pubs/Subscrs/Membs	831	144	200	200	300
451-4530-536.54-02	Books/Pubs/Subscrs/Membs	789	1,544	1,950	1,500	2,000
<b>Total Water Distribution</b>		<b>\$ 1,293,835</b>	<b>\$ 1,105,774</b>	<b>\$ 1,237,649</b>	<b>\$ 1,439,437</b>	<b>\$ 1,517,149</b>

## Wastewater Collection

This division is responsible for the maintenance and repair of the City's system of wastewater transmission lines, lift stations and pumps.

### Summary

Expenditures	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
Salaries	\$ 984,280	\$ 917,007	\$ 853,586	\$ 874,096
Benefits	299,405	307,473	286,572	291,067
Operating	384,538	360,028	516,415	553,816
Supplies	95,754	82,122	101,100	101,200
Capital	-	-	-	-
<b>Total</b>	<b>\$ 1,763,977</b>	<b>\$ 1,666,630</b>	<b>\$ 1,757,673</b>	<b>\$ 1,820,179</b>

Funding Source				
Water and Wastewater Fund	1,763,977	1,666,630	1,757,673	1,820,179
<b>Total</b>	<b>\$ 1,763,977</b>	<b>\$ 1,666,630</b>	<b>\$ 1,757,673</b>	<b>\$ 1,820,179</b>

### Authorized Positions

	Grade	Funded 2015	Funded 2016	+/-	Funded 2017	Authorized & Unfunded
Utility Operations Manager	133	1.00	1.00	-	1.00	-
Utility Systems Maintenance Supervisor	127	1.00	1.00	-	1.00	-
Utility Foreman	124	2.00	2.00	-	2.00	-
Utility Operations Technician	123	1.00	1.00	-	1.00	-
Utility Operations Specialist	U22	1.00	1.00	-	1.00	-
Utility Field Specialist	U22	3.00	3.00	-	3.00	-
Equipment Operator IV	U21	3.00	3.00	-	3.00	-
Utility Service Technician III	U19	2.00	2.00	-	2.00	-
Utility Service Technician II	U16	3.00	3.00	-	3.00	-
Equipment Operator I	U15	1.00	1.00	-	1.00	-
Utility Service Technician I	U14	2.00	2.00	1.00	3.00	-
<b>Total</b>		<b>20.00</b>	<b>20.00</b>	<b>1.00</b>	<b>21.00</b>	<b>-</b>

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b>Wastewater Collection</b>						
451-4540-536.12-00	Regular Salaries & Wages	825,170	920,295	857,941	811,986	831,296
451-4540-536.12-06	Regular Salaries & Wages	200	1,900	3,900	3,600	4,800
451-4540-536.12-10	OPEB	22,616	23,756	11,233	-	-
451-4540-536.14-00	Overtime	38,506	38,329	43,933	38,000	38,000
451-4540-536.21-00	FICA/Medicare Taxes	62,928	69,524	68,319	65,466	67,039
451-4540-536.22-01	Retirement Contributions	47,935	70,110	68,766	65,707	65,904
451-4540-536.23-00	Medical Insurance	129,088	133,826	119,172	131,597	137,564
451-4540-536.23-02	Medical Insurance	3,416	4,090	4,252	4,053	4,153
451-4540-536.24-00	Worker's Compensation	19,937	21,855	15,206	19,749	16,407
451-4540-536.27-00	Pension GASB 68	-	-	31,758	-	-
451-4540-536.31-00	Professional Services	345	-	2,270	45,000	45,000
451-4540-536.34-00	Other Contractual Services	11,255	-	-	15,000	15,000
451-4540-536.41-00	Communications Services	7,854	10,241	10,736	8,930	8,930
451-4540-536.42-00	Postage & Transportation	62	13	-	75	100
451-4540-536.43-00	Utility Services	3,401	1,893	1,582	3,000	2,500
451-4540-536.44-00	Rentals & Leases	745	543	899	800	800
451-4540-536.45-01	Insurance	79,548	76,910	82,046	138,604	161,203
451-4540-536.45-02	Insurance	7,998	4,218	4,232	4,556	4,833
451-4540-536.46-00	Repair & Maintenance Services	95,539	152,214	88,721	123,650	143,650
451-4540-536.46-05	Repair & Maintenance Services	137,385	135,430	168,310	175,000	170,000
451-4540-536.47-00	Printing & Binding	38	246	718	100	100
451-4540-536.49-00	Other Charges/Obligations	1,151	756	514	1,700	1,700
451-4540-536.51-00	Office Supplies	164	367	474	1,500	1,500
451-4540-536.52-00	Operating Supplies	19,506	23,838	30,483	24,000	24,000
451-4540-536.52-01	Operating Supplies	61,649	65,418	46,135	68,000	68,000
451-4540-536.52-05	Operating Supplies	3,936	5,776	3,782	5,000	5,000
451-4540-536.54-01	Books/Pubs/Subscrs/Membs	100	-	400	100	200
451-4540-536.54-02	Books/Pubs/Subscrs/Membs	3,575	355	848	2,500	2,500
<b>Total Wastewater Collection</b>		<b>\$ 1,584,047</b>	<b>\$ 1,763,977</b>	<b>\$ 1,666,630</b>	<b>\$ 1,757,673</b>	<b>\$ 1,820,179</b>

## Reclaim Water Program

The utility division is responsible for establishing reclaim water lines within City limits so City residents can connect and providing reclaim water to neighboring Cities and Counties through interconnection agreements. Reclaim water is the byproduct of wastewater for irrigation purposes and helps reduce the demand on potable water.

## Non-Departmental

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Non-Departmental</b>						
451-4510-536.72-45	Debt Service - Interest	-	-	-	2,000	4,000
451-7979-518.23-03	Medical/Life Insurance	57,920	65,799	85,776	66,360	86,000
451-7979-536.59-89	Non Classified Expense	88,800	88,800	88,800	-	-
451-7979-536.59-99	Non Classified Expense	3,374,767	3,333,989	4,464,255	-	-
451-7979-536.69-99	Fixed Assets Capitalized	(5,262,918)	(12,000,606)	(8,052,289)	-	-
451-7979-536.71-15	Debt Service - Principal	-	-	-	234,690	242,594
451-7979-536.71-16	Debt Service - Principal	-	-	-	336,036	348,071
451-7979-536.71-17	Debt Service - Principal	-	-	-	-	-
451-7979-536.71-18	Debt Service - Principal	-	-	-	925,894	948,532
451-7979-536.71-19	Debt Service - Principal	-	-	-	113,398	116,423
451-7979-536.71-20	Debt Service - Principal	-	-	-	19,496	20,297
451-7979-536.71-21	Debt Service - Principal	-	-	-	1,810,000	1,885,000
451-7979-536.71-22	Debt Service - Principal	-	-	-	9,062	9,269
451-7979-536.71-24	Debt Service - Principal	-	-	-	427,058	378,970
451-7979-536.71-25	Debt Service - Principal	-	-	-	45,837	46,475
451-7979-536.71-26	Debt Service - Principal	-	-	-	-	661,322
451-7979-536.72-14	Debt Service - Interest	820	128	67,850	-	-
451-7979-536.72-15	Debt Service - Interest	82,628	75,361	105,882	63,694	55,790
451-7979-536.72-16	Debt Service - Interest	128,158	117,216	-	97,640	85,605
451-7979-536.72-17	Debt Service - Interest	111,725	55,125	308,437	-	-
451-7979-536.72-18	Debt Service - Interest	351,193	330,073	58,105	289,107	266,468
451-7979-536.72-19	Debt Service - Interest	63,814	60,998	10,776	56,018	52,992
451-7979-536.72-20	Debt Service - Interest	10,048	9,526	569,664	9,883	9,489
451-7979-536.72-21	Debt Service - Interest	569,664	569,664	3,886	502,133	432,086
451-7979-536.72-22	Debt Service - Interest	4,282	4,086	58,990	3,743	3,535
451-7979-536.72-24	Debt Service - Interest	3,378	-	-	440,315	488,402
451-7979-536.72-25	Debt Service - Interest	-	-	-	16,334	15,995
451-7979-536.73-13	Debt Service - Interest	-	-	-	-	-
451-7979-536.73-16	Debt Service - Interest	-	-	-	-	-
451-7979-536.72-26	Debt Service - Interest	-	-	-	-	100,052
451-7979-536.73-19	Amortization Expense	41,275	-	-	-	-
451-7979-581.91-01	Transfer to Cap Rep Fund	2,916,473	-	3,425,500	9,523,000	10,233,500
451-7979-581.91-46	Transfer	-	2,961,979	106,000	-	-
451-7979-590.99-90	Addition to Reserves	2,668	-	1,775,297	3,399,209	-
<b>Total Non-Departmental</b>		<b>\$ 2,721,663</b>	<b>\$ (4,327,862)</b>	<b>\$ 3,076,929</b>	<b>\$ 18,390,907</b>	<b>\$ 16,490,867</b>
<b>TOTAL EXPENSES</b>		<b>14,788,635</b>	<b>7,746,445</b>	<b>15,419,807</b>	<b>32,007,598</b>	<b>30,987,435</b>

# Water/Wastewater Capital Replacement Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
452-0000-334.30-10	Intergovernmental	-	451,944	101,845	-	100,000
452-0000-334.32-30	Intergovernmental	1,273,493	875,120	1,423,682	-	-
452-0000-337.30-04	Intergovernmental	-	161,971	-	-	-
452-0000-337.30-36	Intergovernmental	-	180,850	38,376	-	-
452-0000-361.10-00	Interest	(1,815)	(34,832)	(88,816)	-	-
452-0000-361.30-00	Interest	2,660	(1,781)	(7,152)	-	-
452-0000-361.40-00	Interest	614	17,807	30,877	-	-
452-0000-381.45-20	Transfers	2,916,473	2,961,979	3,531,500	9,523,000	10,233,500
452-0000-389.99-00	Use of Reserves	-	-	-	-	-
<b>Total Water/Wastewater Revenues</b>		<b>\$ 4,191,425</b>	<b>\$ 4,613,058</b>	<b>\$ 5,030,312</b>	<b>\$ 9,523,000</b>	<b>\$ 10,333,500</b>
<b>Expenses</b>						
452-4510-536.46-00	Repair & Maintenance Services	13,088	2,190	18,382	-	-
452-4510-536.49-00	Other Charges/Obligations	311	-	-	-	-
452-4510-536.52-00	Operating Supplies	19,225	1,910	-	-	-
452-4510-536.62-00	Buildings	-	-	-	30,000	10,000
452-4510-536.64-00	Machinery & Equipment	18,993	-	23,333	-	60,000
<b>Total Capital - Administration</b>		<b>\$ 51,617</b>	<b>\$ 4,100</b>	<b>\$ 41,715</b>	<b>\$ 30,000</b>	<b>\$ 70,000</b>
452-4520-536.31-00	Professional Services	37,497	420	-	35,000	35,000
452-4520-536.46-00	Repair & Maintenance Services	16,685	-	-	50,000	50,000
452-4520-536.63-00	Improve Other Than Bldg	48,395	-	-	-	-
452-4520-536.63-91	Improve Other Than Bldg	172,613	480,080	541,758	-	-
452-4520-536.64-00	Machinery & Equipment	170,409	105,330	116,059	323,000	326,000
<b>Total Capital - Combined Water and Wastewater</b>		<b>\$ 445,599</b>	<b>\$ 585,830</b>	<b>\$ 657,817</b>	<b>\$ 408,000</b>	<b>\$ 411,000</b>
452-4530-536.46-00	Repair & Maintenance Services	105,416	49,999	221,398	3,210,000	1,095,000
452-4530-536.52-00	Operating Supplies	6,850	1,579	21,697	-	-
452-4530-536.63-00	Improve Other Than Bldg	79,569	817,784	217,796	100,000	500,000
452-4530-536.63-03	Improve Other Than Bldg	3,909,049	8,279,633	1,538,563	-	-
452-4530-536.64-00	Machinery & Equipment	92,077	103,081	34,272	200,000	200,000
452-4530-536.64-13	Machinery & Equipment	55,004	137,453	194,498	-	-
<b>Total Capital - Water Distribution</b>		<b>\$ 4,247,965</b>	<b>\$ 9,389,529</b>	<b>\$ 2,228,224</b>	<b>\$ 3,510,000</b>	<b>\$ 1,795,000</b>

# Water/Wastewater Capital Replacement Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
452-4540-536.46-00	Repair & Maintenance Services	58,988	-	34,950	1,800,000	226,000
452-4540-536.49-00	Other Charges/Obligations	87	-	-	-	-
452-4540-536.52-00	Operating Supplies	4,550	-	-	-	-
452-4540-536.63-00	Improve Other Than Bldg	164,420	135,236	618,900	200,000	300,000
452-4540-536.64-00	Machinery & Equipment	16,991	28,391	38,072	165,000	165,000
<b>Total Capital - Wastewater Collection</b>		<b>\$ 245,036</b>	<b>\$ 163,627</b>	<b>\$ 691,922</b>	<b>\$ 2,165,000</b>	<b>\$ 691,000</b>
452-4525-536.46-00	Repair & Maintenance Services	33,536	115,744	33,866	630,000	755,000
452-4525-536.63-00	Improve Other Than Bldg	31,501	925,089	240,160	100,000	100,000
452-4525-536.64-00	Machinery & Equipment	-	-	113,375	-	-
<b>Total Capital - Reclaimed Water</b>		<b>\$ 65,037</b>	<b>\$ 1,040,833</b>	<b>\$ 387,401</b>	<b>\$ 730,000</b>	<b>\$ 855,000</b>
452-4527-536.46-00	Repair & Maintenance Services	117,036	142,684	253,473	820,000	3,820,000
452-4527-536.52-00	Operating Supplies	-	-	2,714	-	-
452-4527-536.63-91	SRF 590131 Improvements	-	-	2,487,179	-	210,000
452-4527-536.64-00	Machinery & Equipment	79,430	38,314	85,957	210,000	-
<b>Total Capital - Wastewater Plant North</b>		<b>\$ 196,466</b>	<b>\$ 180,998</b>	<b>\$ 2,829,323</b>	<b>\$ 1,030,000</b>	<b>\$ 4,030,000</b>
452-4528-536.46-00	Repair & Maintenance Services	71,490	63,513	18,071	1,125,000	100,000
452-4528-536.52-00	Operating Supplies	-	-	-	-	-
452-4528-536.63-91	Improve Other Than Bldg	-	827,502	1,635,567	-	-
452-4528-536.64-00	Machinery & Equipment	62,276	28,507	40,394	25,000	25,000
<b>Total Capital - Wastewater Plant South</b>		<b>\$ 133,766</b>	<b>\$ 919,522</b>	<b>\$ 1,694,032</b>	<b>\$ 1,150,000</b>	<b>\$ 125,000</b>
452-4529-536.46-00	Repair & Maintenance Services	83,407	40,462	8,596	-	-
452-4529-536.63-00	Improve Other Than Bldg	117,940	-	-	-	-
452-4529-536.64-00	Machinery & Equipment	31,056	94,205	62,729	500,000	450,000
<b>Total Capital - Wastewater Lift Stations</b>		<b>\$ 232,403</b>	<b>\$ 134,667</b>	<b>\$ 71,325</b>	<b>\$ 500,000</b>	<b>\$ 450,000</b>
452-7979-591.99-90	Other Uses	-	-	-	-	1,906,500
<b>Total Non-Departmental</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,906,500</b>
<b>Total Water/Wastewater Expenses</b>		<b>5,617,889</b>	<b>12,419,106</b>	<b>8,601,759</b>	<b>9,523,000</b>	<b>10,333,500</b>

# Water Impact Fees Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
460-0000-324.21-61	Residential	639,927	82,601	109,706	45,662	76,556
460-0000-324.22-61	Commercial	122,885	81,584	112,211	124,625	191,714
460-0000-361.10-00	Interest	7,728	10,080	14,166	10,600	12,208
460-0000-361.30-00	Interest - Unrealized	(2,613)	745	2,267	-	-
460-0000-361.40-00	Interest - Realized	(2,543)	(4,966)	(5,203)	-	-
460-0000-389.98-00	Use of Reserves	-	-	-	249,113	-
<b>Total Water Impact Fee Revenue</b>		<b>\$ 765,384</b>	<b>\$ 170,044</b>	<b>\$ 233,147</b>	<b>\$ 430,000</b>	<b>\$ 280,478</b>
<b>Expenses</b>						
460-4530-536.49-00	Other Charges/Obligations	754	1,808	2,236	-	-
460-4525-536.63-00	Improve Other Than Bldg	-	-	-	110,000	110,000
460-7979-536.59-99	Depreciation Expense	2,627	821	2,703	-	-
460-7979-581.91-45	W/S Utility Fund	300,000	-	-	320,000	100,000
460-7979-590.99-90	Additions to Reserve	-	-	-	-	70,478
<b>Total Water Impact Fee Expenditures</b>		<b>\$ 303,381</b>	<b>\$ 2,629</b>	<b>\$ 4,939</b>	<b>\$ 430,000</b>	<b>\$ 280,478</b>

# Wastewater Impact Fees Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
470-0000-324.21-62	Residential	1,961,665	198,138	208,536	54,450	133,100
470-0000-324.22-62	Commercial	263,174	174,594	189,976	184,330	106,173
470-0000-361.10-00	Interest	14,766	23,963	32,292	24,800	29,704
470-0000-361.30-00	Interest - Unrealized	(5,342)	1,788	5,238	-	-
470-0000-361.40-00	Interest - Realized	(4,941)	(11,793)	(11,875)	-	-
470-0000-389.98-00	Use of Reserves	-	-	-	236,420	846,023
<b>Total Wastewater Impact Fee Revenues</b>		<b>\$ 2,229,322</b>	<b>\$ 386,690</b>	<b>\$ 424,167</b>	<b>\$ 500,000</b>	<b>\$ 1,115,000</b>
<b>Expenses</b>						
470-4528-536.46-00	Repair & Maintenance Services	-	-	-	500,000	415,000
470-4540-536.49-00	Other Charges/Obligations	1,466	4,295	5,104	-	-
470-4540-536.52-00	Operating Supplies	-	9,472	-	-	-
470-4540-536.64-00	Machinery & Equipment	-	-	103,833	-	-
470-7979-536.59-99	Depreciation Expense	9,924	8,897	10,611	-	-
470-7979-536.69-99	Fixed Assets Capitalized	-	-	(103,833)	-	-
470-7979-581.91-45	W/S Utility Fund	300,000	-	-	-	700,000
470-7979-590.99-90	Additions to Reserve	-	-	-	-	-
<b>Total Wastewater Impact Fee Expenditures</b>		<b>\$ 311,390</b>	<b>\$ 22,664</b>	<b>\$ 15,715</b>	<b>\$ 500,000</b>	<b>\$ 1,115,000</b>



# SPECIAL REVENUE FUNDS

---

- ❖ REVENUES AND EXPENDITURE SCHEDULE
- ❖ NSP FUND
- ❖ CDBG FUND
- ❖ 2<sup>ND</sup> DOLLAR FUND
- ❖ LAW ENFORCEMENT TRUST FUND
- ❖ LIHEAP
- ❖ LOCAL OPTION GAS TAX
- ❖ IMPACT FEES FUND
- ❖ BUILDING INSPECTION FUND
- ❖ 2<sup>ND</sup> GENERATION FUND
- ❖ 3<sup>RD</sup> GENERATION FUND
- ❖ YOUTHBUILD FUND
- ❖ ARRA GRANT FUND
- ❖ CEMETERY FUND

**City of Sanford**  
**Special Revenue Funds**  
**Revenue and Expenditures Schedule**

	Police 2nd Dollar Fund	Police Trust Fund	Low Income Home Energy	Streets Local Option	Impact Fees Recreation
<b>Use of Fund Balance</b>	\$ -	\$ 66,067	\$ -	\$ -	\$ -
<b>Revenues</b>					
Taxes					
Property (Ad Valorem)	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	-	-	-	1,185,881	-
Permits, Impact Fees, Assessments	-	-	-	-	43,830
Intergovernmental	-	38,632	873,500	-	-
Charges for Services	-	-	-	-	-
Fines and Forfeitures	15,650	-	-	-	-
Other Revenues	352	6,933	-	13,400	11,400
<b>Total Revenues</b>	<b>16,002</b>	<b>45,565</b>	<b>873,500</b>	<b>1,199,281</b>	<b>55,230</b>
Total Revenues, Transfers, and Balances	\$ 16,002	\$ 111,632	\$ 873,500	\$ 1,199,281	\$ 55,230
<b>Expenditures</b>					
General Government	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	7,000	103,890	-	-	-
Physical Environment	-	-	-	-	-
Transportation	-	-	-	1,068,000	-
Economic Environment	-	-	-	-	-
Human Services	-	-	873,500	-	-
Culture and Recreation	-	-	-	-	-
<b>Total Expenditures</b>	<b>7,000</b>	<b>103,890</b>	<b>873,500</b>	<b>1,068,000</b>	<b>-</b>
Transfers Out	-	-	-	-	-
<b>Total Expenditures and Other Uses</b>	<b>7,000</b>	<b>103,890</b>	<b>873,500</b>	<b>1,068,000</b>	<b>-</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>9,002</b>	<b>7,742</b>	<b>-</b>	<b>131,281</b>	<b>55,230</b>
<b>Total Appropriations and Reserves</b>	<b>\$ 16,002</b>	<b>\$ 111,632</b>	<b>\$ 873,500</b>	<b>\$ 1,199,281</b>	<b>\$ 55,230</b>

## City of Sanford Special Revenue Funds Revenue and Expenditures

	Impact Fees Fire	Impact Fees Police	Building Inspection	Streets 3rd Generation	Cemetery	Total
<b>Use of Fund Balance</b>	\$ 1,206	\$ 13,763	\$ 40,791	\$ 621,263	\$ 58,844	\$ 801,934
<b>Revenues</b>						
Taxes						
Property (Ad Valorem)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Use Tax	-	-	-	3,261,737	-	4,447,618
Permits, Impact Fees, Assessments	25,894	27,092	932,287	-	-	1,029,103
Intergovernmental	-	-	-	-	-	912,132
Charges for Services	-	-	-	-	66,343	66,343
Fines and Forfeitures	-	-	-	-	-	15,650
Other Revenues	6,400	5,120	16,985	17,000	-	77,590
<b>Total Revenues</b>	<b>32,294</b>	<b>32,212</b>	<b>949,272</b>	<b>3,278,737</b>	<b>66,343</b>	<b>6,548,436</b>
Total Revenues, Transfers, and Balances	\$ 33,500	\$ 45,975	\$ 990,063	\$ 3,900,000	\$ 125,187	\$ 7,350,370
<b>Expenditures</b>						
General Government	\$ -	\$ -	\$ 990,063	\$ -	\$ -	\$ 990,063
Public Safety	21,500	45,975	-	-	-	178,365
Physical Environment	-	-	-	-	125,187	125,187
Transportation	-	-	-	3,900,000	-	4,968,000
Economic Environment	-	-	-	-	-	-
Human Services	-	-	-	-	-	873,500
Culture and Recreation	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>21,500</b>	<b>45,975</b>	<b>990,063</b>	<b>3,900,000</b>	<b>125,187</b>	<b>7,135,115</b>
Transfers Out	12,000	-	-	-	-	12,000
<b>Total Expenditures and Other Uses</b>	<b>33,500</b>	<b>45,975</b>	<b>990,063</b>	<b>3,900,000</b>	<b>125,187</b>	<b>7,147,115</b>
Total Revenue Over/(Under) Expenditure	-	-	-	-	-	203,255
<b>Total Appropriations and Reserves</b>	<b>\$ 33,500</b>	<b>\$ 45,975</b>	<b>\$ 990,063</b>	<b>\$ 3,900,000</b>	<b>\$ 125,187</b>	<b>\$ 7,350,370</b>

## Special Revenue Funds

### **Revenue and Expenditures**

NSP						
	2013 <i>Actual</i>	2014 <i>Actual</i>	2015 <i>Actual</i>	2016 <i>Budget</i>	2017 <i>Final Budget</i>	
Grants	\$ -	\$ 781,135	\$ 61,566	\$ -	\$ -	
Use of Fund Balance	-	-	-	-	-	
Total Revenues	\$ -	\$ 781,135	\$ 61,566	\$ -	\$ -	
Salary	\$ 24,371	\$ 20,254	\$ 4,890	\$ -	\$ -	
Benefits	5,458	4,904	1,192	-	-	
Operating Assistance	621,634	312,844	26,673	-	-	
	-	-	-	-	-	
Total Expenditures	\$ 651,463	\$ 338,002	\$ 32,755	\$ -	\$ -	

CDBG						
	2013 <i>Actual</i>	2014 <i>Actual</i>	2015 <i>Actual</i>	2016 <i>Budget</i>	2017 <i>Final Budget</i>	
Grants	\$ 496,441	\$ 490,395	\$ 406,115	\$ -	\$ -	
Interest	-	-	-	-	-	
Total Revenues	\$ 496,441	\$ 490,395	\$ 406,115	\$ -	\$ -	
Salary	\$ 37,767	\$ 45,538	\$ -	\$ -	\$ -	
Benefits	9,396	10,098	-	-	-	
Operating Assistance	324,292	49,718	55,644	-	-	
	182,036	236,658	265,239	-	-	
Total Expenditures	\$ 553,491	\$ 342,012	\$ 320,883	\$ -	\$ -	

Police Training (2nd Dollar Fund)						
	2013 <i>Actual</i>	2014 <i>Actual</i>	2015 <i>Actual</i>	2016 <i>Budget</i>	2017 <i>Final Budget</i>	
Judgements and Fines	\$ 7,811	\$ 14,895	\$ 16,534	\$ 14,234	\$ 15,650	
Interest	26	118	245	228	352	
Use of Fund Balance	-	-	-	-	-	
Total Revenues	\$ 7,837	\$ 15,013	\$ 16,779	\$ 14,462	\$ 16,002	
Travel	\$ 4,530	\$ 650	\$ 5,272	\$ 7,000	\$ 7,000	
Training	1,361	21	292	-	-	
Additions to Fund Balance	-	-	-	7,462	9,002	
Total Expenditures	\$ 5,891	\$ 671	\$ 5,564	\$ 14,462	\$ 16,002	

## Special Revenue Funds

### **Revenue and Expenditures**

<b>Police Trust Fund</b>									
	<b>2013 Actual</b>		<b>2014 Actual</b>		<b>2015 Actual</b>		<b>2016 Budget</b>		<b>2017 Final Budget</b>
Grants	\$ 20,196	\$	12,379	\$	-	\$	-	\$	-
Confiscations and Forfeits	130,073		56,107		64,571		35,271		38,632
Interest	622		1,736		843		1,330		2,676
Disposition of Assets	520		4,679		-		-		-
Contributions	-		-		-		-		4,257
Use of Fund Balance	-		-		-		58,774		66,067
Total Revenues	\$ 151,410	\$	74,901	\$	65,415	\$	95,376	\$	111,632
Salary	\$ -	\$	-	\$	-	\$	-	\$	-
Operating	103,458		38,555		49,189		31,100		31,100
Supplies	-		98,698		45,141		64,276		72,790
Capital	-		-		-		-		-
Grants and Aids	-		-		-		-		-
Other	-		-		-		-		7,742
Total Expenditures	\$ 103,458	\$	137,253	\$	94,330	\$	95,376	\$	111,632

<b>Low Income Home Energy Assistance</b>									
	<b>2013 Actual</b>		<b>2014 Actual</b>		<b>2015 Actual</b>		<b>2016 Budget</b>		<b>2017 Final Budget</b>
Grants	\$ 1,217,466	\$	907,659	\$	1,069,297	\$	882,326	\$	873,500
Transfers from General Fund	-		-		-		-		-
Use of Fund Balance	-		-		-		-		-
Total Revenues	\$ 1,217,466	\$	907,659	\$	1,069,297	\$	882,326	\$	873,500
Salary	\$ 154,843	\$	120,595	\$	122,092	\$	135,543	\$	138,148
Benefits	45,951		46,067		42,618		53,061		55,660
Operating	41,720		17,907		5,082		5,000		5,900
Supplies	15,433		1,623		1,466		2,031		2,300
Assistance	902,520		736,996		945,329		686,691		671,492
Total Expenditures	\$ 1,160,467	\$	923,188	\$	1,116,587	\$	882,326	\$	873,500

## Special Revenue Funds

### ***Revenue and Expenditures***

<b>Streets - Local Option Gas Tax</b>									
	<b>2013</b>		<b>2014</b>		<b>2015</b>		<b>2016</b>		<b>2017</b>
	<b>Actual</b>		<b>Actual</b>		<b>Actual</b>		<b>Budget</b>		<b>Final</b>
									<b>Budget</b>
Tax	\$ 1,059,091	\$	1,082,037	\$	1,124,378	\$	1,089,071	\$	1,185,881
Interest	2,240		8,258		10,818		11,276		13,400
Use of Fund Balance	-		-		-		-		-
Total Revenues	\$ 1,061,331	\$	1,090,295	\$	1,135,196	\$	1,100,347	\$	1,199,281
Operating	\$ 493,512	\$	391,290	\$	517,461	\$	504,078	\$	504,078
Supplies	96,159		70,366		93,892		97,250		97,250
Capital	155,412		213,271		327,482		446,672		466,672
Additions to Fund Balance	-		-		-		52,347		131,281
Total Expenditures	\$ 745,083	\$	674,927	\$	938,835	\$	1,100,347	\$	1,199,281

<b>Impact Fee Funds</b>									
	<b>2013</b>		<b>2014</b>		<b>2015</b>		<b>2016</b>		<b>2017</b>
	<b>Actual</b>		<b>Actual</b>		<b>Actual</b>		<b>Budget</b>		<b>Final</b>
									<b>Budget</b>
Fees - Recreation	\$ 423,389	\$	52,752	\$	62,126	\$	40,212	\$	43,830
Fees - Fire	-		61,712		57,583		49,544		25,894
Fees - Police	-		86,396		83,561		76,816		27,092
Interest	18,463		16,476		14,735		16,636		22,920
Use of Fund Balance	-		-		-		87,750		14,969
Total Revenues	\$ 441,852	\$	217,336	\$	218,005	\$	270,958	\$	134,705
Recreation	\$ 102,510	\$	47,880	\$	120,066	\$	-	\$	-
Fire	51,012		34,388		88,311		142,000		33,500
Police	109,447		349,631		63,581		60,800		45,975
Transfers	309,059		343,249		158,252		-		-
Additions to Fund Balance	9,625		29,612		-		68,158		55,230
Total Expenditures	\$ 581,652	\$	804,760	\$	430,210	\$	270,958	\$	134,705

## Special Revenue Funds

### ***Revenue and Expenditures***

<b>Building Inspection</b>					
	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Permit Fees	\$ 1,067,586	\$ 376,240	\$ 584,021	\$ 544,977	\$ 581,339
Application Fees	435,881	212,858	262,169	249,695	296,756
Other	95,705	69,027	85,321	93,342	56,692
Interest	3,674	7,700	10,997	12,520	14,485
Use of Fund Balance	-	-	-	32,006	30,018
Total Revenues	\$ 1,604,889	\$ 665,825	\$ 942,508	\$ 932,540	\$ 979,290
Salary	\$ 460,892	\$ 537,194	\$ 560,213	\$ 575,281	\$ 589,074
Benefits	119,194	131,581	147,293	164,777	171,407
Operating	113,861	159,321	122,844	151,503	164,434
Supplies	16,793	36,950	28,356	40,979	41,148
Capital	41,308	40,394	46,630	-	24,000
Other	43,892	-	-	-	-
Total	\$ 795,940	\$ 905,440	\$ 905,336	\$ 932,540	\$ 990,063

<b>Streets - 2nd Generation Sales Tax</b>					
	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
Tax	\$ 2,547	\$ -	\$ -	\$ -	\$ -
Interest	23,521	8,819	5,572	-	-
Use of Fund Balance	-	-	-	-	-
Total Revenues	\$ 26,068	\$ 8,819	\$ 5,572	\$ -	\$ -
Operating	\$ 689,346	\$ 488,579	\$ 398,083	\$ -	\$ -
Supplies	-	-	-	-	-
Capital	340,938	1,151,650	1,577,181	-	-
Additions to Fund Balance	-	-	-	-	-
Total Expenditures	\$ 1,030,284	\$ 1,640,229	\$ 1,975,264	\$ -	\$ -

## Special Revenue Funds

### ***Revenue and Expenditures***

<b>Streets - 3rd Generation Sales Tax</b>						
	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>	
Tax	\$ -	\$ -	\$ 2,083,115	\$ 3,017,544	\$ 3,261,737	
Interest	-	-	4,296	-	17,000	
Use of Fund Balance	-	-	-	-	621,263	
Total Revenues	\$ -	\$ -	\$ 2,087,411	\$ 3,017,544	\$ 3,900,000	
Operating	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	-	-	-	-	-	
Capital	-	-	-	3,017,544	3,900,000	
Additions to Fund Balance	-	-	-	-	-	
Total Expenditures	\$ -	\$ -	\$ -	\$ 3,017,544	\$ 3,900,000	

<b>Youthbuild</b>						
	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>	
Grants	\$ 3,990	\$ -	\$ -	\$ -	\$ -	
Use of Fund Balance	-	-	-	-	-	
Total Revenues	\$ 3,990	\$ -	\$ -	\$ -	\$ -	
Salary	\$ -	\$ -	\$ -	\$ -	\$ -	
Benefits	-	-	-	-	-	
Operating	7,425	-	-	-	-	
Total Expenditures	\$ 7,425	\$ -	\$ -	\$ -	\$ -	

## Special Revenue Funds

### ***Revenue and Expenditures***

ARRA Grant Fund						
	2013 <i>Actual</i>	2014 <i>Actual</i>	2015 <i>Actual</i>	2016 <i>Budget</i>	2017 <i>Final Budget</i>	
Grants	\$ 430,853	\$ 21,049	\$ -	\$ -	\$ -	\$ -
Use of Fund Balance	-	-	-	-	-	-
Total Revenues	\$ 430,853	\$ 21,049	\$ -	\$ -	\$ -	\$ -
Salary	\$ 265,484	\$ 16,499	\$ -	\$ -	\$ -	\$ -
Benefits	142,053	4,551	-	-	-	-
Operating	23,317	-	-	-	-	-
Total Expenditures	\$ 430,854	\$ 21,050	\$ -	\$ -	\$ -	\$ -

Cemetery						
	2013 <i>Actual</i>	2014 <i>Actual</i>	2015 <i>Actual</i>	2016 <i>Budget</i>	2017 <i>Final Budget</i>	
Cemetery Fees	\$ 50,132	\$ 61,507	\$ 64,143	\$ 78,757	\$ 66,343	\$ 66,343
Use of Fund Balance	-	-	-	46,323	58,844	58,844
Total Revenues	\$ 50,132	\$ 61,507	\$ 64,143	\$ 125,080	\$ 125,187	\$ 125,187
Operating	\$ 85,874	\$ 81,445	\$ 75,374	\$ 125,080	\$ 125,187	\$ 125,187
Additions to Fund Balance	-	-	-	-	-	-
Total Expenditures	\$ 85,874	\$ 81,445	\$ 75,374	\$ 125,080	\$ 125,187	\$ 125,187

# NSP Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
104-0000-331.57-00	Federal Grants	-	781,135	61,566	-	-
104-0000-331.60-57	Federal Grants	-	59,281	(16,628)	-	-
104-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total NSP Revenue</b>		<b>\$ -</b>	<b>\$ 840,416</b>	<b>\$ 44,938</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>						
104-1104-554.12-00	Regular Salaries & Wages	24,182	20,108	4,890	-	-
104-1104-554.12-02	Regular Salaries - Additional Pays	189	146	-	-	-
104-1104-554.12-06	Regular Salaries - Opt Out Health Insuranc	86	62	-	-	-
104-1104-554.14-00	Overtime	-	106	-	-	-
104-1104-554.21-00	FICA/Medicare Taxes	1,819	1,523	372	-	-
104-1104-554.22-01	Retirement Contributions - FRS	1,337	1,418	363	-	-
104-1104-554.23-00	Medical Insurance	2,070	1,845	430	-	-
104-1104-554.23-02	Medical Insurance - Life & ST Disability	114	93	21	-	-
104-1104-554.24-00	Worker's Compensation	32	25	6	-	-
104-1104-554.31-00	Professional Services	18,045	10,626	-	-	-
104-1104-554.34-00	Other Contractual Services	4,495	-	-	-	-
104-1104-554.34-02	Other Contractual Services - Landfill	20,963	-	-	-	-
104-1104-554.40-00	Travel & Per Diem	205	112	253	-	-
104-1104-554.42-00	Postage & Transportation	133	-	-	-	-
104-1104-554.47-00	Printing & Binding	-	102	-	-	-
104-1104-554.49-00	Other Charges/Obligations	106	-	-	-	-
104-1104-554.81-00	Aid to Private Organizations	577,687	302,004	26,420	-	-
104-1104-554.91-00	Contingency for Program Use	-	-	-	-	-
<b>Total NSP Expenditures</b>		<b>\$ 651,463</b>	<b>\$ 338,170</b>	<b>\$ 32,755</b>	<b>\$ -</b>	<b>\$ -</b>

# CDBG Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
105-0000-331.54-00	Federal Grants	496,441	490,395	406,115	-	-
105-0000-366.90-00	Miscellaneous	-	702	-	-	-
105-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total CDBG Revenue</b>		<b>\$ 496,441</b>	<b>\$ 491,097</b>	<b>\$ 406,115</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>						
105-1105-554.12-00	Regular Salaries & Wages	37,505	45,268	-	-	-
105-1105-554.12-02	Regular Salaries - Additional Pays	262	270	-	-	-
105-1105-554.12-06	Regular Salaries - Opt Out Health Insura	238	413	-	-	-
105-1105-554.14-00	Overtime	881	381	-	-	-
105-1105-554.21-00	FICA/Medicare Taxes	2,908	3,478	-	-	-
105-1105-554.22-01	Retirement Contributions - FRS	2,208	3,225	-	-	-
105-1105-554.23-00	Medical Insurance	2,937	3,145	-	-	-
105-1105-554.23-02	Medical Insurance - Life & ST Disability	174	194	-	-	-
105-1105-554.24-00	Worker's Compensation	50	56	-	-	-
105-1105-554.31-00	Professional Services	9,087	12,719	50,610	-	-
105-1105-554.34-00	Other Contractual Services	1,112	-	-	-	-
105-1105-554.34-02	Other Contractual Services - Landfill	27,914	33,744	-	-	-
105-1105-554.40-00	Travel & Per Diem	610	1,793	-	-	-
105-1105-554.42-00	Postage & Transportation	216	110	-	-	-
105-1105-554.47-00	Printing & Binding	-	297	-	-	-
105-1105-554.49-00	Other Charges/Obligations	1,922	602	4,330	-	-
105-1105-554.51-00	Office Supplies	445	311	179	-	-
105-1105-554.52-00	Operating Supplies	280	107	-	-	-
105-1105-554.54-01	Books/Pubs/Subsc/Memb - Prof Dues	98	-	-	-	-
105-1105-554.54-02	Books/Pubs/Subsc/Memb -Conf/Semina	36	35	525	-	-
105-1105-554.54-03	Books/Pubs/Subsc/Memb - Subscription	-	-	-	-	-
105-1105-554.81-00	Contingency for Program Use	-	-	-	-	-
105-1105-554.82-01	CDGB Rehab	282,572	87,450	30,000	-	-
105-1105-554.83-01	Other Grants & Aids	33,357	51,181	-	-	-
105-1105-554.83-02	Other Grants & Aids	799	-	57,270	-	-
105-1105-554.83-03	Other Grants & Aids	82,368	98,027	177,969	-	-
105-1105-554.83-04	Other Grants & Aids	60,512	125,078	-	-	-
105-1105-554.83-05	Other Grants & Aids	5,000	39,963	-	-	-
<b>Total CDBG Expenditures</b>		<b>\$ 553,491</b>	<b>\$ 507,847</b>	<b>\$ 320,883</b>	<b>\$ -</b>	<b>\$ -</b>

## 2nd Dollar Fund

### ***Revenue and Expenditures***

<i>Account</i>	<i>Description</i>	<i>2013</i>	<i>2014</i>	<i>2015</i>	<i>2016</i>	<i>2017</i>
		<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Final Budget</i>
<b><i>Revenues</i></b>						
110-0000-351.30-0	Judgements and Fines	7,811	14,895	16,534	14,234	15,650
110-0000-361.10-0	Interest	71	118	245	228	352
110-0000-361.30-0	Interest	(22)	7	41	-	-
110-0000-361.40-0	Interest	(23)	(59)	(99)	-	-
110-0000-389.98-0	Use of Fund Balance	-	-	-	-	-
<b>Total 2nd\$ Fund Revenues</b>		<b>\$ 7,837</b>	<b>\$ 14,961</b>	<b>\$ 16,721</b>	<b>\$ 14,462</b>	<b>\$ 16,002</b>
<b><i>Expenditures</i></b>						
110-2020-521.40-0	Travel & Per Diem	4,530	650	5,272	7,000	7,000
110-2020-521.49-0	Other Charges/Obligations	15	21	42	-	-
110-2020-521.52-0	Operating Supplies - Uniforms	-	-	382	-	-
110-2020-521.54-0	Books/Pubs/Subscrs/Membs	1,701	-	250	-	-
110-2020-521.54-0	Books/Pubs/Subscrs/Membs	-	2,023	-	-	-
110-2023-521.54-0	Books/Pubs/Subscrs/Membs	(355)	-	-	-	-
110-2020-521.55-0	Training	-	-	3,610	-	-
110-7979-590.99-9	Additions to Reserve	-	-	-	7,462	9,002
<b>Total 2nd\$ Fund Expenditures</b>		<b>\$ 5,891</b>	<b>\$ 2,694</b>	<b>\$ 9,556</b>	<b>\$ 14,462</b>	<b>\$ 16,002</b>

# Law Enforcement Trust Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
106-0000-351.21-25	Confiscated Property - Justice	115,648	41,543	55,048	24,495	16,689
106-0000-361.10-00	Interest	1,407	1,382	979	990	620
106-0000-361.30-00	Interest	(488)	128	182	-	-
106-0000-361.40-00	Interest	(464)	(673)	(362)	-	-
106-0000-389.98-00	Use of Reserves	-	-	-	45,615	53,791
108-0000-361.10-00	Interest	332	253	116	152	-
108-0000-361.30-00	Interest	(98)	22	33	-	-
108-0000-361.40-00	Interest	(106)	(119)	(43)	-	-
108-0000-366.90-00	Misc Donations	2,800	3,605	4,166	4,230	-
108-0000-369.90-02	Misc	6,327	12,379	-	-	-
108-0000-389.98-00	Use of Reserves	-	-	-	7,894	12,276
111-0000-351.21-26	Confiscated Property - State	11,183	10,959	5,357	6,546	21,943
111-0000-361.10-00	Bank Investment	102	101	(252)	188	2,056
111-0000-361.30-00	Unrealized Gain (Loss)	(30)	5	34	-	-
111-0000-361.40-00	Realized Gain (Loss)	(33)	(51)	(76)	-	-
111-0000-364.41-00	Disposition of Assets	520	4,679	-	-	-
111-0000-369.90-02	Misc	-	-	-	-	4,257
111-0000-389.98-00	Use of Reserves	-	-	-	5,265	-
<b>Total Law Enforcement Trust Fund Revenues</b>		<b>\$ 151,411</b>	<b>\$ 74,213</b>	<b>\$ 65,182</b>	<b>\$ 95,376</b>	<b>\$ 111,632</b>
<b>Expenditures</b>						
106-2020-521.31-00	Professional Services	1,783	814	-	-	-
106-2020-521.34-00	Contractual	-	-	2,080	-	-
106-2020-521.40-00	Travel & Per Diem	13,243	20,504	15,937	17,100	17,100
106-2020-521.49-00	Other Charges/Obligations	7,949	248	157	-	-
106-2020-521.52-00	Operating Supplies	288	47,032	1,471	-	-
106-2020-521.54-01	Books/Pubs/Subscrs/Membs	168	-	2,566	-	-
106-2020-521.54-02	Books/Pubs/Subscrs/Membs	9,968	17,555	16,537	-	-
106-2020-521.55-00	Training	16,871	10,004	15,079	54,000	54,000
106-2020-521.64-00	Machinery & Equipment	-	26,893	27,500	-	-
108-2020-521.40-00	Travel & Per Diem	3,094	-	-	7,000	7,000
108-2020-521.48-00	Promotional Activities	10,162	9,019	19,126	-	-
108-2020-521.49-00	Other Charges/Obligations	5,108	6,996	3,390	-	-
108-2020-521.52-00	Operating Supplies	60	18,714	4,107	-	-
108-2020-521.54-01	Books/Pubs/Subscrs/Membs	495	1,785	2,074	5,276	5,276
108-2020-521.54-02	Books/Pubs/Subscrs/Membs	1,580	428	1,500	-	-
108-7979-590.99-90	Additions to Reserves	-	-	-	-	-
111-2020-521.40-00	Travel & Per Diem	-	497	8,467	7,000	7,000
111-2020-521.49-00	Other Charges/Obligations	44	477	32	-	-
111-2020-521.52-00	Operating Supplies	-	-	-	-	-
111-2020-521.52-01	Operating Supplies/Gasoline/Diese	-	-	58	-	-
111-2020-521.54-01	Books/Pubs/Subscrs/Membs	-	-	630	5,000	13,514
111-2020-521.54-02	Books/Pubs/Subscrs/Membs	2,935	995	1,119	-	-
111-2020-521.55-00	Training	-	2,185	-	-	-
111-7979-590.99-90	Additions to Reserves	-	-	-	-	7,742
<b>Total Law Enforcement Trust Fund Expenditures</b>		<b>\$ 103,458</b>	<b>\$ 164,146</b>	<b>\$ 121,830</b>	<b>\$ 95,376</b>	<b>\$ 111,632</b>

# Low Income Home Energy Assistance Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
117-0000-331.59-01	Low Income Home Energy Assistance Program	1,217,466	907,659	1,069,297	882,326	873,500
117-0000-369.41-00	Other Misc. Rev/Reimb of Claims & Expense	-	-	24	-	-
117-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total Low Income Home Energy Assistance Revenues</b>		<b>\$ 1,217,466</b>	<b>\$ 907,659</b>	<b>\$ 1,069,321</b>	<b>\$ 882,326</b>	<b>\$ 873,500</b>
<b>Expenditures</b>						
117-1104-564.12-00	Regular Salaries & Wages	151,037	118,719	118,275	132,775	135,380
117-1104-564.12-02	Regular Salaries & Wages	1,376	1,065	1,045	2,768	2,768
117-1104-564.12-06	Regular Salaries & Wages	540	-	-	-	-
117-1104-564.14-00	Overtime	1,890	811	2,772	-	-
117-1104-564.21-00	FICA/Medicare Taxes	11,662	9,718	9,131	10,397	10,597
117-1104-564.22-01	Retirement Contributions	10,624	13,832	12,973	15,346	16,127
117-1104-564.23-00	Medical Insurance	22,058	21,232	19,713	26,010	27,190
117-1104-564.23-02	Medical Insurance	691	603	603	678	690
117-1104-564.24-00	Worker's Compensation	916	682	198	630	1,056
117-1104-564.31-00	Public Assistance/Professional Services	-	78	194	-	-
117-1104-564.34-00	Other Contractual Services	38,155	13,345	-	-	-
117-1104-564.40-00	Travel & Per Diem	-	99	57	-	800
117-1104-564.41-00	Communications Services	1,015	851	870	1,100	900
117-1104-564.42-00	Postage & Transportation	1,358	892	840	1,200	900
117-1104-564.44-00	Rental & Leases	799	-	-	-	-
117-1104-564.46-00	Repairs & Maintenance Services	-	2,200	2,695	2,500	2,500
117-1104-564.47-00	Printing & Binding	393	442	426	200	800
117-1104-564.47-01	PRINTING & BINDING	-	-	-	-	-
117-1104-564.47-02	PRINTING & BINDING	-	-	-	-	-
117-1104-564.51-00	Office Supplies	1,766	779	1,370	1,031	1,500
117-1104-564.51-01	OFFICE SUPPLIES	-	-	-	-	-
117-1104-564.52-00	Operating Supplies	13,667	844	96	1,000	800
117-1104-564.54-02	Books/Pubs/Subscrs/Membs	-	500	-	-	-
117-1104-564.86-00	Benefits for LIHEAP	902,520	736,996	945,329	686,691	671,492
<b>Total Low Income Home Energy Assistance Expenditures</b>		<b>\$ 1,160,467</b>	<b>\$ 923,688</b>	<b>\$ 1,116,587</b>	<b>\$ 882,326</b>	<b>\$ 873,500</b>

# Local Option Gas Tax Fund

## *Revenue and Expenditures*

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
131-0000-312.41-00	Local Option Gas Tax	1,059,091	1,082,037	1,124,378	1,089,071	1,185,881
131-0000-344.90-00	Transportation Revenue Other	-	-	64,916	-	-
131-0000-361.10-00	Interest	6,568	8,258	10,818	11,276	13,400
131-0000-361.30-00	Interest-Unrealized Gain (Loss)	(2,150)	533	2,140	-	-
131-0000-361.40-00	Interest - Realized Gain (Loss)	(2,178)	(4,051)	(4,266)	-	-
131-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total Local Option Gas Tax Revenues</b>		<b>\$1,061,331</b>	<b>\$1,086,777</b>	<b>\$1,197,986</b>	<b>\$1,100,347</b>	<b>\$1,199,281</b>
<b>Expenditures</b>						
131-4047-541.34-00	Other Contractual Service	137,684	11,534	124,703	124,078	124,078
131-4047-541.43-00	Utility Services	355,828	379,276	392,439	380,000	380,000
131-4047-541.46-00	Repair & Maintenance Services	-	480	319	-	-
131-4047-541.49-00	Other Charges/Obligations	633	1,481	1,830	-	-
131-4047-541.53-00	Road Materials & Supplies	95,498	68,885	92,062	97,250	97,250
131-4047-541.63-00	Improve Other Than Building	155,412	213,271	327,482	446,672	466,672
131-7979-590.99-90	Addition to Reserves	-	-	-	52,347	131,281
<b>Total Local Option Gas Tax Expenditures</b>		<b>\$ 745,083</b>	<b>\$ 674,927</b>	<b>\$ 938,835</b>	<b>\$1,100,347</b>	<b>\$1,199,281</b>

# Impact Fee Funds

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Recreation Revenues</b>						
132-0000-324.61-00	Impact Fees/Residential	423,389	52,752	62,126	40,212	43,830
132-0000-361.10-00	Interest	8,436	9,404	11,024	10,838	11,400
132-0000-361.30-00	Interest-Unrealized Gain (Loss)	(2,837)	719	1,920	-	-
132-0000-361.40-00	Interest - Realized Gain (Loss)	(2,788)	(4,624)	(4,343)	-	-
132-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total Recreation Revenues</b>		<b>\$ 426,201</b>	<b>\$ 58,251</b>	<b>\$ 70,727</b>	<b>\$ 51,050</b>	<b>\$ 55,230</b>
<b>Recreation Expenditures</b>						
132-4048-572.52-00	Operating Supplies	3,927	-	-	-	-
132-4048-572.63-00	Improve Other Than Building	1,000	42,601	108,196	-	-
132-7979-590.49-00	Other Charges/Obligations	808	1,687	1,870	-	-
132-7979-581.91-22	Transfers	49,812	3,592	10,000	-	-
132-7979-581.91-28	Transfers	46,963	-	-	-	-
132-7979-590.99-90	Additions to Reserves	-	-	-	51,050	55,230
<b>Total Recreation Expenditures</b>		<b>\$ 102,510</b>	<b>\$ 47,880</b>	<b>\$ 120,066</b>	<b>\$ 51,050</b>	<b>\$ 55,230</b>
<b>Fire Revenues</b>						
133-0000-324.11-00	Impact Fees/Residential	242,303	29,682	26,237	17,340	6,410
133-0000-324.12-00	Impact Fees/Commercial	31,306	32,030	31,346	32,204	19,484
133-0000-361.10-00	Interest	4,399	4,324	3,887	4,706	6,400
133-0000-361.30-00	Interest-Unrealized Gain (Loss)	(1,527)	352	864	-	-
133-0000-361.40-00	Interest - Realized Gain (Loss)	(1,450)	(2,092)	(1,699)	-	-
133-0000-389.98-00	Use of Fund Balance	-	-	-	87,750	1,206
<b>Total Fire Revenues</b>		<b>\$ 275,031</b>	<b>\$ 64,296</b>	<b>\$ 60,635</b>	<b>\$ 142,000</b>	<b>\$ 33,500</b>
<b>Fire Expenditures</b>						
133-3001-522.52-00	Operating Supplies	9,625	29,612	-	-	-
133-7979-590.49-00	Other Charges/Obligations	424	775	730	-	-
133-3001-522.64-00	Machinery & Equipment	46,432	33,613	87,581	142,000	21,500
133-7979-581.91-20	Transfer to Debt Service Fund	81,508	81,677	72,126	-	-
133-7979-581.91-28	Transfers	4,156	-	-	-	12,000
133-7979-590.99-90	Addition to Reserves	-	-	-	-	-
<b>Total Fire Expenditures</b>		<b>\$ 142,145</b>	<b>\$ 145,677</b>	<b>\$ 160,437</b>	<b>\$ 142,000</b>	<b>\$ 33,500</b>

# Impact Fee Funds

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Police Revenues</b>						
134-0000-324.11-00	Impact Fees/Residential	251,986	30,530	26,977	17,835	7,819
134-0000-324.12-00	Impact Fees/Commercial	50,873	55,866	56,584	58,981	19,273
134-0000-331.29-09	BJA Grant	-	1,652	-	-	-
134-0000-361.10-00	Interest	5,628	2,748	(176)	1,092	5,120
134-0000-361.30-00	Interest-Unrealized Gain (Loss)	(1,946)	426	207	-	-
134-0000-361.40-00	Interest - Realized Gain (Loss)	(1,846)	(1,256)	(339)	-	-
134-0000-364.41-00	Disposition-Fixed Assets/Surplus Furn	-	-	4,835	-	-
134-0000-389.98-00	Use of Fund Balance	-	-	-	-	13,763
<b>Total Police Revenues</b>		<b>\$ 304,695</b>	<b>\$ 89,966</b>	<b>\$ 88,088</b>	<b>\$ 77,908</b>	<b>\$ 45,975</b>
<b>Police Expenditures</b>						
134-2020-521.52-00	Operating Supplies	108,909	309,581	26,521	-	20,475
134-2020-521.64-00	Machinery & Equipment	-	39,555	36,914	60,800	25,500
134-7979-581.91-20	Transfer to Debt Service Fund	172,492	261,572	86,126	-	-
134-7979-581.91-28	Transfers	55,059	-	-	-	-
134-7979-590.49-00	Other Charges/Obligations	538	495	146	-	-
134-7979-590.99-90	Addition to Reserves	-	-	-	17,108	-
<b>Total Police Expenditures</b>		<b>\$ 336,998</b>	<b>\$ 611,203</b>	<b>\$ 149,707</b>	<b>\$ 77,908</b>	<b>\$ 45,975</b>

# Building Inspection Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
130-0000-361.10-00	Interest	64	81	106	-	85
130-0000-361.30-00	Interest	(20)	7	19	-	-
130-0000-361.40-00	Interest	(21)	(40)	(39)	-	-
130-0000-369.90-05	Misc Rev	4,813	2,320	2,579	11,585	2,500
135-0000-322.01-00	Build Inspection Permit	879,689	261,407	463,701	429,075	470,000
135-0000-322.02-00	Plumbing Inspect Permit	55,820	21,404	22,532	20,323	18,800
135-0000-322.03-00	Electric Inspect Permit	76,400	47,654	40,743	42,273	35,400
135-0000-322.04-00	Mechanical Inspect Permit	55,677	45,775	57,045	53,306	57,139
135-0000-322.06-00	Application Fees	435,881	212,858	262,169	249,695	296,756
135-0000-322.07-00	Contractor Registration	7,895	10,580	10,385	11,349	9,570
135-0000-329.01-00	Other License & Miscellaneous	50,936	18,173	23,510	22,286	24,425
135-0000-329.01-01	Other License & Miscellaneous	15,000	10,160	16,615	13,551	20,047
135-0000-329.01-02	Other License & Miscellaneous	2,205	615	185	266	150
135-0000-361.10-00	Interest	10,504	12,936	13,689	12,520	14,400
135-0000-361.30-00	Interest	(3,370)	1,071	2,274	-	-
135-0000-361.40-00	Interest	(3,483)	(6,355)	(5,052)	-	-
135-0000-369.41-00	Reim Claims & Exp	14,856	27,179	32,016	34,305	-
135-0000-369.90-00	Misc Rev	-	-	31	-	-
135-0000-381.60-00	Transfers - General Fund	2,043	-	-	-	-
130-0000-389.98-00	Use of Fund Balance	-	-	-	-	10,773
135-0000-389.98-00	Use of Fund Balance	-	-	-	32,006	30,018
<b>Total Fire - Building Inspection Revenues</b>		<b>\$ 1,604,889</b>	<b>\$ 665,825</b>	<b>\$ 942,508</b>	<b>\$ 932,540</b>	<b>\$ 990,063</b>

# Building Inspection Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Expenditures</b>						
130-3004-524.40-00	Travel & Per Diem	11	-	163	3,000	3,100
130-3004-524.49-00	Other Charges/Obligations	6	16	17	20	20
130-3004-524.54-01	Books/Pubs/Subscrs/Membs	55	35	810	855	855
130-3004-524.54-02	Books/Pubs/Subscrs/Membs	1,232	-	3,692	7,710	8,383
130-3004-524.54-03	Books/Pubs/Subscrs/Membs	415	-	2,031	-	1,000
135-3004-524.12-00	Regular Salaries & Wages	454,948	521,241	553,574	569,222	581,547
135-3004-524.12-02	Regular Salaries & Wages	2,279	12,798	4,019	4,001	5,601
135-3004-524.12-06	Regular Salaries & Wages	2,340	1,485	1,200	1,200	1,200
135-3004-524.14-00	Overtime	463	808	558	-	-
135-3004-524.15-00	Special Pay	862	862	862	858	726
135-3004-524.21-00	FICA/Medicare Taxes	34,215	39,918	41,506	44,126	45,184
135-3004-524.22-01	Retirement Contributions	24,583	33,353	36,322	38,015	40,918
135-3004-524.22-03	Retirement Contributions	9,694	-	-	-	-
135-3004-524.23-00	Medical Insurance	42,913	49,905	60,526	73,540	76,065
135-3004-524.23-02	Medical Insurance	1,856	2,199	2,796	2,889	2,955
135-3004-524.24-00	Worker's Compensation	5,933	6,206	6,143	6,207	6,285
135-3004-524.31-00	Professional Services	2,015	349	388	3,000	3,000
135-3004-524.34-00	Other Contractual Service	-	9,874	-	20,000	20,000
135-3004-524.34-12	Other Contractual Service	76,345	82,233	76,680	75,693	75,693
135-3004-524.40-00	Travel & Per Diem	-	1,185	8	-	-
135-3004-524.41-00	Communications Services	8,564	7,871	7,493	7,346	7,036
135-3004-524.42-00	Postage & Transportation	458	358	2,684	500	2,700
135-3004-524.44-00	Rentals & Leases	4,912	5,240	4,763	5,814	15,913
135-3004-524.45-01	Insurance	1,934	1,588	1,698	2,623	3,212
135-3004-524.45-02	Insurance	2,695	1,422	1,426	1,917	2,070
135-3004-524.46-00	Repair & Maintenance Services	2,814	37,466	15,036	19,140	19,240
135-3004-524.47-00	Printing & Binding	1,661	1,444	515	1,350	1,350
135-3004-524.49-00	Other Charges/Obligations	10,744	10,275	11,973	11,100	11,100
135-3004-524.51-00	Office Supplies	1,063	2,529	1,592	2,500	2,500
135-3004-524.52-00	Operating Supplies	2,740	14,616	3,916	13,110	13,600
135-3004-524.52-01	Operating Supplies	11,388	13,304	10,679	12,304	12,310
135-3004-524.52-05	Operating Supplies	383	1,523	1,834	2,500	2,500
135-3004-524.54-01	Books/Pubs/Subscrs/Membs	150	1,474	847	-	-
135-3004-524.54-02	Books/Pubs/Subscrs/Membs	970	2,608	5	-	-
135-3004-524.54-03	Books/Pubs/Subscrs/Membs	99	861	2,950	2,000	-
135-3004-524.64-00	Machinery & Equipment	41,308	40,394	46,630	-	24,000
135-7979-581.91-01	Transfer to General Fund	43,892	-	-	-	-
135-7979-590.99-90	Addition to Reserves	-	-	-	-	-
<b>Total Fire - Building Inspection Expenditures</b>		<b>\$ 795,940</b>	<b>\$ 905,440</b>	<b>\$ 905,336</b>	<b>\$ 932,540</b>	<b>\$ 990,063</b>

## 2nd Generation Fund

### Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
136-0000-312.62-00	2nd Generation Sales Tax	2,547	-	-	-	-
136-0000-331.49-02	Other Transportation	-	-	281,307	-	-
136-0000-337.34-00	Grants from Other LCL Unit/Sem County C	-	14,429	47,634	-	-
136-0000-343.90-00	Misc Revenue	3,623	125	100	-	-
136-0000-361.10-00	Interest	578	(467)	(1,794)	-	-
136-0000-361.12-00	Interest - Seminole County	14,766	8,819	5,572	-	-
136-0000-361.30-00	Interest - Unrealized Gain (Loss)	(513)	(74)	(232)	-	-
136-0000-361.40-00	Interest - Realized Gain (Loss)	(205)	476	488	-	-
136-0000-369.30-00	Other Miscellaneous Revenue	-	-	8,118	-	-
136-0000-381.01-00	Transfer from General Fund	5,272	-	-	-	-
136-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total Streets - 2nd Generation Sales Tax Revenues</b>		<b>\$ 26,068</b>	<b>\$ 23,308</b>	<b>\$ 341,193</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>						
136-4047-541.34-00	Other Contractual Services	-	39,231	699	-	-
136-4047-541.46-08	Repair & Maintenance Services	688,903	449,288	397,384	-	-
136-4047-541.49-00	Other Charges/Obligations	443	60	-	-	-
136-4047-541.63-00	Improve Other Than Building	22,124	632,982	123,527	-	-
136-4047-541.63-01	Improve Other Than Building	-	85,084	-	-	-
136-4047-541.63-67	Improve Other Than Building	-	1,965	-	-	-
136-4047-541.63-84	Traffic Calming	66,829	72,002	8,767	-	-
136-4047-541.63-86	Sidewalks	60,640	322,207	599,281	-	-
136-4047-541.63-87	Improve Other Than Building	191,345	37,410	845,606	-	-
136-4047-541.63-90	Improve Other Than Building	-	10,000	100,724	-	-
136-9999-591.99-90	Other Uses	-	-	-	-	-
<b>Total Streets - 2nd Generation Sales Tax Expenditures</b>		<b>\$ 1,030,284</b>	<b>\$ 1,650,229</b>	<b>\$ 2,075,988</b>	<b>\$ -</b>	<b>\$ -</b>

## 3rd Generation Fund

### **Revenue and Expenditures**

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
138-0000-312.63-00	3rd Generation Sales Tax	-	-	2,083,115	3,017,544	3,261,737
138-0000-361.10-00	Interest	-	-	5,396	-	17,000
138-0000-361.30-00	Interest-Unrealized Gain (Loss)	-	-	(574)	-	-
138-0000-361.40-00	Interest - Realized Gain (Loss)	-	-	(526)	-	-
138-0000-389.98-00	Use of Fund Balance	-	-	-	-	621,263
<b>Total Streets - 3rd Generation Sales Tax Revenues</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,087,411</b>	<b>\$ 3,017,544</b>	<b>\$ 3,900,000</b>
<b>Expenditures</b>						
138-4047-541.63-86	Sidewalks	-	-	-	409,362	400,000
138-4047-541.63-90	Improve Other Than Building	-	-	-	2,608,182	3,500,000
138-9999-591.99-90	Other Uses	-	-	-	-	-
<b>Total Streets - 3rd Generation Sales Tax Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,017,544</b>	<b>\$ 3,900,000</b>

# Youthbuild Fund

## ***Revenue and Expenditures***

<i>Account</i>	<i>Description</i>	<i>2013 Actual</i>	<i>2014 Actual</i>	<i>2015 Actual</i>	<i>2016 Budget</i>	<i>2017 Final Budget</i>
<b><i>Revenues</i></b>						
137-0000-331.40-01	Federal Grants	2,988	-	-	-	-
137-0000-381.01-00	Transfers	1,002	-	-	-	-
<b>Total Youthbuild Revenues</b>		<b>\$ 3,990</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><i>Expenditures</i></b>						
137-0102-554.25-00	Unemployment	7,425	-	-	-	-
<b>Total Youthbuild Expenditures</b>		<b>\$ 7,425</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# ARRA Grant Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
140-0000-331.11-00	Federal Grants	-	-	-	-	-
140-0000-331.20-00	Federal Grants	23,317	-	-	-	-
140-0000-331.29-23	Federal Grants	407,536	21,049	-	-	-
140-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total ARRA Revenues</b>		<b>\$ 430,853</b>	<b>\$ 21,049</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures</b>						
140-2023-521.12-00	Regular Salaries & Wages	261,384	16,498	-	-	-
140-2023-521.12-06	Regular Salaries - Opt Out Health Ins	4,100	-	-	-	-
140-2023-521.21-00	FICA/Medicare Taxes	20,086	1,256	-	-	-
140-2023-521.22-02	Retirement Contributions - Police Pen	93,399	876	-	-	-
140-2023-521.23-00	Medical Insurance	22,673	2,054	-	-	-
140-2023-521.23-02	Medical Insurance - Life & ST Disabilit	612	32	-	-	-
140-2023-521.24-00	Worker's Compensation	5,283	333	-	-	-
140-2020-521.52-00	Operating Supplies	23,317	-	-	-	-
140-4046-539.46-00	Repair & Maintenance Services	-	-	-	-	-
140-4046-539.62-00	Buildings	-	-	-	-	-
140-7979-569.46-00	Repair & Maintenance Services	-	-	-	-	-
<b>Total ARRA Expenditures</b>		<b>\$ 430,854</b>	<b>\$ 21,049</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Cemetery Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
630-0000-343.80-01	Cemetery Fees	19,600	26,450	27,550	35,743	27,343
630-0000-361.10-00	Interest	2,588	2,224	1,790	2,300	5,000
630-0000-361.30-00	Interest - Unrealized	(855)	169	422	-	-
630-0000-361.40-00	Interest - Realized	(851)	(1,086)	(969)	-	-
630-0000-364.10-00	Disposition of Assets	29,650	33,750	35,350	40,714	34,000
630-0000-389.98-00	Use of Fund Balance	-	-	-	46,323	58,844
<b>Total Cemetery Revenues</b>		<b>\$50,132</b>	<b>\$ 61,507</b>	<b>\$ 64,143</b>	<b>\$125,080</b>	<b>\$125,187</b>
<b>Expenditures</b>						
630-4048-572.31-00	Professional Services	-	-	1,211	-	-
630-4048-572.43-00	Utility Services	13,178	4,354	7,408	11,431	11,431
630-4048-572.45-01	Insurance	793	388	414	699	806
630-4048-572.46-00	Repair & Maintenance Services	71,649	76,703	67,552	112,950	112,950
630-4048-572.49-00	Other Charges/Obligations	254	399	418	-	-
630-9999-591.99-90	Addition to Reserves	-	-	-	-	-
<b>Total Cemetery Expenditures</b>		<b>\$85,874</b>	<b>\$ 82,576</b>	<b>\$ 77,003</b>	<b>\$125,080</b>	<b>\$125,187</b>

# COMPONENT AND DEBT SERVICE FUNDS

---

❖ COMPONENT AND DEBT SERVICE FUNDS SCHEDULE

❖ CRA DOWNTOWN FUND

❖ DEBT SERVICE FUND



## Component and Debt Service Funds

### ***Revenue and Expenditures***

	<i>Component Fund</i>	<i>Debt Service</i>
	<i>CRA</i>	<i>General and</i>
	<i>Downtown</i>	<i>Public Safety</i>
<i>Use of Fund Balance</i>	\$ 308,824	\$ -
 <i>Revenues</i>		
Taxes		
Property (Ad Valorem)	\$ 735,838	\$ -
Intergovernmental	490,014	-
Other Revenues	12,337	-
<i>Total Revenues</i>	1,238,189	-
Transfers In	-	1,831,310
Debt Proceeds	-	-
<i>Total Revenues and Other Sources</i>	1,238,189	1,831,310
Total Revenues, Transfers, and Balances	\$ 1,547,013	\$ 1,831,310
 <i>Expenditures</i>		
General Government	\$ -	\$ -
Public Safety	-	1,831,310
Physical Environment	-	-
Transportation	-	-
Economic Environment	1,547,013	-
Human Services	-	-
Culture and Recreation	-	-
<i>Total Expenditures</i>	1,547,013	1,831,310
Transfers Out	-	-
Other Uses	-	-
<i>Total Expenditures and Other Uses</i>	1,547,013	1,831,310
<i>Additions to Reserves (Fund Balance)</i>	-	-
<b>Total Appropriations and Reserves</b>	<b>\$ 1,547,013</b>	<b>\$ 1,831,310</b>

## CRA Downtown Fund

### ***Revenue and Expenditures***

	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Actual</b>	<b>2016 Budget</b>	<b>2017 Final Budget</b>
<b>CRA - Downtown</b>					
Tax Increment Proceeds	1,025,899	1,103,960	951,381	1,158,439	1,225,852
Interest	4,276	8,386	5,165	9,086	12,337
Use of Fund Balance	-	-	-	-	308,824
Total Revenues	1,030,175	1,112,346	956,546	1,167,525	1,547,013
Salary	55,880	67,057	63,473	78,985	169,123
Benefits	19,469	23,115	22,394	31,800	17,687
Operating	191,918	100,042	201,758	356,768	521,832
Supplies	4,745	10,925	10,314	2,230	2,250
Capital	55,925	2,059,784	(28,651)	527,338	416,121
Debt Service	235,416	230,397	232,811	-	-
Grants and Aids	4,313	122,063	207,206	170,404	420,000
Other	-	10,000	-	-	-
Total	567,666	2,623,383	709,305	1,167,525	1,547,013

# CRA Downtown Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
156-0000-311.10-00	Ad Valorem - Current	576,813	646,584	662,142	702,680	735,838
156-0000-311.20-00	Ad Valorem - Delinquent	-	13,469	2	-	-
156-0000-311.30-00	Ad Valorem - Sem County Portion	449,086	457,376	289,239	455,759	490,014
156-0000-319.09-00	Ad Valorem - Penalty	-	5	-	-	-
156-0000-361.10-00	Interest	13,414	13,489	7,392	9,086	12,337
156-0000-361.30-00	Interest - Unrealized Gain (Loss)	(4,632)	1,556	1,268	-	-
156-0000-361.40-00	Interest - Realized Gain (Loss)	(4,506)	(6,659)	(3,495)	-	-
156-0000-389.98-00	Use of Reserves	-	-	-	-	308,824
<b>Total CRA - Downtown Revenues</b>		<b>\$1,030,175</b>	<b>\$1,125,820</b>	<b>\$ 956,548</b>	<b>\$1,167,525</b>	<b>\$1,547,013</b>
<b>Expenditures</b>						
156-0108-552.12-00	Regular Salaries & Wages	54,627	65,194	59,824	77,204	167,342
156-0108-552.12-02	Regular Salaries & Wages	64	1	-	18	18
156-0108-552.12-06	Regular Salaries & Wages	24	27	-	36	36
156-0108-552.14-00	Overtime	1,165	1,835	3,649	1,727	1,727
156-0108-552.21-00	FICA/Medicare Taxes	4,332	4,991	4,862	6,059	3,136
156-0108-552.22-01	Retirement Contributions	4,036	7,058	7,180	11,295	3,096
156-0108-552.22-06	Retirement Contributions	89	-	-	-	-
156-0108-552.23-00	Medical Insurance	9,416	9,277	8,524	12,386	9,306
156-0108-552.23-02	Life Insurance	271	284	300	390	197
156-0108-552.24-00	Worker's Compensation	1,325	1,505	1,528	1,670	1,952
156-0108-552.31-00	Professional Services	4,423	8,293	27,706	137,070	101,000
156-0108-552.34-00	Other Contractual Services	60,307	58,293	118,115	163,500	313,500
156-0108-552.40-00	Travel & Per Diem	-	-	212	-	500
156-0108-552.41-07	Communication	-	-	-	-	5,680
156-0108-552.42-00	Postage & Transportation	21	54	15	100	300
156-0108-552.44-00	Rentals & Leases	83,790	-	-	-	-
156-0108-552.46-00	Repair & Maintenance Services	255	-	-	-	-
156-0108-552.47-00	Printing & Binding	-	-	57	200	200
156-0108-552.48-00	Promotional Activities	41,624	30,798	53,862	52,898	60,000
156-0108-552.49-00	Other Charges/Obligations	1,498	2,604	1,791	3,000	3,000
156-0108-552.52-00	Operating Supplies	4,000	9,810	9,119	-	33,652
156-0108-552.54-01	Books/Pubs/Subscrs/Membs	-	-	745	1,490	1,500
156-0108-552.54-02	Books/Pubs/Subscrs/Membs	745	1,115	450	740	750
156-0108-552.55-00	Training	-	-	-	-	4,000
156-0108-552.63-00	Improve Other Than Building	55,925	2,059,784	(28,651)	527,338	416,121
156-0108-552.64-00	Machinery & Equipment	-	-	-	-	-
156-0108-552.71-00	Debt Service - Principal	210,000	215,000	225,000	-	-
156-0108-552.72-00	Debt Service - Interests	22,685	15,397	7,811	-	-
156-0108-552.73-00	Amortization Expense	2,731	-	-	-	-
156-0108-552.81-00	Grants and Aids	4,313	122,063	207,206	170,404	420,000
156-7979-581.91-01	Transfers	-	10,000	-	-	-
156-9999-591.99-90	Addition to Reserves	-	-	-	-	-
<b>Total CRA - Downtown Expenditures</b>		<b>\$ 567,666</b>	<b>\$2,623,383</b>	<b>\$ 709,305</b>	<b>\$1,167,525</b>	<b>\$1,547,013</b>

## Debt Service Fund

### **Revenue and Expenditures**

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
201-0000-361.10-00	Interest	3,013	3,863	6,074	-	-
201-0000-361.30-00	Interest - Unrealized	(1,732)	(5)	576	-	-
201-0000-361.40-00	Interest - Realized	(1,141)	(2,126)	(2,230)	-	-
201-0000-381.01-04	Transfers - General Fund	1,383,006	1,425,537	1,672,106	1,830,358	1,831,310
201-0000-381.01-05	Transfers	254,000	343,249	158,252	-	-
201-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total Debt Service Revenue</b>		<b>\$1,637,146</b>	<b>\$1,770,518</b>	<b>\$1,834,778</b>	<b>\$1,830,358</b>	<b>\$1,831,310</b>
<b>Expenditures</b>						
201-2020-521.71-01	Police Vehicle Lease	188,570	341,852	408,951	505,041	596,609
201-2020-521.72-01	Police Vehicle Lease	7,980	12,113	12,498	12,808	15,303
201-3001-522.71-30	Fire Ladder Lease	117,456	170,552	143,219	143,220	51,991
201-3001-522.72-30	Fire Ladder Lease	7,707	7,047	3,089	3,089	444
201-7979-517.71-15	2008 Revenue Bonds	695,000	720,000	745,000	745,000	795,000
201-7979-517.72-15	2008 Revenue Bonds	467,188	444,600	421,200	421,200	371,963
201-7979-590.49-00	Other Charges/Obligations	364	696	993	-	-
<b>Total Debt Service Expenditures</b>		<b>\$1,484,265</b>	<b>\$1,696,860</b>	<b>\$1,734,950</b>	<b>\$1,830,358</b>	<b>\$1,831,310</b>



# INTERNAL SERVICE FUNDS

---

❖ INTERNAL SERVICE FUNDS SCHEDULE

❖ GENERAL LIABILITY INSURANCE FUND

❖ HEALTH INSURANCE FUND



## Internal Services Funds

### ***Revenue and Expenditures***

	General Insurance	Health Insurance	Total Internal Service
<i>Use of Net Assets</i>	\$ 314,028	\$ 1,299,686	\$ 1,613,714
 <b><i>Revenues</i></b>			
Charges for Services	\$ 1,751,802	\$ 4,952,954	\$ 6,704,756
Other Revenues	45,000	153,636	198,636
<b><i>Total Revenues</i></b>	1,796,802	5,106,590	6,903,392
Transfers In	-	-	-
<i>Total Revenues and Other Sources</i>	1,796,802	5,106,590	6,903,392
Total Revenues, Transfers, and Balances	\$ 2,110,830	\$ 6,406,276	\$ 8,517,106
 <b><i>Expenses</i></b>			
Citywide Insurance Costs	\$ 2,110,830	\$ 6,406,276	\$ 8,517,106
<b><i>Total Expenses</i></b>	2,110,830	6,406,276	8,517,106
Transfers Out	-	-	-
Other Uses	-	-	-
<i>Total Expenses and Other Uses</i>	2,110,830	6,406,276	8,517,106
<i>Total Revenue Over/(Under) Expenses</i>	-	-	-
<b>Total Appropriations and Reserves</b>	<b>\$ 2,110,830</b>	<b>\$ 6,406,276</b>	<b>\$ 8,517,106</b>

# General Liability Insurance Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
520-0000-341.20-01	Internal Service Fees	526,392	515,205	543,410	912,624	1,072,238
520-0000-341.20-02	Internal Service Fees	359,300	189,484	191,765	197,014	197,014
520-0000-341.20-04	Internal Service Fees	431,418	436,808	432,384	480,581	482,550
520-0000-361.10-00	Interest	33,421	29,176	29,969	30,000	45,000
520-0000-361.30-00	Interest - Unrealized Gain (Loss)	(11,062)	2,316	5,945	-	-
520-0000-361.40-00	Interest - Realized Gain (Loss)	(10,961)	(14,129)	(12,613)	-	-
520-0000-369.30-00	Reimbursement of Claims	29	-	24,442	-	-
520-0000-369.30-01	Reimbursement of Claims	25,311	23,224	-	-	-
520-0000-369.30-02	Reimbursement of Claims	76,645	62,421	-	-	-
520-0000-369.41-00	Reimbursement of Claims	-	-	2,329	-	-
520-0000-369.50-00	Reimbursement of Claims	4,277	(106,331)	155,264	-	-
520-0000-369.90-00	Reimbursement of Claims	-	-	-	-	-
520-0000-392.00-00	Extraordinary Item	-	339,802	-	-	-
520-0000-389.98-00	Use of Fund Balance	-	-	-	425,071	314,028
<b>Total Insurance Fund Revenues</b>		<b>\$1,434,770</b>	<b>\$1,477,976</b>	<b>\$1,372,895</b>	<b>\$2,045,290</b>	<b>\$2,110,830</b>
<b>Expenditures</b>						
520-4046-539.46-00	Repair & Maintenance Services	-	20,600	-	-	-
520-7979-590.12-00	Regular Salaries & Wages	61,242	71,170	88,785	72,850	72,850
520-7979-590.21-00	FICA/Medicare Taxes	4,685	5,445	6,792	7,150	7,150
520-7979-590.22-01	Retirement Contributions	293	-	-	-	-
520-7979-590.24-00	Worker's Compensation Misc Prof	111	(2,000)	-	-	-
520-7979-590.31-06	Other	252,739	715,887	388,135	291,610	469,644
520-7979-590.31-12	Worker's Compensation Misc Prof	51,142	82,147	104,597	83,819	125,961
520-7979-590.31-14	Liability Misc Professional Fees	1,797	491	-	531	-
520-7979-590.31-50	Professional Service/Same Year Recov	(49,867)	(417,515)	(497)	-	-
520-7979-590.45-01	Operating Liability	412,016	233,749	416,285	445,779	503,705
520-7979-590.45-02	Auto Liability	160,831	196,376	175,311	197,014	197,014
520-7979-590.45-03	Surety Bond	855	5,005	12,750	7,499	5,994
520-7979-590.45-04	Worker's Compensation Premium Pmt	90,860	277,272	(36,594)	274,527	100,000
520-7979-590.45-05	Property Liability	341,358	343,795	339,685	379,939	426,515
520-7979-590.45-06	AD&D	6,157	6,180	6,279	6,654	7,598
520-7979-590.45-07	Insurance/Sports Accident Policy	7,766	8,134	8,270	8,764	10,551
520-7979-590.45-08	W/C Quality Install to FDOT	18,607	20,494	18,026	25,182	21,811
520-7979-590.45-09	Stop Loss Deductible	118,658	162,681	95,433	180,739	115,474
520-7979-590.45-10	Storage Tank Liability	4,173	1,533	-	5,302	5,624
520-7979-590.45-11	Insurance/ General Liability TPA	17,001	21,021	17,550	16,529	242
520-7979-590.45-12	Special Events	12,050	10,936	13,689	18,902	18,197
520-7979-590.49-00	Other Charges/Obligations	3,785	5,397	25,935	2,500	2,500
520-7979-590.49-87	Safety Incentive PProgram	1,360	2,166	3,196	20,000	20,000
520-7979-581.91-01	Transfers	-	-	13,781	-	-
520-7979-590.99-90	Additions to Reserves	-	-	-	-	-
<b>Total Insurance Fund Expenditures</b>		<b>\$1,517,619</b>	<b>\$1,770,964</b>	<b>\$1,697,408</b>	<b>\$2,045,290</b>	<b>\$2,110,830</b>

# Health Insurance Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
530-0000-341.20-20	Internal Services Fees - City	2,496,795	2,688,410	2,710,668	3,297,528	3,492,162
530-0000-341.20-21	Internal Service Fees - Employee	802,898	864,158	892,764	931,368	997,080
530-0000-341.20-22	Internal Service Fees - Retirees	334,166	327,829	354,021	413,075	463,712
530-0000-361.10-00	Interest	36,593	38,167	34,953	35,565	16,764
530-0000-361.20-00	Interest - Dividends	3,154	-	-	-	-
530-0000-361.30-00	Interest - Unrealized	(12,091)	3,232	7,960	-	-
530-0000-361.40-00	Interest - Realized	(4,800)	(18,879)	(13,801)	-	-
530-0000-369.01-00	Cobra Payments	3,165	6,963	3,917	7,000	4,000
530-0000-369.02-00	Retiree Payments	99,991	92,128	76,150	75,960	82,872
530-0000-369.03-00	Active Employee Leave	-	-	280	-	-
530-0000-369.30-00	Reimbursement of Claims	41	63	-	-	-
530-0000-369.41-00	Reimbursement of Claims	101,442	53,941	54,503	-	50,000
530-0000-369.50-00	Miscellaneous Income	-	69	10	-	-
530-0000-389.98-00	Use of Fund Balance	-	-	-	1,003,520	1,299,686
<b>Total Health Insurance Revenues</b>		<b>\$ 3,861,354</b>	<b>\$ 4,056,081</b>	<b>\$ 4,121,425</b>	<b>\$ 5,764,016</b>	<b>\$ 6,406,276</b>
<b>Expenditures</b>						
530-7905-562.31-00	Professional Services	160,222	210,515	307,173	299,520	308,230
530-7905-562.34-00	Other Contractual Services	152,252	199,820	232,281	215,508	232,208
530-7905-562.41-00	Communication Services	3,043	2,978	3,152	3,012	4,272
530-7905-562.42-00	Postage & Transportation	-	-	11	-	-
530-7905-562.43-00	Utility Services	1,756	1,525	1,603	1,600	1,680
530-7905-562.44-00	Rentals & Leases	1,875	1,875	1,956	1,875	1,875
530-7905-562.46-00	Repair & Maintenance Services	1,222	879	54	2,400	2,400
530-7905-562.47-00	Printing & Binding	141	142	130	200	200
530-7905-562.49-00	Other Charges/Obligations	7,168	7,654	6,908	7,200	9,824
530-7905-562.51-00	Office Supplies	-	146	-	600	300
530-7905-562.52-00	Operating Supplies	36,015	66,491	89,451	70,000	92,000
530-7905-562.64-00	Machinery & Equipment	-	5,265	-	-	-
530-7979-562.12-00	Wellness Program	7,089	29,548	8,319	30,000	30,000
530-7979-562.21-00	Wellness Program	540	2,208	635	2,500	2,500
530-7979-562.23-16	Health Reimbursement/HRA	43,399	36,191	25,345	75,000	90,000
530-7979-562.23-25	Medical Insurance/Excess Risk	400,218	476,382	571,651	585,957	788,955
530-7979-562.23-35	Medical Insurance/Copay Reimb	21,020	27,049	42,139	24,229	25,344
530-7979-562.31-00	Professional Services	1,136	1,121	575	1,200	1,200
530-7979-562.31-01	Professional Services	2,757,746	3,723,833	4,897,513	4,137,202	4,438,088
530-7979-562.31-50	Professional Services-Recovery	(141,643)	(960,629)	(755,372)	-	-
530-7979-562.31-96	Professional Services	260,553	274,949	277,557	286,513	299,700
530-7979-562.46-00	Repair & Maintenance Services	3,182	9,975	9,270	10,000	10,000
530-7979-562.47-00	Printing & Binding	1,858	-	-	-	-
530-7979-562.49-00	Other Charges/Obligations	21,004	17,133	88,166	9,500	67,500
530-7979-562.52-00	Operating Supplies	-	1,913	-	-	-
530-7979-590.99-90	Addition to Reserves	-	-	-	-	-
<b>Total Health Insurance Expenditures</b>		<b>\$ 3,739,796</b>	<b>\$ 4,136,963</b>	<b>\$ 5,808,517</b>	<b>\$ 5,764,016</b>	<b>\$ 6,406,276</b>

# CAPITAL PROJECTS FUNDS

---

❖ CAPITAL PROJECTS FUNDS SCHEDULE

❖ RECREATION CAPITAL FUND

❖ EQUIPMENT REPLACEMENT FUND



# Capital Projects Fund

## **Revenue and Expenditures**

	Capital Projects	Equipment Replacement	Recreation Capital Recovery	Capital	Total Capital Funds
<b>Use of Fund Balance</b>	\$ -	\$ -	\$ -	-	-
<b>Revenues</b>					
Capital Replacement Fee	\$ -	\$ -	\$ -	8,776	\$ 8,776
Other Revenues	-	517,200	-	330	517,530
<b>Total Revenues</b>	-	517,200	-	9,106	526,306
Transfers In	184,000	1,316,145	-	-	1,500,145
<i>Total Revenues and Other Sources</i>	184,000	1,833,345	-	9,106	2,026,451
<b>Total Revenues, Transfers, and Balances</b>	<b>\$ 184,000</b>	<b>\$ 1,833,345</b>	<b>\$ -</b>	<b>\$ 9,106</b>	<b>\$ 2,026,451</b>
<b>Expenditures</b>					
General Government	\$ -	\$ 316,048	\$ -	\$ -	\$ 316,048
Public Safety	-	1,203,531	-	-	1,203,531
Physical Environment	-	81,190	-	-	81,190
Transportation	184,000	199,492	-	-	383,492
Culture and Recreation	-	33,084	-	-	33,084
<b>Total Expenditures</b>	184,000	1,833,345	-	-	2,017,345
<i>Additions to Reserves (Fund Balance)</i>	-	-	-	9,106	9,106
<b>Total Appropriations and Reserves</b>	<b>\$ 184,000</b>	<b>\$ 1,833,345</b>	<b>\$ -</b>	<b>\$ 9,106</b>	<b>\$ 2,026,451</b>

# Capital Projects Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
310-0000-331.15-00	Federal Grants/Dept of Interior	-	-	15,000	-	-
310-0000-331.49-02	Federal Grants/FDOT	79,828	1,335,912	2,706,317	-	-
310-0000-331.70-03	Federal Grants/Community Dev Block Grant	8,000	-	-	-	-
310-0000-334.49-00	State Grants	84,616	-	-	-	-
310-0000-334.70-05	Culture/Recreation/Land & Water Consv Grant	-	185,368	-	-	-
310-0000-334.70-06	Culture/Recreation/FL Boating Improve Grant	-	186,540	-	-	-
310-0000-334.70-07	Culture/Recreation/Dept of Economic Opp	-	-	25,000	-	-
310-0000-337.30-00	Grants From Other Lcl Unit/Sem County Interlocal	122,000	862,952	731,628	-	-
310-0000-337.37-00	Grants From Other Lcl Unit/Sem County Interlocal	-	36,909	196,663	-	-
310-0000-337.70-06	Culture & Recreation/Sem Cty Boating Improv Grant	-	40,813	33,296	-	-
310-0000-361.10-00	Interest Earned/Interest Earned	1,793	(2,566)	(11,299)	-	-
310-0000-361.30-00	Interest Earned/Unrealized Gain (Loss)	(632)	219	(1,772)	-	-
310-0000-361.40-00	Interest Earned/Realized Gain (Loss)	(575)	1,437	3,645	-	-
310-0000-366.90-00	Contbtn/Donate-Private/Misc Private Sources	-	5,000	3,809	-	-
310-0000-381.14-00	Interfund Transfers/From Impact Fee Fund	49,812	3,592	10,000	-	-
310-0000-381.36-00	Interfund Group Transfers/From Capital Repl	-	-	205,260	-	-
310-0000-381.40-00	Transfers/Solid Waste	-	184,000	184,000	184,000	184,000
310-0000-381.60-00	Interfund Transfers/From General Fund	245,821	696,509	663,763	-	-
310-0000-389.98-00	Use of Fund Balance	-	-	-	-	-
<b>Total Capital Projects Revenues</b>		<b>\$ 590,663</b>	<b>\$ 3,536,685</b>	<b>\$ 4,765,310</b>	<b>\$ 184,000</b>	<b>\$ 184,000</b>
<b>Expenditures</b>						
310-0102-512.61-00	Land Acquisitions	7,274	462,039	492,562	-	-
310-4046-539.46-00	Repair & Maintenance Services	49,496	-	262,141	-	-
310-4047-541.31-00	Professional Services	102,771	145,957	65,145	-	-
310-4047-541.63-00	Improve Other Than Building	318,028	4,628,181	1,423,870	184,000	184,000
310-4048-572.31-00	Professional Services	-	-	26,510	-	-
310-4048-572.34-00	Other Contractual Services	5,500	3,069	10,000	-	-
310-4048-572.46-00	Repair & Maintenance Services	51,799	20,513	131,551	-	-
310-4048-572.47-00	Printing & Binding	-	-	883	-	-
310-4048-572.52-00	Operating Supplies	56,201	19,759	10,500	-	-
310-4048-572.63-00	Improve Other Than Building	310,760	264,483	49,214	-	-
310-4048-572.64-00	Machinery & Equipment	-	13,400	-	-	-
310-7979-590.49-00	Other Charges/Obligations	194	-	-	-	-
310-7979-591.99-90	Additonto Reserves	-	-	-	-	-
<b>Total Capital Projects Expenditures</b>		<b>\$ 902,023</b>	<b>\$ 5,557,401</b>	<b>\$ 2,472,376</b>	<b>\$ 184,000</b>	<b>\$ 184,000</b>

# Recreation Capital Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
340-0000-347.50-80	Capital Recovery Fee	8,560	8,394	8,804	9,390	8,776
340-0000-361.10-00	Interest	138	193	326	110	330
340-0000-361.30-00	Interest - Unrealized	(46)	13	49	-	-
340-0000-361.40-00	Interest - Realized	(46)	(96)	(120)	-	-
340-0000-389.98-00	Use of Reserves	-	-	-	-	-
<b>Total Capital - Recreational Capital Recovery Charges</b>		<b>\$ 8,606</b>	<b>\$ 8,504</b>	<b>\$ 9,059</b>	<b>\$ 9,500</b>	<b>\$ 9,106</b>
<b>Expenditures</b>						
340-7979-590.49-00	Other Charges/Obligations	71	35	51	-	-
340-7979-591.99-90	Addition to Reserves	-	-	-	9,500	9,106
<b>Total Capital - Recreational Capital Recovery Expenditures</b>		<b>\$ 71</b>	<b>\$ 35</b>	<b>\$ 51</b>	<b>\$ 9,500</b>	<b>\$ 9,106</b>

# Equipment Replacement Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Revenues</b>						
360-0000-331.20-24	Public Safety Grant - JAG	24,511	-	-	-	-
360-0000-331.70-03	Urban Forestry Grant	-	10,000	-	-	-
360-0000-331.80-08	Public Safety Grant - FEMA	-	-	22,167	-	-
360-0000-334.20-24	Public Safety Grants/FDLE JAG	-	-	83,550	-	-
360-0000-361.10-00	Interest	8,634	11,086	31,850	-	-
360-0000-361.30-00	Interest - Unrealized	(2,559)	154	4,925	-	-
360-0000-361.40-00	Interest - Realized	(2,814)	(5,452)	(11,620)	-	-
360-0000-364.41-00	Sale of Capital Asset	70,475	20,390	16,351	40,000	16,000
360-0000-369.90-00	Miscellaneous Income	-	15	-	-	-
360-0000-381.15-00	Transfers	4,156	-	-	-	12,000
360-0000-381.14-00	Transfers	46,963	-	-	-	-
360-0000-381.17-00	Transfers	55,059	-	-	-	-
360-0000-381.60-00	Transfers - General Fund	1,297,896	4,199,401	1,753,395	1,800,441	1,316,145
360-0000-384.00-00	Debt Service	655,591	519,235	530,500	551,292	489,200
360-0000-389.98-00	Use of Fund Balance	-	-	-	380,788	-
<b>Total Capital Replacement Revenues</b>		<b>\$2,157,912</b>	<b>\$4,754,829</b>	<b>\$2,431,118</b>	<b>\$2,772,521</b>	<b>\$1,833,345</b>

# Equipment Replacement Fund

## Revenue and Expenditures

Account	Description	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Final Budget
<b>Expenditures</b>						
360-0104-512.46-00	Repair & Maintenance Services	-	-	4,740	-	22,414
360-0104-512.52-00	Operating Supplies	-	-	3,000	4,687	-
360-0105-513.52-00	Operating Supplies	-	-	2,495	2,000	-
360-0402-513.46-00	Repair & Maintenance Services	104,303	132,655	196,037	124,712	134,453
360-0402-513.52-00	Operating Supplies	137,544	123,923	27,887	157,720	-
360-0402-513.64-00	Machinery & Equipment	-	96,335	189,963	270,000	159,181
360-1010-515.46-00	Repair & Maintenance Services	3,000	-	-	-	-
360-1010-515.52-00	Operating Supplies	-	-	-	3,010	-
360-1010-515.64-00	Operating Supplies	14,070	-	-	-	-
360-1103-519.64-00	Operating Supplies	-	19,028	-	-	-
360-2020-521.46-00	Repair & Maintenance Services	3,111	-	10,555	2,500	13,691
360-2020-521.49-00	Other Charges/Obligations	-	1,000	1,805	-	-
360-2020-521.52-00	Operating Supplies	12,906	51,903	57,597	187,000	4,000
360-2020-521.62-00	BUILDINGS	-	-	-	-	-
360-2020-521.64-00	Machinery & Equipment	772,537	227,070	527,167	577,292	589,787
360-2031-521.52-00	Law Enforcement/OPS	-	-	60,400	-	-
360-3001-522.52-00	Operating Supplies	137,263	133,762	13,968	48,575	17,575
360-3001-522.62-00	Buildings	-	-	-	-	12,000
360-3001-522.64-00	Machinery & Equipment	435,850	461,715	449,873	228,000	566,478
360-3002-522.64-00	Fire Machinery & Equipment	-	-	31,978	-	-
360-4042-539.52-00	Operating Supplies	-	2,745	-	2,800	-
360-4042-539.64-00	Machinery & Equipment	-	9,153	54,789	48,000	41,190
360-4046-539.46-00	Repair & Maintenance Services	-	45,379	55,687	100,000	40,000
360-4046-539.52-00	Operating Supplies	-	-	-	4,000	-
360-4046-539.64-00	Machinery & Equipment	93,268	-	24,835	587,212	-
360-4047-541.52-00	Operating Supplies	-	2,158	-	-	-
360-4047-541.64-00	Machinery & Equipment	21,592	31,483	385,112	50,500	199,492
360-4048-572.46-00	Repair & Maintenance Services	-	14,428	7,107	-	-
360-4048-572.52-00	Operating Supplies	-	119,348	-	-	-
360-4048-572.63-00	Improve Other Than Building	-	-	104,919	195,592	-
360-4048-572.64-00	Machinery & Equipment	81,097	100,500	238,159	89,677	-
360-5052-572.46-00	Repair & Maintenance Services	-	-	-	6,695	-
360-5501-572.52-00	Operating Supplies	-	3,636	1,199	-	-
360-5501-572.64-00	Machinery & Equipment	-	47,821	-	-	-
360-5502-575.46-00	Repair & Maintenance Services	-	-	26,891	42,166	17,969
360-5502-575.52-00	Operating Supplies	-	13,339	31,069	-	-
360-5502-575.63-00	Improve Other Than Building	-	-	-	8,360	-
360-5502-575.64-00	Machinery & Equipment	165,476	40,865	21,301	32,023	15,115
360-7979-581.91-22	Intragovernmental Transfer	-	-	205,260	-	-
360-7979-590.49-00	Other Charges/Obligations	834	1,982	5,039	-	-
360-7979-590.99-90	Addition to Reserves	-	-	-	-	-
<b>Total Capital Replacement Expenditures</b>		<b>\$ 1,982,851</b>	<b>\$ 1,680,228</b>	<b>\$ 2,738,832</b>	<b>\$ 2,772,521</b>	<b>\$ 1,833,345</b>

# WORKFORCE

---

❖ **FULL TIME EQUIVALENT STAFFING LEVELS**

❖ **SUMMARY OF FTE'S CHANGES**

❖ **GRADE SCHEDULE**



# City of Sanford

## Full-Time Equivalent Staffing Levels

Fund	Department/Divisions	Final Budget FY 2015-16	Final Budget FY 2016/17	Change
<b>General Fund</b>				
	City Manager's Office	5.50	4.00	(1.50)
	City Manager/Economic Dev	1.20	1.65	0.45
	City Manager/Community Relations	-	1.50	1.50
	City Clerk	3.00	3.00	-
	Human Resources	4.00	4.00	-
	Financial Services/Accounting	10.00	10.00	-
	Financial Services/IT	6.50	6.50	-
	Financial Services/Purchasing	1.97	1.97	-
	Planning and Development	8.00	8.00	-
	Community Improvement	5.64	5.64	-
	Police Administration	14.95	14.95	-
	Police Patrol	76.00	76.00	-
	Police Investigations	31.55	31.55	-
	Police Traffic	8.49	8.49	-
	Police School Resource Officers	8.48	8.48	-
	Police CRU	8.48	8.48	-
	Police Training	2.00	2.00	-
	Fire Operations	71.00	72.00	1.00
	Fire Prevention	2.82	2.92	0.10
	Fire Administration	6.05	6.05	-
	Business Tax Receipts	1.18	1.18	-
	Public Works Administration	3.50	3.50	-
	Public Works Fleet	8.00	8.00	-
	Public Works Facilities	9.00	9.00	-
	Public Works Streets	13.30	13.30	-
	Public Works Parks & Grounds	29.10	27.20	(1.90)
	Recreation	10.95	10.95	-
	Recreation/Museum	3.10	3.10	-
	Recreation/Special Facilities	18.75	18.75	-
	<b>Total Fund</b>	<b>372.51</b>	<b>372.16</b>	<b>(0.35)</b>

# City of Sanford

## Full-Time Equivalent Staffing Levels

Fund	Department/Divisions	Final Budget FY 2015-16	Final Budget FY 2016/17	Change
<b>Building Inspection Fund</b>				
	Building Inspection	10.50	10.40	(0.10)
	<b>Total Fund</b>	<b>10.50</b>	<b>10.40</b>	<b>(0.10)</b>
<b>LIHEAP Fund</b>				
	LIHEAP	3.36	3.36	-
	<b>Total Fund</b>	<b>3.36</b>	<b>3.36</b>	<b>-</b>
<b>Stormwater Fund</b>				
	Public Works/Stormwater	19.35	19.35	-
	<b>Total Fund</b>	<b>19.35</b>	<b>19.35</b>	<b>-</b>
<b>Solid Waste Fund</b>				
	Public Works/Solid Waste	2.00	2.00	-
	<b>Total Fund</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>
<b>Water &amp; Wastewater Fund</b>				
	Water/Wastewater Administration	20.00	21.00	1.00
	Water/Wastewater Plants	46.50	46.50	-
	Water Distribution	18.00	17.00	(1.00)
	Water/Wastewater Collections	20.00	21.00	1.00
	<b>Total Fund</b>	<b>104.50</b>	<b>105.50</b>	<b>1.00</b>
<b>Community Receptelopment Agency</b>				
	CRA	1.63	1.18	(0.45)
	<b>Total Fund</b>	<b>1.63</b>	<b>1.18</b>	<b>(0.45)</b>
<b>GRAND TOTAL</b>		<b>513.85</b>	<b>513.95</b>	<b>0.10</b>

**Authorized Positions by Service Area  
Summary of FTEs  
Changes for FY 16-17 by Department/Division**

**Administration/Governance:**

- ❖ **City Manager** – Senior Project Manager reclassified to Community Relations and Neighborhood Engagement Director and transferred under new subdivision Community Relations. Administrative Specialist III transferred under new subdivision Community Relations.
- ❖ **Economic Development** - Percentage allocation for Economic Development Director transferred from CRA.
- ❖ **Community Relations** – New division created.

**Fire Department:**

- ❖ **Fire Prevention** – Percentage allocation for Fire Marshall equivalent to .10 moved from Building Inspection Fund to the General Fund.
- ❖ **Fire Operations** – Overflow approved as a regular FTE.

**Public Works Department:**

- ❖ **Parks and Grounds** – Division’s reorganization 1.0 Maintenance Worker and one .50 Part-Time Maintenance Worker position and one .40 FTE Park Attendant position eliminated. One Foreman position reclassified to Park Ranger.

**Water/Wastewater Department:**

- ❖ **Administration** – New Utility Billing System Analyst position created.
- ❖ **Water Distribution** – One Utility Service Technician I position transferred to Water/Wastewater Collection.

**CRA:**

- ❖ **CRA-** Percentage allocation for Economic Development Director transferred to Economic Development.

## City of Sanford Grade Schedule

Class Codes	Min Annual Salary	Max Annual Salary
Accountant	\$39,009.95	\$60,465.43
Accreditation Manager	\$37,895.38	\$57,586.13
Administrative Coordinator	\$33,698.27	\$52,232.21
Administrative Services Manager	\$52,277.07	\$82,336.39
Administrative Specialist I	\$21,722.20	\$33,126.36
Administrative Specialist II	\$25,146.16	\$38,347.90
Administrative Specialist III	\$27,723.64	\$42,971.64
Battalion Chief (All)	\$57,635.47	\$90,775.86
Building Codes Inspector I	\$37,895.38	\$57,586.13
Building Codes Inspector II	\$40,960.45	\$63,488.70
Building Codes Inspector III	\$45,158.90	\$71,125.26
Building Official	\$57,635.47	\$90,775.86
Chief Accountant	\$47,416.84	\$74,681.30
City Clerk	\$54,890.92	\$86,453.20
City Engineer	\$63,543.11	\$101,668.97
City Manager	\$100,000.00	\$0.00
Civic Center Supervisor	\$35,383.17	\$54,843.93
Code Enforcement Officer	\$32,093.58	\$49,745.06
Communications Manager	\$57,635.47	\$90,775.86
Community Improvement Director	\$70,056.27	\$112,090.03
Community Planner	\$37,895.38	\$57,586.13
Community Relations and Neighborhood Engagemen	\$54,890.92	\$86,453.20
Community Service Officer	\$27,723.64	\$42,971.64
Computer Support Technician	\$37,895.38	\$57,586.13
Crime Analyst	\$33,698.27	\$52,232.21
Crime Scene Technician	\$27,723.64	\$42,971.64
Custodial Worker I	\$20,715.59	\$31,591.27
Custodial Worker II	\$22,838.94	\$34,829.39
Customer Service Representative	\$25,146.16	\$38,347.90
Customer Service Supervisor	\$33,698.27	\$52,232.21
Deputy City Clerk	\$39,009.95	\$60,465.43
Deputy City Manager	\$77,237.04	\$123,579.26
Deputy Fire Chief	\$63,543.11	\$101,668.97
Deputy Police Chief	\$66,720.26	\$106,752.42
Development Services Inspector	\$35,383.17	\$54,843.93
Development Services Manager	\$57,635.47	\$90,775.86
Director of Human Resources and Risk Management	\$70,056.27	\$112,090.03
Director of Planning and Development	\$70,056.27	\$112,090.03
Docent	\$17,870.91	\$27,253.14
Economic Development Director	\$66,720.26	\$106,752.42

## City of Sanford Grade Schedule

Class Codes	Min Annual Salary	Max Annual Salary
Electrical Technician	\$35,430.69	\$54,917.57
Environmental Coordinator	\$47,416.84	\$74,681.30
Environmental Technician	\$30,565.32	\$47,376.24
Equipment Operator I	\$23,980.89	\$36,570.85
Equipment Operator II	\$25,438.93	\$40,319.37
Equipment Operator III	\$29,148.92	\$45,180.82
Equipment Operator IV	\$32,136.68	\$49,811.85
Evidence Technician	\$27,723.64	\$42,971.64
Executive Assistant to City Manager	\$45,158.90	\$71,125.26
Farmers Market Coordinator	\$29,109.83	\$45,120.24
Field Service Technician	\$23,980.89	\$36,570.85
Finance Director	\$70,056.27	\$112,090.03
Finance Manager	\$58,743.20	\$92,520.54
Fire Chief	\$73,559.08	\$117,694.53
Fire Lieutenant	\$48,682.58	\$71,807.92
Fire Marshal	\$58,743.20	\$92,520.54
Fire Protection Inspector	\$40,960.45	\$63,488.70
Firefighter/EMT/Engineer	\$37,164.13	\$57,050.07
Firefighter/Paramedic	\$38,362.91	\$58,890.90
Fiscal Specialist	\$33,698.27	\$52,232.21
Fiscal Technician	\$26,403.47	\$40,265.30
Fleet Maintenance Superintendent	\$47,416.84	\$74,681.30
Foreman	\$33,698.27	\$52,232.21
Garage Foreman	\$32,093.58	\$49,745.06
GIS Technician	\$35,383.17	\$54,843.93
Head Lifeguard	\$22,808.31	\$34,782.67
Help Desk Technician	\$29,109.83	\$45,120.24
Industrial Pretreatment Coordinator	\$47,416.84	\$74,681.30
Inspector Technician	\$39,009.95	\$60,465.43
Instrument Control Specialist	\$40,960.45	\$63,488.70
Intern	\$23,948.73	\$36,251.82
Irrigation Tech	\$29,148.92	\$45,180.82
Lead Customer Service Representative	\$29,109.83	\$45,120.24
Lead Groundskeeper	\$32,136.68	\$49,811.85
Lead Maintenance Worker	\$25,179.93	\$38,399.40
Lead Parts technician	\$29,148.92	\$45,180.82
Lead Wastewater Operator	\$43,008.48	\$66,663.14
Lead Water Plant operator	\$45,158.90	\$71,125.26
Leisure Services Director	\$70,056.27	\$112,090.03
Leisure Services Leader	\$17,870.91	\$27,253.14

## City of Sanford Grade Schedule

Class Codes	Min Annual Salary	Max Annual Salary
Leisure Services Manager	\$57,635.47	\$90,775.86
Leisure Services Supervisor	\$33,698.27	\$52,232.21
Lifeguard	\$17,870.91	\$27,253.14
Lift Station Operator	\$30,606.37	\$47,439.87
LIHEAP Outreach Technician	\$21,722.20	\$33,126.36
Maintenance Worker	\$21,751.37	\$33,170.85
Mechanic I	\$25,438.93	\$40,319.37
Mechanic II	\$30,606.37	\$47,439.87
Mechanic III	\$32,136.68	\$49,811.85
Museum Assistant	\$23,948.73	\$35,107.01
Museum Curator	\$39,009.95	\$60,465.43
Network Engineer	\$49,787.68	\$78,415.60
Network Support Analyst	\$43,008.48	\$66,663.14
Network/Operations Administrator	\$54,890.92	\$86,453.20
Park Ranger	\$29,148.92	\$45,180.82
Parks & Grounds Operations Manager	\$54,890.92	\$86,453.20
Parks & Grounds Operations Superintendent	\$47,416.84	\$74,681.30
Parks Attendant	\$17,870.91	\$27,253.14
Parts Technician	\$25,179.93	\$38,399.40
Payroll Analyst	\$35,383.17	\$54,843.93
Performance Management Coordinator	\$45,158.90	\$71,125.26
Permit Coordinator	\$26,403.47	\$40,265.30
Permit Technician	\$23,948.73	\$35,107.01
Permit/Licensing Coordinator	\$37,895.38	\$57,586.13
Planner	\$37,895.38	\$57,586.13
Planning Engineer	\$47,416.84	\$74,681.30
Plans Examiner	\$43,008.48	\$66,663.14
Police Captain	\$58,743.20	\$92,520.54
Police Chief	\$77,237.04	\$123,579.26
Police Lieutenant	\$54,890.92	\$86,453.20
Police Officer	\$37,355.00	\$51,708.00
Police Records Technician	\$25,146.16	\$38,347.90
Police Sergeant	\$47,934.00	\$66,353.00
Pool Supervisor	\$33,698.27	\$52,232.21
Principal Planner	\$52,277.07	\$82,336.39
Process Control Technician	\$32,093.58	\$49,745.06
Project Manager: Public Works	\$52,277.07	\$82,336.39
Property Technician	\$27,723.64	\$42,971.64
Property Technician (regular part-time)	\$29,109.83	\$45,120.24
Property/Fixed Assets Technician	\$29,109.83	\$45,120.24

## City of Sanford Grade Schedule

Class Codes	Min Annual Salary	Max Annual Salary
Public Information Officer	\$52,277.07	\$82,336.39
Public Information Officer: Public Safety	\$52,277.07	\$82,336.39
Public Utilities Director	\$70,056.27	\$112,090.03
Public Works Director	\$70,056.27	\$112,090.03
Public Works Inspector	\$30,565.32	\$47,376.24
Public Works Maintenance Superintendent	\$47,416.84	\$74,681.30
Public Works Operations Manager	\$54,890.92	\$86,453.20
Purchasing Manager	\$54,890.92	\$86,453.20
Purchasing Technician	\$32,093.58	\$49,745.06
Records Manager	\$49,787.68	\$78,415.60
Research and Budget Director	\$66,720.26	\$106,752.42
Resource Specialist	\$32,093.58	\$49,745.06
Risk Management Analyst	\$37,383.17	\$57,586.13
Risk Management Specialist	\$43,008.48	\$66,663.14
Senior Accountant	\$43,008.48	\$66,663.14
Senior Human Resources Analyst: Benefits, Wellness	\$43,008.48	\$66,663.14
Senior Human Resources Analyst-Recruitment and E	\$43,008.48	\$66,663.14
Senior Planner	\$43,008.48	\$66,663.14
Senior Public Works Inspector	\$39,009.95	\$60,465.43
Sign Technician	\$25,179.93	\$38,399.40
Signs and Traffic Coordinator	\$39,009.95	\$60,465.43
Solid Waste/Recycling Coordinator	\$40,960.45	\$63,488.70
Special Events Supervisor	\$33,698.27	\$52,232.21
Spray Technician	\$30,606.37	\$47,439.87
Stadium Supervisor	\$33,698.27	\$52,232.21
Streets and Roads Superintendent	\$47,416.84	\$74,681.30
Streets-Stormwater Maintenance Superintendent	\$47,416.84	\$74,681.30
System Analyst	\$45,158.90	\$71,125.26
Trades Maintenance Supervisor	\$35,383.17	\$54,843.93
Trades Maintenance Technician I	\$27,760.87	\$42,335.33
Trades Maintenance Technician II	\$32,136.68	\$49,811.85
Urban Forester	\$39,009.95	\$60,465.43
Utilities Foreman	\$35,383.17	\$54,843.93
Utility Billing Coordinator	\$29,109.83	\$45,120.24
Utility Customer Service Supervisor	\$40,960.45	\$63,488.70
Utility Engineering Technician	\$35,383.17	\$54,843.93
Utility Field Specialist	\$33,743.51	\$52,302.46
Utility Inspector	\$35,383.17	\$54,843.93
Utility Operations Manager	\$54,890.92	\$86,453.20
Utility Operations Technician	\$33,698.27	\$52,232.21

## City of Sanford Grade Schedule

Class Codes	Min Annual Salary	Max Annual Salary
Utility Plant Maintenance Mechanic	\$35,430.69	\$54,917.57
Utility Plant Manager - Maintenance	\$52,277.07	\$82,336.39
Utility Plant Manager - Operations	\$52,277.07	\$82,336.39
Utility Service Technician I	\$22,838.94	\$34,829.39
Utility Service Technician II	\$25,179.93	\$38,399.40
Utility Service Technician III	\$29,148.92	\$45,180.82
Utility Support Services Manager	\$58,743.20	\$92,520.54
Utility Systems Engineer	\$57,635.47	\$90,775.86
Utility Systems Inspections Supervisor	\$43,008.48	\$66,663.14
Utility Systems Maintenance Supervisor	\$40,960.45	\$63,488.70
Utility W/WW Plant Operator Trainee	\$25,179.93	\$38,399.40
Utility Wastewater Plant Operator I	\$32,136.68	\$49,811.85
Utility Wastewater Plant Operator II	\$35,430.69	\$54,917.57
Utility Wastewater Plant Operator III	\$39,062.34	\$60,546.63
Utility Water Plant Operator I	\$32,136.68	\$49,811.85
Utility Water Plant Operator I	\$32,136.68	\$49,811.85
Utility Water Plant Operator II	\$35,430.69	\$54,917.57
Utility Water Plant Operator III	\$39,062.34	\$60,546.63
Utility Operations Specialist	\$33,743.51	\$52,302.46
Volunteer Program Coordinator	\$29,109.83	\$45,120.24
Water Quality Specialist	\$43,008.48	\$66,663.14
Water Resource Engineer	\$57,635.47	\$90,775.86
Zoning Technician (Planning)	\$33,698.27	\$52,232.31



# CAPITAL IMPROVEMENT PLAN

---

## ❖ FIVE YEAR CAPITAL PLAN



# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
<b>Governmental</b>						
<b>Revenues</b>						
Impact Fees - Fire	33,500	-	-	-	-	33,500
Impact Fees - Police	45,975	-	-	-	-	45,975
Transfers from General Fund	1,332,145	1,200,526	746,707	210,057	30,792	3,520,227
Transfers from Solidwaste Fund	184,000	184,000	184,000	184,000	184,000	920,000
Sales of Fixed Assets	-	40,000	48,000	48,000	48,000	184,000
Debt Proceeds	489,200	478,193	467,434	456,916	446,636	2,338,379
Grants*	3,150,000	7,000,000	-	-	-	10,150,000
Use of Reserves	-	1,000,000	1,000,000	687,282	1,000,000	3,687,282
<b>Total Governmental Capital Funding</b>	<b>\$ 5,234,820</b>	<b>\$ 9,902,719</b>	<b>\$ 2,446,141</b>	<b>\$ 1,586,255</b>	<b>\$ 1,709,428</b>	<b>\$ 20,879,363</b>

**Expenditures**

**Fire**

Rescue Replacements (2)	465,000	-	-	250,393	-	715,393
Ballistic Protection & EMS Equipment for Active Shooter***	21,500	-	-	-	-	21,500
7 SCBA Units	17,575	143,173	28,251	77,118	-	266,117
Cardiac Monitor***	-	-	36,000	36,000	70,881	142,881
Station 38 Refurbish And Hardening***	-	500,000	-	-	-	500,000
Engine Replacement	-	-	-	-	961,200	961,200
Tower 30***	-	-	-	1,000,000	-	1,000,000
Replacement Dive Truck	-	275,000	-	-	-	275,000
Gas Monitor Training Unit***	-	2,500	-	-	-	2,500
Training Pavilion***	12,000	-	-	-	-	12,000
Human Patient Simulator***	-	90,000	-	-	-	90,000
Station 38 Driveway and Drainage Repairs	-	75,000	-	-	-	75,000
Command Vehicle Replacement	45,000	-	-	-	49,792	94,792
Inspector Vehicle Replacement	31,978	-	-	-	-	31,978
Equipment	24,500	363,463	402,234	59,573	142,383	992,153
Patient Care Report Tablets	-	14,000	-	-	-	14,000
Vehicle for Battalion 31	-	70,000	-	-	-	70,000
Jet Ski Replacement	-	54,122	-	-	-	54,122
Fire Substation - North White Cedar***	-	2,250,000	-	-	-	2,250,000
Engine - 31B***	-	-	-	510,000	-	510,000
Rescue - 31B***	-	-	-	340,000	-	340,000
Engine - 30***	-	-	500,000	-	-	500,000
Rescue - 30***	-	-	330,000	-	-	330,000
Thermal Imaging Cameras	-	-	33,390	-	-	33,390
Stretchers (5)	-	72,448	-	-	-	72,448
Cascade Breathing Compressor	-	60,000	-	-	-	60,000
EMS Bicycle Replacements (4)	-	-	-	10,000	-	10,000
AED (5)	-	10,400	-	-	-	10,400
Rhodium Incident Management Software***	-	35,000	-	-	-	35,000
<b>Total Fire</b>	<b>617,553</b>	<b>4,015,106</b>	<b>1,329,875</b>	<b>2,283,084</b>	<b>1,224,256</b>	<b>9,469,874</b>

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
<b><u>City Manager</u></b>						
Furniture	-	-	-	16,236	-	16,236
<b>Total City Manager</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,236</b>	<b>-</b>	<b>16,236</b>
<b><u>Economic Development</u></b>						
Furniture	-	-	-	3,247	-	3,247
<b>Total Economic Development</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,247</b>	<b>-</b>	<b>3,247</b>
<b><u>City Clerk</u></b>						
Laserfiche Upgrade	22,414	-	-	-	-	22,414
Furniture	-	-	-	9,742	-	9,742
<b>Total City Clerk</b>	<b>22,414</b>	<b>-</b>	<b>-</b>	<b>9,742</b>	<b>-</b>	<b>32,156</b>
<b><u>Planning</u></b>						
Furniture	-	-	-	48,709	-	48,709
<b>Total Planning</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>48,709</b>	<b>-</b>	<b>48,709</b>
<b><u>Community Improvement</u></b>						
Vehicle Replacements	-	22,000	11,673	-	-	33,673
<b>Total Community Improvement</b>	<b>-</b>	<b>22,000</b>	<b>11,673</b>	<b>-</b>	<b>-</b>	<b>33,673</b>
<b><u>Human Resources</u></b>						
Office Furniture	-	-	-	16,236	-	16,236
Vehicle Replacements	-	20,000	-	-	-	20,000
<b>Total Human Resources</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>16,236</b>	<b>-</b>	<b>36,236</b>
<b><u>Finance - Information Technology</u></b>						
Equipment and Hardware	159,181	619,088	415,061	328,691	38,968	1,560,989
Microsoft Upgrade	128,453	132,307	136,276	140,364	144,575	681,974
VM Server Expansion***	-	18,400	-	-	-	18,400
Server Room Security Cameras***	-	8,000	-	-	-	8,000
SQL Storage for Sharepoint***	-	4,000	-	-	-	4,000
Backup Storage (NAS)***	-	2,000	-	-	-	2,000
Employee Security Training Program for Phishing***	6,000	-	-	-	-	6,000
Digital Signage***	-	40,000	-	-	-	40,000
Office Furniture	-	-	-	55,204	-	55,204
<b>Total Finance- Information Technology</b>	<b>293,634</b>	<b>823,795</b>	<b>551,337</b>	<b>524,259</b>	<b>183,543</b>	<b>2,376,567</b>

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
<b>Police</b>						
Vehicle Replacements	489,200	478,193	467,434	456,916	446,636	2,338,379
Mobile Dispatch Radios***	-	62,807	-	-	-	62,807
Body Cameras (40)***	100,587	-	-	-	-	100,587
Body Camera Attachments (133)	4,000	-	-	-	-	4,000
Body Camera Room Upgrade	6,000	-	-	-	-	6,000
Body Camera Glasses***	-	1,050	-	-	-	1,050
Bullet Proof Vests	-	5,540	-	-	-	5,540
Video Monitoring System***	-	150,000	-	-	-	150,000
Zebra Ticket Printers	-	11,000	-	-	-	11,000
PSC Interior/Exterior Painting Maintenance***	-	5,000	-	-	-	5,000
M4 Rifle Lights***	-	9,000	-	-	-	9,000
Crime Scene Light Source***	-	4,200	-	-	-	4,200
Processing Chamber***	-	17,000	-	-	-	17,000
Crime Scene Van***	-	46,870	-	-	-	46,870
Modify Police Vehicle for PIT Training***	-	4,000	-	-	-	4,000
Replace all Bike lighting	-	7,000	-	-	-	7,000
Gym Equipment***	-	4,000	-	-	-	4,000
Tasers***	9,475	-	-	207,827	-	217,302
Traffic Lasers	-	21,649	-	-	-	21,649
Golf Cart***	-	10,000	-	-	-	10,000
Heating Fuming Chamber***	-	1,300	-	-	-	1,300
K-9 (2)***	17,000	21,649	-	-	-	38,649
Sig Sauer P320 Conversion Kits for Simulation Training	11,000	11,000	-	-	-	22,000
Sig Sauer P320 Laser Shot Training Handguns	-	7,000	-	-	-	7,000
Computer Voice Stress Analysis***	-	5,000	-	-	-	5,000
Motorcycle Helmets	-	4,330	-	-	-	4,330
Fingerprint Scanner***	-	6,000	-	-	-	6,000
Motorcycle Mounted Radars***	-	26,000	-	-	-	26,000
iPhone/Android Application***	-	12,480	-	-	-	12,480
Reflected UV Imaging System (RUVIS)***	8,500	-	-	-	-	8,500
Automatic License Plate Reader (Portable)***	-	12,500	-	-	-	12,500
Reseal and Restripe Public Safety Complex Parking Lot	-	5,700	-	-	-	5,700
Public Records Fingerprint Reader Upgrade	7,691	-	-	-	-	7,691
Handheld Traffic Radars	-	16,236	-	45,462	-	61,698
Scan N Find Pocket Image***	-	8,500	-	-	-	8,500
Mobile Forensics Software***	-	5,999	-	-	-	5,999
Equipment	-	108,455	-	69,899	-	178,354
<b>Total Police</b>	<b>653,453</b>	<b>1,089,458</b>	<b>467,434</b>	<b>780,104</b>	<b>446,636</b>	<b>3,437,085</b>

### Recreation

Equipment	-	197,536	122,243	93,377	47,712	460,868
Repave Derby Park Track	17,969	-	-	-	-	17,969
Repave Derby Park Parking Lot and Road	-	24,602	-	-	-	24,602
Cultural Arts Center HVAC System	-	25,978	-	-	-	25,978
Stadium HVAC Ssystem	-	23,814	-	-	-	23,814
Civic Center Building Improvements	-	10,404	-	-	-	10,404
Senior Center Improvements	-	71,500	-	-	-	71,500
Vehicle Replacements	-	27,061	-	-	-	27,061

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
Museum Security System Upgrade	-	21,060	-	-	-	21,060
Buddy Lake Room AC	-	16,646	-	-	-	16,646
Pinehurst Park***	-	15,900	-	-	-	15,900
Stadium Hoshizaki KM5000MAE / B500PD Ice Machine (2)	-	11,907	-	-	-	11,907
Stadium Offices AC	-	10,600	-	-	-	10,600
Cultural Arts Center Interior Painting	-	10,300	-	-	-	10,300
Aquatic Center A/C Unit	-	6,500	-	-	-	6,500
Museum Paint Exterior	-	28,576	-	-	-	28,576
Museum Floor Covering	-	8,446	-	-	-	8,446
Floor Stage, Refinishing	-	5,500	-	-	-	5,500
Tornado 20" Floor Scrubber Model EZ180	-	4,400	-	-	-	4,400
Aquatic Center Door Replacement	-	1,800	-	-	-	1,800
Aquatic Center BTU heaters	-	7,283	7,283	-	-	14,566
Zenn Beck Scoreboard	8,036	-	-	-	-	8,036
Stadium Locker Room AC	-	23,814	-	-	-	23,814
Automated External Defibrillators (AED) Replacements	-	12,989	4,330	-	-	17,319
Pinehurst Scoreboard	7,079	-	-	-	-	7,079
Museum Expansion***	-	-	3,000,000	-	-	3,000,000
Stadium Painting Stadium	-	290,000	-	-	-	290,000
Stadium World 16X8 Double Axle Utility - Trailer	-	21,871	-	-	-	21,871
Commercial Vulcan VC4GP-10 Double Deck Gas Oven	-	10,092	-	-	-	10,092
Senior Center Interior Painting	-	7,000	-	-	-	7,000
Light Duty Workman	-	10,900	-	-	-	10,900
Geni Lift 34' Aerial Platform	-	6,960	-	-	-	6,960
Commercial Vulcan 36L 36" 4-Burner Gas Range	-	5,220	-	-	-	5,220
Commercial Refrigerator Traulsen G30013 Stainless Steel	-	5,220	-	-	-	5,220
Pump Lift Station	-	4,500	-	-	-	4,500
<b>Total Recreation</b>	<b>33,084</b>	<b>928,379</b>	<b>3,133,856</b>	<b>93,377</b>	<b>47,712</b>	<b>4,236,408</b>

### Public Works

Parks and Grounds - Fort Mellon Park II Amphitheater Phase A - (\$500,000 Cultural Facilities Grant & \$200,000 FRDAP Grant) Phase B (\$500,000 Cultural Facilities Grant & \$200,000 Recreation Impact Fees)*	1,400,000	-	-	-	-	1,400,000
Parks and Grounds - Sanford Marina Project*	200,000	-	-	-	-	200,000
Parks and Grounds - Marina Island Eastern & Western Basin Break Water Walls (SCBIP \$42,000 and Recreation Impact Fees \$20,000)*	50,000	-	-	-	-	50,000
Parks and Grounds - Playgrounds	-	898,278	57,952	60,879	331,865	1,348,974
Parks and Grounds - Improvements	-	240,000	80,000	80,000	80,000	480,000
Parks and Grounds - Fort Mellon Park II*	-	7,000,000	-	-	-	7,000,000
Parks and Grounds - School Board Property Development*	1,500,000	2,500,000	-	-	-	4,000,000
Parks and Grounds - Building Rehabilitation - 6th Street	-	150,000	-	-	-	150,000
Parks and Grounds - Academy Manor Park	-	83,833	2,786	2,009	-	88,628
Parks and Grounds - Centennial Park	-	5,051	-	-	-	5,051
Parks and Grounds - Centennial Park Gazebo Replacement	-	150,000	-	-	-	150,000
Parks and Grounds - Computerized Irrigation	-	30,000	30,000	30,000	30,000	120,000
Parks and Grounds - Derby Park	-	171,010	-	-	-	171,010
Parks and Grounds - Equipment	-	374,737	19,234	95,024	20,301	509,296
Parks and Grounds - Fort Mellon Park - Playground / Safety	-	213,990	-	-	-	213,990
Parks and Grounds - Fort Mellon Park - Playground Shade	-	175,000	-	-	-	175,000
Parks and Grounds - Groveview Park - Shelter Roof	-	9,500	-	-	-	9,500

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
Parks and Grounds - Lee P. Moore Park (Rehab Restroom)	-	15,000	-	-	-	15,000
Parks and Grounds - Paw Park - Rehabilitation	-	51,687	8,955	-	-	60,642
Parks and Grounds - Red Barber Park - Pavilion***	-	-	75,000	-	-	75,000
Parks and Grounds - Starke Park - Pavilion	-	75,000	-	-	-	75,000
Parks and Grounds - Vehicle Replacements	-	97,000	77,953	91,791	29,226	295,970
Parks and Grounds - Washington Oaks Park - Shelter Roof	-	20,000	-	-	-	20,000
<b>Streets - Alleyway Improvement Program (Funded by Solid Waste)</b>	<b>184,000</b>	<b>184,000</b>	<b>184,000</b>	<b>184,000</b>	<b>184,000</b>	<b>920,000</b>
Streets - Clam Truck	54,492	-	-	-	-	54,492
Streets - Loader	145,000	-	-	-	-	145,000
Streets - Flatbed Dump Truck	-	133,774	69,589	-	-	203,363
Streets - Small Grader	-	120,000	-	-	-	120,000
Streets - Pickup Truck	-	31,369	-	-	-	31,369
Streets - Massey Ferguson 383 - Bush Hog Tractor	-	26,794	-	-	-	26,794
Streets - Gradall	-	341,072	-	-	-	341,072
Streets - Motor Grader	-	140,000	-	-	-	140,000
Streets - Full Matrix Message Board	-	13,882	-	-	-	13,882
Streets - Utility Trailers (2) #5709 and #0245	-	3,704	-	-	-	3,704
Streets - Equipment	-	45,499	76,339	4,481	-	126,319
Streets - Resurface, seal coat and restripe City Parks	-	47,867	-	-	-	47,867
<b>Fleet - Vehicle A/C Machine</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>-</b>	<b>7,500</b>
Fleet - Vehicle Replacement	28,000	-	-	-	-	28,000
Fleet - 2 Post Vehicle Lift	13,190	-	-	-	-	13,190
Fleet - Equipment	-	35,521	-	-	6,500	42,021
<b>Facilities - Vehicle Replacements (1)</b>	<b>-</b>	<b>69,696</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>69,696</b>
Facilities - Pickup Truck Replacement	-	38,329	-	-	-	38,329
Facilities - Welcome Center - Window Repair / Replace	-	42,000	-	-	-	42,000
Facilities - Welcome Center - Carpet	-	-	-	-	28,700	28,700
Facilities - Welcome Center - HVAC	-	17,220	-	-	-	17,220
Facilities - Welcome Center - Paint	-	-	-	8,610	-	8,610
Facilities - 26th Place Gym - Building Roof	-	200,000	-	-	-	200,000
Facilities - City Hall - Carpet	-	195,000	-	32,473	-	227,473
Facilities - City Hall - Fire Alarm System	-	10,506	-	-	-	10,506
Facilities - City Hall - Duct Clean & Repair	-	125,000	-	-	-	125,000
Facilities - City Hall - Ice Maker	-	-	-	3,247	-	3,247
Facilities - City Hall - Bathroom	-	42,448	-	-	-	42,448
Facilities - City Hall - Sealing	-	-	86,995	-	-	86,995
Facilities - Chamber of Commerce - HVAC	-	8,000	-	-	-	8,000
Facilities - Signage	-	29,667	-	-	-	29,667
Facilities - Streets & Stormwater Breakroom Refurbish	-	51,000	-	-	-	51,000
Facilities - City Hall - ADA Infrastructure Compliance***	-	100,000	100,000	100,000	100,000	400,000
Facilities - Fleet Maintenance - Bathroom Refurbish	-	9,184	-	-	-	9,184
Facilities - Public Works Complex - Restroom Rehab	40,000	-	-	-	-	40,000
Facilities - Public Works Complex - HVAC	-	9,184	-	-	-	9,184

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
Facilities - Public Works Complex - Office Refurbish	-	72,224	-	-	-	72,224
Facilities - Goldsboro Museum - Carpet	-	7,577	-	-	-	7,577
Facilities - Goldsboro Museum - HVAC	-	28,700	-	-	-	28,700
Facilities - Goldsboro Museum - Loading Ramp	-	6,314	-	-	-	6,314
Facilities - Goldsboro Museum - Windows/Doors	-	43,051	-	-	-	43,051
Facilities - Goldsboro Museum - Interior Refurbish	-	-	-	27,061	-	27,061
Facilities - Trencher	-	20,306	-	-	-	20,306
Facilities - Commission Chamber - Seating	-	54,600	-	-	-	54,600
Facilities - Commission Chamber - Door Opener	-	3,444	-	-	-	3,444
Facilities - Commission Chamber - Painting	-	-	-	5,412	-	5,412
Facilities - Equipment	-	160,689	-	-	-	160,689
Facilities - Bucket Truck	-	95,523	-	-	196,894	292,417
Health - Handheld GPS	-	9,184	-	-	-	9,184
Administration - Vehicles	-	31,208	-	-	-	31,208
Administration - Office Furniture	-	-	-	3,247	-	3,247
Administration - Plotter	-	10,200	4,330	-	6,792	21,322
<b>Total Public Works</b>	<b>3,614,682</b>	<b>14,873,822</b>	<b>880,633</b>	<b>728,234</b>	<b>1,014,278</b>	<b>21,111,649</b>
<b>Total Capital Projects Expenditures</b>	5,234,820	21,772,560	6,374,807	4,503,228	2,916,425	40,801,840
Surplus/(Deficit)	-	(11,869,841)	(3,928,667)	-	(1,206,997)	(19,922,477)

The following capital items are budgeted in Special Revenue Funds but are part of the Five Year Capital Plan.

## Roads and Streets

### Local Option Gas Tax

#### Revenues

Local Option Gas Tax	1,123,600	1,123,600	1,123,600	1,123,600	1,123,600	5,618,000
<b>Total Capital Funding</b>	<b>1,123,600</b>	<b>1,123,600</b>	<b>1,123,600</b>	<b>1,123,600</b>	<b>1,123,600</b>	<b>5,618,000</b>

#### Expenditures

Street Rehabilitation Program	466,672	480,672	495,092	509,945	525,243	2,477,624
<b>Total Capital Expenditures</b>	<b>466,672</b>	<b>480,672</b>	<b>495,092</b>	<b>509,945</b>	<b>525,243</b>	<b>2,477,624</b>

Surplus/(Deficit)	656,928	642,928	628,508	613,655	598,357	3,140,376
-------------------	---------	---------	---------	---------	---------	-----------

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
<b>Fire</b>						
<b>Building</b>						
<b>Revenues</b>						
Revenues	24,000	28,000	30,000	-	-	82,000
<b>Total Capital Funding</b>	<b>24,000</b>	<b>28,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>82,000</b>
<b>Expenditures</b>						
Vehicle Replacement	24,000	28,000	30,000	-	-	82,000
<b>Total Capital Expenditures</b>	<b>24,000</b>	<b>28,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>82,000</b>
Surplus/(Deficit)	-	-	-	-	-	-

## Community Redevelopment

<b>Waterfront</b>						
<b>Revenues</b>						
Property Tax Increment - City	736,263	-	-	-	-	736,263
Property Tax Increment - County	490,014	-	-	-	-	490,014
Use of Reserve	137,250	-	-	-	-	137,250
<b>Total Capital Funding</b>	<b>1,363,527</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,363,527</b>
<b>Expenditures</b>						
Streetscape:						
Oak to Myrtle	60,912	-	-	-	-	60,912
Catalyst Site	274,500	-	-	-	-	274,500
Park Bench Replacements - Riverwalk	48,750	-	-	-	-	48,750
Reserve for CIP	32,384	-	-	-	-	32,384
<b>Total Capital Expenditures</b>	<b>416,546</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>416,546</b>
Surplus/(Deficit)	946,981	-	-	-	-	946,981

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
<b>Roads and Streets</b>						
<b>Third Generation Sales Tax</b>						
<b>Revenues</b>						
Sales Tax	3,278,737	3,359,781	3,426,781	3,495,317	3,565,223	17,125,839
Use of Reserve	621,263	1,950,723	-	-	-	2,571,986
<b>Total Capital Funding</b>	<b>3,900,000</b>	<b>5,310,504</b>	<b>3,426,781</b>	<b>3,495,317</b>	<b>3,565,223</b>	<b>19,697,825</b>
<b>Expenditures</b>						
Streets - ADA Compliance	-	853,460	229,604	236,492	-	1,319,556
Streets - Streets	-	3,315,422	2,103,299	2,080,741	-	7,499,462
Streets - Streets Historic Goldsboro	3,500,000	-	-	-	-	3,500,000
Streets - Sidewalks	400,000	260,143	258,304	266,053	-	1,184,500
Streets - Curbs	-	753,460	229,604	236,492	-	1,219,556
Streets - Streetlighting	-	128,019	34,441	35,474	-	197,934
<b>Total Capital Expenditures</b>	<b>3,900,000</b>	<b>5,310,504</b>	<b>2,855,252</b>	<b>2,855,252</b>	<b>-</b>	<b>14,921,008</b>
Surplus/(Deficit)	-	-	571,529	640,065	3,565,223	4,776,817
<b>Stormwater</b>						
<b>Revenues</b>						
Rate Revenue	2,920,000	3,208,000	960,000	630,000	450,000	8,168,000
State Revolving Loan*	5,000,000	-	-	-	-	5,000,000
<b>Total Capital Funding</b>	<b>7,920,000</b>	<b>3,208,000</b>	<b>960,000</b>	<b>630,000</b>	<b>450,000</b>	<b>13,168,000</b>
<b>Expenditures</b>						
Pipelining (Citywide)	200,000	200,000	150,000	150,000	-	700,000
Design Study - McCracken Bridge	100,000	-	-	-	-	100,000
Secondary Drainage Improvements	250,000	250,000	250,000	250,000	250,000	1,250,000
Lk. Jessup & Lk. Monroe Basin Management Action Plan	200,000	200,000	200,000	200,000	200,000	1,000,000
Pickup Truck	-	30,000	-	-	-	30,000
Public Works Complex (Shared Costs)	-	2,500,000	-	-	-	2,500,000
Cloud Branch Phase III Project**	5,000,000	-	-	-	-	5,000,000
Pump Branch (Stormwater Master Plan)	2,000,000	-	-	-	-	2,000,000
Reversible Plate Tamp	8,000	-	-	-	-	8,000
Forklift	82,000	-	-	-	-	82,000
Vacon	-	-	360,000	-	-	360,000
Mini Excavator	80,000	-	-	-	-	80,000
Vehicle Replacement	-	28,000	-	30,000	-	58,000
<b>Total Capital Expenditures</b>	<b>7,920,000</b>	<b>3,208,000</b>	<b>960,000</b>	<b>630,000</b>	<b>450,000</b>	<b>13,168,000</b>
Surplus/(Deficit)	-	-	-	-	-	-

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
<b>Water/Wastewater</b>						
<b>Revenues</b>						
Operating Reserves	7,062,000	4,343,000	2,618,000	2,618,000	-	16,641,000
Water Rate Revenue	245,000	255,000	255,000	255,000	-	1,010,000
Wastewater Rate Revenue	1,020,000	1,500,000	505,000	495,000	-	3,520,000
Water System Development Charges	110,000	110,000	500,000	500,000	-	1,220,000
Sewer System Development Charges	415,000	360,000	-	-	-	775,000
Debt Proceeds	5,500,000	3,500,000	-	-	-	9,000,000
Other Funding Sources	100,000	100,000	100,000	100,000	-	400,000
<b>Total Capital Funding</b>	<b>14,452,000</b>	<b>10,168,000</b>	<b>3,978,000</b>	<b>3,968,000</b>	<b>-</b>	<b>32,566,000</b>
<b>Administration - Water</b>						
<b>Expenditures</b>						
Equipment and Hardware	10,000	20,000	20,000	20,000	-	70,000
<b>Total Administration - Water</b>	<b>10,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>70,000</b>
<b>Administration - Wastewater</b>						
Equipment and Hardware	60,000	20,000	20,000	20,000	-	120,000
<b>Total - Administration - Wastewater</b>	<b>60,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>120,000</b>
<b>Water Treatment Plants, Wellfield and Water Quality</b>						
Consumptive Use Permit Monitoring	35,000	35,000	35,000	35,000	-	140,000
Aquifer Storage & Recovery Well (ASR) Pump Station	60,000	-	-	-	-	60,000
Auxiliary Water Treatment Plant Improvements	50,000	50,000	50,000	50,000	-	200,000
Vehicle Replacement	30,000	30,000	30,000	30,000	-	120,000
Disinfection By-Products Treatment (Main Plant)**	2,500,000	3,500,000	-	-	-	6,000,000
Water Well Rehab	200,000	50,000	-	-	-	250,000
Elevated Water Tank Improvements	36,000	33,000	33,000	33,000	-	135,000
Equipment Replacement & Rehab	-	60,000	60,000	60,000	-	180,000
<b>Total - WTP, Wellfield and Water Quality</b>	<b>2,911,000</b>	<b>3,758,000</b>	<b>208,000</b>	<b>208,000</b>	<b>-</b>	<b>7,085,000</b>
<b>North Water Reclamation Facility</b>						
North Water Reclamation Facility Improvements	220,000	220,000	220,000	220,000	-	880,000
Class "A" Biosolids Management System**	3,000,000	-	-	-	-	3,000,000
Sand Filter Rehabilitation	-	250,000	250,000	250,000	-	750,000
Electrical Upgrade	250,000	225,000	-	-	-	475,000
Replace Reclaimed Vertical Turbine Pumps	200,000	1,200,000	-	-	-	1,400,000
Front Entrance Wall, Gate and Landscaping	400,000	40,000	-	-	-	440,000
Master Lift Station Controls	1,450,000	-	-	-	-	1,450,000
New Transfer Pump Station	1,300,000	-	-	-	-	1,300,000
Vehicle Replacement	60,000	60,000	60,000	60,000	-	240,000
Asset Management	50,000	30,000	-	-	-	80,000
Equipment Replacement (WW Plants)	100,000	100,000	100,000	100,000	-	400,000
<b>Total - North Water Reclamation Facility</b>	<b>7,030,000</b>	<b>2,125,000</b>	<b>630,000</b>	<b>630,000</b>	<b>-</b>	<b>10,415,000</b>

# City of Sanford

## Five Year Capital Plan

	2017	2018	2019	2020	2021	Total
<b><u>South Water Reclamation Facility</u></b>						
Land Purchases	-	700,000	-	-	-	700,000
Improvements	50,000	50,000	50,000	50,000	-	200,000
Storage Holding Tank	415,000	360,000	-	-	-	775,000
Asset Management	50,000	10,000	10,000	-	-	70,000
Vehicles and Equipment	25,000	40,000	40,000	40,000	-	145,000
<b>Total - South Water Reclamation Facility</b>	<b>540,000</b>	<b>1,160,000</b>	<b>100,000</b>	<b>90,000</b>	<b>-</b>	<b>1,890,000</b>
<b><u>Lift Stations</u></b>						
Lift Station/FM Modeling	50,000	-	-	-	-	50,000
Equipment and Improvements	400,000	1,600,000	1,000,000	1,000,000	-	4,000,000
<b>Total - Lift Stations</b>	<b>450,000</b>	<b>1,600,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>-</b>	<b>4,050,000</b>
<b><u>Water Distribution</u></b>						
Automated Meter Reading Program	50,000	50,000	50,000	50,000	-	200,000
Security Improvements - Water Treatment	10,000	10,000	10,000	10,000	-	40,000
Line Renewal, Replace, Loop and Extend	500,000	500,000	500,000	500,000	-	2,000,000
SR46 Utility Relocation	400,000	-	-	-	-	400,000
CR 46A - Ridgewood	685,000	-	-	-	-	685,000
Equipment	100,000	100,000	100,000	100,000	-	400,000
Vehicles	50,000	50,000	50,000	50,000	-	200,000
<b>Total Water Distribution</b>	<b>1,795,000</b>	<b>710,000</b>	<b>710,000</b>	<b>710,000</b>	<b>-</b>	<b>3,925,000</b>
<b><u>Sewer Collection</u></b>						
Line Rehabilitation	300,000	300,000	400,000	400,000	-	1,400,000
SR46 Utility Relocation (mellonville to SR415)	226,000	-	-	-	-	226,000
Equipment	90,000	90,000	90,000	90,000	-	360,000
Vehicles	75,000	75,000	75,000	75,000	-	300,000
<b>Total Wastewater Distribution</b>	<b>691,000</b>	<b>465,000</b>	<b>565,000</b>	<b>565,000</b>	<b>-</b>	<b>2,286,000</b>
<b><u>Reclaimed Water System</u></b>						
Site 10 Storage Pond and Distribution System*	100,000	100,000	100,000	100,000	-	400,000
Future Water Supply Planning (SR46) Site 10 Plan	110,000	110,000	500,000	500,000	-	1,220,000
Reclaimed Water Projects - Misc	50,000	50,000	75,000	75,000	-	250,000
Discharge Line Repair	50,000	50,000	50,000	50,000	-	200,000
SR46 Relocations (Mellonville to SR415)	655,000	-	-	-	-	655,000
<b>Total Reclaimed Water System</b>	<b>965,000</b>	<b>310,000</b>	<b>725,000</b>	<b>725,000</b>	<b>-</b>	<b>2,725,000</b>
<b>Total Capital Expenditures</b>	<b>14,452,000</b>	<b>10,168,000</b>	<b>3,978,000</b>	<b>3,968,000</b>	<b>-</b>	<b>32,566,000</b>
Surplus/(Deficit)	-	-	-	-	-	-
	28,514,038	35,657,232	11,837,899	9,611,173	3,891,668	89,512,010

\*These items are listed in the CIP budget but not in the City's budget - awaiting grant funding.

\*\*These items are listed in the CIP budget but not in the City's budget - awaiting debt funding.

\*\*\*These items are requests for new infrastructure, equipment, etc., and not in the City's current asset inventory.



# GLOSSARY

---

## ❖ GLOSSARY



## Glossary

**Accrual Basis** - Accounting basis whereby revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

**Activity** - A specified and distinguishable line of work performed by a division.

**Appropriation** - An authorization made by the legislative body of a government, which permits officials to incur obligations and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.

**Assets** - Resources owned or held by the City, which have monetary value.

**Balanced Budget** - A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

**Budget** - A plan of financial operation, embodying an estimate of proposed means of financing it. The Budget "operating budget" is the financial plan adopted for a single fiscal year. The "proposed budget" designates the financial plan initially developed by departments and presented by the City Manager to the City Commission for approval. The "adopted budget" is the plan as modified and finally approved by that body. The approved budget is authorized by resolution and specifies the legal spending limits for the fiscal year.

**Budget Amendment** - A legal procedure utilized by the City Staff and City Commission to revise a budget appropriation.

**Budget Document** - The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts, which in total, comprises the annual revenue and expenditure plan.

## Glossary

**Budget Message** - A general discussion of the proposed budget presented in writing by the budget-making authority (City Manager) to the legislative body (City Commission).

**Budgetary Control** - The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

**Capital Budget** - A plan of proposed capital outlays and the means of financing them for the current fiscal year.

**Capital Improvement Program** - A five-year plan for those expenditures anticipated within the City's capital improvement funds. It sets forth each project and its contemplated costs.

**Current Taxes** - Taxes that are levied and due within one year.

**Encumbrances** - Obligations in the form of purchase orders, contract or salary commitments, which are chargeable to an appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

**Enterprise Fund** - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Expenditures** - The cost of goods received or services rendered whether cash payments have been made or encumbered.

**Fiscal Year** - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City's fiscal year runs from October 1 through September 30.

## Glossary

**Five-Year Capital Plan** - A plan for capital expenditures to be incurred each year over a five-year period to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part.

**Fund** - An accounting entity established to control receipt and disbursement of income from sources set aside to support specific activities or attain certain objectives. Each fund is treated as a distinct fiscal entity with a self-balancing set of accounts.

**Fund Balance** - Fund balance is the excess of assets over liabilities. Fund Balance does not necessarily mean funds available for expenditure. Fund Balance can be restricted, committed, or assigned. Only the unassigned balance over the minimum fund balance policy, which for City of Sanford is 25% is available for allocation for future year budgets. A negative fund balance is often referred to as a *deficit*.

**Funding** - Provides budgetary resources to cover the total cost of a program or project at the time it is undertaken.

**GAAP** - Generally Accepted Accounting Principles.

**GASB** - Governmental Accounting Standards Board.

**GASB 34** - Governmental Accounting Standards Board Statement Number 34. This requires division of the City's assets into Governmental Activities, Business-Type Activities, and Component Units using the accrual basis of accounting.

**General Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund. The General Fund is tax supported and is the general operating fund of the City.

## Glossary

**Grant** - This is a financial award given by the state government, federal government, or other agency to support a particular program or activity. Grant proceeds are restricted to the use stipulated by the Grant Award. Misuse or misappropriation of Grant funds can impact the City for years to come.

**Infrastructure** - That portion of a City's assets located at or below ground level, including the water system, sewer system, and streets.

**One-Time Expenditures** - These are one-time expenditures authorized on a fiscal year basis for a specific purpose, and are not expected to be recurring costs as a part of normal operating expenditures.

**Ongoing Expenditures** - These expenditures are authorized as a part of the budget process for recurring/ongoing operational needs.

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled.

**Public Hearing** – a noticed meeting (per statute and/or ordinance) relating to legal action by the City Commission; usually requires that the public must be heard before action is taken.

**Revenue** - These are amounts estimated to be received from taxes and other sources during the fiscal year.

**Rollover** - Any equipment, contractual, commodity, or capital project that has been previously approved by the City Commission but for various reasons has not been implemented on schedule.